



Community Services Board

FAIRFAX-FALLS CHURCH COMMUNITY SERVICES BOARD

EXECUTIVE COMMITTEE MEETING

Bettina Lawton, Chair

Merrifield Center

8221 Willow Oaks Corporate Drive,

Level 3 – Room 314, West

Fairfax, VA 22031

Wednesday, March 18, 2020, 5:00 p.m.

- 1. Meeting Called to Order** Bettina Lawton 5:00 p.m.
- 2. Approval of the February 19, 2020 Executive Committee Meeting Minutes**
- 3. Adoption of the Executive Committee Agenda**
- 4. Directors Report** Daryl Washington
- 5. Review of the March 25, 2020 CSB Bd. Mtg. Agenda**
- 6. Matters of the Executive Committee**
 - A. Behavioral Health Oversight Committee Diane Tuininga
 - B. Compliance Committee Bettina Lawton
 - C. Developmental Disabilities Committee Sheila Jonas/Nancy Scott
 - D. Fiscal Oversight Committee Jennifer Adeli
 - E. Other Matters
 - CSB Board Policy Review, #1500, #4000 Sheila Jonas
- 7. CSB Board Annual Planning Calendar**

Closed Session: Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel, as permitted by Virginia Code Section 2.2-3711(A)(8).

8. Adjourn

Fairfax-Falls Church Community Services Board
Executive Committee
February 19, 2020

The Executive Committee of the Fairfax-Falls Church Community Services Board met in regular session at the Merrifield Center, 8221 Willow Oaks Corporate Drive, Fairfax, VA.

The following Committee members were present Bettina Lawton, Chair; Jennifer Adeli; Ken Garnes; Sheila Coplan Jonas; Nancy Scott; and Diane Tuininga

The following Committee members were absent:

The following staff was present: Daryl Washington, Lyn Tomlinson, and Cindy Tianti

1. Meeting Called to Order

The meeting was called to order at 5:00 p.m.

2. Adoption of the Executive Committee Agenda

The February 19, 2020 Executive Committee meeting agenda was presented for review, following which, the agenda was accepted as presented.

3. Approval of the Minutes

The December 11, 2019 and the January 15, 2020 Executive Committee minutes were distributed for review. Following which, Jennifer Adeli made a motion for approval of the minutes as presented, which was seconded and unanimously approved.

4. Director's Report

Daryl Washington and Lyn Tomlinson provided an overview of recent agency activities to include:

Lyn Tomlinson provided an update to agency clinical activities that included:

- A reminder was offered of the recent staff presentation on the PACT (Program for Assertive Community Treatment), ICM (Intensive Case Management), Discharge Planning, and PATH (Project for Assistance in Transition from Homelessness) & Hypothermia. Offering a reminder of the significant difficulties in engaging and providing housing to some of the individuals in these programs, it was reported that three individuals were housed in December 2019 and January 2020.
- Portions of a letter received from the parent of an individual receiving Support Coordination Services from April Dennis was read aloud, in which effusive praise was offered for the Coordinator.

Daryl Washington provided further agency updates including:

- Confirmation that the CSB Board has been invited to attend a joint meeting with the Board of Supervisors (BOS) on Tuesday, June 2, 2020 from 3:00 p.m. – 4:30 p.m. in Room 11 in the Government Center. As the meeting date approaches, a small workgroup will be established to discuss involvement in the meeting. Substantial Board attendance at the June meeting is encouraged.

- The Diversion First update included a reminder of the alternate transportation pilot program that was launched in Virginia last year in Regions III and I. Mr. Washington confirmed that the program will expand to Region II in the near future. This expansion includes consideration of housing the Region II hub including dispatch at Merrifield. It was clarified that approximately one half of the Temporary Detention Orders (TDOs) are using this transportation option. It is anticipated that this may be more useful for longer transports and individuals with less intensive and complex needs, noting that the magistrate determines transportation method.
- The BOS made a motion to rename the Merrifield Center to include the name of recently retired BOS Chair, Sharon Bulova. Acknowledging recent efforts to rename the CSB, the Committee agreed to *The Sharon Bulova Merrifield Center*.
- It was reported that the state hospital bed census continues to regularly be at or above 100%. Due to the frequency of unavailable hospital bed space, alerts for each instance are no longer provided at each instance. It was clarified that due to the number and accessibility of local resources, the impact to this CSB is not as critical.
- The Deputy Director for Administrative Operations has been hired and will start on Monday March 9, 2020.
- Several updates will be provided at the CSB Board meeting next week including
 - A comprehensive update to legislative matters including crossover.
 - A progress update to the HMA (Heath Management Associates) assessment noting that the business process mapping of the revenue cycle has been completed, the results of which will be provided for discussion.
 - Lisa Flowers will provide an outline for plans to rename the CSB, noting that community input will be solicited. Due to the complexity of this process, it is anticipated that outside assistance will be used.
- The state has released an RFP (Request for Proposal) for Permanent Supported Housing. Recognizing the significant need, it was decided to participate, contracting with Pathway Homes to operate the program.
- It was reported that some community members are anticipated to be in attendance at the February CSB Board and Committee meetings to provide public comment on planned changes to a CSB program. Mr. Washington provided a brief overview of the planned transition to a contracted service.

5. CSB Board Agenda

The February 26, 2020 CSB Board Meeting agenda was presented for review. Following a minor revision, the agenda was accepted as revised.

6. Matters of the Executive Committee

A. *Behavioral Health Oversight (BHOC) Committee:*

Diane Tuininga, provided an overview of the January Committee meeting, including:

- Two community members provided comment in Matters of the Public
- Staff presentations included a legislative update by Elizabeth McCartney. Further agency updates were provided by Evan Jones, Georgia Bachman, Lyn Tomlinson and Daryl Washington
- The challenge question focused on housing challenges, efforts, and resources.

- Committee and Associate Members discussed merging of the BHOC and DD Committees. Noting some concerns voiced at the meeting, the Committees will pilot merging the meetings at the April 1, 2020 DD Committee.

There was a brief discussion for consideration of developing a meeting procedure in the event that a quorum of appointed Committee members will not be present at a Committee meeting. Discussion is ongoing.

The next BHOC meeting is scheduled for Wednesday, March 11, 2020, 5:00 p.m. at the Merrifield Center, Level 3-Room 314, West.

B. *Compliance Committee:*

Bettina Lawton, noting that Nancy Scott was the only member absent from the meeting, provided a copy of the updated Compliance & Risk Management Organizational Chart that had not been included in the meeting packet.

The next meeting of the Compliance Committee is Wednesday, March 18, 2020, 4:30 p.m. at the Merrifield Center, 3-Room 314, West.

C. *Developmental Disability (DD) Committee:*

Noting no Board members were available to attend, no Committee business was conducted.

The next meeting of the Developmental Disabilities Committee will be Wednesday, April 1, 2020 at 5:00 p.m. at the Merrifield Center, Level 3-Room 314, West.

D. *Fiscal Oversight Committee:*

Jennifer Adeli reported the next meeting was scheduled for the following Friday, noting a report will be provided to the full Board at the February meeting.

The next meeting of the Fiscal Oversight Committee is Friday, March 20, 2020 beginning at 9:30 a.m., at the Pennino Building, Room 836A.

E. *Other Matters:*

CSB Board Policy Review; Bettina Lawton and Sheila Jonas provided an overview of the policies provided for Committee review, including #1305 and #3040. Edits are to be forwarded to Erin Bloom, Clerk to the Board.

CSB Board Policy Request to Submit to the CSB Board for Approval; Review of each policy resulted in discussion and some revision, following which Sheila Jonas offered a motion to forward the policies to the full Board for further review and approval, that was seconded and approved.

A reminder was offered that the CSB Board Executive Committee agreed to move the meeting start time to 4:30 p.m. in order to accommodate a possible early end to the preceding Compliance Committee meeting.

7. CSB Board Annual Planning Calendar

The CSB Board Annual Planning Calendar was presented for review. Noting the conflict with the Compliance and Executive Committee meetings on November 11th, it was agreed to move the meeting to Tuesday, November 10, 2020. Following this revision, the calendar was accepted as presented.

Bettina Lawton inquired whether there any matters that required discussion in closed session. As no one raised any matters or need for a closed session and there being no further business to come before the Committee, the meeting was adjourned at 6:32 p.m.

Actions Taken –

- The December 11, 2019 and the January 15, 2020 Executive Committee meeting minutes were approved.
- The February 19, 2020 Executive Committee agenda was accepted as presented.
- The February 26, 2020 CSB Board agenda was approved as revised.
- The Annual Planning calendar was accepted as presented.

Date Approved

Clerk to the Board



FAIRFAX - FALLS CHURCH

Community Services Board

FAIRFAX-FALLS CHURCH COMMUNITY SERVICES BOARD

Bettina Lawton, Chair

Merrifield Center,

8221 Willow Oaks Corporate Drive, Fairfax, VA 22031

Level 1 - Room 3-314, West

Wednesday, March 25, 2020, 5:00 p.m.

1. **Meeting Called to Order** Bettina Lawton 5:00 p.m.
2. **Matters of the Public** Bettina Lawton
3. **Amendments to the Meeting Agenda** Bettina Lawton
4. **Approval of the February 26, 2020 CSB Board Meeting Draft Minutes** Bettina Lawton
5. **Staff Presentations** LaVurne Williams
 - A. Youth & Family
6. **Director's Report** Daryl Washington
7. **Matters of the Board**
8. **Identification of Third Volunteer Board Member,
FX Co. Budget Public Hearings – April 16, 2020**
9. **Committee Reports**
 - A. Behavioral Health Oversight Committee Diane Tuininga
 - B. Compliance Committee Bettina Lawton
 - C. Developmental Disabilities Committee Sheila Jonas / Nancy Scott
 - D. Fiscal Oversight Committee Jennifer Adeli
 - E. Other Reports
10. **Information Item**
 - A. CSB Board Policy Review Sheila Jonas
 - Review of CSB Board Policies #1305 & #3040
11. **Action Item**
 - A. CSB Board Policy Approval Sheila Jonas
 - Approval for CSB Board Policies #0030, #1102, & #1103
12. **Closed Session: Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel, as permitted by Virginia Code Section 2.2-3711(A)(8).**
13. **Adjournment**

CSB Board Executive Committee Review of CSB Board Policy

Issue:

Regular review and revision recommendations to identified CSB Board Policies.

Background:

As part of the regular CSB Board policy review process, the policies listed below are submitted to the CSB Board Executive Committee for review and recommendation. Following this review, and upon approval by the Committee, the policies are submitted to the CSB Board for further review and revision.

The policies submitted for this review include:

- 1500 – Use of E-Mail Among Board Members
- 4000 – CSB Board Member Communication

Timing:

Following review and revision recommendation, the policies will be submitted to the CSB Board Executive Committee for approval to submit to the full CSB Board for further review and approval to adopt or cancel as needed.

Board Member

Sheila Jonas, CSB Board Secretary

Related Documents:

- A. 1500 – Use of E-Mail Among Board Members
- B. 4000 – CSB Board Member Communication

Policy Number: 1500
Policy Title: Use of E-Mail Among
Board Members
Date Adopted: TBD

Purpose

The purpose of this policy is to provide guidance for the members of the Board who use email so that they can comply with the open meeting requirements of the Virginia Freedom of Information Act, Virginia Code §§ 2.2-3700 through 2.2-3714 (hereinafter "VFOIA").

Policy

It is the policy of the CSB to comply with the VFOIA requirements. In order to carry out this policy, Board members shall comply with the following procedures:

1. Because Virginia law provides that a meeting occurs when three or more Board members assemble in person or by electronic means for the purpose of transacting the business of the CSB, and because Virginia law prohibits members of the Board from conducting a meeting by electronic means, no Board member shall conduct any contemporaneous exchange or transmission of e-mail messages between more than one other member of the Board at any one time.
2. Should any member of the Board think that information should be distributed by e-mail to more than one other member of the Board, then that Board member should send that information to the CSB staff and ask the staff to distribute the information via e-mail to other members of the Board. Members of the Board shall be cautious to avoid the contemporaneous exchange of such e-mails which could be interpreted as a possible violation of the VFOIA open meeting requirements or the VFOIA prohibition against conducting electronic meetings. For example, if the CSB staff sends an e-mail to more than two members of the CSB, then a Board member recipient should not send a "reply to all" response that will transmit an electronic transmission to more than one other member of the Board.
3. E-mail communications involving the business of the CSB are public records and those records shall be retained in accordance with Virginia law. Regulations presently applicable to e-mail require that such messages be retained for a period of three years. Records Retention Schedule, General Schedule 19 (Library of Virginia, July 3, 2003).

For that reason, each member of the Board shall retain for a period of three years all e-mail messages with attachments that are sent to or received from other members of the Board, the CSB staff, or members of the public regarding the public business of the CSB. Should a member of the Board not wish to retain such messages in his or her electronic library, then those messages should be forwarded to the Clerk to the CSB for retention and eventual disposition.

Approved _____

Secretary

_____ Date

Policy Adopted: February 25, 2004

Policy Readopted: March 25, 2009

Policy Readopted: October 28, 2015

References:

- ◆ Opinion of the Virginia Attorney General to the Honorable Phillip Hamilton dated January 6, 1999
- ◆ Opinion of Maria Everett, Executive Director of the Virginia Freedom of Information Advisory Council to Ms. Bridgett Blair dated January 3, 2001

Policy Number: 4000
Policy Title: CSB Board Member
Communication
Date Adopted: October 25, 2017

Purpose:

Provide clear, timely and accurate information to the public, individuals receiving services, and interested parties regarding the Fairfax-Falls Church Community Services Board (CSB) and its operations, facilities, planning, programs, services and other issues of interest. Commit CSB Board to open and transparent processes, community engagement, informing and educating local constituencies and timely utilization of appropriate means and technologies to facilitate effective two-way communication.

Policy

The Fairfax-Falls Church Community Services Board (CSB) shall communicate with residents and other stakeholders in order to inform and engage the public regarding the CSB and its operations, facilities, planning, programs, services, and other issues of interest. Public engagement shall be encouraged and facilitated. Input from both the community ~~the~~ and public entities shall be encouraged.

CSB Board members may and are encouraged to advocate and inform the public of CSB matters. The role for CSB staff is different. While CSB staff may inform, educate and engage, they may not advocate.

When representing the CSB Board during interactions with the public, information will first be coordinated with the CSB Board Chair and CSB Executive Director or designee to ensure accuracy. Members, when engaging in personal communication with the public about the CSB or its services, are not required to coordinate with the CSB Board Chair or CSB Executive Director or designee but must make clear that their opinion may not reflect the opinion of the CSB Board or the CSB.

Communication on behalf of the CSB Board is the responsibility of the CSB Board Chair, or the Chair's designee.

Communication on behalf of the CSB is the responsibility of the CSB Executive Director, or the Executive Director's designee.

Additionally, CSB staff are available for consultation to Board members concerning outreach to, or interaction with, news media, social media, blogs, or other online public forums.

Approved _____

Secretary

_____ Date

References

Fairfax County Social Media Policy: [Fairfax County Social Media Policy & Guidelines for Official Accounts](#)

Policy Adopted: October 25, 2017

FOR REVIEW BY EXECUTIVE COMMITTEE

Fairfax-Falls Church Community Services Board

MARCH 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
8	9	10	11 Behavioral Health Oversight Committee	12	13	14
15	16	17	18 Compliance Cmte – 4PM Executive Cmte – 4:30 PM	19	20 Fiscal Oversight Committee New CSB Board Member Orientation	21
22	23	24	25 CSB Board Meeting	26	27	28
29	30	31				

Issues for Board Review, Action, or Information:

- Development of CSB input for Human Services Council 2021 Budget testimony before the BS (R)
- CSB Preparation Budget Testimony for BOS Budget Hearings April (R)
- Selection of CSB Bd Members for Testimony (R)
- New CSB Board Member Orientation, March 20, 12PM-2PM; Merrifield (R)

Events of Interest:

- [BOS Budget Committee Meetings](#)
- [VACSB Development & Training Conference, May 6-8, 2020; the Williamsburg Lodge](#)
- [2020 CSB Spirit of Excellence and Honors Awards, April 23, 2020; 9:30 a.m. Reception \(Forum\), 10:00 a.m. Ceremony \(Board Auditorium\)](#)
- [Fairfax County Tax Rate Advertised](#)

Fairfax-Falls Church Community Services Board

April 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 Developmental Disabilities Committee	2	3	4
5	6	7	8 Behavioral Health Oversight Committee	9	10	11
12	13	14 BOS Meeting 4PM Budget Public Hearing	15 Compliance Cmte – 4PM Executive Cmte – 4:30 PM BOS Meeting 3PM Budget Public Hearing	16 BOS Meeting 3PM Budget Public Hearing CSB Board Testimony	17 Fiscal Oversight Committee	18
19	20	21	22 CSB Board Meeting	23 CSB Spirit of Excellence Awards Ceremony	24	25
26	27	28 BOS Budget Markup	29	30		

Issues for Board Review, Action, or Information:

- Appointment of CSB Officer Nominating Committee (A)
- Begin preparations for Annual CSB Board Member Retreat (R)
- BOS FY2021 Advertised Budget Public Hearings – CSB Testimony, Thursday, April 16, beginning at 3:00 p.m. slots assigned, #3, #4, #5. (R)

Events of Interest:

- BOS Markup of County FY2021 Budget, April 28, 2020
- VACSB Development & Training Conference, May 6-8, 2020; the Williamsburg Lodge
- 2020 CSB Spirit of Excellence and Honors Awards, April 23, 2020; 9:30 a.m. Reception (Forum), 10:00 a.m. Ceremony (Board Auditorium)

Fairfax-Falls Church Community Services Board

MAY 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5 BOS Budget Adoption	6	7	8	9
10	11	12	13 Behavioral Health Oversight Committee	14	15 Fiscal Oversight Committee	16
17	18	19	20 Compliance Cmte – 4PM Executive Cmte – 4:30 PM	21	22	23
24	25 Memorial Day	26	27 CSB Board Meeting	28	29	30
31						

Issues for Board Review, Action, or Information:

- Establishment of CSB Ad Hoc Fee Policy Review Committee (A)
- CSB Status Report-FY2020 Q3 (R)
- CSPC Measures, FY2019 Q3
- Review County Legislative Proposals in preparation for the Human Services Issues Paper

Events of Interest:

- [VACSB Development & Training Conference, May 6-8, 2021; the Williamsburg Lodge](#)
- CSB Executive Director Evaluation due next month
- [BOS Adoption of County FY2021 Budget](#)

**Closed Session: CSB Exec Director Evaluation*

Fairfax-Falls Church Community Services Board

JUNE 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
		CSB Board meeting with the Board of Supervisors 3PM – 4:30 PM				
7	8	9	10	11	12	13
			Joint meeting of the Developmental Disabilities and the Behavioral Health Oversight Committees			
14	15	16	17	18	19	20
			Compliance Cmte – 4PM Executive Cmte – 4:30 PM		Fiscal Oversight Committee	
21	22	23	24	25	26	27
			CSB Board Meeting		Renaming Ceremony 10AM – Sharon Bulova Center for Community Mental Health	
28	29	30				

Issues for Board Review, Action, or Information:

- Election of CSB Board Officers (A)
- CSB BHOC and DD Associate Committee Member Nominations and Appointment (A)
- Community Services Performance Contract (A)
- CSB Board Review of Human Services Issues Paper (R)
- Establish Ad Hoc Board Retreat Planning Committee (A)

Events of Interest:

- Budget Carryover Due in July
- Meeting of the CSB Board and the Board of Supervisors, June 2, 2020, Government Center, Room 11
- Renaming Ceremony – Sharon Bulova Center for Community Mental Health, June 26, 2020. Further details TBA

Fairfax-Falls Church Community Services Board

JULY 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 FY 2021 BEGINS	2	3 County Holiday	4 Independence Day
5	6	7	8 Behavioral Health Oversight Committee	9	10	11
12	13	14	15 Compliance Cmte – 4PM Executive Cmte – 4:30 PM	16	17 Fiscal Oversight Committee	18
19	20	21	22 CSB Board Meeting	23	24	25
26	27	28	29	30	31	

Issues for Board Review, Action, or Information:

- Fiscal Year End CSB Report to BOS and Cities Preparation (R)
- CSB Board and Executive Committee Review and Approval of Human Services Issues Paper (A)
- Preparation for legislative advocacy begins

Events of Interest:

- FY2020 Budget Carryover

Fairfax-Falls Church Community Services Board

AUGUST 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1						1
2	3	4	5 Developmental Disabilities Committee	6	7	8
9	10	11	12 Behavioral Health Oversight Committee Meeting	13	14	15
16	17	18	19 Compliance Cmte – 4PM Executive Cmte – 4:30 PM	20	21 Fiscal Oversight Committee	22
23	24	25	26 CSB Board Meeting	27	28	29
30	31					

Issues for Board Review, Action, or Information:

- Finalize/Approve Fiscal Year End CSB Report to BOS and Cities (A)
- Final review of CSB Board legislative advocacy talking points (R)
- Match CSB Bd. Mbrs. with GA Rep., Schedule Visits, Prep Talking Pts (R)
- Annual Ad Hoc Fee Policy Cmte review of fees and related materials (R)
- CSPC Measures, FY2019 Q4, Annual Measures (R)
- CSB Status Report-FY 2020 Q4 (R)

Events of Interest:

- Upcoming: VACSB Public Policy Conference, October 2020
- Upcoming: Review of FY 2021 Budget Requests

Fairfax-Falls Church Community Services Board

SEPTEMBER 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
6	7 Labor Day	8	9 Behavioral Health Oversight Committee	10	11	12
12	14	15	16 Compliance Cmte – 4PM Executive Cmte – 4:30 PM	17	18 Fiscal Oversight Committee	19
20	21	22	23 CSB Board Meeting	24	25	26
27	28	29	30			

Issues for Board Review, Action, or Information:

- Approval of FY 2022 Budget in Concept (A)
- Finalization of legislative talking points (R)
- Members Schedule Fall Visits with GA Legislators (R)
- Board Carryover Actions (R)
- CSB Status Report-FY 2020 Q4/EOY Report (R)
- FY20 – FY22 Strategic Plan Annual Accomplishments (R)
- CSPC Measures Quarterly Update (R)

Events of Interest:

- [BOS Carryover Approvals](#)
- [VACSB Public Policy Conference, October 2020](#)
- [Annual CSB Board Member Retreat, Date TBD](#)

Fairfax-Falls Church Community Services Board

OCTOBER 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6	7 Developmental Disabilities Committee	8	9	10
11	12 Columbus Day	13	14 Behavioral Health Oversight Committee	15	16 Fiscal Oversight Committee	17
18	19	20	21 Compliance Cmte – 4PM Executive Cmte – 4:30 PM	22	23	24
25	26	27	28 CSB Board Meeting	29	30	31

Issues for Board Review, Action, or Information:

- Final Assignments and Visits with General Assembly Legislators (R)
- Annual CSB Fee Revisions and Approval to post for Public Comment (A)
- CSB Annual Report for FY 2020 (I)

Events of Interest:

- VACSB Public Policy Conference, October 2020
- Review/Prep BOS Legis. Priority Issues, VACSB, & Region II CSB Priorities
- Begin to Prepare CSB Testimony – local Gen. Assy. Hearings
- 18th Annual Wellness & Recovery Conference, 10/18/19

Fairfax-Falls Church Community Services Board

NOVEMBER 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
11	2	3	4 * Behavioral Health Oversight Committee	5	6	7
8	9	10 Compliance Cmte – 4PM Executive Cmte – 4:30 PM	11 Veterans Day – County Holiday	12	13 Fiscal Oversight Committee	14
15	16	17	18 * CSB Board Meeting	19	20	21
22	23	24	25	26 Thanksgiving Holiday	27 Thanksgiving Holiday	28
29	30					

Issues for Board Review, Action, or Information:

- 2021 Board Meeting Schedule Approval (A)
- Visits with General Assembly Legislators (R)
- Preparation Continues for January Hearings (R)
- FY2021 CIP Budget (I)
- CSB Status Report-FY2021 Q1 (R)
- CSPC Measures, FY2021 Q1 (R)
- Annual CSB Fee Revisions and Approval (A)
- Identify CSB Speakers/Priorities for January Hearings (R)

Events of Interest:

- Review and Prepare BOS Legislative Priority Issues, VACSB, & Region II CSB Priorities
- Prepare CSB Testimony – local Gen. Assy. Hearings
- Upcoming VACSB Legislative Conference in January 2021,

* Meeting Schedule has Changed to Accommodate Holiday Schedule

Fairfax-Falls Church Community Services Board

DECEMBER 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2 Joint meeting of the Developmental Disabilities and *Behavioral Health Oversight Committees; 5:00 pm.	3	4	5
6	7	8	9 Compliance Cmte – 4PM Executive Cmte – 4:30 PM	10	11 *Fiscal Oversight Committee	12
13	14	15	16 *CSB Board Meeting	17	18	19
20	21	22	23	24 Christmas Eve (1/2 Day)	25 Christmas Day	26
27	28	29	30	31 1/1 New Year's Day		1/2

Issues for Board Review, Action, or Information:

- Finalize Testimony; Jan. 2021 State Budget Hearings held in *early Jan.* (R)
- Visits with General Assembly Representatives (R)
- FY2021 CIP Budget (I)
- CSB Fee Related Documents submitted January 2021 BOS Meeting

* Meetings moved up one week to accommodate Holiday Schedule

Events of Interest:

- Upcoming: House Appropriations-Senate Finance Committee's Public Hearings on Budget (early January).
- Upcoming: Fairfax County Delegation's Pre-General Assembly Public Hearing (early January)
- Review of Governor's Proposed Budget
- Upcoming VACSB Legislative Conference in January 2021

Fairfax-Falls Church Community Services Board

JANUARY 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 New Year's Day	2
3	4	5	6 Behavioral Health Oversight Committee	7	8	9
10	11	12	13 Compliance Cmte – 4PM Executive Cmte – 4:30 PM	14	15	16
17	18 Martin Luther King, Jr. Holiday	19	20 CSB Board Meeting	21	22 Fiscal Oversight Committee	23
24	25	26	27	28	29	30
31	2/1/21	2/2/21	2/3/21 DD Committee	2/4/21	2/5/21	2/6/21

Issues for Board Review, Action, or Information:

- CSB Board Testimony before the House Appropriations – Senate Finance Committee – State Budget (R)
- CSB Board testifies before No. VA. Legislative Delegation (R)
- FY2022 CSB CIP

Events of Interest:

- House Appropriations-Senate Finance Committee's Budget Public Hearings
- Fairfax County Delegation's Pre-General Assembly Public Hearing
- VACSB Legislative Conference, January
- Upcoming: BOS Budget Committee Meetings

Fairfax-Falls Church Community Services Board

FEBRUARY 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3 Developmental Disabilities Committee	4	5	6
7	8	9	10 Behavioral Health Oversight Committee	11	12	13
14	15 President's Day	16	17 Compliance Cmte – 4PM Executive Cmte – 4:30 PM	18	19 Fiscal Oversight Committee	20
21	22	23	24 CSB Board Meeting	25	26	27
28						

Issues for Board Review, Action, or Information:

- Preparation of Talking Points for County Advertised Budget Public Hearings continues.
- Possible Third Quarter Submission due to DMB (R)
- FY21 – FY22 Strategic Plan Mid-Year Accomplishments (R)
- CSB Status Report – FY2022 Q2 (R)
- CSPC Measures, FY2021 Q2 (R)

Events of Interest:

- [Release of FY2022 Advertised County Budget by County Executive](#)
- [BOS Proclamation of March 2021 as DD Inclusion Month and pre-proclamation Reception – Government Center](#)

Fairfax-Falls Church Community Services Board

MARCH 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
7	8	9	10 Behavioral Health Oversight Committee	11	12	13
14	15	16	17 Compliance Cmte – 4PM Executive Cmte – 4:30 PM	18	19 Fiscal Oversight Committee	20
21	22	23	24 CSB Board Meeting	25	26	27
28/	29	30	31			

Issues for Board Review, Action, or Information:

- Development of CSB input for Human Services Council 2021 Budget testimony before the BS (R)
- CSB Preparation Budget Testimony for BOS Budget Hearings April (R)
- Selection of CSB Bd Members for Testimony ®

Events of Interest:

- BOS Budget Committee Meetings
- VACSB Development & Training Conference, TBD
- Fairfax County Tax Rate Advertised