



# County of Fairfax, Virginia

## ADDENDUM

DATE: 05/19/2025

### ADDENDUM NO. 1


TO: ALL PROSPECTIVE OFFERORS  
REFERENCE: RFP 2000004172  
TITLE: Crossing Guard Services  
DUE DATE/TIME: May 30, 2025, at 02:00PM

The referenced request for proposal is amended as follows:

1. Refer to Attachment A for responses to the questions received via preproposal conference and Bonfire.
2. Paragraph 4.6 has been revised to read: Provide training as needed, in accordance with Academy-approved lesson plans, including both classroom instruction and on-the-job training.

All other terms and conditions remain unchanged.

Signed by:

  
68103EDB1755490...

Zabiullah Wahedi  
Contract Specialist II

**THIS ADDENDUM IS ACKNOWLEDGED AND IS CONSIDERED A PART OF THE SUBJECT REQUEST FOR PROPOSAL:**

\_\_\_\_\_  
Name of Firm

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

**A SIGNED COPY OF THIS ADDENDUM SHOULD BE INCLUDED IN THE TECHNICAL PROPOSAL.**

**Note: SIGNATURE ON THIS ADDENDUM DOES NOT SUBSTITUTE FOR YOUR SIGNATURE ON THE ORIGINAL PROPOSAL DOCUMENT. THE ORIGINAL PROPOSAL DOCUMENT MUST BE SIGNED.**

\_\_\_\_\_  
**Department of Procurement & Material Management**  
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Attachment A

**Q1. Can you provide an estimate or historical average of the total weekly or annual labor hours currently required across all 54 designated crossing locations**

A1. For the estimated weekly and annual labor hours currently required across all 54 designated crossing locations, see attached Exhibit A - revised

**Q2. Could you please confirm the specific daily hours during which crossing guard coverage is required at each site? For example, are guards needed only during morning arrival and afternoon dismissal, or are there midday or other coverage windows we should account for?**

A2. Please see attached the spreadsheet (Exhibit A) outlining both daily and weekly total hours for the school crossings. Crossing guards will be needed for both AM and PM times at crossing locations. Seven crossings are noted in the file which are either AM only or PM only.

**Q3. Regarding the RFP, Special Provision, Paragraph 4.1 – can you clarify what the 5-hour notice applies to? Is this for an existing or new location?**

A3. The (5) hour notice is required if a guard calls out sick or is unable to cover the crossing for any reason. This alleviates having to pull an officer off the street to cover.

**Q4. Regarding the RFP, Special Provisions, Paragraph 4.6 – the first bullet states the requirement to provide training compliant with DCJS Level II certification requirements, including classroom and on-the-job instruction. Is this required, as it seems to exceed what is typically necessary?**

A4. No, see the revised requirement on the first page of this addendum.