



FAIRFAX-FALLS CHURCH COMMUNITY SERVICES BOARD EXECUTIVE COMMITTEE MEETING

Dan Sherrange, Chair

**Sharon Bulova Center for Community Health
8221 Willow Oaks Corporate Drive, Level 3, Room 3-314, West
Fairfax, VA 22031**

Wednesday, July 19, 2023, 4:00 PM

This meeting can also be attended via electronics access through Zoom.

Dial by your location to access live audio of the meeting:

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Meeting ID: [875 7629 5079](https://zoom.us/j/87576295079) • Passcode: 001817

MEETING AGENDA

- | | |
|---|-----------------------------|
| 1. Meeting Called to Order | Dan Sherrange |
| 2. Roll Call, Audibility and Preliminary Motions | Dan Sherrange |
| 3. Matters of the Public | Dan Sherrange |
| 4. Amendments to the Meeting Agenda | Dan Sherrange |
| 5. Approval of the June 21, 2023, Meeting Minutes | Dan Sherrange |
| 6. Compliance Committee Update | Joan Rodgers |
| A. Comply Track Report | |
| B. CSB Serious Incident (Level III) Report | |
| 7. Directors Report | Barbara Wadley-Young |
| A. County, Regional, State and Cross Agency Initiatives | |
| B. Electronic Health Record Update | |
| 8. Review of the July 26, 2022, CSB Board Meeting Agenda | Dan Sherrange |
| 9. CSB Board Annual Planning Calendar | Dan Sherrange |
| 10. Matters of the Executive Committee | |
| A. Service Delivery Oversight Committee | Anne Whipple |
| B. Compliance Committee | Dan Sherrange |
| C. Fiscal Oversight Committee | Claudia Volk |
| D. Other Matters | |
| 11. Adjournment | |

Meeting materials are posted online at www.fairfaxcounty.gov/community-services-board/board/archives or may be requested by contacting Sameera Awan at 703-324-7827 or at Sameera.Awan@fairfaxcounty.gov

**FAIRFAX FALLS-CHURCH COMMUNITY SERVICES BOARD
EXECUTIVE COMMITTEE MEETING MINUTES
JUNE 21, 2023**

The CSB Executive Committee met in regular session at the Sharon Bulova Center, 8221 Willow Oaks Corporate Drive, Level 3, Room 3-314, West, Fairfax, VA 22031

1. Meeting Called to Order

Acting Committee Chair Jennifer Adeli called the meeting to order at 4:01 PM.

2. Roll Call, Audibility, and Preliminary Motions

PRESENT: **BOARD MEMBERS:** ACTING COMMITTEE CHAIR JENNIFER ADELI; DAN SHERRANGE; ANDREW SCALISE; ANNE WHIPPLE

ABSENT: **BOARD MEMBERS:** GARRETT MCGUIRE, BETTINA LAWTON

Also present: Executive Director Daryl Washington, Deputy Director of Community Living Barbara Wadley-Young, Deputy Director of Administrative Operations Jean Post, Director of Clinical Operations Abbey May, Healthcare Systems Director Jennifer Aloï, Director of Quality Improvement Joan Rodgers, and Board Clerk Sameera Awan.

3. Matters of the Public

None were presented.

4. Amendments to the Meeting Agenda

The meeting agenda was presented for review. The agenda was amended to include discussion concerning the election of officers. The meeting agenda was adopted unanimously.

5. Approval of the Minutes

The May 17, 2023, Executive Committee Meeting Minutes were provided for review; no amendments were made.

MOTION TO ADOPT MAY 17, 2023, MEETING MINUTES AS AMENDED WAS MOVED BY COMMITTEE MEMBER ANNE WHIPPLE, SECONDED BY COMMITTEE MEMBER DAN SHERRANGE.

MOTION TO ADOPT WAS APPROVED BY JENNIFER ADELI AND ANDREW SCALISE.

6. Compliance Committee Update

Director of Quality Improvement Joan Rodgers provided information on the CSB Board Audit Report, the CSB Board CAP Report, and the CSB Annual Training Data.

7. Director's Report

Executive Director Daryl Washington provided an overview of recent agency activities:

- There have not been any updates regarding the State Budget. The CSB is still awaiting further information to understand the outcome and implications.
- Connections Health Solutions has agreed to provide services at the Crisis Receiving Center located in Chantilly. The state has committed to fully covering the lease cost, which means there will be no financial impact on the CSB. Furthermore, we are collaborating with the procurement office to explore leveraging the existing Prince Williams County contract rather than pursuing a separate arrangement with Connections Health Solutions. This approach aims to streamline the process and ensure efficiency in our operations.
- The CSB is actively engaged in the contractual processes, collaborating with county attorneys to address procurement and leasing issues. Discussions will continue until all issues are resolved. The regional office has successfully secured an agreement, ensuring financial support from the state for both the leasing costs and the operational expenses associated with the initial 16-beds but also with all the beds at the crisis receiving center and the billable services provided.
- The State approved the Marcus Alert plan. The CSB is scheduled to implement the Triage Framework and transition from the 9-1-1 call center to the Crisis Receiving Center on June 28, 2023. The Marcus Alert system will act as a central hub, connecting individuals with non-emergency behavioral health needs to phone support and essential resources. It will also facilitate the deployment of mobile crisis teams for those seeking in-person assistance. The Marcus Alert protocols are designed to align with existing initiatives in the County, such as Diversion First and the Co-Responder Program. The Co-Responder Program is a collaborative effort between the Fairfax County Police Department and the Fairfax-Falls Church CSB. It involves pairing Crisis Intervention trained police officers with clinical staff who have received specialized training. Together, they respond to behavioral health-related 9-1-1 calls in the community. In Fairfax County, 9-1-1 operators, and first responders will utilize the Triage Framework. They will coordinate with behavioral health clinicians whenever possible to ensure a comprehensive and integrated response to behavioral health crises. This coordinated approach leverages existing resources and initiatives to provide effective support and care to individuals in need.
- The Board of Supervisors (BOS) has recently renamed its Public Safety Committee as the Safety and Security Committee. During the most recent Safety and Security Committee meeting, there was an extensive discussion regarding the intersection of law enforcement with individuals experiencing crises more frequently. The committee will present a report and deliver a presentation to the BOS during the upcoming Safety and Security Committee meeting scheduled for August 1, 2023.
- The State Performance Contract is planned to be revised. An action plan with a timeline has been established. 2023/2024 is expected to be the final year in which the State Performance Contract will be executed in its current format. The contract is structured based on levels of care specific to disability areas. For instance: Mental Health Services are categorized under Outpatient Therapy, Case Management, or Crisis Services. In contrast, many other states utilize a structured approach to track data and information

- based on services and billing codes, known as CPT codes, along with another code that complements it. This will be implemented in Phase 1 of the transition.
- Additionally, we have a separate program called CARS that handles the tracking of financial aspects. CARS will be part of Phase 2 in conjunction with the changes in the State Performance Contract. The current method of tracking services within the State Performance Contract will be revised to ensure greater accuracy in tracking and reporting.
 - On June 8, 2023, the CSB hosted its annual Spirit of Excellence Award ceremony. The CSB Spirit of Excellence Awards aim to acknowledge and honor individuals and teams who consistently uphold the vision, mission, and values of the CSB through their outstanding performance and actions. Each year, the CSB recognizes individuals who demonstrate exceptional dedication and engagement, surpassing the ordinary expectations of their roles. These individuals may have made significant contributions to the community in unique and strategic ways or served as inspiring role models, motivating others to strive for excellence. This year's ceremony marked a special occasion as it was the first time the event was held face-to-face, with a remarkable turnout from the staff. It provided an opportunity to celebrate the remarkable achievements and contributions of individuals and teams within the CSB.
 - The County Human Resources office presented to the BOS, focusing on a county-wide matrix outlining the effects on hiring, vacancies, and the County's performance regarding bonuses and related matters. This presentation offers a comprehensive overview, providing a high-level snapshot of the situation. It encompasses various agencies within the County, not just the CSB, and sheds light on the broader impact of bonuses across different departments. It is recommended all members of the Board review the presentation.

B) Healthcare Record Update

Healthcare Systems Director Jennifer Aloï reported that the CSB had accessed actual data in the Data Warehouse, including new data elements from our resources in the previous year. The CSB extended our grant funding until December 2023. As a result, the deadline to utilize the allocated \$800K by July 31, 2023, has been revised to December 31, 2023. The focus is on generating specific reports from the Data Warehouse. We are taking the time to validate our data to ensure the accuracy and reliability of the newly generated reports.

8. Review of the CSB Board June 28, 2023, Agenda

Acting Committee Chair Jennifer Adeli requested to include agenda item nine (9) as Action Items with the Approval of the FY 24-25 Performance Contract and Election of the FY24 CSB Board Officers.

MOTION TO APPROVE THE JUNE 28, 2023, CBS BOARD AGENDA WAS MOVED BY COMMITTEE MEMBER DAN SHERRANGE, SECONDED BY COMMITTEE MEMBER JENNIFER ADELI.

MOTION TO ADOPT WAS APPROVED BY ANNE WHIPPLE AND ANDREW SCALISE.

9. CSB Board Annual Planning Calendars

The CSB Annual Planning Calendar was reviewed, and no recommendations were offered; the calendar was accepted as presented.

10. Matters of the Executive Committee

A. Service Delivery Oversight Committee:

SDOC Committee Chair Anne Whipple reported no meeting for the month of July 2023. **The next Service Delivery Oversight Committee meeting is Wednesday, August 9, 2023, at 5:00 PM., via Zoom Conference.**

B. Compliance Committee:

The next Compliance/Executive Committee meeting is Wednesday, July 19, 2023, at 4:00 PM.

C. Fiscal Oversight Committee:

Fiscal Oversight Committee Chair Dan Sherrange shared that the statistics for the CSB HR look good; numbers are on the right track, and the committee is pleased. **The next Fiscal Oversight Committee meeting is Thursday, August 17, 22, 2023, at 4:00 PM.**

D. Other Matters:

11. Adjournment

A motion to adjourn the meeting was made by Board Member Dan Sherrange and seconded by Board Member Anne Whipple. The motion was approved unanimously, and the meeting was adjourned at 5:17 PM.

Date Approved

Clerk to the Board

Audit Report CSB Board For July 2023

Item Custom ID	Audit Start Date	Entity	Audit Scope	Audit Type	Sample Size	CSB Board Reporting	Audit Action Plan	Additional Information
3267	7-Feb-22	DBHDS	Group Homes, Supervised Living, and Support Coordination Annual Inspection	Records, Training, Personnel, and Environment	4 staff/4 individuals	Standard business risk	License Review	Licensing activity
3319	31-May-22	DBHDS	DD Case Management	Records	1 record	Standard business risk	License Review	Licensing activity
	Jun 14, 2022	Virginia Board of Pharmacy	Fairfax Detox	Records	on-site review	Standard business risk	Pharmacy License Review	Licensing and DEA
3320	Jun 14, 2022	DBHDS	OBOT	Records, Training, and Personnel	2 staff/4 individuals	Standard business risk	License Review	Licensing activity
3374	Jun 24, 2022	DBHDS	SA Medical/Detox Diversion	Records, Training, Personnel, and Environment	2 staff/4 individuals	Standard business risk	License Review	Licensing activity
3375	Jun 24, 2022	DBHDS	Crossroads	Records, Training, Personnel, and Environment	2 staff/4 individuals	Standard business risk	License Review	Licensing activity
3376	Jun 24, 2022	DBHDS	Cornerstones	Records, Training, Personnel, and Environment	2 staff/4 individuals	Standard business risk	License Review	Licensing activity
3377	Jun 24, 2022	DBHDS	SA Supervised Living	Records, Training, and Personnel	2 staff/4 individuals	Standard business risk	License Review	Licensing activity

3378	Jun 24, 2022	DBHDS	Youth Outpatient	Records, Training, and Personnel	2 staff/4 individuals	Standard business risk	License Review	Licensing activity
3379	Jun 24, 2022	DBHDS	Intensive Outpatient	Records, Training, and Personnel	2 staff/4 individuals	Standard business risk	License Review	Licensing activity
2934	Jul 1, 2022	CSB Internal	Merrifield	Records	8 records	Standard business risk	Monitoring	Routine/Ongoing Adult MH Case Management
3593	Jul 1, 2022	CSB Internal	Chantilly	Records	22 records	Standard business risk	Monitoring	Routine/Ongoing Cornerstones ASAM 3.3 Detoxification Center
3595	Jul 1, 2022	CSB Internal	Chantilly	Records	6 records	Standard business risk	Monitoring	Routine/Ongoing Support Coordination
3598	Jul 1, 2022	CSB Internal	Northwest Center Reston	Records	8 records	Standard business risk	Monitoring	Routine/Ongoing Youth & Family SA Outpatient Behavioral Health Outpatient Programs
3600	Jul 1, 2022	CSB Internal	Merrifield	Records	2 records	Standard business risk	Monitoring	Routine/Ongoing Youth & Family SA Outpatient Behavioral Health Outpatient Programs
3686	Jul 1, 2022	CSB Internal	South County Human Services Center	Records	5 records	Standard business risk	Monitoring	Routine/Ongoing Youth & Family SA Outpatient
3689	Jul 1, 2022	CSB Internal	Gartlan	Records	6 records	Standard business risk	Monitoring	Routine/Ongoing Behavioral Health Outpatient Services
3691	Jul 1, 2022	CSB Internal	Merrifield	Records	3 records	Standard business risk	Monitoring	Quality Review Behavioral Health Outpatient Services

3791	1-Jul-22	CSB Internal	Northwest Center Reston	Records	18 records	Standard business risk	Monitoring	Supportive Community Residential Services
3793	1-Jul-22	CSB Internal	Chantilly	Records	11 records	Standard business risk	Monitoring	Residential Treatment and Detoxification Services
3795	1-Jul-22	CSB Internal	Gartlan	Records	9 records	Standard business risk	Monitoring	Intensive Community Treatment Services
3797	1-Jul-22	CSB Internal	Northwest Center Reston	Records	9 records	Standard business risk	Monitoring	Intensive Community Treatment Services
3799	1-Jul-22	CSB Internal	Pennino	Records	3 records	Standard business risk	Monitoring	Assisted Community Residential Services
3913	1-Jul-22	CSB Internal	Merrifield	Records	17 records	Standard business risk	Monitoring	Diversion & Jail-based Services
3916	1-Jul-22	CSB Internal	Merrifield	Records	14 records	Standard business risk	Monitoring	Intensive Community Treatment Services
4017	1-Jul-22	CSB Internal	Northwest Center Reston	Records	6 records	Standard business risk	Monitoring	Supportive Community Residential Services
4331	1-Jul-22	CSB Internal	Chantilly	Records	3 records	Standard business risk	Monitoring	Residential Treatment & Detox Services
4033	1-Jul-22	CSB Internal	Chantilly	Records	5 records	Standard business risk	Monitoring	Residential Treatment & Detox Services
4136	1-Jul-22	CSB Internal	Gartlan	Records	10 records	Standard business risk	Monitoring	Behavioral Health Outpatient Services

4138	1-Jul-22	CSB Internal	Gartlan	Records	5 records	Standard business risk	Monitoring	Behavioral Health Outpatient
4140	1-Jul-22	CSB Internal	Chantilly	Records	1 record	Standard business risk	Monitoring	Behavioral Health Outpatient Services
4142	1-Jul-22	CSB Internal	Northwest Center Reston	Records	1 record	Standard business risk	Monitoring	Behavioral Health Outpatient Services
4131	1-Jul-22	CSB Internal	Chantilly	Records	3 records	Standard business risk	Monitoring	Residential Treatment & Det
4335	1-Jul-22	CSB Internal	Chantilly	Records	5 records	Standard business risk	Monitoring	Intensive Community Treatr
	1-Jul-22	CSB Internal	Pennino	Billing	3 records	Standard business risk	Monitoring	Routine/Ongoing ACRS
4415	1-Jul-22	CSB Internal	Northwest Center Reston	Records	7 records	Standard business risk	Monitoring	Support Coordination
4416	1-Jul-22	CSB Internal	Pennino	Records	5 records	Standard business risk	Monitoring	Assisted Community Residential Services
3597	22-Jul-22	CSB Internal	Gartlan	Billing	5 records	Standard business risk	Monitoring	Routine/Ongoing Behavioral Health Outpatient Services

	29-Jul-22	DBHDS	MH Supervised Living	Records, Training, Personnel, and Environment	1. All active individuals with admission dates 2. All discharged individuals from 8/13/2021 forward 3. All staff, and relief staff, with hire dates	Standard business risk	License Review	Licensing activity
	29-Jul-22	DBHDS	Assertive Community Treatment Services	Records, Training, and Personnel	1. All active individuals with admission dates 2. All discharged individuals from 8/13/2021 forward 3. All staff, and relief staff, with hire dates	Standard business risk	License Review	Licensing activity
	2-Aug-22	DBHDS	Block Grant Review	Mental Health Services & Substance Use Disorder Services	Policies and Procedures, Records, Site Visit, Personnel	Standard business risk	Block Grant Review	A review of programs to ensure the implementation is in accordance with the Block Grant funding and requirements MHOP Adult and Youth, MHCM Adult and Youth, SA OP Adult and Youth, ACT, EAR, IOP, Jail Diversion, MAT, and SUD 3.1-3.7.

	6-Aug-22	VCU (DBHDS)	ACRS (ID/DD Group Homes)	Interview with 1 individual in service	Satisfaction with services	Standard business risk	National Core Indicators (contracted to VCU)	Licensing activity
	15-Aug-22	Diox Health (Anthem)	System Review	5 Records Review (1/1/20 - 12/31/22)	Quality Review	Standard business risk	Quality of Care	Quality of Care Review
	15-Aug-22	HSAG	Support Coordination & DD Services	Records and interviews	1 - DD; 77 - Support Coordination (July 1, 2021 - April 30, 2022)	Standard business risk	DOJ Settlement	4th Round
	16-Aug-22	DBHDS	Support Coordination	Quality Reviews with Individual, family, staff, & records	4 records, staff, family, and individual interviews	Standard business risk	License Review	Licensing activity

3591	23-Aug-22	DMAS	Intensive Outpatient (Agency-wide)	DMAS Desk Audit (2019, 2020)	Chart reviews (3), Provider Requirements, Employee Records (32 staff)	Standard business risk	DMAS Quality Review	<p>Chart requirements: assessments, reassessments, intakes, service plans, quarterlies, service authorizations, progress notes, discharge summaries, admission paperwork (releases, rights), med and hospital documentation, supervision documents</p> <p>Provider - DBHDS license, MCO agreement, EHR policy & procedure, approval of marketing materials</p> <p>Employee Records - application, resume, college transcripts, position identification, date of hire, licenses & certifications, triennial license with QMHP-eligible staff, approval of any DMAS variance related to QMHPs, Monthly OIG LEIE exclusion database (List of Excluded Individuals/Entities), documentation of required supervision</p>
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	19-Sep-22	IPS Employment Center/DMAS	Behavioral Health Employment Team	Evidence-based Practice Fidelity Review	Charts, Interviews with Staff and Individuals in service	Standard business risk	Base-line program review	DARS (Virginia Department for Aging and Rehabilitative Services) as the contracting entity, Individual Placement and Support: an evidence-based approach to supported employment.
3934	22-Nov-22	DBHDS	Adult Mental Health Case Management	Desk Review	2 individuals/2 staff records	Standard business risk	License Review	Mental Health Services Annual Review
3935	22-Nov-22	DBHDS	Youth Mental Health Case Management	Desk Review	2 individuals/2 staff records	Standard business risk	License Review	Mental Health Services Annual Review
3936	22-Nov-22	DBHDS	Outpatient Services	Desk Review	2 individuals and 2 staff records	Standard business risk	License Review	Mental Health Services Annual Review
3937	22-Nov-22	DBHDS	Partial Hospitalization Program	Desk Review	2 individuals and 2 staff records	Standard business risk	License Review	Mental Health Services Annual Review
3938	22-Nov-22	DBHDS	Supervised Housing	Desk Review	2 individuals and 2 staff records	Standard business risk	License Review	Mental Health Services Annual Review
3939	22-Nov-22	DBHDS	Residential Crisis Stabilization	Desk Review	2 individuals and 2 staff records	Standard business risk	License Review	Mental Health Services Annual Review
3940	22-Nov-22	DBHDS	Crisis Intervention (Emergency Services)	Desk Review	2 individuals and 2 staff records	Standard business risk	License Review	Mental Health Services Annual Review

	17-Jan-23	DBHDS	ARCS	Records, Personnel Records, and Residence	3 records/2 personnel records	Standard business risk	License Review	Annual Review
	17-Jan-23	DBHDS	Support Coordination	Records and Personnel Records	2 in service/1 discharge, 2 personnel records	Standard business risk	License Review	Annual Review
	6-Feb-23	DMAS	ACRS	Records, Personnel Records of all staff assigned, interview with individual in service	3 records, 23 ACRS personnel records, 1 individual interview	Standard business risk	DMAS Quality Management Review	DMAS funded individuals through waivers
	6-Feb-23	DMAS	Support Coordination	Records, Personnel Records of all staff assigned, interviews with individuals in service	93 records, 52 personnel records, 2 individual interviews	Standard business risk	DMAS Quality Management Review	DMAS funded individuals through waivers
	30-Mar-23	HSAG	Support Coordination	Records and interviews	45 Records/Support Coordination (May 1 - Dec 31, 2022)	Standard business risk	DOJ Settlement	5th Round Review - still in process, likely through August 2023

	Cancelled (anticipated in May 2023)	DBHDS	SA ASAM & ACT	Records, Personnel Records, and Sites	N/A	Standard business risk	License Review	Licenses were administratively extended until June 2024
4503	1-May-23	CSB Internal	ACRS	Records	29 records	Standard business risk	Monitoring	Assisted Community Residential Services
4591	6-Jun-23	CSB Internal	Pennino	Records	6 records	Standard business risk	Monitoring	Support Coordination
4263	1-Jul-23	CSB Internal	Merrifield	Records	6 records	Standard business risk	Monitoring	Medical Services
4269	1-Jul-23	CSB Internal	Gartlan	Records	9 records	Standard business risk	Monitoring	Behavioral Health Outpatient Services
4271	1-Jul-23	CSB Internal	Merrifield	Records	5 records	Standard business risk	Monitoring	Behavioral Health Outpatient Services

AUDIT LEGEND	
Item CustomID	Identification number automatically assigned by ComplyTracker
Start Date	Date the audit was initiated
Entity	Location where the audited service was provided
Audit Scope	The agency conducting the audit and the scope of the audit
Audit Type	Description of audit, e.g., record review only, onsite audit
Sample Size	Number of charts reviewed
Board Reportin	Level of business risk associated with audit findings
Action Plan	Description of actions taken in response to the audit

CSB Board CAP Report For July 2023

Item Custom ID	Start Date	Entity	Reviewing Agency	Corrective Action (Narrative)	CAP Status	Additional Information
4217	Jan 31, 2023	Support Coordination	DBHDS	Corrective Action Plan submitted for review by DBHDS, Office of Licensing (OL).	CAP Closed	Risk Management and QI Plans, Root Cause Analysis Policy
4218	28-Feb-23	Assisted Community Residential Services	DBHDS	Corrective Action Plan submitted for review by DBHDS, Office of Licensing (OL).	CAP Closed	QI Plan, Root Cause Analysis Policy
4546	6-Jun-23	Supportive Community Residential Treatment	DBHDS	Corrective Action Plan submitted for review by DBHDS, Office of Human Rights (OHR).	Under Review	Med Error
4547	15-Jun-23	Assisted Community Residential Services	DBHDS	Corrective Action Plan submitted for review by DBHDS, Office of Human Rights (OHR).	Under Review	Late SIR

CAP LEGEND	
Custom ID	Identification number automatically assigned by Comply Tracker
Audit No.	References the audit number in the Audit Report
Start Date	Date the CSB was notified of the need for a CAP
Entity	Location where the audited service was provided
Reviewing Agency	Agency requesting and reviewing the CAP

CAP	Description of the reason for the CAP
Date	Date the reviewing agency approved the CAP



CSB Board 2023 Annual Training is open to staff for completion by January 31, 2024



FAIRFAX-FALLS CHURCH CSB BOARD MEETING

Dan Sherrange, Chair

Sharon Bulova Center for Community Health

**8221 Willow Oaks Corporate Drive, Level 3, Room 3-314, West
Fairfax, VA 22031**

Wednesday, July 26, 2023, 5:00 PM

This meeting can also be attended via electronics access through Zoom

Dial by your location to access live audio of the meeting:

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+1 346 248 7799 US (Houston)

Meeting ID: [835 2240 2278](#) Passcode: 487485

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| A. County, Regional, State and Cross Agency Initiatives | |
| B. Electronic Health Record Update | |
| 7. Matters of the Board | Dan Sherrange |
| 8. Committee Reports | |
| A. Service Delivery Oversight Committee | Anne Whipple |
| B. Compliance Committee | Dan Sherrange |
| C. Fiscal Oversight Committee | Claudia Volk |
| D. Other Reports | |
| 9. Adjournment | |

Meeting materials are posted online at [Community Services Board | Community Services Board \(fairfaxcounty.gov\)](#) or may be requested by contacting Sameera Awan at Sameera.Awan@fairfaxcounty.gov

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2023 CSB Board and Committee Meetings

Fairfax-Falls Church Community Services Board

	Service Delivery Oversight Committee	Compliance Committee	Executive Committee	Fiscal Oversight Committee	CSB Board
2023 Meetings	2 nd Wednesday 5:00 PM	3 rd Wednesday 4:00 PM	3 rd Wednesday 4:30 PM	3 rd Thursday 4:00 PM	4 th Wednesday 5:00 PM
January	*	*	18	19	25
February	8	*	15	16	22
March	*	*	15	16	22
April	12	19	19	20	*
May	*	*	17	18	24
June	14	*	21	22	28
July	*	*	19	*	26
August	9	16	16	17	*
September	*	*	20	21	27
October	11	*	18	19	25
November	*	*	8**	9**	15**
December	6**	13**	13**	14**	*

*No Meeting

** Meeting date changed to accommodate holiday schedule

Accommodate: Thanksgiving, Christmas Day, and New Year's Day Holidays

Note: All in person Committee and Board meetings are held at the Sharon Bulova Center, Room 3-314, West

FAIRFAX- FALLS CHURCH COMMUNITY SERVICES BOARD

July 2023

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
					1	2
3	4 Independence Day	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19 Executive Committee Meeting – 4:00 PM	20	21	22	23
24	25	26 CSB Board Meeting – 5:00 PM	27	28	29	30

Board Review, Action, or Information:

- SDOC Associate Member Nominations and Appointment (A)
- Community Services Performance Contract Renewal (A)
- Schedule Fall Outreach with General Assembly Legislators (A)
- Review of Legislative Talking Points (R)

Events of Interest:

- FY 2024 Budget Year Begins
- Board of Supervisors (BOS) Meetings
- Preparation Fiscal Year End CSB Report to BOS and Cities (R)
- Preparation for legislative advocacy begins.

FAIRFAX- FALLS CHURCH COMMUNITY SERVICES BOARD

August 2023

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
	1	2	3	4	5	6
7	8	9 *Service Delivery Oversight Committee Meeting – 5:00 PM	10	11	12	13
14	15	16 Compliance Committee Meeting – 4:00 PM Executive Committee Meeting – 4:30 PM	17 Fiscal Oversight Committee Meeting – 4:00 PM	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Board Review, Action, or Information:

- Finalize and Approve End of FY Report to BOS and Cities (A)

Events of Interest:

- * VACSB Public Policy Conference October 4-6, 2023 (Hotel Roanoke – Roanoke, VA)
- Upcoming: Review of FY 2023 Budget

*SDOC meets on the 2nd Wednesday of every even month

**FAIRFAX- FALLS CHURCH
COMMUNITY SERVICES BOARD**

September 2023

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
				1	2	3
4 Labor Day	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19 BOS Meeting *BAC Appts	20 Executive Committee Meeting – 4:00 PM	21 Fiscal Oversight Committee Meeting – 4:00 PM	22	23	24
25	26	27 CSB Board Meeting – 5:00 PM	28	29	30	

Board Review, Action, or Information:

- Approval to submit annual FYE 2023 Report (A)
- General Assembly Legislative Session (A)
- Finalization of legislative talking points (R)
- Board Plans Fall Engagement with Legislators (R)

Events of Interest:

- * VACSB Public Policy Conference October 4-6, 2023 (Hotel Roanoke – Roanoke, VA)
- Board of Supervisors Carryover Approvals

FAIRFAX- FALLS CHURCH COMMUNITY SERVICES BOARD

October 2023

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
						1
2	3	4	5	6	7	8
9	10	11 *Service Delivery Oversight Committee Meeting – 5:00 PM	12	13	14	15
16	17	18 Executive Committee Meeting – 4:00 PM	19 Fiscal Oversight Committee Meeting – 4:00 PM	20	21	22
23	24	25 CSB Board Meeting – 5:00 PM	26	27	28	29

Board Review, Action, or Information:

- Board Engagement with General Assembly Legislators (R)
- Begin Preparation for January 2024 CSB Testimony – Local General Assembly Hearings (R)
- Submission of Annual FYE Report to Board of Supervisors, Fairfax City, and Falls Church City

Events of Interest:

- * VACSB Public Policy Conference October 4-6, 2023 (Hotel Roanoke – Roanoke, VA)
- Review and Prepare Board of Supervisors Legislative Priority Issues, VACBS, & Region II CSB Priorities

****SDOC meets on the 2nd Wednesday of every even month**