



County of Fairfax, Virginia

To protect and enrich the quality of life for the people, neighborhoods and diverse communities of Fairfax County

Date: 2020 December 30 | 05:34:10 PST

Brooks and Brooks Services, Inc.
5550 Tuxedo Road, Suite D
Cheverly, MD 20781-1310

Attention: Edward Brooks, Vice President & COO

Reference: RFP 2000003228 – Custodial Services at Reston and McLean Community Centers

ACCEPTANCE AGREEMENT

Contract Number: 4400010302

This Acceptance Agreement signifies a contract award to Brooks and Brooks Services, Inc. for the following:

- Custodial Services at McLean Community Center
- Custodial Services at Old Firehouse Teen Center

The initial period of the contract is from February 1, 2021 through December 31, 2022, with three (3) one-year renewal options.

The contract award shall be in accordance with the following:

- 1) This Acceptance Agreement;
- 2) The Terms and Conditions of RFP 2000003228, and all Addenda;
- 3) Your Technical and Cost Proposal dated October 28, 2020; and
- 4) Your Best and Final Offer (BAFO) and Negotiation response dated December 16, 2020.

Please note that this is not an order to proceed. A Purchase Order, which constitutes your notice to proceed, will be issued to your firm as required. Please provide your Insurance Certificate according to Special Provisions paragraph 15 within ten (10) days of receipt of this letter. Contract award documents may be viewed on the Department of Procurement and Material Management website at www.fairfaxcounty.gov/contracts by entering the contract number in the contract number field.

All questions in regards to this contract should be directed to the Contract Specialist, Nicole Cifci at 703-324-2854 or via e-mail Nicole.Cifci@fairfaxcounty.gov.

DocuSigned by:

Cathy A. Muse

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Cathy A. Muse, CPPO
Director/County Purchasing Agent

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SP

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