

February 24, 2021

Konica Minolta Business Solutions U.S.A., Inc.
Attn: Kristen McKenna, State/Cooperative Contract Manager
1595 SpringHill Road
Vienna, VA 22182

Reference: 4400010376 - AEPA IFB 021C Digital Multi-Function Devices, Printers, Document Lifecycle Accessories & Services

Dear Ms. McKenna:

Attached is the signed acceptance of bid and contract award documents for AEPA Bid 021C and contract 4400010376 between Fairfax County Public Schools and Konica Minolta Business Solutions U.S.A., Inc. Please retain this copy of the contract for your files.

The period of the contract is from March 01, 2021 through February 28, 2022 with the option to renew for three (3) additional one-year periods.

Please provide your Certificate of Insurance to the address listed above within ten (10) days after receipt of this letter.

If you have questions or comments, please direct them to the Contract Administrator, Michelle Pratt at 571-423-3550 or via email at mrpratt@fcps.edu.

Sincerely,



Michelle R. Pratt
Director

MRP/pak



Association of Educational
PURCHASING AGENCIES

Acceptance of Solicitation & Contract

Instructions: PART I of this form is to be completed by the Respondent and signed by its Authorized Representative. PART II will be completed by the AEPA Member Agency only upon the occasion of the bid award. If approved by AEPA, the Respondent is required to produce a copy of the document for each of the AEPA Member Agency with which it contracts.

PART I: RESPONDENT

In compliance with the Published Solicitation (IFB OR RFP), the undersigned warrants that I/we have examined all Instructions to Respondents, associated documents, and being familiar with all of the conditions of the solicitation, hereby offer and agree to furnish all labor, materials, supplies, and equipment incurred in compliance with all terms, conditions, specifications, and amendments associated with this IFB OR RFP and any written exceptions to the bid. The signature also certifies understanding and compliance with the certification requirements of the AEPA Member Agency's Terms and Conditions and/or Special Terms and Conditions. The undersigned understands that their competence, ability, capacity and obligations to offer and provide the proposed tangible personal property, professional services, construction services, and other services on behalf of the Vendor Partner as well as other factors of interest to the AEPA Member Agency as stated in the evaluation section, will be a consideration in making the award.

Business Name	<u>Konica Minolta Business Solutions U.S.A. Inc.</u>	Date	<u>9-8-20</u>
Address	<u>1595 SpringHill Rd.</u>	City, State Zip	<u>Vienna, VA 22182</u>
Contact Person	<u>Kristen McKenna</u>	Title	<u>State and Cooperative Contract Manager</u>
Authorized Signature	<u>Kristen McKenna</u> <small>Digitally signed by: Kristen McKenna DN: CN = Kristen McKenna, email = krmckenna@kmb.konicaminolta.us C = AD O = Konica Minolta Business Solutions USA, Inc. OU = Date: 2020.09.08.08:34:46 -0500</small>	Title	<u>State and Cooperative Contract Manager</u>
Email	<u>kristen.mckenna@kmb.konicaminolta.us</u>	Phone	<u>(703) 760-3551</u>

PART II: AWARDING MEMBER AGENCY

Your bid response for the above-identified bid is hereby accepted. As a Vendor Partner, you are now bound to offer and provide the products and services identified within this solicitation, your response, and approved by AEPA, including all terms, conditions, specifications, exceptions, and amendments. As a Vendor Partner, you are hereby not to commence any billable work or provide any products or services under this contract until an executed purchase order is received from the AEPA Member Agency or Participating Entities. This contract intends to constitute the final and complete agreement between the AEPA Member Agency and Vendor Partner, and no other agreements, oral or otherwise, regarding the subject matter of this contract, shall bind any of the parties hereto. No change or modification of this contract shall be valid unless in writing and signed by both parties to this contract. If any provision of this contract is deemed invalid or illegal by any appropriate court of law, the remainder of this contract shall not be affected thereby. The initial term of this contract shall be for up to twelve (12) months and will commence on the date indicated below and continue until February 28, 2022, unless terminated, canceled, or extended. By mutual written agreement as warranted, the contract may be extended month by month up to six (6) months or for three (3) additional 12-month periods.

Awarding Agency	<u>FAIRFAX COUNTY PUBLIC SCHOOLS</u>		
Authorized Representative	<u><i>Michelle Pratt</i></u>		
Awarded this	day of	Contract Number <u>4400010376</u>	
Contract to commence			
(Member Agency to select)	<u>3/1/2021</u>	Or	