

FAIRFAX-FALLS CHURCH COMMUNITY SERVICES BOARD FISCAL OVERSIGHT COMMITTEE MEETING

Claudia Volk, Chair

Sharon Bulova Center for Community Health 8221 Willow Oaks Corporate Drive, Level 3, Room 3-314, West Fairfax, VA 22031 Thursday, August 17, 2023, 4:00 PM

This meeting can also be attended via electronic access through Zoom

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MEETING AGENDA

1.	Meeting Called to Order	Claudia Volk
2.	Roll Call, Audibility and Preliminary Motions	Claudia Volk
3.	Matters of the Public	Claudia Volk
4.	Amendments to the Meeting Agenda	Claudia Volk
5.	Approval of the May 18, 2023, Meeting Minutes	Claudia Volk
6.	Approval of the June 22, 2023, Meeting Minutes	Claudia Volk
7.	Administrative Operations Report	Jean Post
8.	Clinical Operations Report	Barbara Wadley-Young & Abbey May
9.	Financial Status A. Modified Fund Statement	Tom Young
	B. FX-FC CSB Expenditures-Budget vs. Actuals	
10.	Open Discussion	Claudia Volk

11. Adjournment

Meeting materials are posted online at <u>www.fairfaxcounty/community-services-board/board/archives</u> or may be requested by contacting Sameera Awan at 703-324-7827 or at <u>Sameera.Awan@fairfaxcounty.gov</u>

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FAIRFAX FALLS-CHURCH COMMUNITY SERVICES BOARD FISCAL OVERSIGHT COMMITTEE MEETING MINUTES MAY 18, 2023

The CSB Fiscal Oversight Committee met in regular session at the Sharon Bulova Center, 8221 Willow Oaks Corporate Drive, Level 3, Room 3-314, West, Fairfax, VA 22031

1. Meeting Called to Order

Committee Chair Dan Sherrange called the meeting to order at 4:03 PM.

2. Roll Call, Audibility, and Preliminary Motions

PRESENT:	BOARD MEMBERS: COMMITTEE CHAIR DAN SHERRANGE; KAREN
	ABRAHAM; SANDRA SLAPPEY BROWN; BETTINA LAWTON; ANDREW
	SCALISE
ABSENT:	BOARD MEMBERS: CAPTAIN DANIEL WILSON, JENNIFER ADELI,
	CLAUDIA VOLK

<u>Also present</u>: Deputy Director of Clinical Operations Lyn Tomlinson, Deputy Director of Community Living Barbara Wadley-Young, Deputy Director of Administrative Operations Jean Post, Chief Financial Officer Elif Ekingen, Director of Analytics & Evaluation Linda Mount, and Board Clerk Sameera Awan.

3. Matters of the Public

None were presented.

4. Amendments to the Meeting Agenda

The meeting agenda was provided for review, no amendments were made.

UNANIMOUS CONSENT TO APPROVE AGENDA ITEM NO. 4

5. Approval of Minutes

Committee minutes for April 20, 2023, Fiscal Oversight Committee Meeting was provided for review and revision. Committee Member Dan Sherrange noted action item No. 1; he called the meeting to order at 4:03 PM, not Committee Member Andrew Scalise.

MOTION TO ADOPT MARCH 16, 2023, MEETING MINUTES AS AMENDED WAS MOVED BY COMMITTEE MEMBER BETTINA LAWTON, SECONDED BY COMMITTEE MEMBER KAREN ABRAHAM.

MOTION TO ADOPT WAS APPROVE BY DAN SHERRANGE, ANDREW SCALISE. SANDRA SLAPPEY-BROWN ABSTAINED.

6. Administrative Operations Report

Deputy Director of Administrative Operations Jean Post presented the CSB Human Resources Vacancy Report, which showed a slight increase in vacancies from 127 to 133. She also highlighted the ongoing staffing shortages at the CSB, particularly in Administrative Operations, where the vacancy rate is currently at 15%. Additionally, Post mentioned that the CSB is experiencing high vacancy rates in other areas, including a 28.5% vacancy rate for merit positions, a 57% vacancy rate for non-merit positions in Human Resources, and a 44% vacancy rate in Data Analytics. However, she clarified that the vacancies in Data Analytics are part of the CSB's workforce planning strategy and are being upgraded to be more competitive in the current job market.

7. Clinical Operations Report

Deputy Director of Community Living Barbara Wadley-Young provided the Adult Behavioral Health Outpatient BHOP Service Capacity Report and Support Coordination Service Capacity Report, highlighting a rise in Adult Time & Treatment from last month to this month due to capacity constraints. Additionally, there has been an increase in incident reports that require extensive time and care coordination for multiple individuals.

Deputy Director of Clinical Operations Lyn Tomlinson provided the Youth Time to Treatment and Support Coordination Service Capacity Report; she noted 73 orientations were processed for individuals requiring services. Additionally, the report indicates that 32% of individuals were offered an appointment within ten business days.

Director of Analytics & Evaluation Linda Mount presented the CSB Status Report and Quarterly Performance Measures.

8. Financial Status

Financial Chief Officer Elif Ekingen provided the staff report and an overview of the Modified Fund Statement and Expenditures-Budget vs. Actuals Financial Reports.

9. Adjournment

A motion to adjourn the meeting was made by Committee Member Bettina Lawton and seconded by Committee Chair Dan Sherrange. The motion was approved unanimously, and the meeting was adjourned at 5:18 PM.

Date Approved

Clerk to the Board

FAIRFAX FALLS-CHURCH COMMUNITY SERVICES BOARD FISCAL OVERSIGHT COMMITTEE MEETING MINUTES JUNE 22, 2023

The CSB Fiscal Oversight Committee met in regular session at the Sharon Bulova Center, 8221 Willow Oaks Corporate Drive, Level 3, Room 3-314, West, Fairfax, VA 22031

1. Meeting Called to Order

Acting Committee Chair Andrew Scalise called the meeting to order at 4:01 PM.

2. Roll Call, Audibility, and Preliminary Motions

PRESENT: BOARD MEMBERS: ACTING COMMITTEE CHAIR ANDREW SCALISE; SANDRA SLAPPEY BROWN; CLAUDIA VOLK; BETTINA LAWTON (TEXAS)

ABSENT: BOARD MEMBERS: CAPTAIN DANIEL WILSON, JENNIFER ADELI, DAN SHERRANGE, KAREN ABRAHAM

<u>Also present</u>: Executive Director Daryl Washington, Deputy Director of Clinical Operations Abbey May, Deputy Director of Community Living Barbara Wadley-Young, Deputy Director of Administrative Operations Jean Post, Chief Financial Officer Elif Ekingen, Director of Analytics & Evaluation Linda Mount, and Board Clerk Sameera Awan.

Motions

Acting Committee Chair Andrew Scalise motioned to approve Committee Member Bettina Lawton's request to participate from a remote location for personal reasons. A further motion was offered by acting Chair Scalise to approve that all persons at the primary central meeting location can adequately hear the voice of Committee Member Lawton from her remote location.

3. Matters of the Public

None were presented.

4. Amendments to the Meeting Agenda

The meeting agenda was provided for review, no amendments were made.

5. Approval of Minutes

May 18, 2023, Fiscal Oversight Committee Meeting minutes were presented for review and revision. Acting Committee Chair Andrew Scalise suggested including May 18, 2023, meeting minutes in the agenda for the August 17, 2023, Fiscal Oversight Committee Meeting to seek approval, considering the requirement for a quorum.

6. Administrative Operations Report

Deputy Director of Administrative Operations Jean Post provided an overview of recent agency activities:

- The CSB Human Resources Positions Vacancy Report indicated a slight increase in vacancies from 135 to 133. The CSB is currently 15.65% above the annual low, surpassing our desired target. The monthly breakdown table highlighted specific service delivery areas, showcasing noteworthy changes in May. The Behavioral Health Outpatient vacancies increased from 9 in April to 11 in May. Similarly, the Youth & Family Outpatient vacancies rose from 5 in April to 7 in May, and the ADC/Jail Diversion vacancies increased from 11 in April to 13 in May. Conversely, the Support Coordination vacancies decreased from 10 in April to 9 in May. These updates provide an overview of the current status of vacancies within critical service areas. As of the present, the CSB's recruitment process includes 19 merit offer letters with pending start dates scheduled between now and September 11. Furthermore, there are 13 hiring packages currently under review, and they will be processed promptly to move forward with the recruitment process. In the CSB Clinical and Administrative Operations Services vacancies, there are currently 22 HR positions, with 15 being merit positions and 7 being non-merit. The vacancy rate for merit positions stands at 20%, while the vacancy rate for non-merit positions is 57%. Additionally, there are 9 vacant Data Analytic positions, with 4 vacancies. This results in a 44% vacancy rate for these roles. Out of these vacancies, 2 are currently in workforce planning, and the remaining 2 are under active recruitment.
- Cathy Schafrik, the Director of the Department of Human Resources, delivered the Time to Hire presentation to the Board of Supervisors (BOS). In 2022, the county encountered a significant influx of new hires and staff departures, with fiscal years 21 and 22 marked by departures that stemmed mainly from the preceding years. This period saw the onset of a transformative shift in the workforce crisis within the CSB. Though extensive, the county's Recruitment Life Cycle spans 51 days from initiation to completion, encompassing the multitude of requirements in the recruitment process. Additionally, the average Time to Hire fluctuates depending on the industry within the private sector. It can be as brief as 36 days, whereas the figure hovers around 119 days in governmental agencies. The County is actively working to reduce these timeframes wherever feasible.

7. Clinical Operations Report

Deputy Director of Community Living Barbara Wadley-Young presented the Adult Behavioral Health Outpatient (BHOP) Service Capacity Report and Support Coordination Service Capacity Report, emphasizing shifts from April to May 2023. During this period, BHOP services experienced an overall reduction in time to treatment for adult outpatient services, resulting in an average of 20 days per available appointment – the lowest average observed over the past year. This shift is partly attributed to staff reallocation from other programs to establish a treatment team focused on expeditious appointment assessments. The BHOP teams have undertaken targeted efforts to manage caseloads more effectively. The success rate is 38% for ensuring individuals secure appointments within the 14-day window. The program has also observed consistent orientations from the front door and assessments in recent months. Interestingly, March exhibited the most substantial surge in numbers, although the precise reasons remain unclear. Nonetheless, there is reassurance in the sustained and well-managed numbers driven by the teams' diligence.

Deputy Director of Clinical Operations Abbey May provided the Youth Time to Treatment and Support Coordination Service Capacity Report, highlighting pertinent findings. Notably, there has been an elevation in wait times, with the average duration until the first available appointment extending from 16 to 19 days. Furthermore, the timeframe from assessment to treatment has increased from 21 to 24 days.

Director of Analytics & Evaluation Linda Mount presented the CSB Status Report and Quarterly Performance Measures.

8. Financial Status

Financial Chief Officer Elif Ekingen provided the staff report and an overview of the Modified Fund Statement and Expenditures-Budget vs. Actuals Financial Reports.

9. Open Discussion

Board Member Sandra Slappey-Brown mentioned that the current CSB Fiscal Committee meeting will mark her final participation. She shared that her tenure is also concluding this month, and she will resign from her position on the CSB Board. This journey has been incredibly rewarding, as she looks forward to next week, which will encompass her final CSB Board meeting. She took the opportunity to express her deep admiration for the dedicated work of the CSB staff throughout these years.

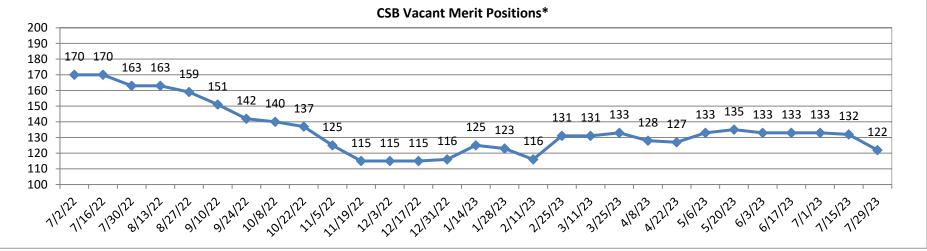
Acting Committee Chair Andrew Scalise emphasized that the CSB Fiscal Committee will not convene in July, encouraging the CSB staff to allocate ample time to ensure the accuracy of the financial records in August. He extended his gratitude and best wishes for the upcoming month and looks forward to reconvening with the group in August.

10. Adjournment

A motion to adjourn the meeting was made by Acting Committee Chair Andrew Scalise at 5:03 PM.

Date Approved

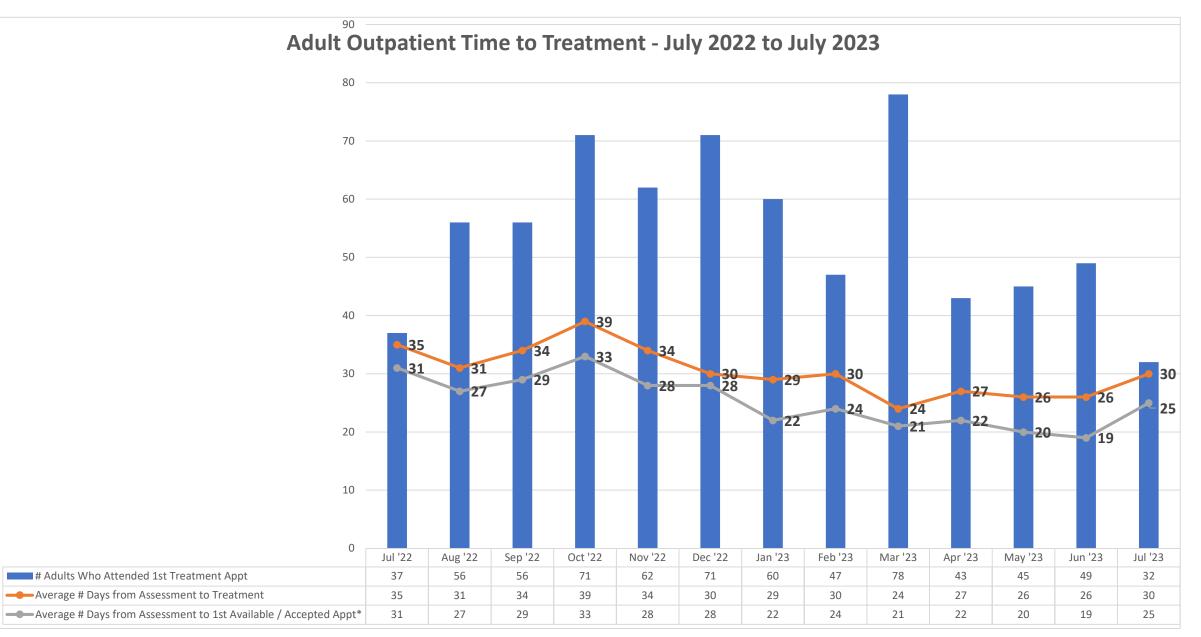
Clerk to the Board



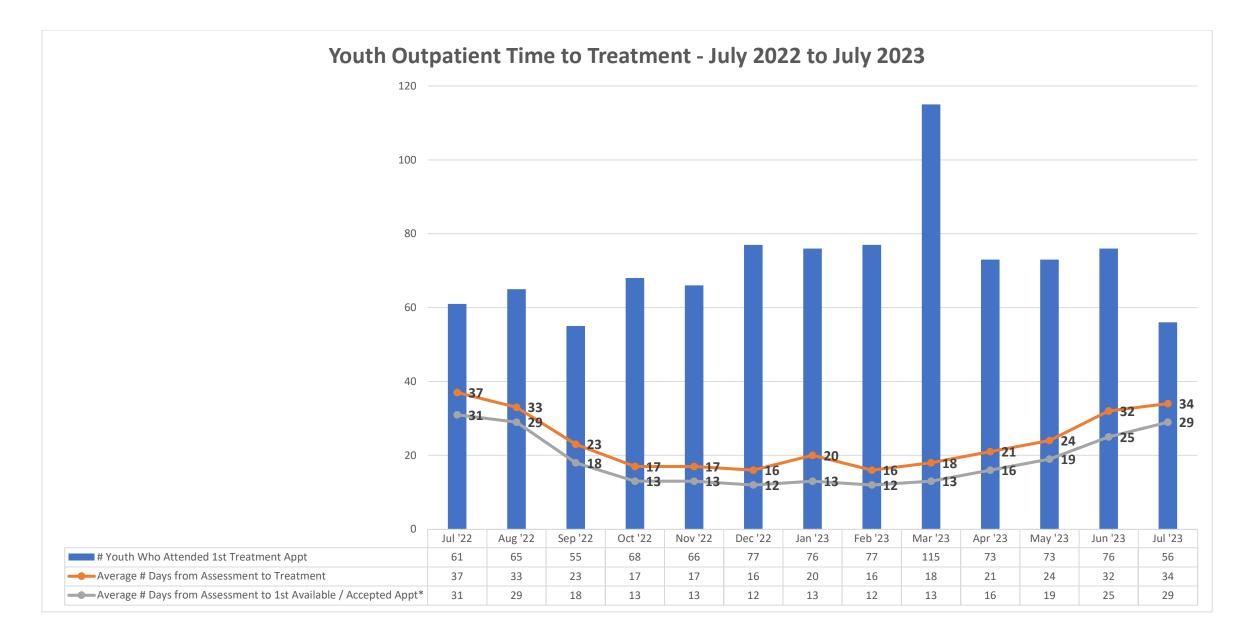
^{*}Note: 1/14/2023 reflects a change in reporting to include vacancies in Funds 400 & 500. All data reported prior to 1/14/2023 represents only Fund 400

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Service area	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May		June		July
													6 CIS		4 CIS
Emergency	23	29	27	21	20	19	21	20	16	14	15	13	2 Peer Support Spec	10	2 Peer Support Spec
Svcs/MCU	23	29	27	21	20	19	21	20	10	14	12	13	1 BH Mgr	10	1 BH Mgr
													4 BHS II	3 BHS II	3 BHS II
													5 BHS II		8 BHS II
Behavioral Health – Outpatient Svcs	16	8.5	14.5	10.5	7	5	8	8	10	9	11	10	5 BH Sr. Clin	11	3 BH Sr. Clin
Outpatient SVCS															
Youth & Family –	9	7	-	4	3	2	2	2	Ŀ	F	7	7	4 BH Sr. Clin	-	2 BH Sr. Clin
Outpatient Svcs	9	/	5	4	3	3	2	3	5	5	/	/	3 BHS II	5	3 BHS II
Support	29	23	22	18	18	11	6	7	7	10	9	9	9 DDS II	10	10 DDS II
Coordination							Ĵ	-	•		•				
													1 BH Mgr		1 BH Mgr
				0		45		10	45		40	40			1 BHS I
ADC/ Jail Diversion	8	9	8	9	14	15	11	16	15	11	13	13	9 BHS II	8	4 BHS II
													3 BH Sr. Clin		2 BH Sr. Clin
FAD	2	2	1	1	1	1	2	2	1	2	4	2	2 BH Sr. Clin	2	2 BH Sr. Clin
EAR	3	2	1	1	L L	1	2	2	1	3	4	3	1 BH Supv	3	1 BH Supv

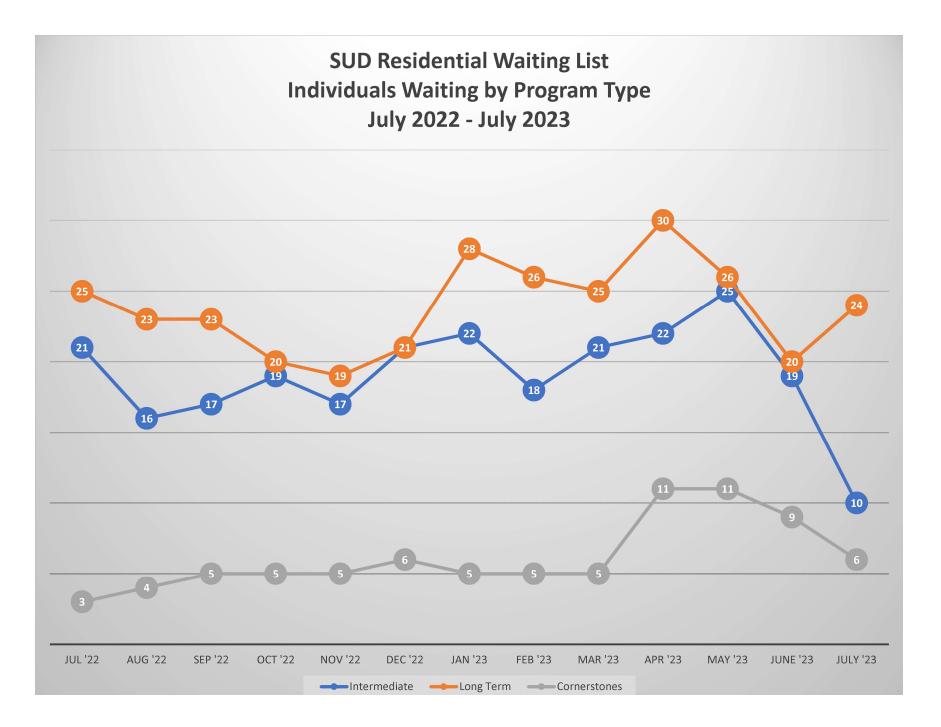
Vacancies in critical areas* *includes all merit positions (all funds – regular 400 and grant 500)



*Average number of days from Assessment to Date of First Available Appointment (if known) OR from Assessment to Date of First Accepted Appointment

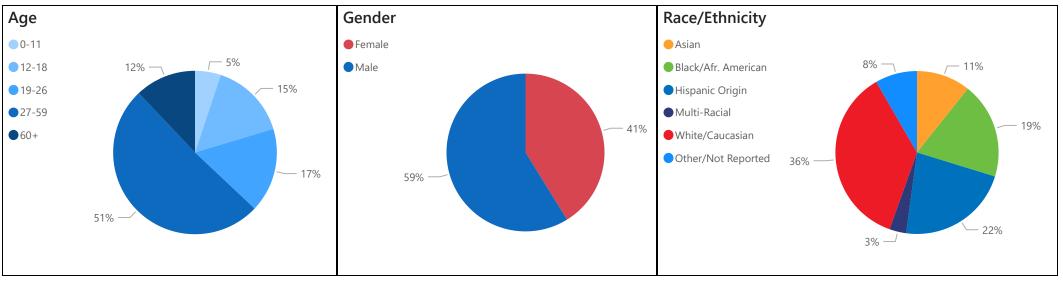


*Average number of days from Assessment to Date of First Available Appointment (if known) OR from Assessment to Date of First Accepted Appointment



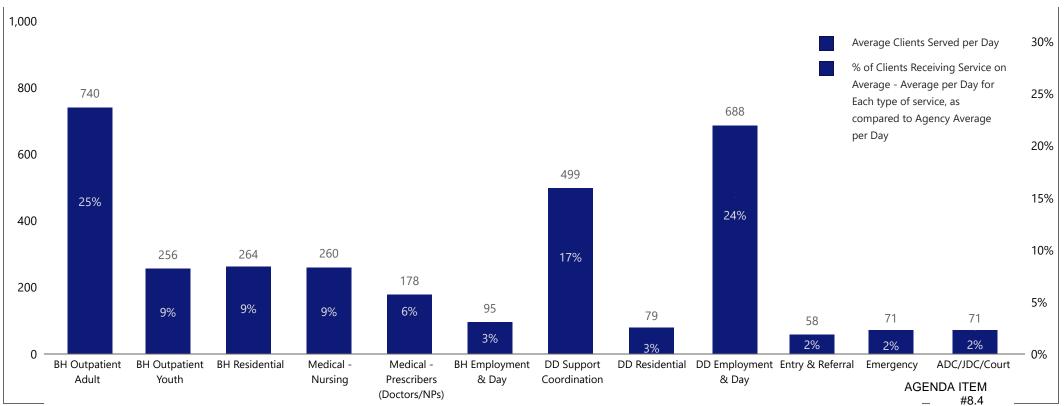


CSB Status Report



Average Clients Served per Day by Type of Service - June 2023

Agency Average Served per Day in June 2023 = 2,791



Comr	nunity ces Boai	In	dividu	als Se	rved k	ру Мо	nth by	Туре	of Se	rvice J	un'22	- Jun'	23			
Service Area	Jun'22	Jul'22	Aug'22	Sep'22	Oct'22	Nov'22	Dec'22	Jan'23	Feb'23	Mar'23	Apr'23	May'23	Jun'23	Monthly Variance	Yearly Variance	# Served Past 12 Months
All Individuals Served	9,169	8,806	9,137	9,184	9,079	9,234	9,050	9,541	9,638	10,025	9,646	9,887	9,647	-2.4%	▲ 5.2%	21,850
3H Outpatient Adult	3,091	3,067	3,199	3,175	3,191	3,238	3,278	3,309	3,323	3,411	3,259	3,333	3,254	-2.4%	5.3%	5,322
3H Outpatient ⁄outh	1,020	955	918	894	928	946	964	993	1,038	1,146	1,142	1,177	1,164	-1.1%	1 4.1%	2,138
3H Residential	428	422	428	433	442	441	433	436	453	470	455	460	445	-3.3%	4.0%	1,409
Medical - Nursing	1,359	1,354	1,418	1,404	1,424	1,307	1,324	1,392	1,406	1,522	1,400	1,333	1,316	-1.3%	-3.2%	3,760
Medical - Prescribers	2,779	2,636	2,805	2,625	2,760	2,664	2,534	2,713	2,583	2,927	2,489	2,709	2,533	▼ -6.5%	-8.9%	6,595
BH Employment & Day	351	346	346	355	337	310	307	322	314	327	304	323	322	-0.3%	-8.3%	625
DD Support Coordination	2,629	2,431	2,524	2,518	2,385	2,520	2,301	2,613	2,691	2,858	2,729	2,801	2,729	-2.6%	▲ 3.8%	5,212
DD Residential	85	84	84	84	84	84	84	82	81	82	80	77	79	2.6%	▼ -7.1%	87
DD Employment & Day	982	976	1,109	1,124	1,145	1,148	1,170	1,163	1,154	1,162	1,143	1,146	1,066	-7.0%	▲ 8.6%	1,328
Entry & Referral (EAR)	622	566	600	617	542	523	544	607	620	801	731	791	746	-5.7%	1 9.9%	5,485
EAR Screenings	380	362	379	396	383	393	400	449	421	556	452	531	491	-7.5%	2 9.2%	4,509
AR Assessments	160	172	215	233	251	218	240	234	256	279	203	221	160	-27.6%	= 0.0%	2,540
Emergency	852	808	915	869	876	869	858	976	947	990	836	985	879	▼ -10.8%	3.2%	6,804
ADC/JDC/ Court	574	557	609	639	663	628	645	656	664	678	599	575	602	4.7%	4.9%	2,877

* Monthly variance compares current month to previous month; Yearly variance compares current month to the same month in previous calendar year (Ex: May 2021 compared to May 2020). Number Served Past 12 Months is an unduplicated count of clients served in each area in the 12 months prior to end of the reporting period (ex: June 2021 - May 2021).

	Service Definitions
All	Includes all individuals receiving services from the Community Services Board. Includes services for people of all ages who have mental illness, substance use disorders and/or developmental disabilities.
BH Outpatient Adult	Individuals receiving services from adult outpatient behavioral health programs. Includes the following service areas/programs: Behavioral Health Outpatient (BHOP) - MH Outpatient, MH Case Management, SUD Intensive Outpatient, Turning Point, Partial Hospitalization; Intensive Community Treatment - Intensive Case Management, PACT, Discharge Planning, PATH; Jail Diversion; Medication Assisted Treatment. Includes individuals receiving engagement, monitoring and treatment services.
BH Outpatient Youth	Individuals receiving services from youth behavioral health outpatient programs. Includes the following service areas/programs: Youth & Family Outpatient - MH Outpatient, MH Case Management, SUD Outpatient; Youth & Family Intensive - Wraparound Fairfax, Resource Program, Youth Discharge Planning. Includes individuals receiving assessment, monitoring, and treatment services.
BH Residential	Individuals receiving services from behavioral health residential programs. Includes the following service areas/programs: Supportive Community Residential - directly operated and contracted residential services; SUD Residential Treatment - Crossroads, Cornerstones, A New Beginning, New Generations; Youth Residential - Leland House; Wellness Circle Residential Crisis Stabilization, Fairfax Detoxification.
Medical - Nursing	Individuals receiving Nursing services in an outpatient setting.
Medical - Prescribers	Individuals receiving services from a prescriber (psychiatrist or nurse practitioner). Services are provided in a variety of treatment settings, including outpatient, residential, assessment, and emergency services.
BH Employment & Day	Individuals receiving behavioral health individual or group supported employment services.
DD Support Coordination	Individuals receiving developmental support coordination services. Includes individuals receiving targeted case management, monitoring, and assessment services.
DD Residential	Individuals receiving developmental disability residential services. Includes directly operated group homes and apartments, and locally funded contracted residential placements.
DD Employment & Day	Individuals receiving developmental day support services; individual, group, or sheltered employment services; and self-directed services. Includes both waiver and locally-funded services.
Entry & Referral (EAR)	Individuals receiving behavioral health entry and referral services. Includes Adult & Youth walk-in screening and assessment clinical services, case coordination, and call center referrals.
EAR Screenings	Individuals receiving behavioral health screening services at Entry & Referral.
EAR Assessments	Individuals receiving behavioral health assessment services at Entry & Referral.
ADC/JDC/Court	Individuals receiving CSB jail-based or court services. Includes CSB services provided at the Adult Detention Center, Juvenile Detention Center and adult participants in specialty court dockets (Veterans' Docket, Mental Health Docket, Drug Court).
Notes:	

Page 1:

• Demographics – Typically little change in demographics over time. Reflects demographic characteristics of all individuals served in the reporting month.

• Average Clients Served per Day by Type of Service – Compares average served per day in each service area to the agency-wide average number served. Individuals may receive more than one type of service per day and totals may be greater than 100%.

Page 2:

• Numbers reported show the unduplicated number of clients served in each service area. Individuals may receive multiple services each month within a service area and may receive more than one type of service each month.

- The Monthly Variance compares the reporting month to the prior month. The Yearly Variance compares the reporting month to the same month in the previous calendar year.
- All Individuals Served The number of individuals served has increased by 5% compared to the previous year and has been trending higher since January. The overall increase is partly due to increases in adult & youth behavioral health outpatient, jail-based, and developmental employment & day programs.
- BH Outpatient Adult The number of individuals served is trending higher over the past several months, with a 14% increase as compared to June 2022 due to increases in adult mental health outpatient & case management services in the adult Behavioral Health Outpatient (BHOP) program and in medication assisted treatment services.
- BH Outpatient Youth This service area typically sees an increase in referrals and individuals served in the late fall that continues throughout the school year and drops off over the summer months. There is a 14% increase as compared to June 2022, including an increase in individuals receiving substance use and medication assisted treatment services.
- BH Residential There is a 4% increase in the number of individuals served compared to June 2022, with some reductions in recent months as some residential programs have slowed admissions due to staff vacancies.
- Medical Nursing & Prescribers (Psychiatrists & Nurse Practitioners) serve individuals in a variety of treatment settings. There is regular fluctuation in the number of clients served based on the needs of the clients.
- BH Employment & Day The number served is trending lower as compared to the prior year. The Supported Employment program implemented a new evidence-based model in the Fall of 2022. This model prescribes smaller caseload sizes while providing intensive, individual support, a rapid job search and placement in employment, time-unlimited in-work support, increased collaboration between service providers, and support for both the employee and employer.
- DD Support Coordination There is typically monthly variation based on quarterly and annual review cycles. The number of individuals served is trending higher due to new waivers and an increase in assessment services.
- DD Residential Includes all individuals served in directly operated residential programs and locally-funded contract placements. The number of individuals served each month is trending lower overall due to reductions in the directly operated group home census and locally funded contract placements through natural attrition. New residential placements through community partners are waiver funded.
- DD Employment & Day There has been an upward trend in this service area with a 9% increase over the prior year. Developmental employment & day programs have been able to reopen from closures that were necessary during the pandemic, along with new graduate placements and people returning to service who had deferred during the pandemic. This service area experiences some reductions over the summer months due to the summer break for some self-directed services.
- Entry & Referral- The number of clients receiving screenings, assessments, and served overall has been trending higher compared to the prior year. In the most recent months, there was a decrease in the number of individuals receiving assessment services as compared to March 2023 due to a combination of staff turnover and some decreased client demand for services.
- Emergency There is some monthly fluctuation in the demand for Emergency services. All clients who present for services are evaluated by Emergency services staff.
- ADC/JDC/Court The number of individuals served has been trending higher over the past year, with a 5% increase compared to June 2022. The jail census was reduced during the pandemic and referrals have increased over the past year as the jail population has increased, including substance use clients receiving medication assisted treatment. The number of individuals served in recent months is trending lower, partly due to staff vacancies in the Jail Services program. Clients continue to be seen within 14 days of referral.

FUND STATEMENT

YTD - June 30, 2023 (100.00%)	FY 2023 REVISED Budget (1)	FY 2023 YTD Budget (2)	FY 2023 YTD Actuals (3)	Variance from YTD Budget (3 - 2)	FY 2023 Actual (4)	FY 2023 Actual vs Budget (4-1)
Beginning Balance	45,581,191	45,581,191	45,581,191	-	45,581,191	-
F Fairfax City	2,479,063	2,479,063	2,479,063	-	2,479,063	-
F Falls Church City	1,123,651	1,123,651	1,123,651	-	1,123,651	-
F State DBHDS	8,451,543	8,451,543	9,290,026	838,483	9,290,026	838,483
F Federal Pass Thru SAPT Block Grant	4,053,659	4,053,659	4,410,526	356,867	4,410,526	356,867
V Direct Federal Food Stamps	154,982	154,982	110,433	(44,549)	110,433	(44,549)
V Program/Client Fees	4,296,500	4,296,500	5,425,986	1,129,486	5,425,986	1,129,486
V CSA	890,000	890,000	936,392	46,392	936,392	46,392
V Medicaid Option	8,582,708	8,582,708	14,136,282	5,553,574	14,136,282	5,553,574
V Medicaid Waiver	7,000,000	7,000,000	9,656,133	2,656,133	9,656,133	2,656,133
V Miscellaneous	124,800	124,800	124,800	-	124,800	-
Non-County Revenue	37,156,906	37,156,906	47,693,293	10,536,387	47,693,293	10,536,387
General Fund Transfer	165,445,478	165,445,478	165,445,478	-	165,445,478	-
Total Available	248,183,575	248,183,575	258,719,962	10,536,387	258,719,962	10,536,387
Compensation	101,435,555	101,435,555	98,830,565	(2,604,990)	98,830,565	(2,604,990)
Fringe Benefits	42,950,868	42,950,868	42,687,499	(263,369)	42,687,499	(263,369)
Operating	68,855,753	68,855,753	47,226,064	(21,629,689)	47,226,064	(21,629,689)
Recovered Cost (WPFO)	(1,568,760)	(1,568,760)	(1,532,187)	36,573	(1,532,187)	36,573
Capital	468,298	468,298	264,015	(204,283)	264,015	(204,283)
Transfer Out	10,000,000	10,000,000	10,000,000	-	10,000,000	-
Total Disbursements	222,141,714	222,141,714	197,475,957	(24,665,757)	197,475,957	(24,665,757)
Ending Balance	26,041,861	26,041,861	61,244,005	35,202,144	61,244,005	35,202,144
DD MW Redesign Reserve ¹	2,500,000				2,500,000	
Medicaid Replacement Reserve ²	2,800,000				2,800,000	
Opioid Use Epidemic Reserve ³	8,000,000				8,000,000	
Diversion First Reserve ⁴	5,853,866				5,853,866	
Unreserved Balance	6,887,995				42,090,139	

F Fixed Annual Allocations

V Variable Revenue based on number of services provided and total billing collections

1 The DD Medicaid Waiver Redesign Reserve ensures the County has sufficient funding to provide services to individuals with developmental disabilities in the event of greater than anticipated costs due to the Medicaid Waiver Redesign effective July 1, 2016.

2 The Medicaid Replacement Reserve, for the implementation of Medicaid Expansion to a potential 600 consumers and will provide support with the transition of funding from the State support to Medicaid fees.

3 The Opioid Use Epidemic Reserve provides flexibility, consistent with the Board of Supervisors' FY 2018-FY 2019 Budget Guidance, as the County continues to work with national, state, and regional partners on strategies to combat the opioid epidemic.

4 The Diversion First Reserve represents one-time savings that were realized in FY 2017 as a result of longer than anticipated recruitment times to fill new positions and savings in operating expenses to pay for medical clearances. This funding will be reallocated as part of a future budget process based on priorities identified by the Board of Supervisors. This reserve has been reduced by \$250K at FY 2020 Carryover for costs associated with medical clearances.

FUND STATEMENT

	FY 2024	FY 2024	FY 2024	Variance from		FY 2024
YTD - July 31, 2023	ADOPTED	YTD Budget *	YTD Actuals	YTD Budget	FY 2024	Projection vs
(8.33%)	Budget (1)	(2)	(3)	(3 - 2)	Projection (4)	Budget (4-1)
Beginning Balance	26,041,861	26,041,861	26,041,861	-	26,041,861	
F Fairfax City	2,479,063	-	-	-	2,479,063	-
F Falls Church City	1,123,651	-	-	-	1,123,651	-
F State DBHDS	8,451,543	704,295	921,015	216,720	8,451,543	-
F Federal Pass Thru SAPT Block Grant	4,053,659	337,805	22,948	(314,857)	4,053,659	-
V Direct Federal Food Stamps	154,982	12,915	11,293	(1,622)	154,982	-
V Program/Client Fees	4,296,500	358,042	421,256	63,215	4,296,500	-
V CSA Pooled Funds	890,000	74,167	96,134	21,968	890,000	-
V Medicaid Option	8,582,708	715,226	982,030	266,804	11,586,656	3,003,948
V Medicaid Waiver	7,000,000	583,333	799,097	215,764	9,100,000	2,100,000
V Miscellaneous	124,800	10,400	11,614	1,214	124,800	-
Non-County Revenue	37,156,906	2,796,183	3,265,388	469,206	42,260,854	5,103,948
General Fund Transfer In	175,995,187	175,995,187	175,995,187	-	175,995,187	-
Total Available	239,193,954	204,833,231	205,302,436	469,206	244,297,902	5,103,948
Compensation	109,219,105	8,401,470	4,114,673	(4,286,796)	106,981,503	2,237,602
Fringe Benefits	45,774,758	3,521,135	1,796,735	(1,724,400)	46,715,110	(940,352)
Operating	64,959,991	5,413,333	1,078,486	(4,334,847)	12,941,827	52,018,164
Recovered Cost (WPFO)	(1,568,760)	(130,730)	-	130,730	(1,568,760)	-
Capital	69,902	5,825	-	(5 <i>,</i> 825)	69,902	-
Total Disbursements	218,454,995	17,211,033	6,989,894	(10,221,139)	165,139,581	53,315,414
Ending Balance	20,738,959	187,622,198	198,312,542	10,690,344	79,158,321	58,419,362
DD Medicaid Waiver Redesign Reserve ¹	2,500,000				2,500,000	
Medicaid Waiver Expansion Reserve ²	2,800,000				2,800,000	
Opioid Use Epidemic Reserve ³	8,000,000				8,000,000	
Diversion First Reserve ⁴	5,853,866				5,853,866	
Unreserved Balance	1,585,093				60,004,455	

* FY 2023 YTD Budget for Revenue is spread for the remaining 1 month and Expenses prorated

F Fixed Annual Allocations

V Variable Revenue based on number of services provided and total billing collections

1 The DD Medicaid Waiver Redesign Reserve ensures the County has sufficient funding to provide services to individuals with developmental disabilities in the event of greater than anticipated costs due to the Medicaid Waiver Redesign effective July 1, 2016.

2 The Medicaid Replacement Reserve, for the implementation of Medicaid Expansion to a potential 600 consumers and will provide support with the transition of funding from the State support to Medicaid fees.

3 The Opioid Use Epidemic Reserve provides flexibility, consistent with the Board of Supervisors' FY 2018-FY 2019 Budget Guidance, as the County continues to work with national, state, and regional partners on strategies to combat the opioid epidemic.

4 The Diversion First Reserve represents one-time savings that were realized in FY 2017 as a result of longer than anticipated recruitment times to fill new positions and savings in operating expenses to pay for medical clearances. This funding will be reallocated as part of a future budget process based on priorities identified by the Board of Supervisors. This reserve has been reduced by \$250K at FY 2020 Carryover for costs associated with medical clearances.

Fairfax-Falls Church Community Services Board Operating Expenditures Program Budget vs. Actuals - FY 2023 (as of June 30, 2023)

		FUND 400-C40040 (UNRESTRICTED FEDERAL, LOCAL AND STATE)								
SERVICE/PROGRAM AREA		•	RESI	-			0.0%			
		Budget (100%)	_	Actuals	100.0%	Variance	0.0%			
G761501 - CSB Office of the Deputy Director - Clinical										
G761501002 - Consumer & Family Affairs	\$	2,177,906		1,688,882	\$	489,024				
G761501003 - Medical Services	\$	14,760,026		13,228,098	\$	1,531,928				
G761501004 - Opioid Task Force	\$	4,275,690	•	2,926,106	\$	1,349,583				
G761501005 - Utilization Management	\$	802,444		657,703	\$	144,741				
G761501 - CSB Office of the Deputy Director - Clinical Total	\$	22,016,066	\$	18,500,789	84.0% \$	3,515,278	16.0%			
G762001 - Engagement Asmt & Referral Services										
G762001001 - EAR Program Management	\$	436,230	\$	416,426	\$	19,804				
G762001002 - Entry, Referral, & Assessment	\$	3,155,715	\$	3,389,747	\$	(234,032)				
G762001003 - Outreach	\$	54,894	\$	102,801	\$	(47,907)				
G762001004 - Wellness Health Promotion Prevention	\$	2,603,952	\$	1,886,338	\$	717,614				
G762001 - Engagement Asmt & Referral Services Total	\$	6,250,791	\$	5,795,312	92.7% \$	455,479	7.3%			
G762002 - Emergency & Crisis Care Services										
G762002001 - Emergency & Crisis Care Svcs Program Mgm	\$	217,209	\$	338,550	\$	(121,341)				
G762002002 - Adult Crisis Stabilization	\$	3,789,545	\$	4,303,122	\$	(513,577)				
G762002003 - Detoxification & Diversion	\$	246,596	\$	127,310	\$	119,286				
G762002004 - Emergency	\$	9,671,941	\$	8,517,413	\$	1,154,528				
G762002 - Emergency & Crisis Care Services Total	\$	13,925,291	\$	13,286,395	95.4% \$	638,896	4.6%			
G762003 - Residential Treatment & Detoxification Services										
G762003001 - Residential Treatment Program Management	\$	217,128	\$	220,514	\$	(3,386)				
G762003002 - Residential Admissions & Support	\$	886,315	\$	976,386	\$	(90,071)				
G762003003 - A New Beginning	\$	3,943,739	\$	4,262,747	\$	(319,008)				
G762003004 - Crossroads Adult	\$	3,651,188	\$	4,111,160	\$	(459,972)				
G762003005 - New Generations	\$	1,624,786	\$	1,695,481	\$	(70,694)				
G762003006 - Cornerstones	\$	2,723,679	\$	2,266,457	\$	457,222				
G762003007 - Residential Treatment Contract	\$	748,038	\$	548,255	\$	199,783				
G762003008 - Detoxification Services	\$	5,011,266	\$	4,969,424	\$	41,843				
G762003 - Residential Treatment & Detoxification Services Total	\$	18,806,140	\$	19,050,423	101.3% \$	(244,283)	-1.3%			
G762005 - Youth & Family Services										
G762005001 - Youth & Family Program Management	\$	360,831	\$	220,305	\$	140,526				
G762005002 - Youth & Family Outpatient	\$	6,826,684	\$	7,068,861	\$	(242,177)				
G762005004 - Youth Resource Team	\$	1,813,250	\$	2,117,485	\$	(304,235)				
G762005005 - Wraparound Fairfax	\$	940,399	\$	904,106	\$	36,293				
G762005006 - Court Involved Youth	\$	542,945	\$	680,214	\$	AGENDAPPEM				
	I .					AGENDA HEM #9.3				

Fairfax-Falls Church Community Services Board Operating Expenditures Program Budget vs. Actuals - FY 2023 (as of June 30, 2023)

SERVICE/PROGRAM AREA		(UN	DEC	FUND 400-C4004 TRICTED FEDERAL, LOC			
SERVICE/ PROGRAW AREA		Budget (100%)	NES	Actuals	100.0%	Variance	0.0%
G762005009 - Youth & Family Contract	\$	817,091	\$	479,981	\$	337,110	
G762005 - Youth & Family Services Total	\$	11,301,200		11,470,953	101.5% \$	(169,753)	-1.5%
G762006 - Diversion & Jail-Based Services							
G762006002 - Jail Diversion	\$	2,965,017	\$	4,271,500	\$	(1,306,483)	
G762006003 - Forensic Services	\$	2,828,142	\$	1,741,114	\$	1,087,028	
G762006 - Diversion & Jail-Based Services Total	\$	5,793,159	\$	6,012,614	103.8% \$	(219,455)	-3.8%
G763001 - Behavioral Health Outpatient & Case Mgmt Svcs							
G763001001 - Behavioral Health OP & CM Program Mgmt	\$	220,622	\$	226,183	\$	(5,561)	
G763001002 - Adult Outpatient & Case Management	\$	14,562,734	\$	15,192,324	\$	(629,590)	
G763001005 - Adult Partial Hospitalization	\$	1,313,674	\$	1,347,658	\$	(33,984)	
G763001 - Behavioral Health Outpatient & Case Mgmt Svcs Total	\$	16,097,030	\$	16,766,165	104.2% \$	(669,135)	-4.2%
G763002 - Support Coordination Services							
G763002001 - Support Coordination Program Management	\$	220,819	\$	160,299	\$	60,520	
G763002002 - Support Coordination	\$	13,339,821	\$	13,401,767	\$	(61,945)	
G763002003 - Support Coordination Contracts	\$	620,857	\$	769,412	\$	(148,555)	
G763002 - Support Coordination Services Total	\$	14,181,497	\$	14,331,477	101.1% \$	(149,980)	-1.1%
G763003 - Employment & Day Services							
G763003001 - Employment & Day Program Management	\$	2,891,204	\$	3,087,365	\$	(196,161)	
G763003002 - Behavioral Health Emp & Day Direct	\$	803,561	\$	436,072	\$	367,489	
G763003003 - Behavioral Health Emp & Day Contract	\$	2,677,283	\$	2,804,354	\$	(127,071)	
G763003005 - ID Emp & Day Contract	\$	23,892,344	\$	11,636,383	\$	12,255,960	
G763003006 - ID Emp & Day Self-Directed	\$	2,554,548	\$	2,776,742	\$	(222,194)	
G763003 - Employment & Day Services Total	\$	32,818,939	\$	20,740,917	63.2% \$	12,078,023	36.8%
G763004 - Assisted Community Residential Services							
G763004001 - Assist Community Residential Prog Mgmt	\$	176,768	\$	172,965	\$	3,803	
G763004002 - Asst Comm Residential Direct	\$	10,122,368	\$	9,856,115	\$	266,253	
G763004003 - Asst Comm Residential Contract	\$	4,669,385	\$	3,994,836	\$	674,549	
G763004004 - Stevenson Place	\$	1,163,008	\$	825,552	\$	337,456	
G763004 - Assisted Community Residential Services Total	\$	16,131,529	\$	14,849,469	92.1% \$	1,282,060	7.9%
G763005 -Supportive Community Residential Services							
G763005001 - Support Community Residential Prog Mgmt	\$	1,191,048	\$	1,279,313	\$	(88,265)	
G763005002 - Supportive Residential Direct	\$	2,320,368	\$	2,131,320	\$	189,048	
G763005003 - RIC	\$	3,323,695	\$	3,512,870	\$	(189,174)	
G763005008 - New Horizons	\$	1,626,802	\$	96,862	\$	AGENBA4PEM	
-	•					#9.4	

Fairfax-Falls Church Community Services Board Operating Expenditures Program Budget vs. Actuals - FY 2023 (as of June 30, 2023)

				FUND 400-C4004	0		
SERVICE/PROGRAM AREA		(UN	RESTI	RICTED FEDERAL, LOC	AL AND STATE)		
	E	Budget (100%)		Actuals	100.0%	Variance	0.0%
G763005009 - Support Community Residential Contract	\$	3,564,860	\$	3,617,026	\$	(52,166)	
G763005 -Supportive Community Residential Services Total	\$	12,026,773	\$	10,637,391	88.4% \$	1,389,382	11.6%
G763006 - Intensive Community Treatment Svcs							
G763006001 - ICT Program Management	\$	169,030	\$	223,081	\$	(54,051)	
G763006003 - Assertive Community Treatment	\$	1,905,379	\$	1,851,100	\$	54,280	
G763006004 - Intensive Case Management	\$	2,901,855	\$	2,643,977	\$	257,878	
G763006005 - Discharge Planning	\$	1,806,741	\$	553,673	\$	1,253,068	
G763006008 - Outreach	\$	604,494	\$	565,836	\$	38,658	
G763006 - Intensive Community Treatment Svcs Total	\$	7,387,500	\$	5,837,668	79.0% \$	1,549,833	21.0%
Program Budget Total	\$	176,735,917	\$	157,279,572	89.0% \$	19,456,344	11.0%
Non-Program Budget Total ¹	\$	45,405,798	\$	40,196,122	88.5% \$	5,209,413	11.5%
TOTAL FUND	\$	222,141,714	\$	197,475,694	88.9% \$	24,665,758	11.1%

¹Non-Program Budget Total includes all administrative areas (HR, Finance, Informatics, etc)

Fairfax-Falls Church Community Services Board Operating Expenditures Program Budget vs. Actuals - FY 2024 (as of July 31, 2023)

				FUND 400-C40040			
SERVICE/PROGRAM AREA		-	REST	RICTED FEDERAL, LOCA	-		
		Budget (100%)		Actuals	8.3%	Variance	91.7%
G761501 - CSB Office of the Deputy Director - Clinical							
G761501002 - Consumer & Family Affairs	\$	2,370,486	\$	39,784	\$	2,330,702	
G761501003 - Medical Services	\$	16,007,619	\$	535,184	\$	15,472,435	
G761501004 - Opioid Task Force	\$	4,470,789	\$	104,487	\$	4,366,302	
G761501005 - Utilization Management	\$	679,273	\$	32,968	\$	646,305	
G761501 - CSB Office of the Deputy Director - Clinical Total	\$	23,528,166	\$	712,423	3.0% \$	22,815,743	97.0%
G762001 - Engagement Asmt & Referral Services							
G762001001 - EAR Program Management	\$	470,088	\$	16,617	\$	453,471	
G762001002 - Entry, Referral, & Assessment	\$	3,386,403	\$	126,792	\$	3,259,610	
G762001003 - Outreach	\$	58,997	\$	4,262	\$	54,735	
G762001004 - Wellness Health Promotion Prevention	\$	2,736,081	\$	105,020	\$	2,631,061	
G762001 - Engagement Asmt & Referral Services Total	\$	6,651,569	\$	252,693	3.8% \$	6,398,876	96.2%
G762002 - Emergency & Crisis Care Services							
G762002001 - Emergency & Crisis Care Svcs Program Mgm	\$	235,476	\$	17,534	\$	217,942	
G762002002 - Adult Crisis Stabilization	\$	4,115,903	\$	209,450	\$	3,906,453	
G762002003 - Detoxification & Diversion	\$	264,808	\$	11,850	\$	252,958	
G762002004 - Emergency	\$	10,328,076	\$	361,253	\$	9,966,822	
G762002 - Emergency & Crisis Care Services Total	\$	14,944,263	\$	600,087	4.0% \$	14,344,175	96.0%
G762003 - Residential Treatment & Detoxification Services							
G762003001 - Residential Treatment Program Management	\$	229,287	\$	8,869	\$	220,419	
G762003002 - Residential Admissions & Support	\$	962,020	\$	45,981	\$	916,039	
G762003003 - A New Beginning	\$	4,208,531	\$	212,627	\$	3,995,903	
G762003004 - Crossroads Adult	\$	3,922,336	\$	193,366	\$	3,728,969	
G762003005 - New Generations	\$	1,728,175	\$	82,198	\$	1,645,977	
G762003006 - Cornerstones	\$	2,917,189	\$	114,996	\$	2,802,193	
G762003007 - Residential Treatment Contract	\$	796,956	\$	(11,830)	\$	808,786	
G762003008 - Detoxification Services	\$	5,350,362	\$	189,936	\$	5,160,426	
G762003 - Residential Treatment & Detoxification Services Total	\$	20,114,856	\$	836,143	4.2% \$	19,278,712	95.8%
G762005 - Youth & Family Services							
G762005001 - Youth & Family Program Management	\$	389,750	\$	8,568	\$	381,182	
G762005002 - Youth & Family Outpatient	\$	7,312,130	\$	294,688	\$	7,017,442	
G762005004 - Youth Resource Team	\$	1,926,545	\$	81,385	\$	1,845,160	
G762005005 - Wraparound Fairfax	\$	1,005,397		42,917	\$	962,480	
G762005006 - Court Involved Youth	\$	590,416		22,347	\$	AGENDA TEM	
	1.					AGENDATIEN	

Fairfax-Falls Church Community Services Board Operating Expenditures Program Budget vs. Actuals - FY 2024 (as of July 31, 2023)

		FUND 400-C40040 (UNRESTRICTED FEDERAL, LOCAL AND STATE)							
SERVICE/PROGRAM AREA		•	RESI			No. 1	04 70/		
		Budget (100%)		Actuals	8.3%	Variance	91.7%		
G762005009 - Youth & Family Contract	\$	872,701		51,643	\$	821,058			
G762005 - Youth & Family Services Total	\$	12,096,939	\$	501,548	4.1% \$	11,595,391	95.9%		
G762006 - Diversion & Jail-Based Services									
G762006002 - Jail Diversion	\$	3,176,332	\$	150,199	\$	3,026,133			
G762006003 - Forensic Services	\$	3,090,732	\$	62,866	\$	3,027,866			
G762006 - Diversion & Jail-Based Services Total	\$	6,267,064	\$	213,065	3.4% \$	6,053,999	96.6%		
G763001 - Behavioral Health Outpatient & Case Mgmt Svcs									
G763001001 - Behavioral Health OP & CM Program Mgmt	\$	236,322	\$	9,384	\$	226,939			
G763001002 - Adult Outpatient & Case Management	\$	15,625,450	\$	632,297	\$	14,993,152			
G763001005 - Adult Partial Hospitalization	\$	1,400,733	\$	53,690	\$	1,347,043			
G763001 - Behavioral Health Outpatient & Case Mgmt Svcs Total	\$	17,262,505	\$	695,371	4.0% \$	16,567,134	96.0%		
G763002 - Support Coordination Services									
G763002001 - Support Coordination Program Management	\$	237,921	\$	7,353	\$	230,568			
G763002002 - Support Coordination	\$	14,281,460	\$	586,942	\$	13,694,518			
G763002003 - Support Coordination Contracts	\$	624,930	\$	66,082	\$	558,848			
G763002 - Support Coordination Services Total	\$	15,144,311	\$	660,377	4.4% \$	14,483,934	95.6%		
G763003 - Employment & Day Services									
G763003001 - Employment & Day Program Management	\$	2,796,419	\$	22,685	\$	2,773,734			
G763003002 - Behavioral Health Emp & Day Direct	\$	832,669	\$	-	\$	832,669			
G763003003 - Behavioral Health Emp & Day Contract	\$	2,536,512	\$	47,693	\$	2,488,820			
G763003005 - ID Emp & Day Contract	\$	22,827,596	\$	67,526	\$	22,760,070			
G763003006 - ID Emp & Day Self-Directed	\$	2,454,156	\$	637,215	\$	1,816,940			
G763003 - Employment & Day Services Total	\$	31,447,351	\$	775,119	2.5% \$	30,672,232	97.5%		
G763004 - Assisted Community Residential Services									
G763004001 - Assist Community Residential Prog Mgmt	\$	192,132	\$	8,558	\$	183,575			
G763004002 - Asst Comm Residential Direct	\$	10,840,509	\$	417,288	\$	10,423,221			
G763004003 - Asst Comm Residential Contract	\$	4,904,859	\$	(80,327)	\$	4,985,186			
G763004004 - Stevenson Place	\$	1,150,940		86,386	\$	1,064,554			
G763004 - Assisted Community Residential Services Total	\$	17,088,440		431,904	2.5% \$	16,656,535	97.5%		
G763005 -Supportive Community Residential Services						· ·			
G763005001 - Support Community Residential Prog Mgmt	\$	1,292,012	\$	53,796	\$	1,238,216			
G763005002 - Supportive Residential Direct	\$	2,413,739		96,921	Ś	2,316,818			
G763005003 - RIC	\$	3,508,367		169,449	Ś	3,338,918			
G763005008 - New Horizons	\$	1,741,682		,	Ś	A€ZHBAPPEM			
	ΙŤ	_,, 11,002	Ŧ		Ť	AGENDATEM #9.7			

Fairfax-Falls Church Community Services Board Operating Expenditures Program Budget vs. Actuals - FY 2024 (as of July 31, 2023)

SERVICE/PROGRAM AREA		FUND 400-C40040 (UNRESTRICTED FEDERAL, LOCAL AND STATE)						
		Budget (100%)		Actuals	8.3%	Variance	91.7%	
G763005009 - Support Community Residential Contract	\$	2,601,690	\$	(159,951)	\$	2,761,641		
G763005 -Supportive Community Residential Services Total	\$	11,557,490	\$	160,215	1.4% \$	11,397,275	98.6%	
G763006 - Intensive Community Treatment Svcs								
G763006001 - ICT Program Management	\$	184,059	\$	8,145	\$	175,914		
G763006003 - Assertive Community Treatment	\$	2,021,403	\$	85,134	\$	1,936,270		
G763006004 - Intensive Case Management	\$	3,099,266	\$	98,859	\$	3,000,407		
G763006005 - Discharge Planning	\$	982,310	\$	(14,070)	\$	996,380		
G763006007 - Jail Diversion	\$	-	\$	(0)				
G763006008 - Outreach	\$	653,157	\$	23,082	\$	630,074		
G763006 - Intensive Community Treatment Svcs Total	\$	6,940,195	\$	201,150	2.9% \$	6,739,044	97.1%	
Program Budget Total	\$	183,043,148	\$	6,040,097	3.3% \$	177,003,052	96.7%	
Non-Program Budget Total ¹	\$	35,411,847	\$	949,797	2.7% \$	34,462,049	97.3%	
TOTAL FUND	\$	218,454,995	\$	6,989,894	3.2% \$	211,465,101	96.8%	

¹Non-Program Budget Total includes all administrative areas (HR, Finance, Informatics, etc)