

**FAIRFAX FALLS-CHURCH COMMUNITY SERVICES BOARD
COMPLIANCE COMMITTEE VIRTUAL MEETING MINUTES
OCTOBER 20, 2021**

The Compliance Committee of the Fairfax-Falls Church Community Services Board met electronically due to the COVID-19 pandemic that has made it unsafe to physically assemble a quorum in one location or to have the public present. Access was made available via video and web conferencing platform to CSB Board members, CSB staff, and members of the public. The meeting notice, including participation instructions, was posted electronically and on the building in which the meeting is typically held. Additionally, attendees were offered an opportunity to register for public comment during the 30 minutes prior to the meeting being called to order.

1. Meeting Called to Order

Board Chair Garrett McGuire called the meeting to order at 4:04 p.m.

2. Roll Call, Audibility, and Preliminary Motions

PRESENT: **BOARD MEMBERS:** GARRETT MCGUIRE (ALEXANDRIA, VA), BOARD CHAIR;
JENNIFER ADELI (GREAT FALLS, VA); CAPTAIN DEREK DEGEARE (LOUDON
COUNTY, VA); BETTINA LAWTON (VIENNA, VA); DAN SHERRANGE
(CHANTILLY, VA); ANNE WHIPPLE (GREAT FALLS, VA)

ABSENT: **BOARD MEMBERS:** NONE

Also present: Executive Director Daryl Washington, Deputy Director of Clinical Operations Lyn Tomlinson, Deputy Director of Administrative Operations Daniel Herr, County Attorney Cynthia Tianti and Board Clerk Joseline Cadima.

Board Chair Garrett McGuire conducted roll call, as identified above, to confirm that a quorum of Board members was present and audible. Board Chair McGuire passed the virtual gavel to Board Vice Chair Dan Sherrange to make several motions required to begin the meeting. A motion was offered confirming that each member's voice was audible to each other member of the CSB Board present; this motion was seconded by Board Member Bettina Lawton and passed unanimously.

Preliminary Motions

Board Chair McGuire made a motion that the State of Emergency caused by the COVID-19 pandemic makes it unsafe for the CSB Board to physically assemble and unsafe for the public to physically attend any such meeting, and that as such, FOIA's usual procedures, which require the physical assembly of this CSB Board and the physical presence of the public, cannot be implemented safely or practically. A further motion was made that this Board may conduct this meeting electronically through a video and web conferencing platform, that may be accessed via Meeting ID: 821 3919 9339 and Passcode: 054872. Motions were seconded by Board Member Captain Derek DeGeare and unanimously approved. Board Chair McGuire made a final motion that all the matters addressed on today's agenda are statutorily required or necessary to continue

operations and the discharge of the CSB Board’s lawful purposes, duties, and responsibilities. The motion was seconded by Board Member Captain Derek DeGeare and unanimously passed.

3. Matters of the Public.

None were presented.

4. Amendments to the Meeting Agenda

The meeting agenda was provided for review and Executive Director Daryl Washington stated the need to add two agenda items that involve Developmental Disabilities Risk Issues to the October 20, 2021, Agenda.

CONSENSUS TO ADOPT AMENDED AGENDA, AS NOTED ABOVE.

AYES: BOARD MEMBERS: GARRETT MCGUIRE (ALEXANDRIA, VA), BOARD CHAIR; JENNIFER ADELI (GREAT FALLS, VA); CAPTAIN DEREK DEGEARE (LOUDON COUNTY, VA); BETTINA LAWTON (VIENNA, VA); DAN SHERRANGE (CHANTILLY, VA); ANNE WHIPPLE (GREAT FALLS, VA)

NOES: BOARD MEMBERS: NONE

ABSTAIN: BOARD MEMBERS: NONE

ABSENT: BOARD MEMBERS: NONE

5. Approval of Minutes

Meeting minutes of the September 15, 2021, Compliance Committee were provided for review.

MOVED BY VICE CHAIR DAN SHERRANGE, SECONDED BY BOARD MEMBER ANNE WHIPPLE TO APPROVE AGENDA ITEM NO. 5

AYES: BOARD MEMBERS: GARRETT MCGUIRE (ALEXANDRIA, VA), BOARD CHAIR; BETTINA LAWTON (VIENNA, VA); DAN SHERRANGE (CHANTILLY, VA); ANNE WHIPPLE (GREAT FALLS, VA)

NOES: BOARD MEMBERS: NONE

ABSTAIN: BOARD MEMBERS: JENNIFER ADELI*; CAPTAIN DEREK DEGEARE*

ABSENT: BOARD MEMBERS: NONE

*Board Members Jennifer Adeli and Captain Derek DeGeare abstained from the approval of the Minutes, they noted their absence during the September 16, 2021, meeting.

6. Follow up items

Deputy Director of Administrative Operations Daniel Herr reported that Joan Rodgers is the new Quality Improvement Director, she will be present for the next Compliance Committee meeting on November 10, 2021.

Committee Member Dan Sherrange inquired if the barriers for entry licensing requirements might belong in the Compliance Committee, noted it's importance as this was a topic of discussion in the September 27, 2021, CSB Board Meeting that hosted general assembly members.

Deputy Director of Administrative Operations Daniel Herr responded that Committee Member's Dan Sherrange inquiry is fitting with this committee as it assesses licensing and other regulatory requirements.

Executive Director Daryl Washington commented his designation as Chair in the Quality and Outcomes Committee in which he will ensure that this topic is discussed and will provide updates as they become available.

County Attorney Cynthia Tianti mentioned that licensing requirements are managed by the following agencies: the Department of Behavioral Health and Development Services, Department of Medicaid Assistance Services, and Department of Health Professionals.

7. Updates

A. ComplyTrack Reports

- Deputy Director of Administrative Operations Daniel Herr provided the Audit Action Plan Report, Corrective Action Plan Report, and the Education Reports.

B. Electronic Health Record Update

- Deputy Director of Administrative Operations Daniel Herr reported a continued and on-time implementation process with Welligent which is scheduled to go live in late summer or early fall of 2022.

C. CSB Serious Incident (Level III) Report

- Deputy Director of Administrative Operations Daniel Herr provided the Serious Incident Report (SIR) Report for September 2021.

8. Open Discussion

As requested by Executive Director Daryl Washington during the amendments to the agenda section, the following two developmental disabilities risk issues were added:

- Recent requirements from the State are requiring that waitlists in Priority 1 (842 waitlisted), Priority 2 (1394 waitlisted), and Priority 3 (463 waitlisted) need to be reviewed at a 95% rate before additional waivers can be given to CSB's; the State is providing staff to assist support coordinators to review these lists.
- On July 1, 2021, Development Disabilities services began requiring face to face meetings, there are around 50 families who are unable to meet that way because they

are not vaccinated and do not feel safe meeting face-to-face, the State will provide additional guidance in the future.

Board Chair McGuire inquired whether there any matters that required discussion in closed session, none were raised.

9. Adjournment

Board Member Captain Derek DeGeare made the motion to adjourn the meeting at 4:54 p.m.

AYES: BOARD MEMBERS: GARRETT MCGUIRE (ALEXANDRIA, VA), BOARD CHAIR;
JENNIFER ADELI (GREAT FALLS, VA); CAPTAIN DEREK DEGEARE (LOUDON COUNTY,
VA); BETTINA LAWTON (VIENNA, VA); DAN SHERRANGE (CHANTILLY, VA); ANNE
WHIPPLE (GREAT FALLS, VA)

NOES: BOARD MEMBERS: NONE

ABSENT: BOARD MEMBERS: NONE

11/10/2021

Date Approved

Josefine Cadima

Clerk to the Board