# County of Fairfax, Virginia

## GENERAL REGISTRAR'S REPORT

**DATE:** April 9, 2025

**TO**: Hon. Katherine K. Hanley, Chairman of the Fairfax County Electoral Board
Kevin R. Pinkney, Vice Chairman of the Fairfax County Electoral Board
Jeffrey K. Shapiro, Secretary of the Fairfax County Electoral Board

**FROM**: Eric L. Spicer, General Registrar and Director of the Office of Elections

**CC:** Beth Dixon Methfessel, Clerk to the Electoral Board
Office of Elections – All Staff

**SUBJECT**: General Registrar's Report for the April 10, 2025, Electoral Board Meeting

### Voter Registration

| Registered Voters | As of 3/1 | As of 4/1 | Change from 3/1 |
|---|---|---|---|
| Active Registered Voters | 762,577 | 758,472 | -4,105 |
| Inactive Registered Voters | 37,300 | 41,973 | +4,673 |
| **Total** | **799,877** | **800,445** | **+568** |

| Active Voter Registration Subtractions (Cancellations and Transfers Out) | 3/1 – 3/31 | Year-to-Date 2025 (1/1 to 3/31) |
|---|---|---|
| Deceased (multiple sources)[1] | 453 | 1,445 |
| Out-of-State (multiple sources)[2] | 509 | 1,303 |
| Declared Non-Citizen (from ELECT) | 64 | 116 |
| Declared Mentally Incapacitated (from Court) | 1 | 13 |
| Felony Conviction (from ELECT) | 15 | 29 |
| Voter Request (paper form from voter) | 31 | 72 |
| Transfer Out to Another Jurisdiction in VA | 1,437 | 3,753 |
| Other Subtractions (administrative error, other) | 6 | 13 |
| **Total Cancellations and Transfers** | **2,516** | **6,744** |

| Active Voter Registration Additions | 3/1 – 3/31 | Year-to-Date 2025 (1/1 to 3/31) |
|---|---|---|
| New Voter Registrations (multiple sources) | 2,163 | 6,258 |
| Transfer In from Another Jurisdiction in VA | 976 | 2,790 |
| Other Additions (reactivated, reinstated, other) | 416 | 1,112 |
| **Total** | **3,555** | **10,160** |

| Voter Registration Transactions[3] (includes transactions that result in additions, subtractions, and no change) | 3/1 – 3/31 | Year-to-Date 2025 (1/1 to 3/31) |
|---|---|---|
| Online DMV (from ELECT) | 18,828 | 52,956 |
| Online Citizen Portal (from ELECT) | 518 | 1,465 |
| Online Third-Party DMV Verified (from ELECT) | 34 | 123 |
| Va. Paper Form Third Party (delivered to the office) | 374 | 1,237 |
| Va. Paper Form In-Person (office walk-ins, new citizen ceremonies, at polling locations) | 33 | 60 |
| Va. Paper Form by Mail (delivered to the office) | 64 | 226 |
| Federal Post Card Application (multiple sources) | 268 | 766 |
| National (EAC) Paper Form (delivered to the office) | 58 | 107 |
| Same Day Registration (office or voting locations) | 0 | 0 |
| Others (voter card, confirmation notice, update form) | 168 | 344 |
| Public Assistance, Disability Offices | 0 | 0 |
| Discretionary Agencies (BVS, NTIS, Social Security Administration) | 602 | 1,843 |

[1] Deceased (multiple sources) includes: Bureau of Vital Statistics through ELECT, Report of Death information provided by relative, Death Certificate provided, and General Registrar Report of Death created based on an obituary

[2] Out-of-State (multiple sources) includes: DMV, State mail, NCOA, and other voter registration update forms

[3] All categories include: new voter registrations, change of address, change of name, voter cancellations (including out-of-state), and duplicates (no change of data)

## Confirmation Mailing

As of April 3, 2025, the Office of Elections has received the following responses to the Confirmation Mailing sent by the Virginia Department of Elections (ELECT) on February 7, 2025:

| | |
|---|---|
| Moved Out of State | 795 |
| Moved Within VA | 22 |
| No Change | 26 |
| Undeliverable | 1,102 |
| Incomplete | 12 |
| **Total** | **1,957** |

This is part of a list maintenance process mandated by Virginia Code § 24.2-428 and the National Voter Registration Act (NVRA). ELECT confirmed this week that a second confirmation mailing is scheduled to be sent on June 25, 2025.

## Early Voting Satellite Locations

Early voting for the June 2025 Republican and Democratic primary elections will take place at 16 locations, as for past primary elections. They will be open on two Saturdays: June 7 and June 14. There will be no Sunday voting. Early voting will begin on May 2 at the Fairfax County Government Center (8:00 a.m. to 4:30 p.m. on weekdays), Mount Vernon Governmental Center (1:00 p.m. to 7:00 p.m. on weekdays), and North County Governmental Center (1:00 p.m. to 7:00 p.m. on weekdays).

The remaining 13 satellite voting locations will open on Saturday, June 7, and remain open for seven days including two Saturdays (June 7 and June 14) but not Sunday.

## Election Officer Assignments for Early Voting Satellite Locations

Election officers will be assigned to early voting satellite locations in accordance with Code of Virginia requirements regarding party parity among officers.

Since this will be a dual-party primary, election officers will be staffed as in general elections. Each location will be assigned a Chief officer representing the Republican Party, an Assistant Chief officer representing the Democratic Party, and an equal number of regular officers of each major party affiliation. Each satellite will be staffed daily with between six and nine election officers, with the number of officers varying depending on the location and expected number of voters.

## Resource Allocation for Early Voting Satellite Locations

The attached resource allocation for early voting provides information on the allocation of e-pollbooks (Poll Pads), ballot scanners (DS300s), ballot marking devices (ExpressVotes), and ballot-on-demand printers for the satellite voting locations.

## Resource Allocation for Election Day

For each election, we develop a resource allocation plan and order ballots based on comparable past elections. In previous primary elections, in-person election day turnout has ranged from 5% to 19% overall, with 1% to 43% in individual precincts.

For this election, each precinct will receive Republican and Democratic ballots for 20% to 40% of active registered voters. The percentage ordered is based on precinct-level historical turnout patterns in primary elections over the past four years. Each precinct will receive an equal number of Republican ballots and Democratic ballots.

Each precinct will receive three to five e-pollbooks (Poll Pads), two ballot marking devices (ExpressVotes), and two ballot scanners (DS300s). As in last year's dual-party primary election, precincts will be assigned five to eight election officers. One precinct, 426 GREENSPRING, will receive additional election officers due to its significantly higher turnout compared to other precincts.

## Absentee by Mail Requests

As of April 8, we approved 10,752 absentee ballot applications for the June 2025 Republican primary election. This includes 9,924 permanent applications, 827 applications from overseas and military voters, and one one-time application.

As of April 8, we approved 45,101 absentee ballot applications for the June 2025 Democratic primary election. This includes 42,368 permanent applications, 2,733 applications from overseas and military voters, and no one-time applications.

## Election Officers

For the June 2025 primary elections, we are assigning approximately 1,800 election officers across all 264 precincts. In anticipation of lower turnout and fewer provisional ballots, the Chief and Assistant Chief election officers will be responsible for assisting provisional voters. In a limited number of precincts that may have a higher volume of provisional ballots, we will also assign a designated Provisional Specialist. We expect to begin sending election officers their assignments at the beginning of May and to complete the confirmation process by the end of May.

In order to be eligible to serve in this election, election officers must be appointed by the Electoral Board and complete an oath to accept their appointment. After election officers were reappointed for the 2025-2026 term, we worked diligently and communicated regularly with election officers to complete their oath. We are pleased to report that more than 91% of existing officers have already completed their oath since being reappointed, a faster rate than any previous appointment term. As of April 3, this includes 2,559 Democratic-affiliated officers, 1,382 Republican-affiliated officers, and 1,109 Unaffiliated officers. Any appointed officers who have not yet completed their oath can still do so in the election officer portal at any time this appointment term and will become eligible for a precinct assignment in the next upcoming election. We will also continue to send periodic reminders to these remaining election officers to complete their oaths.

After completing their oath, returning election officers must complete an online Election Officer Recertification training class as well as an in-person New Equipment training class. Election officers began completing the recertification training on Monday, April 7, and they will begin the new equipment training on Monday, April 14.

We are also continuing to recruit and onboard new election officers. We are accepting applications through Tuesday, May 27, and we are conducting hiring paperwork appointments through Friday, May 30. Our application can be found at: https://www.fairfaxcounty.gov/elections/officers/apply. New election officers must complete an oath, a hiring paperwork appointment, and the New Election Officer training class in order to be eligible to serve.

## Election Officer Training

All returning election officers reappointed by the Electoral Board for the 2025–2026 term must complete two components to satisfy statutory training requirements:

- Election Officer Recertification – an online course required for returning election officers serving in this election
- New Equipment Training – an in-person class required for returning election officers serving in this election

The Election Officer Recertification course became available online on Monday, April 7, and will remain accessible on demand for officers to complete or revisit as needed. New Equipment Training classes begin Monday, April 14, and will focus on introducing the new DS300 ballot scanners. These sessions will also include comprehensive training on the ExpressVote ballot marking device to ensure election officers are confident and well-prepared to assist any voter on Election Day.

Election officers can sign up now for New Equipment Training sessions, with additional offerings being added through early June. Beginning in May, we will also offer:

- New Election Officer Classes – required for first-time election officers
- Chief Workshops – open to Chief and Assistant Chief election officers
- Closing Procedures Workshops – open to Chief and Assistant Chief election officers

In addition, we will publish more online courses in early May, including:

- Chiefs Basics – required for Chief and Assistant Chief election officers
- Provisional Basics – required for Chief, Assistant Chief, and Provisional Specialist election officers

We are preparing for a busy training season with varied offerings to ensure every election officer serving in this election receives appropriate instruction and practice with new equipment and with all election officer duties.

## Logic and Accuracy Testing

**Early Voting Satellites Voting Equipment:**
**Location:** Morrissette Operations Center**,** 8600-UA Morrissette Drive, Springfield, VA 22152
**Starts:** April 22, 2025 at 9:00 a.m.
**Ends:** May 2, 2025 or when testing is completed

**Election Day Polling Place Voting Equipment:**
**Location:** Morrissette Operations Center**,** 8600-UA Morrissette Drive, Springfield, VA 22152
**Starts:** May 6, 2025 at 9:00 a.m.
**Ends:** May 23, 2025 or when testing is completed

**Central Count Voting Equipment (used to count mail in ballots):**
**Location:** Fairfax County Government Center, 12000 Government Center Pkwy, Suite 339, Fairfax, VA 22035
**Date:** May 21, 2025 at 9:00 a.m.

**Poll Pads and Ballot on Demand Equipment:**

- Early Voting Satellites Poll Pads: April 21, 2025 at 9:00 a.m. (Fairfax County Government Center, Suite 251)
- Early Voting Satellites Ballot on Demand for Government Center, Mount Vernon, and North County: April 23, 2025 at 9:00 a.m. (Morrissette Operations Center)
- Early Voting Satellites Ballot on Demand for additional 13 locations: May 20-22, 2025 at 9:00 a.m. (Morrissette Operations Center)
- Election Day Poll Pads: June 15, 2025 at 9:00 a.m. (Fairfax County Government Center, Suite 251)

## Legislation

On Monday, March 24, the Governor acted on pending legislation from the 2025 Regular Legislative Session, including approximately 17 bills related to elections: 4 bills were signed, 12 bills were vetoed, and 1 bill was returned to the Senate with a substitute. On Wednesday, April 2, during the reconvened session, the Senate of Virginia rejected the substitute. The Governor now has 30 days from the end of this reconvened session to act on the returned legislation.

Three of the signed bills are relevant to office operations:

- **HB1735/SB991**: Reduces from 21 to 10 days the number of days during which registration records are closed before primary and general elections.
- **SB1044**: Requires each locality to report to the Department of Elections for each precinct the total number of provisional ballots cast, the number of those provisional ballots determined to be valid by the electoral board, and the results of such valid provisional ballots by voters assigned to such precinct.
- **SB1174**: Adds "referendum" to the description of materials that are prohibited from being distributed within the 40 ft line.

A fourth signed bill, **SB945**, provides for an appeal process to the State Board of Elections for any person or committee assessed a civil penalty under the Campaign Finance Disclosure Act of 2006. The legislation approved by the Governor becomes effective on July 1, 2025.

## Communications Division and Outreach

On Thursday, March 20, several office staff and members of our seasonal outreach team attended a naturalization ceremony held in the board auditorium at the Fairfax County Government Center. United States Citizenship and Immigration Services organized the event with sponsorship from the Fairfax County 250th Commission.

With help from the League of Women Voters, we collected completed voter registration applications from all 75 new citizens and more than 10 citizens amongst the audience of family and friends. This was the first naturalization ceremony held at the government center in several years and USCIS is interested in organizing more events here in the future.

## Office Personnel

Merin Mani transferred from the Fairfax County Police Department to become the Office of Elections Finance Manager, effective April 5, 2025.

## VFOIA and NVRA

We have received one VFOIA request and three NVRA requests since the March 13, 2025 Electoral Board meeting, bringing the total to ten VFOIA requests and eight NVRA requests in 2025.

## Electronic Pollbook Replacement Project

The lease with KNOWiNK on the current pollbook equipment has been extended through the June 2025 election and we are on track to receive new equipment in July 2025.

## Voting Equipment Replacement Project

We have completed comprehensive acceptance testing of all 700 DS300 and three DS950 ballot scanners. This included a preliminary logic and accuracy test of each device to confirm the scanners operate correctly and process ballots as expected. Any scanner that did not meet testing standards was returned to the vendor for replacement.

In addition to device testing, we conducted a full mock election to serve as an end-to-end test of all election processes involving the new scanners and updated Electionware system. This process includes configuring an election in Electionware, designing a test ballot, generating USB thumb drives, printing ballots, scanning ballots through each type of scanner, generating results tapes, exporting results to USB thumb drives, and importing those results into the Electionware system to produce reports. The mock election is expected to be completed by April 9 and is designed to help us identify and address any issues in advance of conducting the same process for the June primary elections.

## Referrals to Commonwealth's Attorney and Attorney General

Based on the Electoral Board policy enacted at the September 16, 2024 Electoral Board meeting, each month the General Registrar refers individuals identified by ELECT as potential non-citizens to the Commonwealth's Attorney and Attorney General.

ELECT cancelled the registration records for 64 individuals between March 1 and March 31, 2025, on the grounds that they were potential non-citizens. Of those 64, four affirmed their citizenship after the cancellation. On April 3, 2025, the General Registrar referred the remaining 60 individuals to the Commonwealth's Attorney and Attorney General.