



FAIRFAX-FALLS CHURCH COMMUNITY SERVICES BOARD EXECUTIVE COMMITTEE MEETING

Dan Sherrange, Chair

Sharon Bulova Center for Community Health
8221 Willow Oaks Corporate Drive, Level 3, Room 3-314, West
Fairfax, VA 22031

Wednesday, August 16, 2023, 4:30 PM

This meeting can also be attended via electronics access through Zoom.

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Meeting ID: [849 0540 9639](#) • Passcode: 211307

MEETING AGENDA

- | | |
|---|------------------|
| 1. Meeting Called to Order | Dan Sherrange |
| 2. Roll Call, Audibility and Preliminary Motions | Dan Sherrange |
| 3. Matters of the Public | Dan Sherrange |
| 4. Amendments to the Meeting Agenda | Dan Sherrange |
| 5. Approval of the July 19, 2023, Meeting Minutes | Dan Sherrange |
| 6. Directors Report | Daryl Washington |
| A. County, Regional, State and Cross Agency Initiatives | |
| B. Electronic Health Record Update | |
| 7. CSB Board Annual Planning Calendar | Dan Sherrange |
| 8. Matters of the Executive Committee | |
| A. Service Delivery Oversight Committee | Anne Whipple |
| B. Compliance Committee | Dan Sherrange |
| C. Fiscal Oversight Committee | Claudia Volk |
| D. Other Matters | |
| 9. Adjournment | |

Meeting materials are posted online at www.fairfaxcounty.com/municipal-services-board/board/archives or may be requested by contacting Sameera Awan at 703-324-7827 or at Sameera.Awan@fairfaxcounty.gov

**FAIRFAX FALLS-CHURCH COMMUNITY SERVICES BOARD
EXECUTIVE COMMITTEE MEETING MINUTES
JULY 19, 2023**

The CSB Executive Committee met in regular session at the Sharon Bulova Center, 8221 Willow Oaks Corporate Drive, Level 3, Room 3-314, West, Fairfax, VA 22031

1. Meeting Called to Order

Committee Chair Dan Sherrange called the meeting to order at 4:02 PM.

2. Roll Call, Audibility, and Preliminary Motions

PRESENT: **BOARD MEMBERS:** COMMITTEE CHAIR DAN SHERRANGE; GARRETT MCGUIRE, BETTINA LAWTON; ANNE WHIPPLE; CLAUDIA VOLK; ANDREW SCALISE (WASHINGTON, DC)

ABSENT: **BOARD MEMBERS:** CAPTAIN DANIEL WILSON

Also present: Deputy Director of Community Living Barbara Wadley-Young, Deputy Director of Administrative Operations Jean Post, Director of Clinical Operations Abbey May, Healthcare Systems Director Jennifer Aloj, Division Director of BHOP Eileen Bryceland, Legislative and Grants Analyst Elizabeth McCartney, Director of Quality Improvement Joan Rodgers, and Board Clerk Sameera Awan.

Motions

Committee Chair Dan Sherrange motioned to approve Committee Member Andrew Scalise's request to participate from a remote location for personal reasons. The motion was seconded by Committee Member Bettina Lawton and approved unanimously.

3. Matters of the Public

None were presented.

4. Amendments to the Meeting Agenda

The meeting agenda was presented for review. The agenda was amended to include a discussion concerning legislative issues. The meeting agenda was adopted unanimously.

5. Approval of the Minutes

The June 21, 2023, Executive Committee Meeting Minutes were provided for review; no amendments were made.

MOTION TO ADOPT JUNE 21, 2023, MEETING MINUTES AS AMENDED WAS MOVED BY COMMITTEE MEMBER GARRETT MCGUIRE, SECONDED BY COMMITTEE MEMBER ANNE WHIPPLE.

MOTION TO ADOPT WAS APPROVED BY DAN SHERRANGE, ANNE WHIPPLE, AND ANDREW SCALISE. GARRETT MCGUIRE, BETTINA LAWTON AND CLAUDIA VOLK ABSTAINED.

6. Compliance Committee Update

Director of Quality Improvement Joan Rodgers provided information on the CSB Board Audit Report, the CSB Board CAP Report, and the CSB Annual Training Data.

7. Director's Report

(Healthcare Record Update)

Healthcare Systems Director Jennifer Aloï provided an update on the progress of the data warehouse, which is moving along remarkably well. As a reminder, the CSB secured an extension until December 2023 for the grant funding, allowing the contracting team to continue to work until the end of the year. Additionally, the CSB has a confirmed presentation slot at the Defense Manufacturing Conference (DMC) Interoperability Day on September 22, 2023, in Tidewater, NC. There will be a showcase of the Cloud Data Warehouse (CDW) architecture and process during this presentation. The team has diligently worked on the first main report, thoroughly validating the data sources integrated into the system. This report significantly supports what is now known as "Virginia Crisis Connect," a rebranded initiative to eliminate dual documentation in the data platform. Formerly known by a different name, it has now been rebranded as Virginia Crisis Connect and serves CSB's Emergency Services by providing authorization numbers for state billing purposes. The system's future developments will include dispatch and bed registry components. The primary goal of the developed report is to streamline the documentation process. With this new system, the agency will not need to maintain separate records in its Electronic Health Records (EHR) and the new platform. Instead, it can send the data electronically to Virginia Crisis Connect, making the process much more efficient. This report stands among the first initiatives to be operationalized through the CDW. Remarkable progress has been made, with the report being about 80% complete. The department aims to conclude it within the next week or two, at which point the testing phase will commence in collaboration with the Data-Based Development Systems (DBDS) team.

Deputy Director of Administrative Operations Jean Post explained why the Strategic Plan has not been discussed with the committee or updated. The plan was developed in 2019 and went into effect in 2021, with ten outcomes and indicators being closely monitored. The original intent was for it to be a long-term plan with minimal changes, only implementing minor tweaks as needed. Consequently, there have not been any significant changes in the FY 2024 updates. The updates made to the plan mainly involve the following:

- Reorganizing strategies.
- Integrating recommendations from the Chairman's task force.
- Revising language to align with Fairfax County Public Schools' strategic plan.
- Updating economic opportunities.

As these changes do not significantly impact the CSB, the Strategic Plan has not been the central focus of committee discussions.

Director of Clinical Operations Abbey May shared exciting news about Fairfax County Government's partnership with GARE, the Government Alliance on Race and Equity. GARE is a national network of governments committed to achieving racial equity and promoting opportunities for all. Fairfax County Government has become a member of GARE and is collaborating with jurisdictions nationwide to address institutional racism in government and drive equity advancement. The goal is to comprehensively transform policies, procedures, and programs to promote racial equity. As part of this partnership, Fairfax County Government has recently completed its first Racial Equity Employee survey, which was conducted in collaboration with GARE. They are currently awaiting the results of this survey. One Fairfax will take the lead in evaluating the survey outcomes and will be responsible for training county agencies across Fairfax County Government to assess their policies through an equity lens. This initiative aims to foster a more equitable and inclusive environment throughout the county. Committing to racial equity is a significant step forward, and Fairfax County Government is dedicated to making positive changes that benefit all community members.

Committee Board Member Bettina Lawton requested a copy of the Racial Equity Employee survey questions for the committee to review before the results are released.

Director of Clinical Operations Abbey May shared that the Board of Supervisors (BOS) requests to prioritize Youth Behavioral Health carryover funding. Executive Director Daryl Washington is scheduled to present to the BOS on October 17, 2023, with three potential actions for them to consider. The first option is Youth Medicated Assistant Treatment (MAT) Service, which involves expanding the CSB's limited treatment program. The second option is the Youth Mental Health Outreach and Engagement and Intervention Program, which enables the CSB to provide outreach, mental health screening, engagement, assessment, therapy, and case management in communities across the county, particularly in non-traditional settings and various geographical locations, such as north, central, and south county areas. The third option is the Youth Crisis Services and Re-entry Program, which entails establishing a youth crisis stabilization program, including a crisis receiving center. This program would offer crisis stabilization, detox treatment, and aftercare, making it the most expensive option. Mr. Washington's presentation will address the BOS's request for carryover funding for these initiatives and explore potential additional state funding opportunities. The aim is to further support and expand Youth Behavioral Health Services to better serve the community's needs. The Fairfax County, Opioid Settlement Fund is now accepting applications for a portion of the funds allocated to the CSB for the fiscal years 2024 and 2025. The deadline for submitting applications is August 24, 2023. The CSB has encouraged its staff to present their ideas for utilizing these funds. The opioid settlement executive committee will review submissions received after the August 24th deadline as part of the selection process. The CSB executive leadership team will convene in the first week of August to discuss the ideas brought forward by their staff and prioritize the submissions. This ensures that the CSB effectively allocates the funds and addresses the critical needs related to opioid support and treatment in our community.

8. Review of the CSB Board July 26, 2023, Agenda

Committee Chair Dan Sherrange requested to include the CSB Legislative Planning Calendar 2023 in the July 26, 2023, CSB Board Agenda packet.

Legislative and Grants Analyst Elizabeth McCartney confirmed that she will compile a CSB Legislative Planning Calendar for 2023. This calendar will include crucial information about the election and cover events until January 2024, encompassing the session start and budget hearings.

9. CSB Board Annual Planning Calendars

The CSB Annual Planning Calendar was reviewed, and no recommendations were offered; the calendar was accepted as presented.

10. Matters of the Executive Committee

A. Service Delivery Oversight Committee:

SDOC Committee Chair Anne Whipple expressed concerns regarding a noticeable decline in associate member participation since the transition to in-person meetings. Consequently, she has requested that the CSB Board Chair and the CSB Directors schedule a meeting to discuss this matter, seeking input and exploring strategies to enhance the committee's capacity for better advocacy in support of Behavioral Health and Developmental Services in the Fairfax and Falls Church Communities. **The following Service Delivery Oversight Committee meeting is Wednesday, August 9, 2023, at 5:00 PM., via Zoom Conference.**

B. Compliance Committee:

Compliance Committee Chair Dan Sherrange had no updates or information to share from the July 2023 meeting. **The next meeting of the Compliance Committee will be held on Wednesday, August 16, 2023, in conjunction with the Executive Committee meeting starting at 4:00 PM.**

C. Fiscal Oversight Committee:

Fiscal Oversight Committee Chair Claudia Volk reported no meeting for July 2023. **The following Fiscal Oversight Committee meeting is Thursday, August 17, 2023, at 4:00 PM.**

D. Other Matters:

Committee Member Bettina Lawton requested a new, updated copy of the CSB Board Handbook. The current version contains information that needs to be present, and each new board member must receive an up-to-date copy. The handbook includes important links and information crucial for the new board members.

Board Clerk Sameera Awan shared that the CSB Board Handbook has been largely updated. Before disseminating it to the entire board, a current copy will be provided to the CSB Board Chair for review.

11. Adjournment

A motion to adjourn the meeting was made by Board Member Bettina Lawton and seconded by Board Member Garrett McGuire. The motion was approved unanimously, and the meeting was adjourned at 5:41 PM.

Date Approved

Clerk to the Board

DRAFT

2023 CSB Board and Committee Meetings

Fairfax-Falls Church Community Services Board

	Service Delivery Oversight Committee	Compliance Committee	Executive Committee	Fiscal Oversight Committee	CSB Board
2023 Meetings	2 nd Wednesday 5:00 PM	3 rd Wednesday 4:00 PM	3 rd Wednesday 4:30 PM	3 rd Thursday 4:00 PM	4 th Wednesday 5:00 PM
January	*	*	18	19	25
February	8	*	15	16	22
March	*	*	15	16	22
April	12	19	19	20	*
May	*	*	17	18	24
June	14	*	21	22	28
July	*	*	19	*	26
August	9	16	16	17	*
September	*	*	20	21	27
October	11	*	18	19	25
November	*	*	8**	9**	15**
December	6**	13**	13**	14**	*

*No Meeting

** Meeting date changed to accommodate holiday schedule

Accommodate: Thanksgiving, Christmas Day, and New Year's Day Holidays

Note: All in person Committee and Board meetings are held at the Sharon Bulova Center, Room 3-314, West

FAIRFAX- FALLS CHURCH COMMUNITY SERVICES BOARD

August 2023

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
	1	2	3	4	5	6
7	8	9 *Service Delivery Oversight Committee Meeting – 5:00 PM	10	11	12	13
14	15	16 Compliance Committee Meeting – 4:00 PM Executive Committee Meeting – 4:30 PM	17 Fiscal Oversight Committee Meeting – 4:00 PM	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Board Review, Action, or Information:

- Finalize and Approve End of FY Report to BOS and Cities (A)

Events of Interest:

- * VACSB Public Policy Conference October 4-6, 2023 (Hotel Roanoke – Roanoke, VA)
- Upcoming: Review of FY 2023 Budget

*SDOC meets on the 2nd Wednesday of every even month

**FAIRFAX- FALLS CHURCH
COMMUNITY SERVICES BOARD**

September 2023

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
				1	2	3
4 Labor Day	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19 BOS Meeting *BAC Appts	20 Executive Committee Meeting – 4:00 PM	21 Fiscal Oversight Committee Meeting – 4:00 PM	22	23	24
25	26	27 CSB Board Meeting – 5:00 PM	28	29	30	

Board Review, Action, or Information:

- Approval to submit annual FYE 2023 Report (A)
- General Assembly Legislative Session (A)
- Finalization of legislative talking points (R)
- Board Plans Fall Engagement with Legislators (R)

Events of Interest:

- * VACSB Public Policy Conference October 4-6, 2023 (Hotel Roanoke – Roanoke, VA)
- Board of Supervisors Carryover Approvals

FAIRFAX- FALLS CHURCH COMMUNITY SERVICES BOARD

October 2023

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
						1
2	3	4	5	6	7	8
9	10	11 *Service Delivery Oversight Committee Meeting – 5:00 PM	12	13	14	15
16	17	18 Executive Committee Meeting – 4:00 PM	19 Fiscal Oversight Committee Meeting – 4:00 PM	20	21	22
23	24	25 CSB Board Meeting – 5:00 PM	26	27	28	29

Board Review, Action, or Information:

- Board Engagement with General Assembly Legislators (R)
- Begin Preparation for January 2024 CSB Testimony – Local General Assembly Hearings (R)
- Submission of Annual FYE Report to Board of Supervisors, Fairfax City, and Falls Church City

Events of Interest:

- * VACSB Public Policy Conference October 4-6, 2023 (Hotel Roanoke – Roanoke, VA)
- Review and Prepare Board of Supervisors Legislative Priority Issues, VACBS, & Region II CSB Priorities

****SDOC meets on the 2nd Wednesday of every even month**