

**FEB 03 2017**

Kyocera Mita America Inc.  
Attn: Philip Borchardt, National Account Manager  
225 Sand Road  
Fairfield, NJ 07004-0008

Reference: 4400007502- AEPA 017B Copiers, MFPs, Printers and Managed Print Services

Dear Mr. Borchardt:

Attached is the signed acceptance of bid and contract award documents for AEPA Bid 017B and contract 4400007502 between Fairfax County Public Schools and Kyocera Mita America Inc. Please retain this copy of the contract for your files.


The period of the contract is from March 1, 2017 through February 28, 2018, with the option to renew for three (3) additional one-year periods.

Please provide your Certificate of Insurance to the address listed above within ten (10) days after receipt of this letter.

If you have questions or comments, please direct them to the Contract Administrator, Michelle Pratt at 571-423-3571 or via email at [mrpratt@fcps.edu](mailto:mrpratt@fcps.edu).

Sincerely,



 Roger L. Ball  
Director

RLB/pak

**AEPA IFB #017-B**  
**Digital Multi-function Devices/Copiers, Printers and Related Services**  
**Form B – Acceptance of Bid & Contract Award**

Name of Bidder: KYOCERA Document Solutions America, Inc.

**Instructions:** PART I of this form is to be completed by the Bidder and signed by its Authorized Representative. PART II will be completed by the AEPA Member Agency only upon the occasion of the bid award. The completed document must be scanned to a PDF format and uploaded to Public Purchase with the Bidder's proposal. If approved by AEPA, the Bidder is required to produce a copy of the document for each of the AEPA Member Agency with which it contracts.

**PART I: BIDDER**

In compliance with the Invitation For Bid (IFB), the undersigned warrants that I/we have examined the Instructions to Bidders, associated documents, and being familiar with all of the conditions surrounding the proposed projects, hereby offer and agree to furnish all labor, materials, supplies and equipment incurred in compliance with all terms, conditions, specifications and amendments associated with this IFB and any written exceptions to the bid. Signature also certifies understanding and compliance with the certification requirements of the AEPA Member Agency's Terms and Conditions and/or Special Terms and Conditions. The undersigned understands that their competence, ability, capacity and obligations to offer and provide the proposed tangible personal property, professional services, construction services and other services on behalf of the Vendor Partner as well as other factors of interest to the AEPA Member Agency as stated in the evaluation section, will be a consideration in making the award.

Company Name – KYOCERA Document Solutions America, Inc. Date 1/5/17  
Company Address 225 Sand Road City: Fairfield State: NJ Zip 07004  
Contact Person Philip Borchardt Title National Account Manager  
Authorized Signature Joseph Palca Title Senior Director, Bids & Contracts  
Email Address Philip.borchardt@da.kyocera.com Phone 612-670-3889

**PART II: AWARDING MEMBER AGENCY**

Your bid response for the above identified bid is hereby accepted. As a Vendor Partner you are now bound to offer and provide the products and services identified within this IFB, your response and approved by AEPA, including all terms, conditions, specifications, exceptions and amendments. As Vendor Partner, you are hereby not to commence any billable work or provide any products or services under this contract until an executed purchase order is received from the AEPA Member Agency or Participating Entities. The intent of this contract is to constitute the final and complete agreement between the AEPA Member Agency and Vendor Partner, and no other agreements, oral or otherwise, regarding the subject matter of this contract, shall bind any of the parties hereto. No change or modification of this contract shall be valid unless in writing and signed by both parties to this contract. If any provision of this contract is deemed invalid or illegal by any appropriate court of law, the remainder of this contract shall not be affected thereby. The initial term of this contract shall be for up to fifteen (15) months and will commence on the date indicated below and continue until February 28, 2018 unless terminated, canceled or extended. By mutual written agreement as warranted, the contract may be extended month by month up to six (6) months or for three (3) additional 12-month periods.

Awarding Agency Fairfax County Public Schools  
Agency Executive Roger L. Ball, Director  
Awarded this \_\_\_\_\_ day of \_\_\_\_\_ Contract Number #400007502  
Contract to commence (Member Agency to select):  \_\_\_\_\_ or  March 1, 2017