

MINUTES
Fairfax County Electoral Board
September 10, 2025

The Fairfax County Electoral Board (Board) met on Wednesday, September 10, 2025, in Conference Room 251 at the Fairfax County Government Center, 12000 Government Center Parkway, Fairfax, to receive the election materials necessary to canvass the returns and ascertain the results of the September 9, 2025, Special Election in the 11th Congressional District (Special Election). Chairman Katherine K. Hanley, Vice Chairman Kevin R. Pinkney, Secretary Jeffrey K. Shapiro, Election Manager Ravi Udeshi, and Clerk to the Board Beth Dixon Methfessel were present. In addition, rovers and Office of Elections (Office) staff were present to conduct the Canvass.

Ms. Hanley called the Canvass to order, subject to recess and reconvening, at 10:05 a.m., introduced the Board, and welcomed the Canvass workers. She thanked everyone for a well-run, successful election. She announced that the Provisional Ballot Meeting, subject to recess and reconvening, would begin at 12:00 p.m. At the Provisional Ballot Meeting, the Board will go into a Closed/Limited Access Session to consider any voters who might appear to appeal their provisional ballot.

Ms. Hanley asked Mr. Udeshi to give instructions on conducting the Canvass. Mr. Udeshi explained to the fifteen assembled teams that the canvass procedures include verification of signatures on the statement of results A and B, the machine tapes, the election officer oath, and the ballot receipt. The compensation sheet, the voter count worksheet, the closing numbers worksheet, the results worksheet, and the Chief's Notes must be returned and completed. The canvass teams must ensure the accurate completion of the statement of results (SOR) including verifying that all tapes are properly attached in the correct order and that they match the SOR and the ERM (Election Results Management-ElectionWare) reports. Corrections should be made in red. The information from the Canvass Worksheet will be entered into the canvass team's administrative tablet. Progress towards completion of the canvass will be reflected on the large flat screen. Once these steps are completed, the election documents will then be reviewed by election administration staff. Any issues or problems regarding the Canvass should be brought to the Board, and any polling place concerns should be reported to the Clerk. The Chief's Notes will be set aside for Board review.

Mr. Shapiro moved to approve the agenda, and his motion passed by a vote of 3-0.

Mr. Shapiro moved to adopt the Draft Minutes of the Board meeting held on August 14, 2025. His motion passed by a vote of 3-0.

Mr. Shapiro made a motion to appoint 368 election officers (EO) (189 Democrats, 46 Republicans, and 133 Unaffiliated) for a term ending February 28, 2027. His motion passed by a vote of 3-0.

Under New Business, staff presented a proposal to allow for an internal 40-ft prohibited area for the Montebello precinct. The management at Montebello has consented to the creation

of an internal 40-ft prohibited area. Mr. Shapiro moved to approve staff's proposal to permit an internal 40-ft prohibited area at #637 Montebello precinct as allowed by Va. Code §24.2-310(E), and as further described in Attachment A. The motion passed by a vote of 2-0-1 with Mr. Pinkney abstaining.

At 12:00 p.m. the Electoral Board convened the provisional part of the canvass as required by Va. Code § 24.2-653(B) to allow voters casting provisional ballots in Special Election to present any information that might prove they are qualified, registered voters in the precinct where they cast their provisional ballot. There were no provisional voters. The Board recessed the provisional meeting subject to the call of the chair.

The Canvass teams recessed for lunch at 12:00 p.m. The doors were secured, and at 1:00 p.m. the conference room was re-opened, and the Canvass continued.

Staff reported that there will be approximately **1100** provisional ballots to adjudicate.

The Canvass of the precinct and early voting satellite offices concluded at 2:38 p.m.

At 2:40 the Electoral Board recessed the Canvass until Sunday, September 14, 2025, at 10:30 a.m.

Sunday, September 14, 2025
Reconvened Canvass and Provisional Ballot Meeting

At 11:04 a.m. the Electoral Board reconvened the Canvass in Conference Room 315/319 as required by Va. Code § 24.2-653. The authorized representative for the Fairfax County Republican Committee (FCRC) was Doug Friedly.

Ms. Hanley moved that the Board enter a Closed/Limited Access Session for the purpose of considering whether each person who submitted a provisional vote at the election was qualified to do so. Other than appropriate staff and legal counsel of the Electoral Board, attendance at this meeting shall be permitted for the persons whose provisional votes are being considered with their legal counsel, if present, as well as one authorized representative of each political party or independent candidate as specified in §24.2-653.01(B). The motion passed by a vote of 3-0, and the Board moved into Closed/Limited Access Session at 9:03 a.m. There were no provisional voters.

At 11:40 a.m. the Board concluded the Closed/Limited Access Session. Ms. Hanley moved that the Fairfax County Electoral Board certify that in the Closed/Limited Access Session just concluded, the only matters discussed were the qualifications of provisional voters, as permitted by Virginia Code § 24.2-653(B), and as identified in the motion to close the meeting pursuant to the Virginia Freedom of Information Act. The motion passed by a vote of 3-0.

Ms. Hanley moved that the 1070 Provisional Ballots entered as **qualified** on the Provisional Ballot Log for the Special Election in the 11th Congressional District held on September 9, 2025, be accepted and counted for the reasons determined by a majority vote of the Electoral Board. This record shall be retained and incorporated into the Minutes of the Canvass beginning on September 10, 2025. The motion passed by a vote of 3-0.

Ms. Hanley moved that the 65 Provisional Ballots entered as **disqualified** on the Provisional Ballot Log for the Special Election in the 11th Congressional District held on September 9, 2025, be rejected for the reasons determined by a majority vote of the Electoral Board. This record shall be retained and incorporated into the Minutes of the Canvass beginning on September 4, 2025. The motion passed by a vote of 3-0.

The Board moved to Suite 251 for the extraction and scanning of the qualified provisional ballots. Central Absentee Precinct (CAP) Canvass began at 11:55 a.m. and was completed at 12:40 p.m.

Of the 1135 provisional ballots cast, 1070 were qualified. Of this number, 434 were SDR provisionals. Of the 1135 provisional ballots cast, 94% received a recommendation to be qualified and counted.

Ms. Ardalan reported that a total of 114 ID Confirmation Statements were submitted, 47 in early/absentee voting, and 67 in the precincts on primary day. During early voting, 43 Affirmation of Eligibility forms were signed; and 89 on election day for a total of 132.

The 1070 qualified provisional ballots were extracted and scanned on the high-speed DS950. The scanning was completed at 2:15 p.m. The results were uploaded into ERM, and a report was generated for the Statement of Results.

The Board began the hand count process for the 3 ballots that could not be scanned by the DS950. This process was completed at 2:45 p.m.

Once the updated results from the provisional ballot adjudication were uploaded and verified in the ERM system, including the hand counts, the Board completed the Statement of Results for the qualified provisional voters for the Special Election.

At 3:22 p.m. the Board certified the results of the election and signed the Abstracts. The Abstracts, the Election Results Certification Checklist, and a set of voided ballots were sent electronically for review to the Department of Elections. All printer oaths have been received and filed with the Electoral Board minutes and supporting documents.

The next Board meeting will be on Thursday, October 23, 2025.

Mr. Shapiro moved that there being no further business, the Special Election be concluded. By a vote of 3-0, the Board adjourned at 3:53 p.m.

Attachments

Hon. Katherine K. Hanley, Chairman

Kevin R. Pinkney, Vice Chairman

Jeffrey K. Shapiro, Secretary

DRAFT

This page intentionally left blank.