

**FAIRFAX FALLS-CHURCH COMMUNITY SERVICES BOARD  
EXECUTIVE COMMITTEE MEETING MINUTES  
MAY 15, 2024**

The CSB Executive Committee met in regular session at the Sharon Bulova Center, 8221 Willow Oaks Corporate Drive, Level 3, Room 3-314 West, Fairfax, VA 22031

**1. Meeting Called to Order**

Committee Chair Dan Sherrange called the meeting to order at 4:04 PM.

**2. Roll Call, Audibility, and Preliminary Motions**

**PRESENT:**       **BOARD MEMBERS:** COMMITTEE CHAIR DAN SHERRANGE; ANDREW SCALISE; EVAN JONES, CAPTAIN DANIEL WILSON AND BETTINA LAWTON

**Also present:** Deputy Director of Clinical Operations Barbara Wadley-Young, Deputy Director of Clinical Operations Abbey May, Deputy Director of Administrative Operations Jean Post, Director of Medical Services Dr. Debra O’Beirne, Director of Quality Improvement and Compliance Joan Rodgers and Board Clerk Sameera Awan.

**3. Matters of the Public**

None were presented.

**4. Amendments to the Meeting Agenda**

The meeting agenda was presented for review, and no amendments were made by the Consensus of the Committee. The meeting agenda was approved.

**5. Approval of the Minutes**

April 17, 2024, Executive Committee Meeting Minutes were provided for review; no amendments were made.

**MOTION TO ADOPT APRIL 17, 2024, MEETING MINUTES WAS MOVED BY COMMITTEE MEMBER ANDREW SCALISE, SECONDED BY COMMITTEE MEMBER EVAN JONES.**

**MOTION TO ADOPT WAS APPROVED BY DAN SHERRANGE, ANDREW SCALISE AND EVAN JONES. BETTINA LAWTON AND CAPTAIN DANIEL WILSON ABSTAINED.**

**6. Compliance Committee Update**

**Director of Quality Improvement and Compliance Joan Rodgers** provided updates on the CSB Board Audit and CAP Reports. Six internal audits were conducted for quality review, covering 48 clinical records across 7 program areas. Specialized program auditing tools ensure high accuracy in compliance charting, aligning with DBHDS (Department of Behavioral Health and

Developmental Services), DMAS (Department of Medical Assistance Services), and other requirements. Assistance is provided to programs in developing Quality Improvement Plans (QIPs), with 16 program-specific plans underway, led by program-level risk managers.

Mandated quarterly reviews, facilitated by risk management committees, drive a cyclical quality improvement process. Upcoming programs for QIP development include various service sectors. HSAG (Health Services Advisory Group) initiated a round 6 quality review for ID and DD services. Licensing updates include mental health training and DD Triennial licenses set to expire in August, with corresponding reviews scheduled.

One late serious incident report was submitted due to a training issue, alongside 18 Level 3 serious incident reports, none of which revealed systemic issues.

## **7. Director's Report**

### **A) County, Regional, State and Cross Agency Initiatives**

**Deputy Director of Administrative Operations Jean Post** shared that she recently attended the Virginia Association of Community Services Boards Conference during the first week of May. She highlighted three main takeaways from the conference: data reporting, the hospital bed crisis, and recent fiscal updates.

Regarding data reporting, the CSB currently utilizes a complex and outdated data reporting tool called CARS. The state plans to discontinue its use in FY25 and is developing a web-based platform, initially using an Excel worksheet.

Concerning the hospital bed crisis, attention was drawn to pilot projects, particularly in Northern Virginia, which may impact the broader system. Starting July 1<sup>st</sup>, Central State Hospital and Southern Virginia State Hospital will initiate a pilot project to provide discharge planning, which traditionally falls under the purview of CSBs. Additionally, considerations are being made for restoration services to be conducted in jails rather than state hospitals to address bed capacity issues, particularly with forensic admissions. A legislative success highlighted was the passage of legislation allowing seclusion in crisis-receiving centers, enabling the Community to serve more acute individuals.

The statewide fiscal workgroup regarding fiscal updates has been relaunched, with Chief Financial Officer Elif Ekingen participating. Jean also provided updates on the Fairfax County advertised budget, which includes compensation increases for General County employees, adjustments for CSB partners, and support for new initiatives such as the Healthy Minds Fairfax program. At the state level, there were no significant changes to the budget presented in March.

### **B) Additional House Collaboration with Fairfax Housing Authority**

**Deputy Director of Clinical Operations Barbara Wadley-Young** provided an update on the Permanent Supportive Housing Initiative. Anticipated state funding will cover three full-time positions required to expand the CSB's permanent supportive housing program in preparation for

accommodating 300 units for individuals with serious mental illness (SMI). Additionally, the CSB plans to reallocate supervisory and frontline staff, including a nursing position, to support program growth.

A notice of award totaling \$1.91 million for client assistance funds in FY24 expenses is expected within the next week, along with Exhibit D for ongoing funding and administrative costs. This funding is associated with the county's collaboration with HCD (Home & Community-Based Services), where \$85 million has been approved to expand services and prepare 300 vouchers for individuals with SMI. Issuance of these certificates is scheduled to begin at a rate of eight per month starting July 1, 2024.

Rest assured; the Permanent Supportive Housing team is fully prepared to manage referrals for 50 slots per Assertive Community Treatment Program (ACT) services in the Northern Virginia region. With Pathway Homes operating in the area, nearly fully staffed and prepared for operation, we are confident in our ability to meet the needs of our community.

### **C) Developmental Disability Waivers**

**Deputy Director of Clinical Operations Barbara Wadley-Young** provided an update on the DD (Developmental Disabilities) waiver waitlist. The state budget remained unchanged, with no adjustments to the number of slots allocated over the two years or the funding. Slots will continue to be distributed at the beginning of each fiscal year and quarterly as specified.

An information session on DD Waiver Update was held on April 24<sup>th</sup>, with 76 community members participating. Many families raised questions regarding prioritization within priority one and the rollout of waivers. The session addressed the role of the Waiver Slot Allocation Committee in the process and shared state-provided information on the anticipated procedures.

Following the session, an FAQ section was added to the website, incorporating questions from the public email and support coordinators. Additional sessions are scheduled, including "What to Expect While Waiting for a DD Waiver" on May 20<sup>th</sup>, hosted by the Arc of Northern Virginia, and "What to Expect When Allocated DD Waiver" on May 30<sup>th</sup>, presented by the support coordination team.

### **D) Change Healthcare**

**Deputy Director of Administrative Operations Jean Post** provided updates on Change Healthcare, specifically addressing Agenda Item #7C.1. This pertains to the Fairfax County official statement regarding the Change Healthcare situation following the data breach previously discussed. The statement offers a broad overview of the situation, emphasizing its significance beyond the CSB and its national implications. It states that the extent of personal identifying information access remains uncertain, with a commitment to notify residents if such access

occurred and advises vigilance. Additionally, a temporary disruption in claims submission for one provider has since been resolved.

### **E) Youth Services and Crisis Response Centers**

**Deputy Director of Clinical Operations Abbey May** provided updates on the Youth Behavioral Health Expansion teams. The focus remains on recruitment, onboarding, and training to expand youth services, with significant progress made in hiring. For the Youth Medicated Assisted Treatment (MAT) program, 66 out of 88 positions have been filled, marking a substantial expansion. Additionally, 12 out of 18 positions for community teams serving youth have been filled, indicating continued progress.

Supervisors are now working onsite at the Herndon and James Lee locations, aligning with the goal of a summer opening for the expanded services. While an exact opening date is pending, a clearer timeline is expected in the coming weeks.

Regarding residential consolidation, plans are underway to consolidate programs, particularly substance-use residential programs. This involves relocating the Cornerstones program to the New Beginnings site and expanding the capacity from a 16-bed facility to a 35-bed facility. The aim is to improve utilization and enhance competitiveness with private providers by introducing a rapid admissions unit and updating assessments to expedite admissions. Consolidating positions and filling vacancies is also anticipated to increase bed capacity, with three facilities currently operating at half capacity.

## **8. Review of the May 22, 2024, CSB Board Meeting Agenda**

**Committee Chair Dan Sherrange** requested that the Nominating Committee's Report on the Election of CSB Board Officers be added to the agenda under Other Matters. Furthermore, an Action Item for Budget and Concept Approval was requested.

## **9. CSB Board Annual Planning Calendar**

The CSB Annual Planning Calendar was reviewed, and no recommendations were offered; the calendar was accepted as presented.

## **10. Matters of the Executive Committee**

### **A. Service Delivery Oversight Committee:**

SDOC Committee Chair Evan Jones recounted a presentation by Heather Norton, the assistant commissioner from DBHDS, on the expansion of DD waivers. The rest of the agenda focused on youth-related topics, such as expanding Youth Medicated Assisted Treatment (MAT) and establishing new outreach and engagement teams in the county. He highlighted the benefits and challenges of these expansions. Additionally, there was an update from Healthy Minds Fairfax on their short-term behavioral health services for income-eligible students and families. Lastly, a presentation was given on the Transition to Independence Program (TIP), which supports older youth transitioning into adulthood with

mental health or developmental disabilities. **The next Service Delivery Oversight Committee meeting is Wednesday, June 12, 2024, at 5:00 PM.**

**B. Compliance Committee:**

Compliance Committee Compliance Committee Chair Dan Sherrange noted that Director of Quality Improvement Joan Rodgers presented the CSB Board Audit Report, the CSB Board CAP Report, and the CSB Board Annual Training Data. **The next meeting of the Compliance Committee will be held on Wednesday, June 20, 2024, in conjunction with the Executive Committee meeting starting at 4:00 PM.**

**C. Fiscal Oversight Committee:**

Acting Chair of the Fiscal Oversight Committee, Andrew Scalise, provided updates on the committee. He noted no significant concerns regarding the budget versus actuals; everything appears to be progressing as expected. Salary and benefits are on track while operating expenses are projected to be approximately \$10 million under budget, consistent with earlier forecasts for the year. Discussions have been ongoing regarding hiring practices and the challenges associated with employee turnover, including issues with exit surveys and low response rates. The committee is facing questions about whether hiring for specific teams may impact recruitment efforts in other areas. Andrew expressed interest in exploring this topic further during the next fiscal meeting. **The next meeting of the Fiscal Oversight Committee is Thursday, June 20, 2024, at 4:00 p.m.**

**11. Adjournment**

A motion to adjourn the meeting was made by Committee Member Bettina Lawton and seconded by Committee Member Evan Jones. The motion was approved unanimously, and the meeting was adjourned at 5:35 PM.

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Date Approved

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Clerk to the Board