

**FAIRFAX FALLS-CHURCH COMMUNITY SERVICES BOARD
EXECUTIVE COMMITTEE VIRTUAL MEETING MINUTES
SEPTEMBER 21, 2022**

The Executive Committee of the Fairfax-Falls Church Community Services Board met electronically due to the COVID-19 pandemic, which has made it unsafe to physically assemble a quorum in one location or have the public present. Access was made available via video and web conferencing platform to CSB Board members, CSB staff, and members of the public. The meeting notice, including participation instructions, was posted electronically and on the building where the meeting is typically held. Additionally, attendees were offered an opportunity to register for public comment 30 minutes before the meeting was called to order.

1. Meeting Called to Order

Board Chair Garrett McGuire called the meeting to order at 4:02 PM.

2. Roll Call, Audibility, and Preliminary Motions

PRESENT: **BOARD MEMBERS:** COMMITTEE CHAIR GARRETT MCGUIRE (ALEXANDRIA, VA); ANDREW SCALISE (FAIRFAX, VA); BETTINA LAWTON (VIENNA, VA); DAN SHERRANGE (CHANTILLY, VA); ANNE WHIPPLE (GREAT FALLS, VA)
ABSENT: **BOARD MEMBERS:** JENNIFER ADELI

Also present: Executive Director Daryl Washington, Deputy Director of Clinical Operations Lyn Tomlinson, Deputy Director of Administrative Operations Daniel Herr, Deputy Director of Community Living Barbara Wadley-Young, and Board Clerk Sameera Awan.

Committee Chair Garrett McGuire conducted a roll call with each CSB Board Member present, as identified above, to confirm that a quorum of CSB Board members was present and audible. Committee Chair McGuire passed the virtual gavel to Committee member Bettina Lawton to make several motions required to begin the meeting. A motion was offered to confirm that each member's voice was audible to each other member of the CSB Board present; this motion was seconded by Committee Member Andrew Scalise and passed unanimously.

Preliminary Motions

Committee Chair Garrett McGuire made a motion that the State of Emergency caused by the COVID-19 pandemic makes it unsafe for the CSB Board to physically assemble and unsafe for the public to physically attend any such meeting, and that as such, FOIA's usual procedures, which require the physical assembly of this CSB Board and the physical presence of the public, cannot be implemented safely or practically. A further motion was made that this Board may conduct this meeting electronically through a dedicated online video and web conferencing platform, and that the public may access this meeting via Meeting ID: 821 3794 4254 and Passcode: 632088. Motions were seconded by Committee Member Andrew Scalise with Committee Member Bettina Lawton opposing, and unanimously approved.

Committee Chair McGuire made a final motion that all the matters addressed on today's agenda are statutorily required or necessary to continue operations and the discharge of the CSB Board's lawful purposes, duties, and responsibilities. The motion was seconded by Committee Member Andrew Scalise and unanimously passed.

3. Matters of the Public

None were presented.

4. Amendments to the Meeting Agenda

The meeting agenda was presented for review, and no amendments were made by the Consensus of the Committee. The meeting agenda was approved.

5. Approval of the Minutes

The August 17, 2022, Executive Committee minutes were distributed for review. Following which, Dan Sherrange made a motion for approval of the minutes as presented, which was seconded by Bettina Lawton and unanimously approved.

6. Compliance Committee Update

Director of Quality Improvement Joan Rodgers provided information on the CSB Board Audit Report, the CSB Board CAP Report, and the CSB Board Education Report.

7. Director's Report

A. County, Regional, State and Cross Agency Initiatives

Executive Director Daryl Washington shared that the Opioid Abatement Authority will have somewhere between \$20-30M before the end of this calendar year from additional lawsuit settlements. Once all the payouts have been distributed, the state expects the Opioid Abatement Authority will have around \$450M. There was a Board of Supervisors meeting this week, and the County Leadership Team has been asked to look at changing their bonus structure for sign-on bonuses. The systematic challenge over the statewide crisis service data platform with the CSB is causing both delays and problems with being able to have successful launches due to a lack of ongoing project management structure. There is an upcoming VACSB Board Conference at the Westfields Marriot, Chantilly, VA, from October 5-7, 2022. If you can come for one day, Daryl recommends October 6, 2022, from 2-5 PM. There will be a presentation on the State Budgeting Office specifically for board members. If you are interested, please let Sameera know as soon as possible so we can get you signed up for the conference. The first round of interviews for the Deputy Director of Administration Operations position will start this week. Once the top candidate is selected, a Board Member will be part of the second interview panel. Strategic Plan Update: The contract vendor is redesigning a few things and plans to propose a cost for the Strategic Plan.

B. Healthcare Record Update

Healthcare Systems Director Jennifer Aloï provided an update on the Electronic Health Record Implementation status. The RFP was released and is expected to close by October 18, 2022. Credible is still undergoing several enhancements, such as updates and the creation of new Modules, to enhance the program's functionality, efficiency, and productivity.

8. Review of the CSB Board September 28, 2022, Agenda

The September 28, 2022, CSB Board Meeting agenda was presented for review and Daryl Washington requested to add Action Item to the September CSB Board Meeting regarding Federal Earmarks for three different HRSA grant funds for approval.

Dan Sherrange proposed that the Fiscal Oversight Committee review Grants and Contracts before bringing them to the full CSB Board Meeting for approval.

9. CSB Board Annual Planning Calendar

The CSB Annual Planning Calendar was reviewed, the General Assembly Legislative Session Board Meeting will take place on October 26, 2022, and the calendar was accepted as revise.

10. Matters of the Executive Committee

A. Service Delivery Oversight Committee:

SDOC Committee Chair Anne Whipple reported that Anika Harris presented an overview of One Fairfax. Joe Getch from PRS (Psychiatric Rehabilitation Services) provided a background on the National 988 Crisis and Suicide Hotline. **The next meeting of the Service Delivery Oversight Committee is Wednesday October 12, 2022, at 5:00 p.m., via Zoom Conference.**

B. Compliance Committee:

Compliance Committee Chair Garrett McGuire noted that Director of Quality Improvement Joan Rodgers provided information on the CSB Board Audit Report, the CSB Board CAP Report, and the CSB Board Education Report. mentioned Joan Rodgers as the new Director of Quality Improvement position.

C. Fiscal Oversight Committee:

Fiscal Oversight Committee Chair Dan Sherrange shared concerns on the layout of the Accenture contract. We're looking at 25-30% vacancies in the financial area, which is also concerning. The Fiscal Committee is in a discussion about meeting nine times a year rather than twelve. **The next meeting for the Fiscal Oversight Committee is Thursday, October 20, 2022, at 4:00 p.m. via Zoom Conference.**

D. Other Matters:

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Committee Chair Garrett McGuire shared updates from Legislative Committee. The General Assembly Delegation Session Board Meeting will occur on October 26, 2022, at the Pennino Building.

11. Adjournment

Committee Member Dan Sherrange made the motion to adjourn the meeting at 5:31 PM.

10/19/2022

Date Approved

DocuSigned by:

Samaira Awan

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Clerk to the Board