



County of Fairfax, Virginia

ADDENDUM

DATE: November 27, 2023

ADDENDUM NO. 2

TO: ALL PROSPECTIVE OFFERORS

REFERENCE: RFP2000003702

TITLE: Programs to Prevent and End Homelessness

DUE DATE/TIME: February 19, 2024 at 2:00 pm (EST)

The referenced request for proposal is amended as follows:

1. Q. For offerors proposing to operate Prevention & Rapid Rehousing services in multiple human service regions, is a separate proposal required for each Region, or is one proposal for multiple regions acceptable? Page 52 of the RFP seems to indicate that 1 proposal is acceptable; however, the Bonfire portal submission seems structured to require a separate proposal for each region.

A. Only one proposal in Bonfire per offeror will be accepted. Within each proposal, offerors must address each project and/or program that they are interested in separately by completing and submitting the required information as indicated in Bonfire.
2. Q. For Prevention & Rapid Rehousing services, page 4 of the RFP indicates that the programs "must include staff dedicated to working only with Homelessness Prevention referrals and staff dedicated to working only with households match for Rapid Rehousing". To confirm, this means that a Case Manager cannot serve a caseload with households in Prevention and households in Rapid Rehousing? Similarly, can a Case Manager serve a caseload of households in shelter (if contracted by OPEH to provide shelter) and clients in Rapid Rehousing, if their time is billed accordingly?

A. Offerors must demonstrate that case managers will have case loads that are program specific, either Prevention or Rapid Rehousing. An offeror may suggest leveraging staff capacity from other programs while demonstrating how staff will manage caseloads and meet program requirements.
3. Q. Our understanding is that the eligibility criteria for the Kate's Place program allows for any household member to have a documented disability in order to establish eligibility for services (rather than eligibility only pertaining to the head of household's disability status); however, this does not seem to be reflected in the Coordinated Entry Manual. Can you please clarify the eligibility criteria for Kate's Place?

A. Section VIII of the CES Manual summarizes the coordinated entry processes for Permanent Supportive Housing for Households with Children and Adults Only. Each element of the process, including eligibility, is explained in the manual. Although Kate's Place is not listed individually, the offeror should read the process outlined in Section VIII for Permanent Supportive Housing for Households with Children.
4. Section 2.5 is updated with the following information on Facility Tours:

Facility	Address	Dates
Eleanor U. Kennedy Shelter	9155 Richmond Hwy, Fort Belvoir, VA 22060	December 8, 2023 9:30 am - 10:30 am
Mondloch House – Shelter	3510 Lockheed Blvd. Alexandria, VA 22307	December 8, 2023 11:30 am - 12:30 pm
Mondloch Place – Perm. Supportive Housing	3516 Lockheed Blvd. Alexandria, VA 22307	
Next Steps Family Program	7994 A2 Audubon Ave. Alexandria, VA 22306	December 8, 2023 1:30 pm – 2:30 pm
Bailey's Shelter	5914 Seminary Rd, Falls Church, VA 22041	December 11, 2023 9:30 am - 10:30 am
Baileys Supportive Housing – Personal Living Quarters		
Patrick Henry Family Shelter	3080 Patrick Henry Dr, Falls Church, VA 22044	December 11, 2023 11:30 am - 12:30 pm
Katherine Hanley Family Shelter	12970 Katherine Hanley Ct, Fairfax, VA 22030	December 12, 2023 9:30 am - 10:30 am
Kate's Place Permanent Supportive Housing		
Embry Rucker Community Shelter (Family and Singles)	11975 Bowman Towne Dr, Reston, VA 20190	December 12, 2023 11:30 am - 12:30 pm

5. Registration required by December 1, 2023. Registration requests should be sent to mary.walker3@fairfaxcounty.gov and include names of staff that will attend tour. Limited to 2 staff per potential offeror.

All other terms and conditions remain the same.

DocuSigned by:

Mary Walker

76B305CD3CD242A...

Mary Walker

Contract Specialist III

THIS ADDENDUM IS ACKNOWLEDGED AND IS CONSIDERED A PART OF THE SUBJECT REQUEST FOR PROPOSAL:

Name of Firm

(Signature)

(Date)

A SIGNED COPY OF THIS ADDENDUM SHOULD BE INCLUDED IN THE PROPOSAL PACKAGE OR RETURNED PRIOR TO DUE DATE/TIME. FAILURE TO DO SO MAY RESULT IN THE REJECTION OF THE PROPOSAL.

NOTE: SIGNATURE ON THIS ADDENDUM DOES NOT SUBSTITUTE FOR YOUR SIGNATURE ON THE ORIGINAL PROPOSAL DOCUMENT. THE ORIGINAL PROPOSAL DOCUMENT MUST BE SIGNED.