

FAIRFAX-FALLS CHURCH CSB BOARD MEETING

Garrett McGuire, Chair Sharon Bulova Center for Community Health 8221 Willow Oaks Corporate Drive, Level 3, Room 3-314, West Fairfax, VA 22031

Wednesday, May 24, 2023, 5:00 PM

This meeting can also be attended via electronics access through Zoom

Dial by your location to access live audio of the meeting:

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Meeting ID: 874 5043 6005 Passcode: 232556

MEETING AGENDA

1. Meeting Called to Order **Garrett McGuire** 2. Roll Call, Audibility and Preliminary Motions **Garrett McGuire** 3. Matters of the Public **Garrett McGuire** 4. Amendments to the Meeting Agenda **Garrett McGuire** 5. Approval of the March 22, 2023, Meeting Minutes **Garrett McGuire Daryl Washington**

Director's Report

A. County, Regional, State and Cross Agency Initiatives B. Fairfax-Falls Church CSB Service Utilization Report

C. Electronic Health Record Update

7. Matters of the Board

Garrett McGuire

Anne Whipple

Dan Sherrange

Garrett McGuire

8. Committee Reports

A. Service Delivery Oversight Committee B. Compliance Committee

C. Fiscal Oversight Committee

D. Other Reports

Adjournment

Meeting materials are posted online at Community Services Board | Community Services Board (fairfaxcounty.gov) or may be requested by contacting Sameera Awan at Sameera.Awan@fairfaxcounty.gov

FAIRFAX-FALLS CHURCH COMMUNITY SERVICES BOARD MEETING MINUTES MARCH 22, 2023

The Fairfax-Falls Church Community Services Board met in regular session at the Sharon Bulova Center for Community Health, 8221 Willow Oaks Corporate Drive, Level 3, Room 3-314, West, Fairfax, VA 22031.

1. Meeting Called to Order

Board Chair Garrett McGuire called the meeting to order at 4:58 PM.

2. Roll Call, Audibility, and Preliminary Motions

PRESENT: BOARD MEMBERS: BOARD CHAIR, GARRETT MCGUIRE; SHEILA COPLAN

JONAS; DAN SHERRANGE; SANDRA SLAPPEY-BROWN; ANDREW SCALISE; ROBERT BARTOLOTTA; BETTINA LAWTON; DARIA AKERS; ANNE WHIPPLE; CAPTIAN DAN WILSON; CLAUDIA VOLK; JENNIFER ADELI (GREAT FALLS, VA)

ABSENT: BOARD MEMBERS: KAREN ABRAHAM; LARYSA KAUTZ; SRILEKHA PALLE

<u>Also present</u>: Deputy Director of Administrative Operations Jean Post, Deputy Director Barbara Wadley- Young, Director of Analytics & Evaluation Linda Mount, Deputy Director of Support Coordination David Simmons, Division Director of Jail and Court Based Services Sarah Gary, Director of Behavioral Health Operations Sebastian Tezna, Healthcare Systems Director Jennifer Aloi, and Board Clerk Sameera Awan.

Motions

Board Chair Garrett McGuire motioned to approve Board Member Jennifer Adeli's request to participate from a remote location for personal reasons. The motion was seconded by Board Member Dan Sherrange and approved unanimously. A further motion was offered by Chair McGuire to approve that all persons at the primary central meeting location can adequately hear the voice of Board Member Adeli from her remote location; this motion was seconded by Board Member Daria Akers and approved unanimously.

3. Matters of the Public

None were presented.

4. Amendments to the Meeting Agenda

The meeting agenda was presented for review, and no amendments were made by the consensus of the Board. The meeting agenda was adopted unanimously.

5. Approval of the Minutes

March 22, 2023, CSB Board Meeting Minutes were distributed for review; Following this, Board Chair Garrett McGuire noted the motions to be rephrased as adopted unanimously by the board under Agenda Item No. 5, regarding Approval of Minutes and under Agenda Item No. 11 and No. 12.

MOTION TO ADOPT MARCH 22, 2023, MEETING MINUTES AS AMENDED WAS MOVED BY BOARD MEMBER BETTINA LAWTON, SECONDED BY BOARD MEMBER DAN SHERRANGE.

MOTION TO ADOPT WAS APPROVED BY DAN SHERRANGE, DARIA AKERS, SHEILA COPLAN JONAS, SANDRA SLAPPEY-BROWN, ANDREW SCALISE.

6. Staff Presentation

Deputy Director of Support Coordination David Simmons provided the staff presentation regarding Residential Treatment Services. There are seven properties that the CSB Residential Treatment Services lease from; six units are for Aftercare Services, three of which are non-profit and private investment companies. One unit is for Primary Treatment Services, New Generations, also with a non-profit. These are all at or below market rents.

7. Director's Report

A. County, Regional, State and Cross Agency Initiatives

Deputy Director Barbara Wadley- Young shared that the State Budget has yet to pass, and the Governor and Senator are supposed to come back into session in a few weeks. The DMV has requested to eliminate three vacant positions from the CSB to support the county budget management. The County Executive and Board of Supervisors (BOS) support the recent decision not to create any Support Coordination positions in the county. The CSB Executive team is workforce planning and working to reclassify some of the vacant Support Coordinator positions to start the hiring process. There will be a town hall discussion regarding Opioids/Fentanyl hosted by Supervisor Pat Herrity and School Board Member Laura Jane Cohen at Lake Braddock Secondary School on March 28, 2023, from 7:00 - 8:30 PM.

Division Director of Jail and Court-Based Services Sarah Gary took a moment to introduce herself as the new Division Director of Diversion & Jail-Based Services. Sarah has a long history of working with the CSB in several programs, and she started with the Jail-Based team in 2017.

Deputy Director of Administrative Operations Jean Post announced Elif Ekingen as the new Chief Financial Officer. Elif has a long history of working with several agencies in Fairfax County as a Fiscal leader. The CSB submitted a grant application for detox and residential services, and the grant opportunity provides half a million dollars for region 2 and region 5. The CSB is looking at the Opioid Abatement grant funds, which require a Cooperative Partnership application for our youth and residential program; the application is due May 5, 2023.

Deputy Director Barbara Wadley- Young shared that the COVID status moved from medium to low; the organization has 5-10 staff testing positive weekly. There will be a town hall discussion regarding Opioids/Fentanyl hosted by Supervisor Pat Herrity and School Board Member Laura Jane Cohen at Lake Braddock Secondary School on March 28, 2023, from 7:00 - 8:30 PM.

B. Electronic Healthcare Record Update

Healthcare Systems Director Jennifer Aloi reported that the CSB had purchased infrastructure for the data warehouse, and we have successfully run the Data Export tool to export all our credible data.

8. Matters of the Board

Board Member Srilekha Palle announced Governor Younkin recently appointed her to the Virginia Asian Advisory Board. There will be a Pathways to Wellness Conference on Friday, May 12, 2023, from 9:00-12:00 PM.

Board Member Dan Sherrange shared the CSB Board visit to the New Horizons Treatment Center, Mental Health, and Substance Abuse. New Horizons assists individuals with Medicaid and Medicare. They are one of the most significant contracts in Gateway Homes. They provide 16 beds to support individuals in their recovery process so they can live successfully in their chosen community setting.

9. Committee Reports

A. Service Delivery Oversight Committee

Committee Chair Anne Whipple shared their visit to the New Horizons Treatment Center, Mental Health, and Substance Abuse. The residential treatment program focuses on education about substance use and mental health problems, developing coping skills, vocational/educational skill development, illness self-management, medication management, and life skills to enhance the individual's ability to live independently in the community. The next Service Delivery Oversight Committee meeting is Wednesday, April 12, 2023, at 5:00 PM.

B. Compliance Committee

Committee Member Dan Sherrange shared that the Virginia Department of Medical Assistance Services (DMAS) is doing a lot of assessments. The committee and staff discussed how DMAS could assist with coordinating these assessments since they are time-consuming.

C. Fiscal Oversight Committee

Committee Member Andrew Scalise shared some highlights from the Fiscal Oversight Committee. We learned about the massive surplus and high vacancy rates. The county approved increases and bonuses this year. The times and treatment numbers have vastly improved for youths and adults in the last 12 months. The committee voted on and approved the Fiscal Year (FY) 2024 Congressionally Directed Spending from HRSA grant application. The next Fiscal Oversight Committee meeting is Wednesday, April 20, 2023, at 5:00 PM.

D. Other Reports

Board Chair Garrett McGuire reminded everyone there would be no CSB Board meeting in April 2023. The Budget Hearing Testimony will occur on Thursday, April 13, 2023, at 3:00 PM.

10. Action Item:

A. 2024 Congressionally Directed Spending from HRSA

Director of Behavioral Health Operations Sebastian Tezna provided updates on the process of receiving Congressionally Directed Spending (CDS) as part of the annual federal appropriations process. He requested the Board's approval for the Fairfax-Falls Church Community Services Board to apply for and to accept \$6.5M in FY 2024 Congressionally Directed Spending from HRSA.

MOTION TO APPROVE AGENDA ITEM NO. 10A WAS MOVED BY BOARD MEMBER ANDREW SCALISE, SECONDED BY BOARD MEMBER BETTINA LAWTON.

THE MOTION WAS APPROVED UNANIMOUSLY.

B. FY 2024 Proposed Fee Schedule

Director of Behavioral Health Operations Sebastian Tezna shared changes in the Fee Schedule based on current Medicare, Medicaid, or negotiated rates for CSB services provided and billed to clients. The fee-related documents provide the CSB with uniform mechanisms to maximize revenues from clients, Medicaid, Medicare, and other health insurance plans. The FY 2023 current budget plan for the CSB includes \$21M in estimated fee revenues. Once the CSB Board approves, the Fee Schedule will be submitted to the Board of Supervisors for review in May 2023.

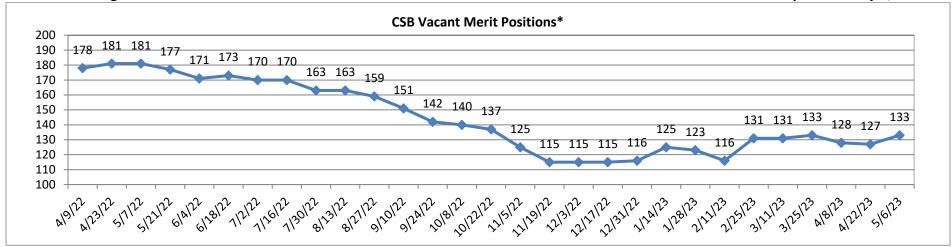
MOTION TO APPROVE AGENDA ITEM NO. 10B WAS MOVED BY BOARD MEMBER ANDREW SCALISE, SECONDED BY BOARD MEMBER DAN SHERRANGE.

THE MOTION WAS APPROVED UNANIMOUSLY.

11. Adjournment

A motion to adjourn the meeting was made by Board Member Bettina Lawton and seconded by Board Member Dan Sherrange. The motion was approved unanimously, and the meeting was adjourned at 6:25 PM.

Date Approved	CSB Board Clerk



*Note: 1/14/2023 reflects a change in reporting to include vacancies in Funds 400 & 500. All data reported prior to 1/14/2023 represents only Fund 400

Vacancies in critical areas* *includes all merit positions (all funds – regular 400 and grant 500)

Service area	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb		March		April
1	-												11 CIS		11 CIS
Emergency Svcs/MCU	22	23	21	23	29	27	21	20	19	21	20	16	1 Human Srv Worker I	14	2 Peer Support Spec
SVCS/ IVICO													4 BHS II		4 BHS II
													4 BHS II		6 BHS II
Behavioral Health –													2 BH Sr. Clin		1 BH Sr. Clin
Outpatient Svcs	27	18	17	16	8.5	14.5	10.5	7	5	8	8	10	1 BHN Clin/Case Mgr	9	
Outputient Sves													1 LPN		
													2 BH Supv		2 BH Supv
Youth & Family –	12	13	11	9	7	5	4	3	3	2	3	5	5 BH Sr. Clin	5	4 BH Sr. Clin
Outpatient Svcs	12	13		,	,	,	7	,	,	2	,			,	1 BHS II
Support	27	28	30	29	23	22	18	18	11	6	7	7	7 DDS II	10	10 DDS II
Coordination	2,	20	30	23	23	22	10	10	11		,	,		10	
													1 BH Mgr		1 BH Mgr
													6 BHS II		6 BHS II
ADC/ Jail Diversion	11	8	8	8	9	8	9	14	15	11	16	15	1 BHS I	11	
Abey sail biversion	11											13	3 BH Supv		2 BH Supv (being abolished)
													4 BH Sr. Clin		2 BH Sr. Clin
FAR			_	_	_	4	4	4	4	2	_		1 BH Sr. Clin	2	2 BH Sr. Clin
EAR	4	4	3	3	2	1	1	1	1	2	2	1		3	1 LPN



COMMONWEALTH of VIRGINIA

NELSON SMITH COMMISSIONER

DEPARTMENT OF BEHAVIORAL HEALTH AND DEVELOPMENTAL SERVICES Post Office Box 1797 Richmond, Virginia 23218-1797

Telephone (804) 786-3921 Fax (804) 371-6638 www.dbhds.virginia.gov

MEMORANDUM

TO: CSB Executive Directors

CSB Developmental Services Directors

FROM: Nicole DeStefano, Waiver Operations Director

DATE: May 5, 2023

SUBJECT: FY24 DD CL Waiver Slot Allocation

I am pleased to announce that the Commonwealth received approval from the Centers for Medicare and Medicaid Services for the federal portion of funding for the FY24 Community Living waivers slots which were approved last year in the biennium budget. Additional Community Living and Family and Individual Supports (FIS) waiver slots may be allocated at a later date once the Commonwealth of Virginia's Budget is passed, and the FIS waiver application is approved by CMS. DBHDS has completed the calculations for the per CSB allocation (see attached).

As you know, each CSB receives one slot right off the top, then an algorithm is run utilizing the following factors:

- Overall population in the CSB's catchment area
- Number of people receiving Medicaid services in the CSB's catchment area
- Number of people on the CSB's Priority One portion of the DD waiver waiting list.

Please work with your DBHDS Regional Supports Specialist to schedule Waiver Slot Assignment Committee meetings as soon as possible.

I would like to remind you that, according to the waiver regulations (12VAC30-122-80), once a slot is associated with a particular individual on the waiting list (i.e., the slot is in "projected" status for that individual) the support coordinator must notify the individual and family/caregiver of slot availability and available services within the offered waiver within **seven calendar days** and document this notification. The individual/caregiver must confirm acceptance or declination of the slot within **15 calendar days** of notification of slot availability. If the individual/family caregiver has not relayed their decision to the support coordinator within **seven calendar**

days, the support coordinator should make and document a second contact. If no decision is forthcoming after 15 calendar days, the SC should notify their Regional Supports Specialist, who will remove the individual from projected enrollment status, return him to the waiting list, and take steps to assign the slot to the next highest scoring individual from the review pool. No appeal rights will be required because the individual was not actually enrolled in the waiver.

The individual and the individual's family/caregiver, as appropriate, must meet with the support coordinator within **30 calendar days** of slot acceptance to discuss the individual's needs, existing supports, and individual preferences, discuss obtaining documentation of a medical examination to be dated no earlier than 12 months prior to the initiation of waiver services, begin to develop the personal profile, and discuss the processes around completion of the Supports Intensity Scale® (or other assessment, as appropriate, per section 12VAC30-122-200 of the regulations).

The regulations require that services will be initiated within **30 calendar days** of the support coordinator moving the individual to active enrollment status in WaMS or confirmation of Medicaid eligibility through the DMAS-225 process, whichever comes last. If the services are not initiated by at least one provider within 30 days, the support coordinator must notify the local department of social services so that reevaluation of the individual's financial eligibility can be made and must also submit a Request to Retain Slot form through WaMS.

DBHDS staff is available to assist in any situations in which there are barriers to timely commencement of services.

If you have any questions about the FY24 slot allocation, please contact me at <u>nicole.destefano@dbhds.virginia.gov</u>.

cc: Heather Norton, DBHDS Ann Bevan, DMAS Jennifer Faison, VACSB

FY 24 Virginia Developmental Disabilities Community Living (CL) Waiver Slot Allocation 5/3/2023

CSB	CL Slots Assigned
Alexandria Community Services Board	1
Alleghany Highlands Community Services Board	1
Arlington County Community Services Board	2
Blue Ridge Behavioral Healthcare	3
Chesapeake Integrated Behavioral Healthcare	2
Chesterfield Community Services Board	5
Colonial Behavioral Health	2
Crossroads Community Services Board	1
Cumberland Mountain Community Services Board	1
Danville-Pittsylvania Community Services	1
Dickenson County Behavioral Health Services	1
District 19 Community Services Board	2
Eastern Shore Community Services Board	1
Fairfax-Falls Church Community Services Board	16
Goochland-Powhatan Community Services	1
Hampton-Newport News Community Services Board	3
Hanover County Community Services Board	2
Harrisonburg-Rockingham Community Services Board	1
Henrico Area Mental Health and Developmental Services	4
Highlands Community Services	1
Horizon Behavioral Health	3
Loudoun County MH, SA and Developmental Services	5
Middle Peninsula-Northern Neck Community Services Board	2
Mount Rogers Community Services Board	1
New River Valley Community Services	2
Norfolk Community Services Board	3
Northwestern Community Services	3
Piedmont Community Services	1
Planning District One Behavioral Health Services	1
Portsmouth Department of Behavioral Healthcare Services	1
Prince William County Community Services Board	6
Rappahannock Area Community Services Board	5
Rappahannock-Rapidan Community Services Board	2
Region Ten Community Services Board	3
Richmond Behavioral Health Authority	2
Rockbridge Area Community Services	1
Southside Community Services Board	1
Valley Community Services Board	1
Virginia Beach Community Services Board	4
Western Tidewater Community Services Board	2
Total:	100

CITY OF FAIRFAX

Fairfax-Falls Church Community Services Board Service Utilization Report for July 1, 2021 - June 30, 2022 (FY 2022)¹

Characteristics of Individuals Served by CSB Program Area

		SUD	МН	DD	Cross Agency
	0 to 11	0%	4%	1%	4%
	12 to 18	3%	14%	6%	14%
Age	19 to 26	12%	13%	18%	20%
	27 to 59	79%	51%	62%	51%
	60 +	6%	18%	13%	11%
Gender	Male	79%	53%	71%	60%
Gender	Female	21%	47%	29%	40%
	\$0 - \$11,999	72%	57%	70%	62%
Income Level	\$12,000 - \$24,999	19%	27%	15%	19%
LCVCI	\$25,000 +	9%	16%	15%	19%
	Asian	3%	6%	8%	9%
Race	Black/African American	23%	14%	8%	17%
Race	White/Caucasian	43%	54%	66%	51%
	Other	31%	28%	18%	23%
Hispanic Orig	jin	23%	23%	19%	22%

^{*}excludes individuals with missing or unknown values

Individuals Served ³	SUD	МН	DD	Cross Agency
Outpatient & Case Management - Adult	<10	103	45	
Outpatient & Case Management - Youth	<10	25	<10	
Medical Services - Adult	21	95		
Medical Services - Youth		13		
Medication Assisted Treatment	<10			
Employment		<10	21	
Day Support		<10	30	
Residential	22	19	14	
Inpatient	<10	<10		
Limited Services				
Assessment & Monitoring - Adult				284
Assessment & Monitoring - Youth				69
Emergency - Adult				110
Emergency - Youth				24
Total Individuals Served		4	174	

¹ Does not include individuals with unknown or no fixed address

² Counts <10 are suppressed for confidentiality.

³ Individuals may receive more than one type of service.

CITY OF FAIRFAX

Fairfax-Falls Church Community Services Board Service Utilization Report for July 1, 2022 – December 31, 2022 (FY 2023 Quarter 1 & 2)1

Characteristics of Individuals Served by CSB Program Area

		SUD	МН	DD	Cross Agency
	0 to 11	0%	3%	1%	4%
	12 to 18	11%	12%	6%	13%
Age	19 to 26	28%	8%	16%	20%
	27 to 59	61%	58%	64%	55%
	60 +	0%	19%	13%	8%
Gender	Male	82%	52%	71%	61%
Gender	Female	18%	48%	29%	39%
	\$0 - \$11,999	63%	52%	71%	56%
Income Level	\$12,000 - \$24,999	26%	31%	17%	22%
Level	\$25,000 +	11%	17%	12%	22%
	Asian	8%	7%	9%	8%
Race	Black/African American	31%	13%	8%	20%
Race	White/Caucasian	31%	61%	66%	49%
	Other	31%	19%	17%	23%
Hispanic Orig	in	26%	19%	19%	22%

^{*}excludes individuals with missing or unknown values

Individuals Served ³	SUD	МН	DD	Cross Agency
Outpatient & Case Management - Adult	<10	76	46	
Outpatient & Case Management - Youth	<10	17	<10	
Medical Services - Adult	14	90		
Medical Services - Youth		10		
Medication Assisted Treatment	<10			
Employment		<10	15	
Day Support		<10	30	
Residential	17	17	11	
Inpatient	<10	<10		
Limited Services				
Assessment & Monitoring - Adult				219
Assessment & Monitoring - Youth				41
Emergency - Adult				79
Emergency - Youth				21
Total Individuals Served	_	- ;	388	

¹ Does not include individuals with unknown or no fixed address

² Counts <10 are suppressed for confidentiality.

³ Individuals may receive more than one type of service.

CITY OF FALLS CHURCH

Fairfax-Falls Church Community Services Board Service Utilization Report for July 1, 2021 - June 30, 2022 (FY 2022)¹

Characteristics of Individuals Served by CSB Program Area

		SUD	МН	DD	Cross Agency
	0 to 11	0%	8%	5%	10%
	12 to 18	0%	15%	14%	24%
Age	19 to 26	17%	3%	19%	16%
	27 to 59	83%	56%	52%	43%
	60 +	0%	18%	10%	7%
Gender	Male	67%	52%	52%	55%
Gender	Female	33%	48%	48%	45%
	\$0 - \$11,999	83%	41%	64%	48%
Income Level	\$12,000 - \$24,999	17%	23%	9%	18%
LCVCI	\$25,000 +	0%	36%	27%	34%
	Asian	17%	0%	10%	5%
Race	Black/African American	50%	22%	5%	21%
Race	White/Caucasian	33%	43%	71%	50%
	Other	0%	35%	14%	24%
Hispanic Orig	jin	17%	28%	5%	18%

^{*}excludes individuals with missing or unknown values

Individuals Served ³	SUD	МН	DD	Cross Agency
Outpatient & Case Management - Adult	<10	25	10	
Outpatient & Case Management - Youth	0	<10	<10	
Medical Services - Adult	0	26		
Medical Services - Youth		<10		
Medication Assisted Treatment	0			
Employment		<10	<10	
Day Support		0	<10	
Residential	<10	<10	<10	
Inpatient	0	<10		
Limited Services				
Assessment & Monitoring - Adult				77
Assessment & Monitoring - Youth				36
Emergency - Adult				33
Emergency - Youth				20
Total Individuals Served	_	1	154	

 $^{^{\}mathrm{1}}$ Does not include individuals with unknown or no fixed address

² Counts <10 are suppressed for confidentiality.

³ Individuals may receive more than one type of service.

CITY OF FALLS CHURCH

Fairfax-Falls Church Community Services Board Service Utilization Report for July 1, 2022 – December 21, 2022 (FY 2023 Quarter 1 & 2)1

Characteristics of Individuals Served by CSB Program Area

		SUD	МН	DD	Cross Agency
	0 to 11	0%	11%	5%	16%
	12 to 18	0%	8%	10%	19%
Age	19 to 26	50%	6%	5%	15%
	27 to 59	50%	50%	70%	38%
	60 +	0%	25%	10%	12%
Gender	Male	75%	53%	50%	57%
Gender	Female	25%	47%	50%	43%
	\$0 - \$11,999	67%	38%	60%	45%
Income Level	\$12,000 - \$24,999	0%	24%	10%	12%
LCVCI	\$25,000 +	33%	38%	30%	43%
	Asian	0%	0%	10%	3%
Race	Black/African American	33%	13%	5%	15%
Race	White/Caucasian	67%	47%	65%	57%
	Other	0%	41%	20%	25%
Hispanic Orig	jin	33%	31%	5%	27%

^{*}excludes individuals with missing or unknown values

Individuals Served ³	SUD	МН	DD	Cross Agency
Outpatient & Case Management - Adult	<10	23	<10	
Outpatient & Case Management - Youth	0	<10	<10	
Medical Services - Adult	<10	25		
Medical Services - Youth		<10		
Medication Assisted Treatment	<10			
Employment		<10	<10	
Day Support		0	<10	
Residential	<10	<10	<10	
Inpatient	<10	0		
Limited Services				
Assessment & Monitoring - Adult				46
Assessment & Monitoring - Youth				25
Emergency - Adult				16
Emergency - Youth				11
Total Individuals Served	_	1	11	

¹ Does not include individuals with unknown or no fixed address

² Counts <10 are suppressed for confidentiality.

 $^{^{\}rm 3}$ Individuals may receive more than one type of service.

2023 CSB Board and Committee Meetings Fairfax-Falls Church Community Services Board

	Service Delivery Oversight Committee	Compliance Committee	Executive Committee	Fiscal Oversight Committee	CSB Board
2023 Meetings	2 nd Wednesday 5:00 PM	3 rd Wednesday 4:00 PM	3 rd Wednesday 4:30 PM	3 rd Thursday 4:00 PM	4 th Wednesday 5:00 PM
January	*	*	18	19	25
February	8	*	15	16	22
March	*	*	15	16	22
April	12	19	19	20	*
May	*	*	17	18	24
June	14	*	21	22	28
July	*	*	19	*	26
August	9	16	16	17	*
September	*	*	20	21	27
October	11	*	18	19	25
November	*	*	8**	9**	15**
December	6 **	13**	13**	14**	*

Note: All in person Committee and Board meetings are held at the Sharon Bulova Center, Room 3-314, West

^{*}No Meeting

^{**} Meeting date changed to accommodate holiday schedule

Accommodate: Thanksgiving, Christmas Day, and New Year's Day Holidays

FY 2024 & 2025 COMMUNITY SERVICES CONTRACT TIMELINE

STEP I: CSB BOARD APPROVES POSTING

CSB Board must meet to approve Public Posting at Full Board Meeting

MAY 24, 2023

STEP 2: POST FOR PUBLIC COMMENT

Blank copy is posted without statistical data or budget details, for 30 days.

MAY 25 - JUNE 24, 2023

STEP 4: SEND PUBLIC COMMENTS, CARS, AND SERVICE DATA TO BOARD

Board Clerk will forward the SPC with Public Comments, statistics, and budget data for review prior to the next meeting, by close of business.

JUNE 24, 2023

STEP 5: TITLES DUE TO BOS CLERK BY JUNE 13TH

In the past there has been some flexibility to submit updated attachments for BoS board items after the official due date. If this is a Possibility and we can submit the complete Exhibit A (CARS) to the BOS closer to the state due date; this deatline may be less of a concern.

STEP 3: CARS AND SERVICE DATA COMPLETED

The performance contract timeline on page 54 states that the FY 24 CARS software and Letters of Notification (LON) with the budget/funding to be included in CARS are not due to be released until 5/19/23, contingent on finalizing the stae budget.

For service capacity projections, we typically use 3rd quarter data for projections and can start working on it when all March vendor and bed day data is entered (due date - April 20) Service projections can be completed when entered into CARS by the end of May/beginning of June if the CARS software is released on time.

As I understand it, Fiscal can't start working on the financial side of CARS until the LON is received. Will defer to Fiscal on whether this allows sufficient time to have all budget calculatins completed and finalized. June 14 is two weeks ahead of the state's CARS due date and we would need a few days to compare nores between fiscal & service capacities.

JUNE 14, 2023

STEP 6: CSB BOARD APPROVES STATE PERFORMANCE CONTRACT

Full Board Meeting

JUNE 28, 2023

STEP 7: BOARD OF SUPERVISORS APPROVES

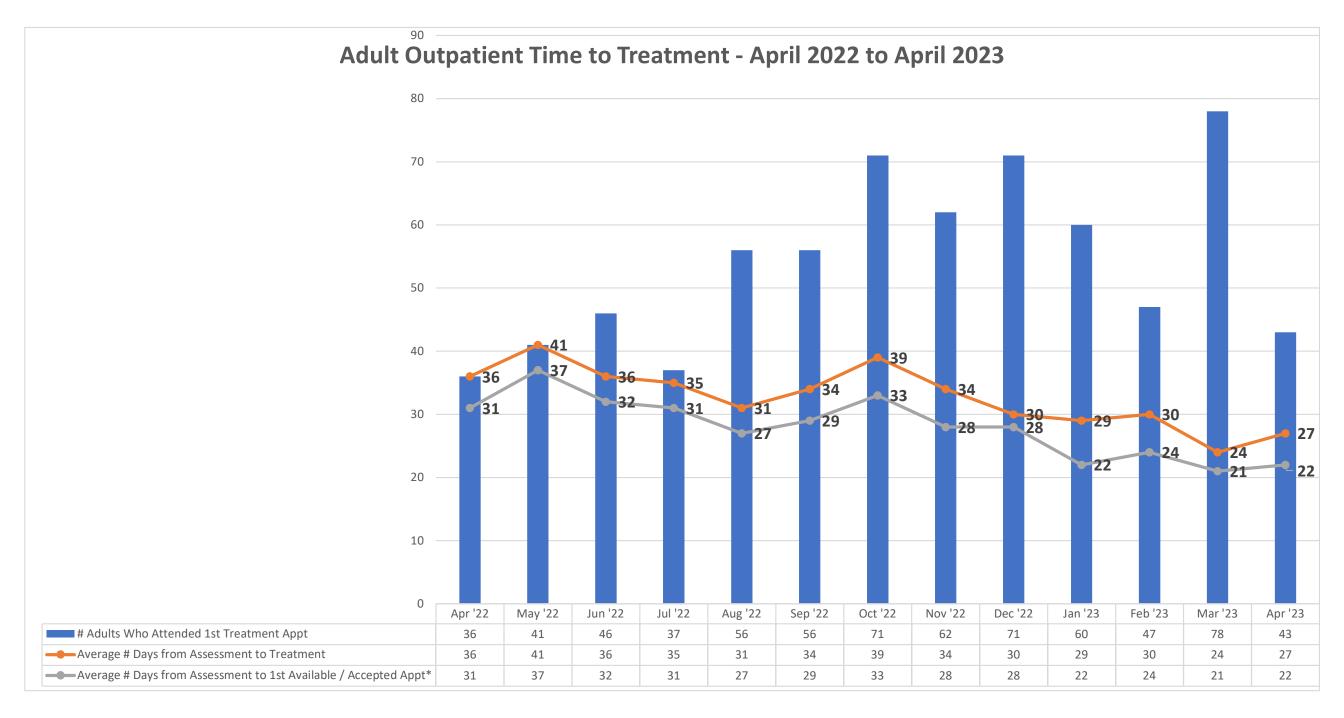
Full Board of Supervisors meeting

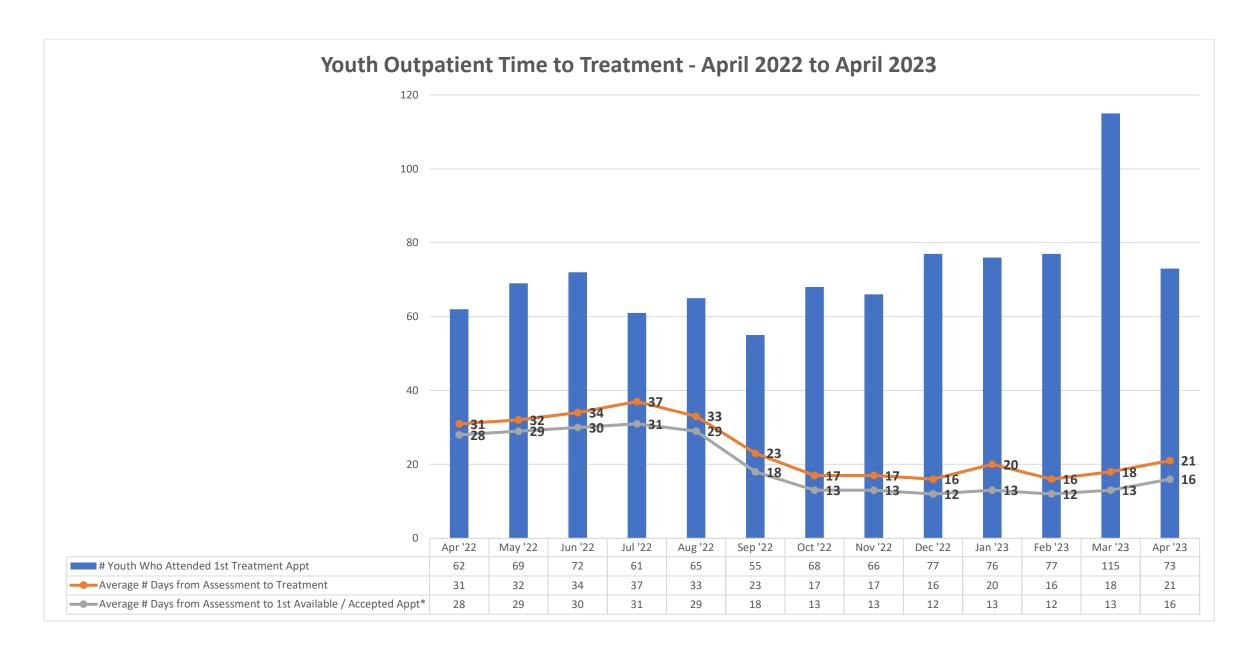
JULY 11, 2023

STEP 8: STATE PERFORMANCE CONTRACT ENTERED INTO DOCUSION

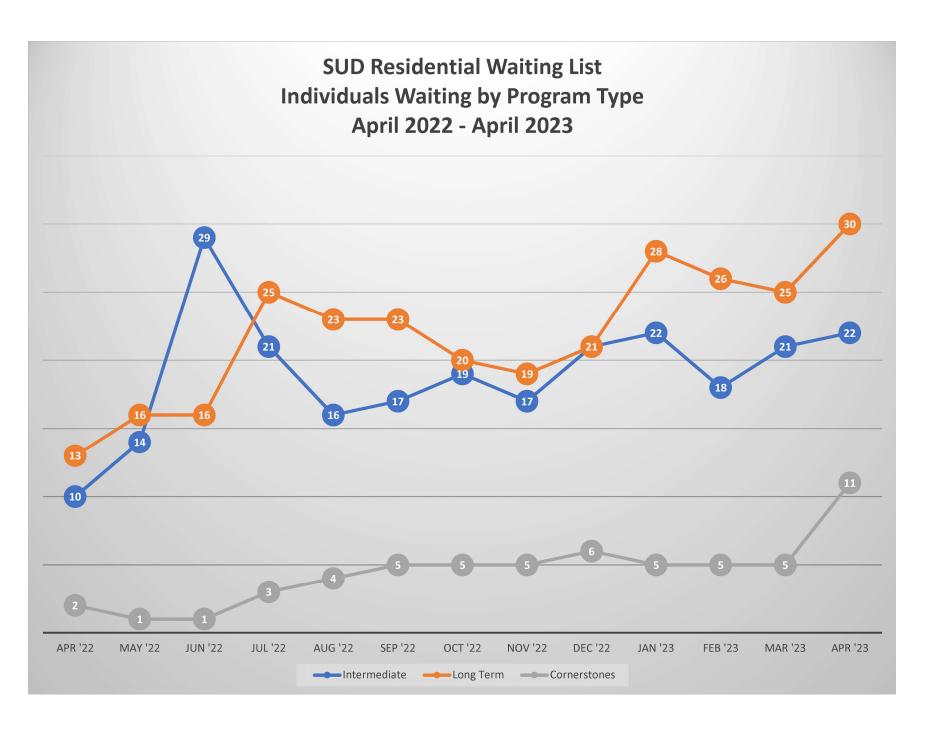
To be signed by CSB Executive Director, CSB Board Chair, and Commissioner of DBHDS.

JULY 15, 2023



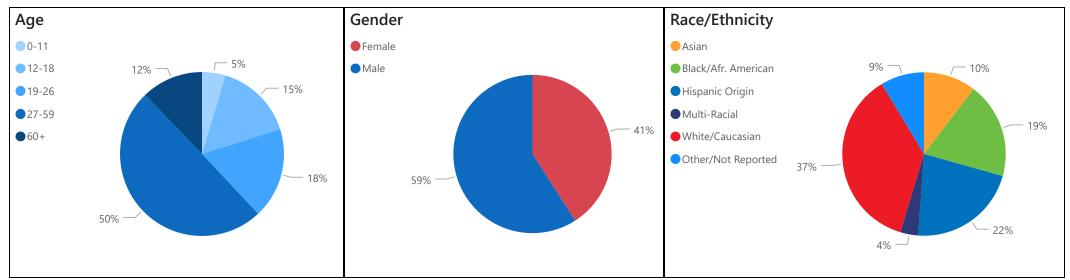


^{*}Average number of days from Assessment to Date of First Available Appointment (if known) OR from Assessment to Date of First Accepted Appointment



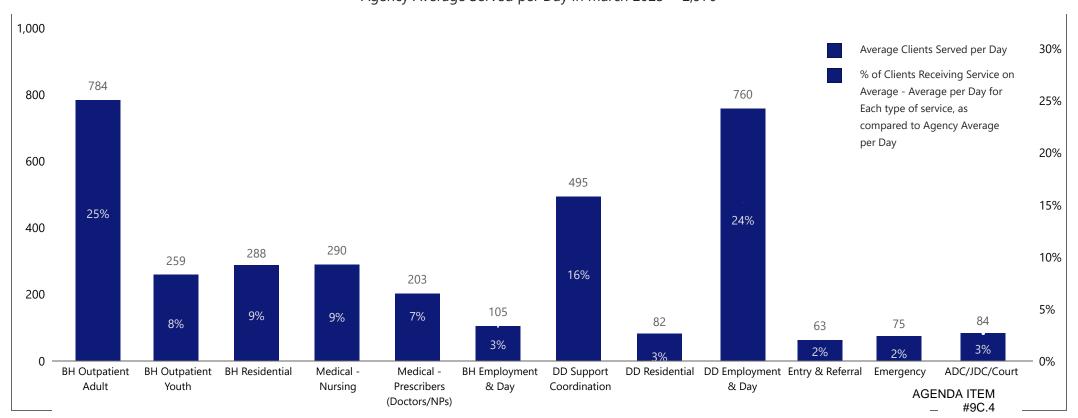


CSB Status Report



Average Clients Served per Day by Type of Service - March 2023

Agency Average Served per Day in March 2023 = 2,970



Comr	nunity ces Boa	_ Inc	dividua	als Ser	ved b	y Mor		-	of Ser					Monthly Variance	Yearly Variance	# Served Past 12 Months
Service Area	Mar'22	Apr'22	May'22	Jun'22	Jul'22	Aug'22										
All Individuals Served														2.00/	A	24 525
	9,416	9,052	9,162	9,169	8,806	9,137	9,184	9,079	9,234	9,050	9,541	9,635	10,008	3.9%	6.3%	21,535
BH Outpatient Adult	3,091		8 3,052	3,091	3,067	3,199	3,175	3,191	3,238					A	10.1%	5,255
		3,058				3,133	3,173			3,278	3,309	3,321	3,404	2.5%		
BH Outpatient Youth	951		969 1,001	1,020	955	918	894	928	946		002	1,145		A	A	
		969								964	993		10.3%	20.4%	2,117	
												1,038		A	A	
BH Residential	463	150	430	428	422	428	433	442	441	433	436		468	3.8%	1.1%	1,383
	403	458										451		<u> </u>		
Medical - Nursing	-	1,323	1,228		_				1,307	1,324		_	1,522 8	8.3%	10.3%	3,750
	1,380			1,359	1,354	1,418	1,404	1,424			1,392	1,406				
Medical - Prescribers	2,897	2,580	2,645		2,636		2,625	.5	2,664	2,534		2,580		13.3%	0.9%	6,594
				2,779		2,805		2,760		2,55	2,713		2,923			
BH Employment & Day	379							337			222		327	4.1%	-13.7%	630
		378	350	351	346	346	355		310	307	322	314				
DD Support Coordination	2,751	0.455	2,535			2,524	2,518		2,520	ı		2,691	2,858	6.2%	3.9%	5,077
		2,455	2,333	2,629	2,431	2,324	2,310	2,385	2,320	2,301	2.612					
DD Residential				2,023							2,613	_,,		A	▼	
	85	85	85	85	84	84	84	84	84	84	82	81	82	1.2%	-3.5%	85
20					0-1	0-1	0-1	0-1	0-1	0-1				A		
DD Employment	1,024	1,038		982	976		1,124	1,145	1,148	1,170	1,163	1,154	1,155	<0.1%	12.8%	1,343
& Day			1,063			1,109	1,124	1,143	1,110			.,	.,			
Entry &		645	620	622	566	600	617	542	523	544	607	620		29.2%	14.6%	5,114
Referral (EAR)	699							312	323				801			
EAR Screenings	420	396	396	380	362	379	396	383	393	400	449	421	556	32.1%	32.4%	4,141
		354	354						333							
EAR Assessments	206			160	172	215			218				279	0.00/		2,419
		179	177				233	251		240	234	256		9.0%		
Emergency	993	880		050	<u>-</u>		869	876	869			947	990	4.5%	-0.3%	6,775
		500	935	852	808	915	003	010	009	858	976					
						915								<u> </u>	A	
ADC/JDC/ Court	559	546	540	574	557			663		CAF	656	664	677	2.0%	21.1%	2,834
Monthly variance						609	639		628	645	020	004				

^{*} Monthly variance compares current month to previous month; Yearly variance compares current month to the same month in previous calendar year (Ex: May 2021 compared to May 2020). Number Served Past 12 Months is an unduplicated count of clients served in each area in the 12 months prior to end of the reporting period (ex: June 2021 - May 2021).

Service Definitions					
ΙΙ ΔΙΙ	Includes all individuals receiving services from the Community Services Board. Includes services for people of all ages who have mental illness, substance use disorders and/o developmental disabilities.				
· ·	Individuals receiving services from adult outpatient behavioral health programs. Includes the following service areas/programs: Behavioral Health Outpatient (BHOP) - MH Outpatient, MH Case Management, SUD Intensive Outpatient, Turning Point, Partial Hospitalization; Intensive Community Treatment - Intensive Case Management, PACT, Discharge Planning, PATH; Jail Diversion; Medication Assisted Treatment. Includes individuals receiving engagement, monitoring and treatment services.				
BH Outpatient Youth	Individuals receiving services from youth behavioral health outpatient programs. Includes the following service areas/programs: Youth & Family Outpatient - MH Outpatient, MH Case Management, SUD Outpatient; Youth & Family Intensive - Wraparound Fairfax, Resource Program, Youth Discharge Planning. Includes individuals receiving assessment, monitoring, and treatment services.				
BH Residential	Individuals receiving services from behavioral health residential programs. Includes the following service areas/programs: Supportive Community Residential - directly opera and contracted residential services; SUD Residential Treatment - Crossroads, Cornerstones, A New Beginning, New Generations; Youth Residential - Leland House; Wellness Circ Residential Crisis Stabilization, Fairfax Detoxification.				
Medical - Nursing	Individuals receiving Nursing services in an outpatient setting.				
Medical - Prescribers	Individuals receiving services from a prescriber (psychiatrist or nurse practitioner). Services are provided in a variety of treatment settings, including outpatient, residential assessment, and emergency services.				
BH Employment & Day	Individuals receiving behavioral health individual or group supported employment services.				
DD Support Coordination	Individuals receiving developmental support coordination services. Includes individuals receiving targeted case management, monitoring, and assessment services.				
DD Residential	Individuals receiving developmental disability residential services. Includes directly operated group homes and apartments, and locally funded contracted residential place.				
DD Employment & Day	Individuals receiving developmental day support services; individual, group, or sheltered employment services; and self-directed services. Includes both waiver and local services.				
Entry & Referral (EAR)	Individuals receiving behavioral health entry and referral services. Includes Adult & Youth walk-in screening and assessment clinical services, case coordination, and referrals.				
EAR Screenings	Individuals receiving behavioral health screening services at Entry & Referral.				
EAR Assessments	Individuals receiving behavioral health assessment services at Entry & Referral.				
ADC/JDC/Court	Individuals receiving CSB jail-based or court services. Includes CSB services provided at the Adult Detention Center, Juvenile Detention Center and adult participants in specicourt dockets (Veterans' Docket, Mental Health Docket, Drug Court).				

Notes:

Page 1:

- Demographics Typically little change in demographics over time. Reflects demographic characteristics of all individuals served in the reporting month.
- Average Clients Served per Day by Type of Service Compares average served per day in each service area to the agency-wide average number served. Individuals may receive more than one type of service per day and totals may be greater than 100%.

Page 2:

- Numbers reported show the unduplicated number of clients served in each service area. Individuals may receive multiple services each month within a service area and may receive more than one type of service each month.
- The Monthly Variance compares the reporting month to the prior month. The Yearly Variance compares the reporting month to the same month in the previous calendar year.
- All Individuals Served There was an increase in the overall numbers served compared to the prior month & year, which is partly due to increases in adult & youth behavioral health outpatient, court and jail-based services, and developmental employment &
- BH Outpatient Adult The number of individuals served is trending higher over the past several months due to increases in adult mental health outpatient & case management services in the Behavioral Health Outpatient (BHOP) program and medication assisted treatment services.
- BH Outpatient Youth This service area typically sees an increase in referrals and individuals served in the late fall that continues throughout the school year and drops off over the summer months. There is a 20% increase in the number served compared to March 2022.
- BH Residential The number served is trending higher, with an increase in admissions to SUD residential programs.
- Medical Nursing & Prescribers (Psychiatrists & Nurse Practitioners) serve individuals in a variety of treatment settings. There is regular fluctuation in the number of clients served based on the needs of the clients.
- BH Employment & Day The number served is trending lower as compared to the prior year. The Supported Employment program implemented a new evidence-based model in the Fall of 2022. This model prescribes smaller caseload sizes while providing intensive, individual support, a rapid job search and placement in employment, time-unlimited in-work support, increased collaboration between service providers, and support for both the employee and employer.
- DD Support Coordination There is typically monthly variation based on quarterly and annual review cycles. In February and March, there was an increase in individuals served due to new waivers and an increase in assessment services.
- DD Residential Includes all individuals served in directly operated residential programs and locally-funded contract placements. The number of individuals served each month is trending lower overall due to reductions in the directly operated group home census and locally funded contract placements through natural attrition. New residential placements through community partners are waiver funded.
- DD Employment & Day There has been an upward trend in this service area with a 13% increase over the prior year. Developmental employment & day programs have been able to reopen from closures that were necessary during the pandemic. along with new graduate placements and people returning to service who had deferred during the pandemic. This service area experiences some reductions over the summer months due to the summer break for some self-directed services.
- Entry & Referral For Entry and Referral the number of clients receiving screenings, assessments, and served overall is trending higher, with significant increases in the number of screenings and assessments provided compared to the prior year.
- Emergency There is some monthly fluctuation in the demand for Emergency services. All clients who present for services are evaluated by Emergency services staff.
- ADC/JDC/Court Jail and court services are continuing to trend higher compared to the prior year. The jail census was significantly reduced earlier in the pandemic due to health and safety issues. The number of individuals served is trending higher since August, primarily due to an increase in referrals, including substance use clients receiving medication assisted treatment.