

EXHIBIT A
Placement Addendum

The purpose of this Placement Addendum (“Addendum”) is to provide a record between the UNIVERSITY and the COUNTY with respect to the FIELD EXPERIENCE for the UNIVERSITY’S registered Students, and the agreement of the Parties to abide by all terms and conditions of the of the MASTER STUDENT FIELD EXPERIENCE PLACEMENT AGREEMENT (“Master Agreement”) dated **September 1, 2024** (including this Placement Addendum, as applicable), and to provide additional terms and conditions that are applicable to specific County Departments. This Placement Addendum is hereby incorporated by reference, without modification or exception except as specified below, and the all capitalized terms used herein without definition shall have the meanings ascribed to them in the Master Agreement.

This Placement Addendum is effective when signed by all Parties. The individuals executing this Addendum are authorized to sign on behalf of their institutions and certify that their institutions have accepted the terms of the MASTER AGREEMENT and further agree to comply with its terms.

Term of Addendum: Addenda may be issued or amended any time during the Term of the Master Agreement. The term of each Addendum is the dates of the Field Experience listed below.

Additional requirements may be added to this addendum as needed and mutually agreed upon.

A. STUDENT SPECIFIC PLACEMENT REQUIREMENTS:

Student Name: _____

University Academic Program: _____

County Department: _____

Term: Anticipated start date and end date of Field Experience: _____

Driving Requirements:

The student ☐ will / ☐ won’t be required to drive vehicle as part of their field placement. *Note: Students driving County owned and/or personal vehicles will be required to sign an acknowledgement of driving requirements and restrictions.*

- The student ☐ will/ ☐ won’t be required to drive a County owned vehicle in order to participate in this field placement.
- The student ☐ will / ☐ won’t be required to drive their own vehicle in order to participate in this field placement.
- The student ☐ will ☐ won’t be required to obtain a County issued ID badge.

- The student [redacted] will [redacted] won't be required to obtain a County issued proxy card for access to appropriate County facilities and technology (printers).

Driving Record:

Background Check:

Student Health Requirements:

Confidentiality Policy Training:

Certifications:

Other Training:

B. COUNTY DEPARTMENT SPECIFIC REQUIREMENTS:

1. In addition to the University Responsibilities set out in Paragraph 3 of the Master Agreement, the University agrees that it will:
2. In addition to the County Responsibilities set out in Paragraph 4 of the Master Agreement, the County agrees that it will:

CHAMBERLAIN UNIVERSITY

BY: _____

Name: _____

Title: _____

Date: _____

FAIRFAX COUNTY DEPARTMENT
DIRECTOR OR DESIGNEE

BY: _____

Name: _____

Title: _____

Date: _____