

Policy Number: 2500
Policy Title: CSB Research Review and Approval
Date Approved: January 22, 2020

Purpose

The purpose of the CSB Research Review and Approval Policy is to assure the Fairfax-Falls Church Community Services Board (CSB) complies with Commonwealth of Virginia’s Department of Behavioral Health and Developmental Services (DBHDS) Human Rights Regulations, and appropriate professional, local, state, and federal standards regarding research projects.

State law requires CSBs to support research that will enhance the ability to serve individuals receiving CSB services, but also requires the CSB to protect such individuals’ human rights. This requires the development of methods to balance potentially conflicting responsibilities among research and service delivery based on sound therapeutic practice.

This guidance does not apply to the gathering of statistical aggregate data, or the keeping and analysis of service records.

Policy

Prior to engaging in any research project, CSB staff shall follow CSB regulations and procedures to assure all research is reviewed according to standards set forth in the DBHDS Human Rights Regulations, and other pertinent standards. This includes the establishment of a research review committee, an expedited review process, and full committee review process.

Approved Sheila Jonas January 22, 2020
CSB Board Secretary Date

References

Commonwealth of Virginia Sources

- [Code of Virginia: 37.2-306](#), Research into causes of mental illness, mental retardation, substance abuse and related subjects.
- Code of Virginia: [Chapter 5.1 - Human Research](#) 32.1-162.16 (Definitions), 17 (Exemptions), 18 (Informed consent), 19 (Human research review committees).
- Commonwealth of Virginia, Department of Behavioral Health, Developmental Services, 12 VAC 35-115-130, [Rules and Regulations to Assure the Rights of Individuals Receiving Services from Providers Licensed, Funded or Operate by the Department of Mental Health, Mental Retardation and Substance Abuse Services](#)-Research.

FEDERAL SOURCES

- Health Insurance Portability and Accountability Act of 1996 ([HIPAA](#))
- [US PUBLIC LAW 104-191](#) (HIPAA). Title II Subtitle F
- [45 CFR Part 164, Subpart E, §164.512 \(i\)](#)
- OCR Guidance on HIPAA & Research:
<http://www.hhs.gov/ocr/hipaa/guidelines/research.pdf>
- Department of Health & Human Services, National Institutes of Health, Office for Protection from Research Risks; Title 45 (Public Welfare), [CFR Part 46](#) (Protection Of Human Subjects), Department of Health and Human Services, National Institute of Health, Revised November 13, 2001, Effective December 13, 2001.

Policy Adopted: June 24, 2009
Replaces Policy 2200 Dated September 19, 2001

Policy Readopted: November 20, 2013

Policy Revoked: October 23, 2019

Policy Reinstated: January 22, 2020