



**FAIRFAX-FALLS CHURCH COMMUNITY SERVICES BOARD
EXECUTIVE COMMITTEE MEETING**

Dan Sherrange, Chair

Wednesday, October 16, 2024, 4:00 PM

**Sharon Bulova Center for Community Health
8221 Willow Oaks Corporate Drive, Level 3, Room 3-314 West
Fairfax, VA 22031**

MEETING AGENDA

- | | |
|--|-------------------------|
| 1. Meeting Called to Order | Dan Sherrange |
| 2. Roll Call, Audibility and Preliminary Motions | Dan Sherrange |
| 3. Matters of the Public | Dan Sherrange |
| 4. Amendments to the Meeting Agenda | Dan Sherrange |
| 5. Approval of the September 18, 2024, Meeting Minutes | Dan Sherrange |
| 6. Compliance Committee Update | Joan Rodgers |
| A. Comply Track Report | |
| B. CSB Serious Incident (Level III) Report | |
| 7. Directors Report | Daryl Washington |
| A. County, Regional, State and Cross Agency Initiatives | |
| B. Additional Housing Collaboration with Fairfax Housing Authority | |
| C. Youth Services & Crisis Response Update | |
| D. Legislative Update | |
| 8. Review of the Oct 23, 2024, CSB Board Meeting Agenda | Dan Sherrange |
| 9. CSB Board Annual Planning Calendar | Dan Sherrange |
| 10. Matters of the Executive Committee | |
| A. Service Delivery Oversight Committee | Evan Jones |
| B. Compliance Committee | Dan Sherrange |
| C. Fiscal Oversight Committee | Andrew Scalise |
| 11. Adjournment | |

Meeting materials are posted online at www.fairfaxcounty.com/municipal-services-board/board/archives or may be requested by contacting Sameera Awan at 703-324-7827 or at Sameera.Awan@fairfaxcounty.gov

**FAIRFAX FALLS-CHURCH COMMUNITY SERVICES BOARD
EXECUTIVE COMMITTEE MEETING MINUTES
SEPTEMBER 18, 2024**

The CSB Executive Committee met in regular session at the Sharon Bulova Center, 8221 Willow Oaks Corporate Drive, Level 3, Room 3-314 West, Fairfax, VA 22031

1. Meeting Called to Order

Committee Chair Dan Sherrange called the meeting to order at 4:02 PM.

2. Roll Call, Audibility, and Preliminary Motions

PRESENT: **BOARD MEMBERS:** COMMITTEE CHAIR DAN SHERRANGE; EVAN JONES;
BETTINA LAWTON; ANDREW SCALISE

Also present: Executive Director Daryl Washington; Deputy Director of Clinical Operations Abbey May; Deputy Director of Clinical Operations Barbara Wadley-Young; Deputy Director of Administrative Operations Jean Post; Legislative and Grants Analyst Elizabeth McCartney; Director of Administration & Policy Shweta Adyanthaya; Director of Quality Improvement and Compliance Joan Rodgers and Board Clerk Sameera Awan.

3. Matters of the Public

None were presented.

4. Amendments to the Meeting Agenda

The meeting agenda was presented for review, and no amendments were made by the Consensus of the Committee. The meeting agenda was approved.

5. Approval of the Minutes

August 21, 2024, Executive Committee Meeting Minutes were provided for review; no amendments were made.

MOTION TO ADOPT AUGUST 21, 2024, MEETING MINUTES WAS MOVED BY COMMITTEE MEMBER BETTINA LAWTON, SECONDED BY COMMITTEE MEMBER EVAN JONES.

MOTION TO ADOPT WAS APPROVED BY EVAN JONES, DAN SHERRANGE AND BETTINA LAWTON. ANDREW SCALISE ABSTAINED.

6. Compliance Committee Update

Director of Quality Improvement and Compliance Joan Rodgers shared the CSB Board Audit and CAP Reports in reference to Agenda Item #6.1. She reported that seven internal audits for quality review were completed, which is part of the general auditing activities conducted in August.

These audits included 47 clinical records within the program period and a total review of 94 records for the fiscal year. The areas audited in August covered behavioral health outpatient adult services at both Merrifield and Gartland, emergency services at Merrifield, the Assertive Community Treatment (ACT) program at Heritage, residential treatment services at Regenerations, support coordination services at Chantilly, and records from the Assisted Community Residential Services Group home.

The audit findings continued to show a high rate of chart accuracy. Rodgers noted that the internal audits have helped programs meet compliance requirements, supported by custom-built audit tools tailored to the programs. She expressed excitement over how these internal audits contributed to the excellent results from the licensing reviews, particularly in substance use and mental health programming and the developmental disabilities program, which was reviewed by the state in January 2024.

Regarding external audits, Joan mentioned that CSB was randomly selected for the Independent Review Provider Quality Review as part of the settlement agreement. This review will include an assessment of the implementation of annual quality improvement plans and related quality service review findings. She emphasized the significant effort made by clinical and compliance staff in developing these quality improvement plans and expressed confidence in the upcoming review. Licensing also examines the same materials, and all necessary documents have been submitted for review.

Finally, Joan addressed the CAP report, which involved a late serious incident report from Assisted Community Residential Services. The issue was related to training, and CSB attempted to contest the report due to a discrepancy in the discovery time logged by a staff member. Despite these efforts, the state still issued the report.

7. Director's Report

A) County, Regional, State and Cross Agency Initiatives

Executive Director Daryl Washington provided updates regarding the situation at the state level, specifically discussing the proposed permanent injunction. He emphasized that the judge has not yet approved this proposal. Mr. Washington noted that there are plans to propose two additional rate studies, which will assess whether the Developmental Disabilities (DD) waiver services adequately cover the community's care costs. The focus will be on performance measures that the state needs help to consistently meet under the terms of the settlement agreement. In the proposed injunction, the state will pay less attention to the measures they have consistently met and will instead concentrate on those that have been challenging.

Mr. Washington shared a brief overview, indicating that the settlement agreement has been in place for about 12 years. At the time it was enacted, there were fewer than 9,000 waivers; by 2022, this number had nearly doubled to almost 17,000. Additionally, he highlighted the significant reduction in training centers, noting that there was once a total of five with over 1,000 residents, whereas currently, only one training center remains, housing 66 individuals. This

indicates a substantial shift in the availability of community waivers and the locations where individuals receive services and care across the Commonwealth, although challenges remain.

Virginia has consistently struggled to meet 27 specific areas, which will be the focus of ongoing efforts. Significant dates for follow-up discussions have yet to be established as negotiations are still underway. The remaining updates pertain to the 27 areas of concern, which span various services, including behavioral health care, medical services, and crisis services, indicating a broad range of challenges.

Concern was expressed about the state's ability to meet certain thresholds, particularly regarding having all individuals in group homes with four residents or fewer. It was noted that many group homes still have five or more residents, complicating the implementation of waiver rates that incentivize smaller group settings. In some localities, a lack of providers limits options for families, creating challenges when there are few available choices for housing.

At the state level, efforts continue to refine outcome measures as part of STEP-VA (System Transformation Excellence and Performance). Mr. Washington participates in a monthly committee that reviews these measures, and he mentioned that negotiations are ongoing regarding appropriate outcome measures for each step in the STEP-VA framework.

The finance team made significant effort to conduct a rate study to evaluate the cost of care for STEP-VA services. All Community Services Boards (CSBs) in the state submitted their data for analysis, which has provided valuable insights into the costs associated with delivering behavioral health care.

Regarding housing initiatives and the availability of permanent supportive housing units. The Department of Housing recently released a notice of funding availability and held a Q&A session for interested parties. Mr. Washington explained that this funding includes specific allocations for Fairfax and a regional pot of \$6.5 million, with \$5.5 million designated for this notice. This represents the largest investment in permanent supportive housing units he has witnessed throughout his career, highlighting its significance.

Lastly, the youth survey data has been recently released to the Board of Supervisors. Encouragingly, most indicators are trending positively regarding substance abuse and mental health. However, the agency plans to investigate the reported sadness and hopelessness among sixth-grade students, notably higher than in older students. Mr. Washington mentioned that approximately 28,000 students participated in the survey, representing around 65% of the student population, indicating a good response rate and providing a reliable picture of mental health and substance use among school-age children.

B) Legislative Update

Committee Chair Dan Sherrange stated that he discussed adopting a new approach this year with Executive Director Daryl Washington and Legislative and Grants Analyst Elizabeth McCartney. They agreed to shift from the traditional method of meeting with the General

Assembly to focus on two key issues to present to the legislators. Instead of holding a large group meeting, they planned to approach legislators individually. A schedule will be arranged for briefings, with two board members accompanying Daryl Washington or one of his associates, forming a party of three.

The primary issue involved waiver slots, and the costs associated with executing them. Over the past 18 years, Fairfax County has covered the difference between what the state provides and what is necessary for effective operations. This pertains to Medicaid reimbursement rates, and they plan to create a chart illustrating the cost differential between current expenditures and the required funding, especially given the increasing number of waivers. More information will be provided as they work to finalize this.

The second issue is that case managers' compensation structure differs from case managers in other parts of the state. This discrepancy is important, as it impacts the general fund, with reimbursements dependent on what is received from Medicaid. He summarized that this is the essential understanding of the situation.

8. Review of the CSB Board September 25, 2024, Agenda

The CSB Annual Planning Calendar was reviewed, no recommendations were offered, and the calendar was accepted as presented.

9. CSB Board Annual Planning Calendar

The CSB Annual Planning Calendar was reviewed, and no recommendations were offered; the calendar was accepted as presented.

10. Matters of the Executive Committee

A. Service Delivery Oversight Committee:

SDOC Committee Chair Evan Jones reported on recent presentations. The meeting, which was the second part of the Integrated Healthcare presentation, was well received and provided substantial information. The programs discussed were described as impressive, with a notable impact on the Community and effective collaboration with the organization. Approximately 30 people attended the meeting. There are plans to focus on engaging associate members and ensuring that interested individuals are included. **The next Service Delivery Oversight Committee meeting is Wednesday, October 9, 2024, at 5:00 PM.**

B. Compliance Committee:

Compliance Committee Chair Dan Sherrange noted that Director of Quality Improvement Joan Rodgers presented the CSB Board Audit Report, the CSB Board CAP Report, and the CSB Board Annual Training Data. **The next meeting of the Compliance Committee will be held on Wednesday, October 16, 2024, in conjunction with the Executive Committee meeting starting at 4:00 PM.**

C. Fiscal Oversight Committee:

Acting Chair of the Fiscal Oversight Committee, Dan Sherrange, provided a brief update on the August meeting. The organization has achieved the lowest vacancy rates since December 2023, a significant accomplishment for everyone involved. The Time to Treatment numbers were impressively positive, showing better results than the previous year. Staffing levels appear strong, with ongoing hiring efforts yielding favorable outcomes. The turnover rate is improving, and exit surveys reflect positive feedback. However, the main concern that emerged was regarding budget reductions, which will be discussed further. There are also issues related to case managers and waiver concerns that need attention. **The next meeting of the Fiscal Oversight Committee is Thursday, October 17, 2024, at 4:00 p.m.**

11. Closed Session

Committee Chair Dan Sherrange requested a closed session with only Committee Members and CSB staff at 5:34 PM.

MOTION TO ENTER INTO CLOSED SESSION WAS MADE BY COMMITTEE CHAIR DAN SHERRANGE, SECONDED BY COMMITTEE MEMBER BETTINA LAWTON.

THIS MOTION WAS APPROVED BY ANDREW SCALISE, EVAN JONES AND BETTINA LAWTON.

**Committee Members participated in person.*

COMMITTEE CHAIR DAN SHERRANGE MOVED THAT THE COMMITTEE RETURN TO A PUBLIC, OPEN SESSION MEETING; THIS MOTION WAS SECONDED BY BOARD MEMBER BETTINA LAWTON.

At 6:34 PM, the Board reconvened the open session. At that time, a motion was offered, seconded, and passed with each member certifying, to the best of their knowledge, that only public business matters were lawfully exempted from open meeting requirements prescribed by the Virginia Freedom of Information Act and only such general business matters identified in the motion to convene a closed meeting, were heard, discussed, or considered by the Community Services Board in closed session.

12. Adjournment

A motion to adjourn the meeting was made by Committee Member Bettina Lawton and seconded by Committee Member Evan Jones. The motion was approved unanimously, and the meeting was adjourned at 6:35 PM.

Date Approved

Clerk to the Board

Audit Report CSB Board for September 2024

Item Custom ID	Audit Start Date	Entity	Audit Scope	Department	Audit Type	Sample Size	CSB Board Reporting	Audit Action Plan	Additional Information
6023	9/5/2024	Youth & Family (Merrifield)	CSB Internal Review	SA Case Management- Youth	Clinical Records	8	Standard Business Risk	Quality Review	Completed: 10/4/2024
6024	9/5/2024	Residential Treatment & Detox Services (Chantilly)	CSB Internal Review	ASAM-3.7-Detox	Clinical Records	8	Standard Business Risk	Quality Review	Completed: 10/4/2024
6025	9/5/2024	Behavioral Health Outpatient Services (Northwest Center/ Reston)	CSB Internal Review	MH Outpatient-Adult	Clinical Records	8	Standard Business Risk	Quality Review	Completed: 10/4/2024
6026	9/5/2024	Intensive Community Treatment Services (Merrifield)	CSB Internal Review	Intensive Case Management (ICM)	Clinical Records	8	Standard Business Risk	Quality Review	Completed: 10/4/2024
6027	9/5/2024	Behavioral Health Outpatient Services (Northwest Center/ Reston)	CSB Internal Review	Intensive Outpatient (IOP)	Clinical Records	8	Standard Business Risk	Quality Review	Completed: 10/4/2024
	9/5/2024	DBHDS Independent Reviewer	Quality Improvement Plan and Processes	DD Services	Provider Quality Review	1	Standard Business Risk	Sampling of Quality Improvement Plan documents	
6029	9/11/2024	Support Coordination (Pennino)	CSB Internal Review	DD Case Management	Clinical Records	6	Standard Business Risk	Quality Review	Completed: 10/8/2024
6030	9/11/2024	Assisted Community Residential Services (Pennino)	CSB Internal Review	ID Group Homes (ACRS)	Clinical Records	6	Standard Business Risk	Quality Review	Completed: 10/8/2024

FY2025	Total Audit Activities	Total Program Areas reviewed in current month	Total Records Reviewed in FY25
	22	7	147

AUDIT LEGEND	
Item Custom ID	Item Custom ID Numbers will be entered on 12/8/2023, a day after the CSB Board Compliance Committee data is required for submission for the Board package
Audit Start Date	Date the audit was initiated
Entity	Location where the audited service was provided
Audit Scope	The agency conducting the audit and the scope of the audit
Department	Service Area
Audit Type	Description of audit, e.g., record review only, onsite audit
Sample Size	Number of charts reviewed
CSB Board Reporting	Level of business risk associated with audit findings
Audit Action Plan	Description of actions taken in response to the audit

CSB Board CAP Report For September 2024

Item Custom Id	Start Date	Entity	Reviewing Agency	Corrective Action (Narrative)	CAP Status	Additional Information
5947	8/19/24	Youth & Family (Mental Health Case Management)	DBHDS	Corrective Action Plan pending review by DBHDS Office of Licensing (OL).	Pending	ISP
5948	8/19/24	Residential Treatment & Detox Services (A New Beginning)	DBHDS	Corrective Action Plan pending review by DBHDS Office of Licensing (OL).	Pending	Water Temperature
5950	8/28/24	Supportive Community Residential Services (Mental Health In Home Services/SHP)	DBHDS	Corrective Action Plan accepted by DBHDS Office of Licensing (OL).	Closed	Late Reporting
5990	9/17/24	Emergency & Crisis Services (Wellness Circle)	DBHDS	Corrective Action Plan accepted by DBHDS Office of Licensing (OL).	Closed	Late Reporting
6001	9/23/24	Residential Treatment & Detox Services (Detoxification Services)	DBHDS	Corrective Action Plan accepted by DBHDS Office of Licensing (OL).	Closed	Contractor Documentation

CAP LEGEND	
Item CustomId	Identification number automatically assigned by Comply Tracker
Audit No.	References the audit number in the Audit Report
Start Date	Date the CSB was notified of the need for a CAP
Entity	Location where the audited service was provided
Reviewing Agency	Agency requesting and reviewing the CAP
CAP	Description of the reason for the CAP
Date CAP	Date the reviewing agency approved the CAP



FAIRFAX-FALLS CHURCH COMMUNITY SERVICES BOARD MEETING

Dan Sherrange, Chair

Wednesday, October 23, 2024, 5:00 PM

Sharon Bulova Center for Community Health

8221 Willow Oaks Corporate Drive, Level 3, Room 3-314 West Fairfax,
VA 22031

MEETING AGENDA

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| 1. Meeting Called to Order | Dan Sherrange |
| 2. Roll Call, Audibility and Preliminary Motions | Dan Sherrange |
| 3. Matters of the Public | Dan Sherrange |
| 4. Amendments to the Meeting Agenda | Dan Sherrange |
| 5. Approval of the September 25, 2024, Meeting Minutes | Dan Sherrange |
| 6. Staff Presentation | Eileen Bryceland |
| A. Behavioral Health Outpatient & Case Management Services (BHOP) | |
| 7. Director's Report | Daryl Washington |
| A. County, Regional, State and Cross Agency Initiatives | |
| B. Youth Services and Crisis Response Centers | |
| C. DD Waivers | |
| 8. Matters of the Board | Dan Sherrange |
| 9. Committee Reports | |
| A. Service Delivery Oversight Committee | Evan Jones |
| B. Compliance & Executive Committee | Dan Sherrange |
| C. Fiscal Oversight Committee | Andrew Scalise |
| D. Other Reports | |
| 10. Adjournment | |

Meeting materials are posted online at www.fairfaxcounty.com/municipal-services-board/board/archives or may be requested by contacting Sameera Awan at 703-324-7827 or at Sameera.Awan@fairfaxcounty.gov

2024 CSB Board and Committee Meetings

Fairfax-Falls Church Community Services Board

	Service Delivery Oversight Committee	Compliance Committee	Executive Committee	Fiscal Oversight Committee	CSB Board
2024 Meetings	2 nd Wednesday 5:00 PM	3 rd Wednesday 4:00 PM	3 rd Wednesday 4:30 PM	3 rd Thursday 4:00 PM	4 th Wednesday 5:00 PM
January	*	*	17	18	24
February	14	*	21	22	28
March	*	*	20	21	27
April	10	17	17	18	*
May	*	*	15	16	22
June	12	*	20	20	26
July	*	*	17	*	24
August	14	21	21	22	*
September	*	*	18	19	25
October	9	*	16	17	23
November	*	*	6**	14**	13**
December	4**	11**	11*	12**	*

*No Meeting

** Meeting date changed to accommodate holiday schedule

Accommodate: Thanksgiving, Christmas Day, and New Year's Day Holidays

Note: All in person Committee and Board meetings are held at the Sharon Bulova Center, Room 3-314, West

FAIRFAX- FALLS CHURCH COMMUNITY SERVICES BOARD

October 2024

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
	1	2	3	4	5	6
7	8	9 Service Delivery Oversight Committee Meeting – 5:00 PM	10	11	12	13
14	15	16 CSB Compliance & Executive Committee Meeting – 4:00 PM	17 CSB Fiscal Oversight Committee Meeting – 4:00 PM	19	20	21
22	23	24 CSB Board Meeting – 5:00 PM	25	26	27	28
29	30	31				

Board Review, Action, or Information:

- Board Engagement with General Assembly Legislators (R)
- Begin Preparation for January 2025 CSB Testimony – Local General Assembly Hearings (R)
- Submission of Annual FYE Report to Board of Supervisors, Fairfax City and Falls Church City

Events of Interest:

- VACSB Public Policy Conference, Oct 2-4, 2024 (Hotel Roanoke, Roanoke, VA)

**** SDOC meets on the 2nd Wednesday of every even month**

FAIRFAX- FALLS CHURCH COMMUNITY SERVICES BOARD

November 2024

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
				1	2	3
4	5	6 CSB Compliance & Executive Committee Meeting – 4:00 PM	7	8	9	10
11	12	13 CSB Board Meeting – 5:00 PM	14 CSB Fiscal Oversight Committee Meeting – 4:00 PM	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Board Review, Action, or Information:

- Identify CSB speakers, priorities & prepare testimony for January 2025 Hearings (R)
- FY 2025 CIP Budget (I)

Events of Interest:

- Review and Prepare Board of Supervisors (BOS) Legislative Priority Issues, VACSB & Region II CSB Priorities
- Upcoming: VACSB Legislative Conference

**** Meeting schedule date change to accommodate holiday schedule**

**FAIRFAX- FALLS CHURCH
COMMUNITY SERVICES BOARD**

December 2024

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
						1
2	3	4 Service Delivery Oversight Committee Meeting – 5:00 PM	5	6	7	8
9	10	11 CSB Compliance & Executive Committee Meeting – 4:00 PM	12 CSB Fiscal Oversight Committee Meeting – 4:00 PM	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Board Review, Action, or Information:

- Finalize Testimony: January 2024 State Budget Hearings (R)

Events of Interest:

- Upcoming: House Appropriations-Senate Finance Committee's Public Hearings on Budget (January 2025)
- Upcoming: Fairfax County Delegation's Pre-General Assembly Public Hearing (January 2025)

**** SDOC meets on the 2nd Wednesday of every even month**