

Fairfax-Falls Church Community Services Board

Virtual Meeting Minutes

October 28, 2020

The Board met electronically via video and audio conference call due to the COVID-19 pandemic that has made it unsafe to physically assemble a quorum in one location or to have the public present. Access was made available to CSB Board members, CSB staff, and members of the public. The meeting notice, including participation instructions, was posted electronically and on the building in which the meeting is typically held. Additionally, attendees were provided an opportunity to register for public comment during the 30 minutes prior to the meeting being called to order.

The following CSB members were present: Jennifer Adeli; Karen Abraham; Daria Akers; Captain Derek DeGeare.; Ken Garnes; Sheila Coplan Jonas; Srilekha Palle; Edward Rose; Andrew Scalise; Daniel Sherrange; Sandi Slappey, and Anne Whipple.

The following CSB Board members were absent: Bettina Lawton Chair; Robert Bartolotta; Larysa Kautz; Garrett McGuire

The following CSB staff was present: Daryl Washington; Georgia Bachman; Jessica Burris; Evan Jones; Elizabeth McCartney; Lisa Flowers; Michael T. Lane; Linda Mount; Michael Neff; Sebastian Tezna; Lyn Tomlinson; and Barbara Wadley-Young

1. Meeting Called to Order

In the absence of Bettina Lawton, CSB Board Chair, CSB Board Vice Chair Jennifer Adeli called the meeting to order at 5:00 p.m.

2. Roll Call and Audibility

Ms. Adeli conducted a roll call with each CSB Board Member present, as identified above, to confirm that a quorum of CSB Board members was present and audible. Ms. Adeli passed the virtual gavel to CSB Board Secretary Sheila Jonas to make several motions required to start the meeting.

The first motion confirmed that each member's voice was audible to each other member of the CSB Board present which was seconded by Edward Rose and unanimously passed.

3. Preliminary Motions

CSB Board Vice Chair Jennifer Adeli made a motion that the State of Emergency caused by the COVID-19 pandemic makes it unsafe for the CSB Board to physically assemble and unsafe for the public to physically attend any such meeting, and that as such, FOIA's usual procedures, which require the physical assembly of this CSB Board and the physical presence of the public, cannot be implemented safely or practically.

A further motion was made that this Board may conduct this meeting electronically through a dedicated audio-conferencing line, and that the public may access this meeting by calling 1-877-336-1829, participant code 7703575. Motions were seconded by Edward Rose and unanimously approved.

Ms. Adeli made a final motion that that all the matters addressed on today's agenda are statutorily required or necessary to continue operations and the discharge of the CSB Board's lawful purposes, duties, and responsibilities. The motion was seconded by Captain Derek DeGeare and unanimously passed.

4. Matters of the Public

Ten persons, including CSB staff, clients and alumni, and members of the community, attended via conference call to provide public comment on concerns related to the consideration of contracting residential substance use disorder treatment services currently provided by CSB staff. Additionally, several statements and survey results (signatures and comments) were emailed prior to the start of the meeting and included in the meeting materials.

5. Amendments to the Meeting Agenda

The meeting agenda was provided for review. Acknowledging that no revision recommendations were forthcoming, Edward Rose made a motion to adopt the meeting agenda as presented that was seconded and unanimously passed.

6. Approval of the Minutes

Draft minutes of the September 23, 2020 virtual meeting of the Fairfax-Falls Church Community Services Board were presented for review. As no revisions were suggested, Daniel Sherrange made a motion for approval, which was seconded by Edward Rose and passed unanimously.

7. Director's Report

CSB Executive Director Daryl Washington provided agency updates the highlights for which included:

- Medical clearance has been implemented at the Merrifield Center. It was clarified that the most complex cases will still be sent to the hospital emergency room for assessment and clearance.
- Beginning in mid-November, privately provided alternative transportation services for Northern Virginia will be launched and managed from a hub located at the Merrifield Center. Mr. Washington offered a reminder that currently, clients are transported to state psychiatric hospitals by law enforcement officers. Alternative transportation services will allow more officers to perform local duties, while simultaneously proving a more clinical transport environment for the individuals being transported.
- Mr. Washington provided highlights of a bill currently pending approval in the General Assembly Special Session. The bill proposes the establishment of a statewide system that will pair mental health clinicians and peers with police officers responding to 911 call involving individuals in a mental health crisis. Acknowledging that resources are a concern, Mr. Washington reported the Board of Supervisors (BOS) has asked for the formation of a workgroup to explore this proposal. Initial steps include CSB staff and 911 call center staff visiting each other's locations to share information and determine next steps. It was confirmed that the CSB Board would be regularly updated.

Lyn Tomlinson, Deputy Director of Clinical Operations, provided an update to service delivery during the COVID-19 pandemic. Service delivery at the Reston/Northwest Center was recently observed. The appropriate social distancing efforts, use of PPE (Personal Protective Equipment), and effective staff engagement by clinicians and support staff was reported. In support of telehealth services, ICM (Intensive Case Management) staff are working with clients in their homes to ensure successful access of telehealth services via personal phones and computers as needed.

Deputy Director of Administrative Operations Michael Neff provided several updates including:

- The last draft of the re-engagement plan was completed. The complexity of the plan is primarily attributed to the multiple services delivered and partners including Inova, Neighborhood Health, a general clinic, 24/7 assessment center, a medication clinic operating several days each week, and co-located adult and youth mental health services.
- A reminder was offered that the tents had been removed and assessment services moved inside in anticipation of much colder weather. Service delivery will be monitored and refined as needed.
- The use of PPE is closely monitored, noting that supplies are provided through the County. It was further noted that cleaning supplies are the responsibility of each agency.

Referring to the public comment provided earlier in the meeting Daryl Washington directed attention to the handout provided in the meeting materials. Acknowledging that resources are limited, it was clarified that the primary motivation prompting consideration of contracting this service is to realize cost savings for the CSB so they can increase capacity and reduce waitlists for individuals seeking these services. Mr. Washington provided an overview of the handout that detailed four proposed implementation phases, clarifying that contracting the services will result in a significant savings in personnel costs. Following a robust discussion, members requested that further updates also be provided in writing, to include the fiscal impact for personnel, operations, and services with clarification for how the cost savings will be reinvested in programs. Additionally, members expressed concern over a lack of prior notice to the public and CSB Board members of the proposed change, asking for improvements in communication transparency.

Ken Garnes, Legislative Workgroup Chair, offered thanks to workgroup members Jennifer Adeli, Garrett McGuire, and Srilekha Palle. Noting that the special session of the General Assembly was lasting longer than anticipated and that opportunities for legislative outreach was narrowing. Mr. Garnes confirmed that electronic materials will soon be emailed to all members in support of outreach to their assigned General Assembly Legislator(s).

Elizabeth McCartney, CSB Legislative Liaison, offered a reminder that the materials have been designed to support virtual meetings and electronic outreach, clarifying that hard copies are available upon request. Materials include a background document (talking points) developed to assist Board member discussion of CSB priorities, a packet of

materials that provide information on CSB legislative priorities to be included in the initial email and an email outreach template individualized to each assigned legislator. Members were reminded that CSB staff is available to assist with questions or additional information, noting that both Elizabeth and Erin Bloom are available to assist with connecting members to staff when needed.

Daryl Washington reported that as the special session had not yet closed, there may be some funding adjustments as bills are prepared to be sent to the Governor for signature.

8. Matters of the Board

Jennifer Adeli, acknowledging the challenge of becoming familiar with the CSB, reported a virtual CSB Board retreat was proposed at the Fiscal Oversight Committee meeting the prior week. Requesting a date in January or February 2021, CSB staff was asked to support planning efforts including location, scheduling, and materials. In further support of CSB Board knowledge building, CSB staff was asked if service area presentations could be scheduled to resume, starting with the December 16, 2020 CSB Board meeting.

9. Committee Reports

A. *CSB Board Developmental Disabilities and Behavioral Health Oversight Committees Update*

Sheila Jonas provided an update to ongoing efforts to merge the Behavioral Health Oversight and Developmental Disabilities Committees, with the first meeting proposed for February 2021. In anticipation of the continued impact of COVID, it has been proposed that a quorum of committee members will attend in person with Associate Members and the public attending virtually. Further discussion will refine this plan as needed.

B. *CSB Board Fiscal Oversight Committee*

Jennifer Adeli provided an update to the October 2020 CSB Board Fiscal Oversight Committee meeting noting that a quorum of members participated in person with two members attending virtually. Highlights of the meeting included:

- CSB Operations report provided updates: 1) efforts with Medicaid Expansion resulted in 500+ enrollments in Medicaid in September 2020, 2) the plan for implementation of a new Electronic Health Record (EHR), and 3) recruitment for a Human Resources Director will begin soon.
- Clinical Operations report included 1) approximately 50% of services are delivered via telehealth, 2) adult wait times reflect an increase at Merrifield attributed to staff vacancies, with youth wait times mostly stable.
- Financial report included 1) a reminder of the realignment of operational funding to personnel (compensation & fringe benefits) impacting the September reports, 2) an overview of recruitment and retention of vacant critical positions.

The next Fiscal Oversight Committee meeting is Thursday, November 12th, scheduled one week early to accommodate the holidays.

10. Information Item

A. *CSB Board Policy Review*

Sheila Jonas directed attention to CSB Board policies #1400 and #3200, copies of which were provided in the meeting materials for final review and approval. Members were encouraged to review both policies and forward edit recommendations to CSB Board Clerk, Erin Bloom.

11. Action Item

A. *CSB Board Policy Approval*

Sheila Jonas directed attention to copies of CSB Board policies #3060 and #3100, included in the meeting materials, for review and feedback. Approval of CSB Board policy #3060 was tabled until the November 2020 CSB Board meeting to allow additional time for review and discussion. Sheila Jonas made a motion to approve CSB Board policy #3100 that was seconded and passed.

B. *Approval to Submit FY 2021 Fee Policy and Related Materials to BOS*

Michael Neff provided highlights of revisions to the FY 2021 Fee Schedule and related documents, directing attention to the materials in the meeting packet. A reminder was offered of the purpose and process for annual review and revision to the fee schedule and related documents including alignment with Medicaid and the contracted MCOs (Managed Care Organizations).

Daniel Sherrange made a motion to approve submission of the fee schedule to the Board of Supervisors at the December 2020 BOS meeting that was seconded and approved.

C. *One Year Extension to CSB Strategic Plan*

Daryl Washington provided an overview of the request for the extension, offering a reminder that the CSB Strategic Plan will be revised once the County Strategic Plan is finalized and published. As no comments were forthcoming, Daniel Sherrange made a motion to approve extending the CSB Strategic Plan for one year that was seconded and approved.

D. *Virginia Behavioral/Mental Health Docket Grants*

Lyn Tomlinson provided an overview of the grant request reporting that General District Court Judge, Tina Snee applied for grant funds from the Virginia Supreme Court in the amount of \$51K to fund family therapy for individuals who appear before the Mental Health Docket. The CSB will oversee the funding and the contract. Ken Garnes made a motion to accept the grant funds that was seconded and approved.

There being no further business to come before the CSB Board, the meeting was adjourned at 7:19 p.m.

Actions Taken - -

- Motions required to start the virtual meeting including roll call & audibility, safety, electronic meeting and public access, and continuity in government were offered by Jennifer Adeli, seconded, and passed.

- The September 23, 2020 CSB Board Meeting minutes were approved as presented.
- CSB Board policy #3100 was approved.
- Approval of CSB Board policy #3060 was tabled until the November 18, 2020 CSB Board meeting.
- Approval to submit the revised Fee Policy and related materials to the Board of Supervisors.
- A one-year extension to the CSB Strategic Plan was approved.
- Approval to accept funding from the State Supreme Court of Virginia, Office of the Executive Secretary to provide operational support for the Mental Health Docket.

November 18, 2020

Date Approved



Staff to the CSB Board