

**FAIRFAX FALLS-CHURCH COMMUNITY SERVICES BOARD  
EXECUTIVE COMMITTEE VIRTUAL MEETING MINUTES  
NOVEMBER 9, 2022**

The Executive Committee of the Fairfax-Falls Church Community Services Board met electronically due to the COVID-19 pandemic, which has made it unsafe to assemble a quorum in one location physically or to have the public present. Access was made available via video and web conferencing platform to CSB Board members, CSB staff, and members of the public. The meeting notice, including participation instructions, was posted electronically and on the building where the meeting is typically held. Additionally, attendees were offered an opportunity to register for public comment during the 30 minutes prior to the meeting being called to order.

**1. Meeting Called to Order**

Committee Member Jennifer Adeli called the meeting to order at 4:02 PM.

**2. Roll Call, Audibility, and Preliminary Motions**

**PRESENT:**       **BOARD MEMBERS:** COMMITTEE CHAIR GARRETT MCGUIRE (ALEXANDRIA, VA); JENNIFER ADELI (GREAT FALLS, VA); ANDREW SCALISE (FAIRFAX, VA); BETTINA LAWTON (FAIRFAX, VA); DAN SHERRANGE (CHANTILLY, VA)

**ABSENT:**       **BOARD MEMBERS:** ANNE WHIPPLE

**Also present:** Executive Director Daryl Washington, Deputy Director of Clinical Operations Lyn Tomlinson, Deputy Director of Community Living Barbara Wadley-Young, Healthcare Systems Director Jennifer Aloji, Director of Quality Improvement Joan Rodgers and Board Clerk Sameera Awan.

Committee member Jennifer Adeli conducted a roll call with each CSB Board Member present, as identified above, to confirm that a quorum of CSB Board members were present and audible. Committee Member Adeli passed the virtual gavel to Committee member Dan Sherrange to make several motions required to begin the meeting. A motion was offered to confirm that each member's voice was audible to each other member of the CSB Board present; this motion was seconded by Committee Member Andrew Scalise and approved unanimously.

**Preliminary Motions**

Committee Member Jennifer Adeli made a motion that the State of Emergency caused by the COVID-19 pandemic makes it unsafe for the CSB Board to physically assemble and unsafe for the public to physically attend any such meeting, and that as such, FOIA's usual procedures, which require the physical assembly of this CSB Board and the physical presence of the public, cannot be implemented safely or practically.

A further motion was made that this Board may conduct this meeting electronically through a dedicated online video and web conferencing platform, and that the public may access this meeting via Meeting ID: 870 6009 6844 and Passcode: 880793. Motion was seconded by Committee Member Andrew Scalise and approved unanimously.

Board member Jennifer Adeli made a final motion that that all the matters addressed on today's agenda are statutorily required or necessary to continue operations and the discharge of the CSB Board's lawful purposes, duties, and responsibilities. The motion was seconded by Committee Member Andrew Scalise and approved unanimously.

**3. Matters of the Public**

None were presented

**4. Amendments to the Meeting Agenda**

The meeting agenda was presented for review, and no amendments were made by the Consensus of the Committee. The meeting agenda was approved.

**5. Approval of the Minutes**

The September 21, 2022, and the October 19, 2022, Executive Committee minutes were distributed for review. Following this, Dan Sherrange made a motion for approval of the minutes as presented, which was seconded by Andrew Scalise and unanimously approved.

**6. Compliance Committee Update**

**Director of Quality Improvement Joan Rodgers** provided information on the CSB Board Audit Report, the CSB Board CAP Report, and the CSB Board Education Report.

**7. Director's Report**

**Executive Director Daryl Washington** shared there will be a presentation on the Crisis Response Update for our CSB Board meeting next week. CSB Division Director Jean Post, and Deputy Director of Emergency & Crisis Care Service Abbey May, will discuss Regional Crisis Services, and Laura Mayer from PRS Crisis Link will provide a background on the National 988 Crisis and Suicide Hotline. There will also be a list of the Opioid Abatement Authority listening sessions regarding the Impact of the Opioid Epidemic included in the CSB Board packet. The next listening session hosted by the Opioid Abatement Authority will take place on Saturday, December 3, 2022, at 2:00 PM, at the Government Center auditorium. The vacancy count has dropped down 206 to 136 vacancies. We continue to focus on the target areas with recruitment challenges. The first round of interviews for the Deputy Director of Administration Operations position will start the first week of December. Once the top candidate is selected, a Board Member will be part of the second interview panel. Fairfax County has requested to include grants expiring in the next fiscal year's budget. There was an additional request to get a contract rate adjustment included in next year's budget for all the county's contracted services. The Fairfax County Youth Survey results recently revealed an increase in depressive and anxious symptoms among our youth across the board. The survey is given to all students and provides a wealth of information about various topics related to our youth that influence their physical and mental well-being. The Fairfax County Board of Supervisors and the Fairfax County School Board are working together to administer these surveys.

## **B) Healthcare Record Update**

**Healthcare Systems Director Jennifer Aloï** reported that things have been progressing well with the Electronic Health Records; the latest major proposal is closing next week. The CSB has hired contracted vendors to support the bill out of our Data Warehouse and handle credible data. The vendors are helping build a complete Data Warehouse for reporting purposes in the upcoming year.

### **8. Review of the CSB Board November 16, 2022, Agenda**

**Executive Director Daryl Washington** requested to have the Crisis Response presentation before the Director's Report on the agenda.

### **9. CSB Board Annual Planning Calendar**

The CSB Annual Planning Calendar was reviewed, it was recommended since the December 21, 2022, CSB Board meeting was cancelled, there will be a Compliance Committee Meeting.

### **10. Matters of the Executive Committee**

#### **A. Service Delivery Oversight Committee:**

SDOC Committee Chair Anne Whipple did not have a report as they have yet to meet in November. **The next meeting of the Service Delivery Oversight Committee is Wednesday, November 30, 2022, at 5:00 p.m., via Zoom Conference.**

#### **B. Compliance Committee:**

Compliance Committee Chair Garrett McGuire noted that Director of Quality Improvement Joan Rodgers provided information on the CSB Board Audit Report, the CSB Board CAP Report, and the CSB Board Education Report. **The next meeting of the Compliance Committee is Wednesday, December 14, 2022, at 4:00 p.m., via Zoom Conference.**

#### **C. Fiscal Oversight Committee:**

Fiscal Oversight Committee Chair Dan Sherrange shared his meeting with Chief Financial Officer Paresch Patel and requested a revised financial report for the November meeting. **The next meeting of the Fiscal Oversight Committee is Thursday, November 17, 2022, at 4:00 p.m., via Zoom Conference.**

#### **D. Other Matters:**

Committee Chair Garrett McGuire shared that Fairfax County did adopt the FOIA recommendations from the state meeting electronically. He shared the process for future virtual meetings and how the new guidance that was put into state law allows Board, Committees to meet.

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**11. Adjournment**

Committee Member Bettina Lawton made the motion to adjourn the meeting at 4:52 PM.

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12/14/2022

Date Approved

DocuSigned by:

*Sameera Iwan*

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Clerk to the Board