Fairfax-Falls Church Community Services Board
FISCAL OVERSIGHT COMMITTEE MEETING
October 21, 2026, 4:00 P.M.

The Fiscal Oversight Committee convened in regular session at the Sharon Bulova Center, 8221 Willow Oaks Corporate Drive, Fairfax, Virginia

1. **Meeting Called to Order**
   Committee Chair Michele Menapace called the meeting to order at 4:01 P.M.

2. **Roll Call, Audibility and Preliminary Motions**
   PRESENT COMMITTEE MEMBERS: Michele Menapace, Chair; Karen Abraham; Daniel Sherrange; Evan Jones; Captain Jaime Popik; Andrew Scalise
   Staff in Attendance: Executive Director, Jordan Scheff; Deputy Director of Administrative Operations, Jean Post; Chief Financial Officer, Elif Ekingen; Deputy Director of Clinical Operation, Abbey May; Deputy Director of Clinical Operation, Barbara Wadley-Young; and Board Clerk, Pura Valdez
   Participating Remotely: Director of Analytics & Evaluation, Linda Mount

3. **Matters of the Public**
   No matters were presented by the public.

4. **Amendments to the Meeting Agenda**
   The agenda was adopted as presented

5. **Approval of Minutes**
   The Committee approved the minutes of the September 16, 2026, Fiscal Oversight Committee meeting.

6. **Administrative Operations Report**
   Deputy Director of Administrative Operations Jean Post presented the reports regarding workforce vacancies, employee turnover, recruitment activity, and participation in employee exit surveys. The Committee discussed workforce trends and ongoing recruitment efforts. The Committee also reviewed the Deferred Retirement Option Plan (DROP) report.

7. **Clinical Operation Report**
   CSB Facilities and Regional Services Reports
   The Committee members reviewed the Regional Utilization Report and discussed regional behavioral health services, governance structures, funding, and service utilization trends. Committee members requested additional information and future briefings to provide further context regarding regional operations, funding responsibilities, and performance measures.
   Clinical Services Report
   The Clinical Services Report was presented for information. Committee members noted the importance of monitoring access to care and treatment timelines. The Chair asked whether there were any questions regarding the report. Hearing none, the report was received as presented.

8. Financial Status Report

Chief Financial Officer Elif Ekingen presented the financial status report and provided an update on revenue collection activities and implementation of the agency's new electronic health record and billing system.

The Committee members discussed revenue trends, accounts receivable, and ongoing monitoring of financial performance. Staff reported that a budget reduction proposal had been submitted as part of the County budget development process and indicated that no program reductions are currently anticipated.

Committee members also received an update regarding the County budget timeline and anticipated future review opportunities.

9. Matters of the Committee

Before concluding the agenda item, Committee members reiterated their interest in gaining a better understanding of regional services, governance, funding structures, and utilization trends. Committee Chair Michele Menapace stated that these issues would remain under consideration as the committee determines what additional information may be needed in future discussions.

10. Adjournment

COMMITTEE CHAIR MICHELE MENAPACE MADE A MOTION TO ADJOURN THE MEETING WITH UNANIMOUS CONSENT. THE MOTION WAS APPROVED AND MEETING WAS ADJOURNED AT 5:06 P.M.

November 18, 2026
Date Approved

Pura Valdez
Clerk to the Board