



# County of Fairfax, Virginia

## AMENDMENT

SEP 18 2019

### AMENDMENT NO. 1

CONTRACT TITLE: Specialty Cleaning Services

CONTRACTOR:

Associated Building Maintenance Co., Inc.  
2140 Priest Bridge Court  
Suite 3  
Crofton, MD 2111

SUPPLIER CODE:

1000008563

CONTRACT NO.:

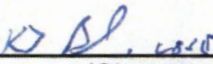
440008909

By mutual agreement, Contract 440008909 is amended to add the revised cleaning tasks and frequency schedule for all the treatment sites listed below:

1. Woodburn Place Center;
2. Crossroads Residential Center;
3. Fairfax Detox;
4. A New Beginning Residential Treatment Center;
5. New Horizons Treatment Center;
6. Cornerstones Treatment Center.

All other prices, terms and conditions remain the same.

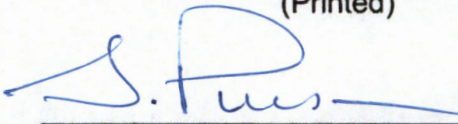
ACCEPTANCE:

BY:   
(Signature)

VP of Administration  
(Title)

Kurt Bender, CBSE  
(Printed)

09/10/19  
(Date)

 Steve Pierson, CPPB  
Contracts Manager

 Cathy A. Muse, CPPO  
Director/County Purchasing Agent

DISTRIBUTION

Finance – Accounts Payable/e  
DPMM – Shelley Brent  
CSB – Monica Foote/e

Contractor  
DPMM – Contract Specialist – Linda Williams

Department of Procurement and Material Management  
12000 Government Center Parkway, Suite 427  
Fairfax, VA 22035-0013

Website: [www.fairfaxcounty.gov/procurement](http://www.fairfaxcounty.gov/procurement)  
Phone 703-324-3201, TTY: 711, Fax: 703-324-3228

**WOODBURN PLACE CENTER**

Frequency – Daily (7 days a week) exception of the following holidays: Memorial Day, 4<sup>th</sup> of July, Labor Day, Thanksgiving, Christmas, and New Year's Day

Hours -- 6:00am-9:00am and 4:00pm-6:00pm

Woodburn Center will provide all paper products along with all cleaning supplies except for vacuum, mop bucket & mop, rolling bin to hold supplies, stainless steel cleaner.

The Contractor will provide the vacuum, mop bucket & mop, rolling bin to hold supplies, and stainless-steel cleaner.

A. Morning – Three Hours 6:00am to 9:00am

1. Empty, disinfect when necessary and reline all trash cans, empty and outside ashcans (2x per week), empty and clean blue recycling receptacles;
2. Clean, scrub and disinfect bathrooms including sinks, fixtures, mirrors, toilet bowls, showers and bathtubs;
3. Clean all floors/staircases including sweeping, dusting, disinfecting/mopping and removing gum, tar, etc. when necessary;
4. Check and restock when necessary all soap dispensers and hand sanitizer dispensers;
5. Dust, clean and disinfect vertical and horizontal surfaces that are clear and accessible;
6. Clean and disinfect phones when not in use as areas accessible;
7. Clean and disinfect water fountains and stair railings;
8. 2x per month Dust and clean vent grills and light fixtures;
9. Dust and clean window shades and blinds;
10. Pick-up trash debris around the building and sweep entrances (front, and courtyard).
11. 1x per month pull couches/chairs away from walls to clean, sweep, mop, vacuum behind the furniture

B. Evening – 4pm – 6pm

1. Empty and reline all trash receptacles;
2. Clean, scrub and disinfect bathrooms including sinks, fixtures, toilet bowls, showers, and bathtubs;
3. Sweep, mop, and vacuum all floors;
4. Disinfect horizontal surfaces that are clear and accessible;
5. Clean and disinfect phones when not in use and area is accessible;
6. Clean and disinfect water fountain;
7. 1x per week - Deep scrubbing of all bathroom tile and grout;
8. 3x per - Move client room furniture and sweep, dust and mop;
9. 1x per week – dust, wipe down baseboards and corner cleaning;
10. Daily wipe down all surfaces of vinyl furniture and seats of dining room chairs with disinfecting wipes.

**CROSSROADS RESIDENTIAL CENTER**

Frequency and Hours – Bi-weekly Rotation – Sunday, Monday, Wednesday

- Twice a month Sundays after 9 pm – common areas
- Mondays – start at 7 am in offices and continue with other tasks until completed
- Wednesdays start at 7 am and continue with list of tasks until they are all completed

The Contractor will provide the paper products.

A. Twice a Month:

1. Clean, scrub and disinfect bathrooms including sinks, fixtures, mirrors and toilet bowls;
2. Check and restock all soap dispensers and paper products;
3. Remove trash from sanitary napkin bins in bathrooms, replace with new liner;
4. Clean all floors including sweeping, dusting, disinfecting and removing gum, tar, etc. when necessary;
5. Deep clean of kitchen encompassing cleaning the kitchen floors, all aluminum/stainless steel surfaces (including corners/crevices), wiping down all vertical and horizontal surfaces, polishing all stainless-steel, cleaning (sweeping and moping) under counters, scrubbing baseboards.
6. Clean public areas to include entry ways, halls and conference rooms;
7. Empty, disinfect when necessary and reline all trash cans, empty and clean ashtrays, and empty and clean recycling receptacles in public areas;
8. Remove/clean handprints from surfaces such as windows, doors, trashcans, etc.;
9. Dust, clean and disinfect horizontal surfaces that are clear and accessible;
10. Dust, clean and disinfect vertical surfaces that are clear and accessible;
11. Clean and disinfect phones when not in use and area is accessible;
12. Clean and disinfect water fountains;
13. Clean and disinfect all stair railings, handicap railings, doorknobs;
14. Pick up trash debris around the building and sweep entrances;
15. Vacuum/Sweep and mop in all public areas;
16. Remove trash from offices/non-public areas;
17. Remove recycling from offices/non-public areas;
18. Vacuum carpet/non-public areas;
19. Sweep & mop/non-public areas;
20. Spot clean carpets, as needed;
21. Move client room furniture and sweep, dust, mop;
22. Dust off fitness equipment;
23. Spray buff floors;
24. Sweep and mop stairs and landings;
25. Sweep sidewalks outside building;
26. Deep scrubbing of all bathroom tile/grout;
27. Machine scrub restroom floors;
28. Dust and clean window blinds.

B. Twice a Year  
Shampoo carpets.

**FAIRFAX DETOX**

Frequency: Seven days a week, including holidays  
Second floor (bedrooms) 7:00 pm to 9:00 pm, first floor after 9 pm

The Contractor will provide the paper products.

A. Daily

1. Clean, scrub and disinfect bathrooms including sinks, fixtures, mirrors, toilet bowls, showers and bathtubs;
2. Check and restock all soap dispensers and paper products;
3. Remove trash from sanitary napkin bins in bathrooms, replace with new liner;
4. Clean all floors including sweeping, dusting, disinfecting and removing gum, tar, etc. when necessary;
5. Basic cleaning of staff kitchenette and client kitchenette encompassing sweeping and mopping floors, wiping down all horizontal and vertical surfaces including aluminum/stainless-steel surfaces, and emptying trash.
6. Clean public areas to include entry ways, halls and conference rooms;
7. Empty, disinfect when necessary and reline all trash cans, empty and clean ashtrays, and empty and clean recycling receptacles in public areas;
8. Remove/clean handprints from surfaces such as windows, doors, trashcans, etc.;
9. Dust, clean and disinfect horizontal and vertical surfaces that are clear and accessible;
10. Clean and disinfect phones when not in use and area is accessible;
11. Clean and disinfect water fountains, stair railings, handicap railings, doorknobs;
12. Pick up trash debris around the building and sweep entrances;
13. Vacuum, sweep and mop all public and non-public areas;
14. Remove trash from offices/non-public areas;
15. Spot clean carpets, as needed;
16. Move client room furniture and sweep, dust, mop;
17. Dust off fitness equipment.
18. Clean laundry room which encompasses sweeping and mopping floor, wiping down all horizontal and vertical surfaces, emptying trash.

B. Every Other Day

1. Vacuum carpet/non-public areas;
2. Sweep and mop/non-public areas;
3. Spot clean carpets, as needed.

C. Twice a Week

1. Move client room furniture and sweep, dust, mop;
2. Dust off fitness equipment.

D. Weekly

1. Spray buff floors;
2. Sweep and mop stairs and landings;
3. Sweep sidewalks outside building;
4. Deep scrubbing of all bathroom tile/grout;
5. Move client room furniture and sweep, dust, mop;
6. Clean coffee bar areas.

E. Once a Month

1. Dust and clean vent grills and light fixtures.

F. Twice a Month

1. Machine scrub restroom floors;
2. Dust and clean window blinds.

G. Twice a Year

1. Shampoo carpets;
2. Refinish tile.

**A NEW BEGINNING RESIDENTIAL TREATMENT**

Frequency – Twice a week (Tuesday and Friday) at 10:00 pm

The Contractor will provide the paper products.

A. Tuesday and Friday

1. Clean, scrub and disinfect bathrooms including sinks, fixtures, mirrors, toilet bowls, showers and bathtubs;
2. Check and restock all soap dispensers and paper products;
3. Remove trash from sanitary napkin bins in bathrooms, replace with new liner;
4. Clean all floors including sweeping, dusting, disinfecting and removing gum, tar, etc. when necessary;
5. Clean public areas to include entry ways, halls and conference rooms;
6. Empty, disinfect when necessary and reline all trash cans, empty and clean ashtrays, and empty and clean recycling receptacles in public areas;
7. Remove/clean handprints from surfaces such as windows, doors, trashcans, etc.;
8. Dust, clean and disinfect horizontal and vertical surfaces that are clear and accessible;
9. Clean and disinfect phones when not in use and area is accessible;
10. Clean and disinfect water fountains;
11. Clean and disinfect all stair railings, handicap railings, doorknobs;
12. Pick up trash debris around the building and sweep entrances;
13. Vacuum/Sweep and mop in all public areas;
14. Remove trash from offices/non-public areas;
15. Vacuum carpet/non-public areas;
16. Sweep & mop/non-public areas;
17. Spot clean carpets, as needed.
18. Clean laundry room which encompasses sweeping and mopping floor, wiping down all horizontal and vertical surfaces, emptying trash.

B. Twice a Week

1. Move client room furniture and sweep, dust, mop under furniture;
2. Dust off fitness equipment.

C. Weekly

1. Spray buff floors;
2. Sweep and mop stairs and landings;
3. Sweep sidewalks outside building;
4. Deep scrubbing of all bathroom tile/grout.

D. Once a Month

1. Dust and clean vent grills and light fixtures.
2. Deep cleaning of main kitchen encompassing deep cleaning kitchen floors, wiping all aluminum/stainless steels surfaces (including corners and crevices), wiping down all vertical and horizontal surfaces, polishing all stainless-steel, cleaning (sweeping and mopping) under counters, scrubbing baseboards.

E. Twice a Month

1. Machine scrub restroom floors;
2. Dust and clean window blinds.

F. Twice a Year

1. Shampoo carpets;
2. Refinish tiles.

**NEW HORIZONS TREATMENT CENTER**

Paper products (paper towels, seat covers) and bathroom soap will be provided by the facility.

Frequency: Three times weekly including holidays

Hours: Mondays at 7 pm

Wednesday – 9 am to 11 am

Friday at 7 pm

A. Daily

1. Remove trash from offices/non-public areas;
2. Empty, disinfect when necessary and reline all trash cans, empty and clean ashtrays, and empty and clean recycling receptacles in public areas;
3. Remove recycling from offices/non-public areas;
4. Vacuum carpet/non-public areas;
5. Sweep & mop/non-public areas;
6. Spot clean carpets, as needed;
7. Clean, scrub and disinfect bathrooms including sinks, fixtures, mirrors, toilet bowls, showers and bathtubs;
8. Check and restock all paper products;
9. Remove trash from sanitary napkin bins in bathrooms, replace with new liner;
10. Basic cleaning of kitchen encompassing sweeping and mopping floors, wiping down all horizontal and vertical surfaces including aluminum/stainless-steel surfaces, and emptying trash.
11. Clean public areas to include entry ways, halls;
12. Dust, clean and disinfect horizontal and vertical surfaces that are clear and accessible;
13. Clean and disinfect phones when not in use and area is accessible;
14. Clean and disinfect water fountains;
15. Clean and disinfect doorknobs vacuum/sweep and mop in all public areas;
16. Sweep the backyard patio;
17. Clean, dust, and disinfect client computer area.

B. Twice A Week

1. Move client room furniture and sweep, dust, mop;
2. Clean coffee bar areas.

C. Weekly

1. Spray buff floors;
2. Deep scrubbing of all bathroom tile/grout;
3. Deep cleaning of main kitchen encompassing deep cleaning of kitchen floors and all aluminum/stainless steels surfaces (including corners and crevices), wiping down all vertical and horizontal surfaces, polishing all stainless-steel, cleaning (sweeping and mopping) under counters, and scrubbing baseboards.
4. Clean all floors including sweeping, dusting, disinfecting and removing gum, tar, etc. when necessary;
5. Clean conference room;
6. Pick up trash debris around the building and sweep entrances.

D. Once a Month

1. Dust and clean vent grills and light fixtures;
2. Remove/clean handprints from surfaces such as windows, doors, trashcans, etc.

E. Twice a Month

2. Machine scrub restroom floors;
3. Dust and clean window blinds.

F. Twice a Year

1. Shampoo carpets;
2. Refinish tiles.

**CORNERSTONES TREATMENT CENTER**

The Contractor will provide the paper products.

Frequency – Twice a week (Monday and Thursday) at 7 pm

A. Daily -Public Areas, Hallways, Public Bathrooms, Dining Room, Group Rooms

1. Clean, scrub and disinfect bathrooms including sinks, fixtures, mirrors and toilet bowls;
2. Check and restock all soap dispensers and paper products;
3. Remove trash from sanitary napkin bins in bathrooms, replace with new liner;
4. Clean all floors including sweeping, dusting, disinfecting and removing gum, tar, etc. when necessary;
5. Clean dining room, including coffee bar/snack areas;
6. Clean public areas to include entry ways, halls and conference rooms;
7. Empty, disinfect when necessary and reline all trash cans, empty and clean outdoor ashtrays, and empty and clean recycling receptacles in public areas;
8. Remove/clean handprints from surfaces such as windows, doors, trashcans, etc.;
9. Dust, clean and disinfect horizontal and vertical surfaces that are clear and accessible;
10. Clean and disinfect phones when not in use and area is accessible;
11. Clean and disinfect water fountains;
12. Clean and disinfect all doorknobs;
13. Pick up trash debris around the building and sweep entrances;
14. Vacuum/Sweep and mop in all public areas;
15. Dust off fitness equipment.

B. Daily-Staff Offices

1. Remove trash from offices/non-public areas and replace bags;
2. Remove recycling from offices/non-public areas;
3. Vacuum carpet/non-public areas;
4. Sweep & mop/non-public areas;
5. Spot clean carpets, as needed;
6. Dust, clean and disinfect horizontal and vertical surfaces that are clear and accessible.

C. Weekly

1. Spray buff dining room floor;
2. Deep scrubbing of all hallway bathroom tile/grout;
3. Clean kitchen floor.

D. Once a Month

1. Dust and clean vent grills and light fixtures.

E. Twice a Month

1. Machine scrub restroom floors;
2. Dust and clean window blinds;
3. Move sofas/tables in group rooms and main staff office and clean floor behind/under.

F. Twice a Year

1. Shampoo carpets;
2. Deep clean bathrooms in bedrooms and hallways, including showers (tile cleaning, grout lines);
3. Strip/wax dining room floor.