

**FAIRFAX FALLS-CHURCH COMMUNITY SERVICES BOARD  
EXECUTIVE COMMITTEE MEETING MINUTES  
MAY 17, 2023**

The CSB Executive Committee met in regular session at the Sharon Bulova Center, 8221 Willow Oaks Corporate Drive, Level 3, Room 3-314, West, Fairfax, VA 22031

**1. Meeting Called to Order**

Acting Committee Chair Dan Sherrange called the meeting to order at 4:10 PM.

**2. Roll Call, Audibility, and Preliminary Motions**

**PRESENT:**       **BOARD MEMBERS:** ACTING COMMITTEE CHAIR DAN SHERRANGE;  
JENNIFER ADELI; ANDREW SCALISE; BETTINA LAWTON

**ABSENT:**       **BOARD MEMBERS:** GARRETT MCGUIRE, ANNE WHIPPLE

**Also present:** Director of Clinical Operations Lyn Tomlinson, Deputy Director of Community Living Barbara Wadley-Young, Deputy Director of Administrative Operations Jean Post, Chief Financial Officer Elif Ekingen, Director of Behavioral Health Operations Sebastian Tezna, Director of Quality Improvement Joan Rodgers, and Board Clerk Sameera Awan.

**3. Matters of the Public**

None were presented.

**4. Amendments to the Meeting Agenda**

The meeting agenda was presented for review, and no amendments were made by the consensus of the Committee. The meeting agenda was adopted unanimously.

**5. Approval of the Minutes**

April 19, 2023, Executive Committee minutes were distributed for review. Following this, Committee Member Bettina Lawton suggested under Director's Report on page No. 5.2, it should say, "Executive Director Daryl Washington announced Abbey May would become the new Deputy Director of Clinical Operations upon Lyn Tomlinson's retirement."

**MOTION TO ADOPT APRIL 19, 2023, MEETING MINUTES AS AMENDED WAS MOVED BY COMMITTEE MEMBER BETTINA LAWTON, SECONDED BY COMMITTEE MEMBER ANDREW SCALISE.**

**MOTION TO ADOPT WAS APPROVED BY DAN SHERRANGE, JENNIFER ADELI, ANDREW SCALISE AND BETTINA LAWTON.**

**6. Compliance Committee Update**

**Director of Quality Improvement Joan Rodgers** provided information on the CSB Board Audit Report, the CSB Board CAP Report, and the CSB Annual Training Data.

## **7. Director's Report**

**Deputy Director of Clinical Operations Lyn Tomlinson** shared that this week, Daryl Washington, the Executive Director, is visiting Connections Health Solutions in Phoenix, Arizona, accompanied by Abbey May, the Deputy Director of Clinical Operations, some members of the Wellness Circle Team, and Law Enforcement. Their itinerary includes a tour of the Adult and Youth Program Crisis Receiving Centers.

**Deputy Director of Administrative Operations Jean Post** shared that the Board of Supervisors (BOS) has approved the Fiscal Year (FY) 2024 Budget Markup. As per the approved budget, the total funding of the 5.44% market rate adjustment will result in an average pay increase of 7.5% for general county employees, 7.83% for uniformed public safety employees, and a maximum of 9.44% based on longevity and position in the pay scale. The budget includes an additional \$340K for Healthy Minds Fairfax to develop a system navigation of Youth Behavioral Health Services. The first round of interviews for the Director of Human Resources will occur next week. Once the most suitable candidate is identified, a board member will join the second interview panel.

**Deputy Director of Community Living Barbara Wadley-Young** shared that the Board of Supervisors expressed interest in prioritizing Mental Health Services as a part of the budget exercise, with a specific focus on Youth and Adolescents. To address this, the BOS has organized a roundtable discussion on Youth Substance Use and provided budget guidance to the CSB to ensure a comprehensive system is in place to meet these needs. A proposal for the year-end carryover and state funding is currently being planned to support this initiative further. Prince Williams County (PWC) Crisis Receiving Center (CRC) was the focus of a Community Dedication Ceremony organized by the PWC Board of County Supervisors and Connections Health Solutions. The event was attended by the Governor, local and state officials, as well as community leaders.

**Director of Behavioral Health Operations Sebastian Tezna** shared that the CSB is currently reviewing its members' Medicaid health coverage to determine if they are still eligible, a process that will continue for the next 12 months starting from March 2023. With the public health emergency now over at both the Federal and State levels, the individual must renew Medicaid, which was not subject to income, eligibility, or Medicaid verification in the past three years since those who had it before 2020 had it through 2023.

## **8. Review of the CSB Board May 24, 2023, Agenda**

**Acting Committee Chair Dan Sherrange** requested that action item six (6) regarding the Staff Presentation be removed for now. The following staff presentation will take place on September 27, 2023, CSB Board meeting.

**Acting Committee Chair Dan Sherrange** mentioned that he recently spoke with Kelly Brown, the Program Manager at Fairfax County Public Schools, about possibly hiring more case managers to assist children transitioning from school to the community.

**9. CSB Board Annual Planning Calendars**

The CSB Annual Planning Calendar was reviewed, and no recommendations were offered; the calendar was accepted as presented.

**10. Matters of the Executive Committee**

**A. Service Delivery Oversight Committee:**

The next Service Delivery Oversight Committee meeting is Wednesday, June 14, 2023, at 5:00 PM.

**B. Compliance Committee:**

The next Compliance/Executive Committee meeting is Wednesday, June 21, 2023, at 4:00 PM.

**C. Fiscal Oversight Committee:**

The next Fiscal Oversight Committee meeting is Thursday, June 22, 2023, at 4:00 PM.

**D. Other Matters:**

**11. Adjournment**

Committee Member Andrew Scalise made a motion to adjourn the meeting. The motion was approved unanimously, and the meeting was adjourned at 5:32 PM.

June 21, 2023

Date Approved

DocuSigned by:

*Sameera Awan*

Clerk to the Board