



# County of Fairfax, Virginia

## NOTICE OF AWARD

Date of Award: 08/18/2023 | 14:28:10 EDT

**CONTRACT TITLE:** HVAC Testing, Adjusting and Balancing

**CONTRACT NUMBER:** 4400011927

**CONTRACT TYPE:** Cooperative Contract Loudoun County Contract # RFQ 519784

**COMMODITY CODE:** 91036

**CONTRACT PERIOD:** September 1, 2023, through December 31, 2023

**RENEWALS:** Five (5) renewals of one (1) year each

**CONTRACTOR:** Annandale Balancing Company  
6121 Lincolnia Road, Suite 202  
Alexandria, VA 22312

**SUPPLIER CODE:** 1000009239

Contact: W. Scott Toney  
Telephone: (703) 256-2097  
E-mail: [wst@annandalebalancing.com](mailto:wst@annandalebalancing.com)

**TERMS:** Net 30

**PRICES:** See Attached Pricing Schedule

**DPMM CONTACT:** Katie Dawson, Contract Specialist  
Telephone: 703-246-4516  
E-Mail: [kathryn.dawson@fairfaxcounty.gov](mailto:kathryn.dawson@fairfaxcounty.gov)

**ORDERING INSTRUCTIONS:**

Any county department may enter into FOCUS (Fairfax County Unified Systems) a shopping cart indicating the item/service required, the quantity, the payment terms and the delivery date. The shopping cart must be annotated with the contract number. Requests exceeding the small purchase threshold (\$10k) will be routed to DPMM and a purchase order will be executed.

DocuSigned by:

**Kathryn Dawson**

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Katie Dawson, Contract Specialist

**DISTRIBUTION:**

Dept. of Finance – Accounts Payable  
Facilities Management – Arrash Zohdi

DPMM Contract Specialist: Katie Dawson  
DPMM Supplier Diversity: Audrey Ampomah

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**Department of Procurement and Material Management**

12000 Government Center Parkway, Suite 427  
Fairfax, VA 22035

**Website:** [www.fairfaxcounty.gov/procurement](http://www.fairfaxcounty.gov/procurement)

**Phone:** 703-324-3201, **TTY:** 711 **Fax:** 703-324-3228

PRICING SCHEDULE

Item No.	Item Description	Hourly Rate
1	Project Manager	\$123.49
2	Engineering	\$151.56
3	TAB Supervisor	\$123.49
4	TAB Technician	\$101.05
5	Tab Assistant	\$84.20
6	Administrative	\$84.20