

**FAIRFAX FALLS-CHURCH COMMUNITY SERVICES BOARD
EXECUTIVE COMMITTEE MEETING MINUTES
JUNE 20, 2024**

The CSB Executive Committee met in regular session at the Sharon Bulova Center, 8221 Willow Oaks Corporate Drive, Level 3, Room 3-314 West, Fairfax, VA 22031

1. Meeting Called to Order

Committee Chair Dan Sherrange called the meeting to order at 4:01 PM.

2. Roll Call, Audibility, and Preliminary Motions

PRESENT: **BOARD MEMBERS:** COMMITTEE CHAIR DAN SHERRANGE; ANDREW SCALISE; CAPTAIN DANIEL WILSON; PATRICIA ZISSIOS; BETTINA LAWTON

ABSENT: **BOARD MEMBERS:** EVAN JONES

Also present: Deputy Director of Clinical Operations Barbara Wadley-Young, Deputy Director of Clinical Operations Abbey May, Deputy Director of Administrative Operations Jean Post, Director of Medical Services Dr. Debra O’Beirne, Chief Financial Officer Elif Ekingen, Director of Quality Improvement and Compliance Joan Rodgers and Board Clerk Sameera Awan.

3. Matters of the Public

None were presented.

4. Amendments to the Meeting Agenda

The meeting agenda was presented for review, and no amendments were made by the Consensus of the Committee. The meeting agenda was approved.

5. Approval of the Minutes

The May 15, 2024, Executive Committee Meeting Minutes were distributed for review. Committee Member Bettina Lawton proposed minor changes under Agenda Item #7, which focused on the Directors Report, she suggested inserting the word "competency" in the middle of a paragraph. Regarding Agenda Item #7B, concerning the Additional House Collaboration with the Fairfax Housing Authority, she recommended removing "Rest assured" from the third paragraph and revising the last sentence to state, "Pathway Homes, which operates in the area, is nearly fully staffed and prepared for operation." Lastly, under Agenda Item #7E, which addressed the Youth Services and Crisis Response Centers, she suggested amending the last sentence of the second paragraph to read, "The three facilities are currently operating at half capacity; efforts to increase bed capacity include filling staffing vacancies and consolidating positions."

MOTION TO ADOPT MAY 15, 2024, MEETING MINUTES WAS MOVED BY COMMITTEE MEMBER ANDREW SCALISE, SECONDED BY COMMITTEE MEMBER BETTINA LAWTON.

MOTION TO ADOPT WAS APPROVED BY DAN SHERRANGE, ANDREW SCALISE, BETTINA LAWTON, PATRICIA ZISSIOS AND CAPTAIN DANIEL WILSON.

6. Compliance Committee Update

Director of Quality Improvement and Compliance Joan Rodgers provided updates on the CSB Board Audit and CAP Reports. She started with the audit reports, covering both internal and external audits. She reported that seven internal audits for quality review, which are preventative in nature, and one monitoring audit for program support were completed in May 2024. These audits included 48 clinical records across six program areas. To date this fiscal year, 100 internal audits have been conducted, reviewing 642 clinical records.

In May, the internally audited areas included mental health youth case management services, diversion and jail services, intensive case management services, mental health supervised living programs, support coordination case management, and assisted community residential services. The findings from these internal audits showed high accuracy in the charts but highlighted the importance of continuing support for teams on various issues. Joan emphasized that all audit tools are tailored to specific programs and service areas based on requirements from different regulating bodies.

Joan discussed on quality improvement plans. Eight programs, including support coordination assistant community residential, behavioral health outpatient adult, substance use disorder intensive outpatient, substance disorder outpatient youth, mental health case management youth, and outpatient youth, have completed their plans. Four programs—assertive community treatment, both small and medium intensive case management, and residential intensive care and crisis stabilization—have submitted their plans, which are currently under management review to ensure alignment with state requirements.

All programs have appointed a risk manager at the program level, responsible for keeping the quality improvement plan active through quarterly meetings, goal reviews, committee engagement, and report production. Joan noted that the external audits were particularly demanding. The HSAG (Health Services Advisory Group) sixth round began in May and is ongoing, with auditors working remotely from various locations across the country. There is no feedback yet, and the look-back period for this audit is from July 1, 2023, to January 31, 2024.

7. Director's Report

A) County, Regional, State and Cross Agency Initiatives

Deputy Director of Clinical Operations Barbara Wadley-Young provided updates, beginning with several important announcements. She expressed excitement about Jennifer Wright, the new CSB Human Resources Managing Director, who started on Monday, June 17th. Jennifer, who holds a Juris Doctor (J.D.) degree, joins from the Virginia Department of Social Services (DSS)

Human Resources Department, where she led Human Resource Compliance efforts. Her strategic leadership in Employee Relations, Compliance, and Quality Assurance has been exemplary. Jennifer revamped DSS Performance Management processes, authored legislation codifying background check requirements for social service providers and implemented complex staff training standards.

Dr. Wadley-Young also introduced Shweta Adyanthaya as the inaugural employee in the newly created CSB Senior Strategy Director position, starting on July 1st. Since 2020, Shweta has served as a Public Information Officer, initially in the Office of Strategy Management and most recently in the Office of Public Affairs. She has collaborated with cross-functional teams on numerous countywide initiatives, including pedestrian safety, heat emergency response efforts, and eviction prevention.

Jenna Beebe-Aryee, three weeks into her position as Program Manager, comes from a similar role in the DC government and focuses on helping the agency, clients, and guardians navigate clients' rights, ensuring a positive client experience in the service system. Jenna quickly became an asset, participating in a meeting with the Guardian, Supervisor Smith, Delegate Delaney, the County Attorney, Barbara, and the support team, where her communication, knowledge, and experience in clients' rights proved invaluable in improving the experience of an individual in one of their programs.

Lastly, the annual CSB Spirit of Excellence Awards took place on June 6th in the board room at the Government Center. The event was well-supported, with over 100 nominations for individual and team awards, the highest number since its inception. The event was well-attended by staff and community members, and community partners were acknowledged in the process. The county executive and deputy county executive were also present to recognize their 30 years of service to the Community Services Board.

B) Additional House Collaboration with Fairfax Housing Authority

Deputy Director of Clinical Operations Barbara Wadley-Young provided updates on the Permanent Supportive Housing Initiative. The Housing and Community Development Agency recently communicated important information to the Board of Supervisors Housing Committee. Dr Wadley noted that typically, the agency receives a small number of vouchers annually, between three to five, for individuals in service without a dedicated initiative. However, it was beneficial to learn that 1,000 units were added in FY24, with approximately 1,500 units under construction, another 1,000 in the pipeline, and an additional 1,000 in the planning stages.

This development is critical because it includes Low-Income Housing Tax Credit (LIHTC) units. These units incentivize developers to create affordable housing, significantly impacting individuals' ability to secure housing. The commitment from developers spans over 30 years, providing a sense of reassurance about the sustainability of the initiative. Effective July 1, 2024, the state has appointed a dedicated LIHTC liaison to work with all counties and community service boards, focusing specifically on region 2. This region has a higher number of homeless

individuals and people with serious mental illness (SMI) compared to the rest of the state, necessitating a dedicated position.

There are concerns over the availability of affordable housing stock, reflecting the worries of community partners in the area. The announcement of new developments is timely, especially with concerns about the availability of 300 units. Creating capacity is one aspect, but having opportunities to lease to the target population is equally important. Therefore, the news of the development was well-received.

The CSB support coordination team held a sponsored orientation with 26 participants, focusing on more advanced information for those anticipating support coordination waivers. The event was well-attended, and while it provided substantial information for families to digest, the team continues to handle ongoing questions through email.

C) Youth Services and Crisis Response Centers

Deputy Director of Clinical Operations Abbey May provided updates regarding Youth Services and Crisis Response Services. It was announced that all positions for the Youth Services expansion, totaling 26, have been successfully filled, with the final position filled earlier this week. The Youth Medicated Assisted Treatment (MAT) team kickoff took place on June 7, 2024, at the Gerry Highland Center to mark the beginning of their expansion efforts. Additionally, the kickoff event for the Herndon Neighborhood Resource Center, one of the community-based teams located in Herndon, is scheduled for this Friday, June 21, 2024, from 11:00 AM to 1:00 PM. Lastly, the ribbon-cutting ceremony at Connections Chantilly was held on Thursday, June 6, 2024, with the facility admitting its first patient on June 11th. Notably, as a regional program, the first patients admitted were from their referring entity.

8. Review of the June 26, 2024, CSB Board Meeting Agenda

Committee Chair Dan Sherrange requested the removal of the staff presentation from the agenda. Despite finding the presentation highly informative and well-organized upon review, he cited the lengthy agenda, upcoming actions for review, and a scheduled closed session as reasons for his request.

9. CSB Board Annual Planning Calendar

The CSB Annual Planning Calendar was reviewed, and no recommendations were offered; the calendar was accepted as presented.

10. Matters of the Executive Committee

A. Service Delivery Oversight Committee:

Barbara Wadley-Young, Deputy Director of Clinical Operations for SDOC Committees, reported on recent presentations during the meeting. She noted that Sara Brinkmoeller, Health Safety Net Integration Director at the Fairfax County Health Department, delivered

an excellent presentation. Additionally, Amanda Davis-Scott, Program Manager for Behavioral Health Outpatient & Case Management Services, provided an informative presentation on collaborative efforts with community partners to enhance healthcare outcomes for community members. The meeting also featured participation from health workers, representing one of their closely collaborative community partners. **The next Service Delivery Oversight Committee meeting is Wednesday, August 14, 2024, at 5:00 PM.**

B. Compliance Committee:

Compliance Committee Chair Dan Sherrange noted that Director of Quality Improvement Joan Rodgers presented the CSB Board Audit Report, the CSB Board CAP Report, and the CSB Board Annual Training Data. **The next meeting of the Compliance Committee will be held on Wednesday, July 17, 2024, in conjunction with the Executive Committee meeting starting at 4:00 PM.**

C. Fiscal Oversight Committee:

Acting Chair of the Fiscal Oversight Committee, Andrew Scalise, indicated that he had no recent updates to provide, as the Fiscal Committee was convening in a few minutes. **The next meeting of the Fiscal Oversight Committee is Thursday, August 22, 2024, at 4:00 p.m.**

11. Adjournment

A motion to adjourn the meeting was made by Committee Member Bettina Lawton and seconded by Committee Member Andrew Scalise. The motion was approved unanimously, and the meeting was adjourned at 5:18 PM.

Date Approved

Clerk to the Board