MINUTES
Fairfax County Electoral Board
June 18, 2025

The Fairfax County Electoral Board (Board) met on Wednesday, June 18, 2025, in Conference Room 251 at the Fairfax County Government Center, 12000 Government Center Parkway, Fairfax, to receive the election materials necessary to canvass the returns and ascertain the results of the June 17, 2025, Democratic Party Primary Election (Democratic Primary). Chairman Katherine K. Hanley, Vice Chairman Kevin R. Pinkney, Secretary Jeffrey K. Shapiro, Election Manager Ravi Udeshi, and Clerk to the Board Beth Dixon Methfessel were present. In addition, rovers and Office of Elections (Office) staff were present to conduct the Canvass.

Ms. Hanley called the Canvass to order at 9:07 a.m., introduced the Board, and welcomed the Canvass workers. She thanked everyone for a well-run, successful election. She asked that any issues encountered on primary day be brought to the attention of the Board.

Ms. Hanley asked Mr. Udeshi to give instructions on conducting the Canvass. Mr. Udeshi explained to the eighteen assembled teams that the canvass procedures include verification of signatures on the statement of results A and B, the machine tapes, the election officer oath, and the ballot receipt. The compensation sheet, the voter count worksheet, the closing numbers worksheet, the results worksheet, and the Chief's Notes must be returned and completed. The canvass teams must ensure the accurate completion of the statement of results (SOR) including verifying that all tapes are properly attached in the correct order and that they match the SOR and the ERM (Election Results Management-ElectionWare) reports. Corrections should be made in red. Once these steps are completed, the election documents will be reviewed by election administration staff. Any issues or problems regarding the Canvass should be brought to the Board and any polling place concerns should be reported to the Clerk. The Chief's Notes will be set aside for Board review.

Mr. Shapiro moved that to align with the procedure of applying the County's COLA (cost of living adjustment), the General Registrar will be paid an annual salary of $205,157.46. His motion passed by a vote of 3-0.

At 12:00 p.m. the Electoral Board convened the provisional part of the canvass as required by Va. Code § 24.2-653(B) to allow voters casting provisional ballots in the June 17, 2025, Democratic Primary, to present any information that might prove they are qualified, registered voters in the precinct where they cast their provisional ballot. There were no provisional voters. The Board recessed the provisional meeting subject to the call of the chair.

The Canvass teams recessed for lunch at 12:00 p.m. The doors were secured, and at 1:00 p.m. the conference room was re-opened, and the Canvass continued.

Staff reported that there will be approximately **800** provisional ballots to adjudicate.

The Canvass of the precinct and early voting satellite offices concluded at 2:30 p.m.

At 2:40 the Electoral Board recessed the Canvass until Sunday, June 22, 2025, at 10:00 a.m.

Sunday, June 22, 2025
Reconvened Canvass and Provisional Ballot Meeting

At 10:02 a.m. the Electoral Board reconvened the Canvass in Conference Room 315/319 as required by Va. Code § 24.2-653. There were no authorized representatives.

Ms. Hanley moved that the Board enter a Closed Session for the purpose of considering whether each person who submitted a provisional vote at the election was qualified to do so. Other than appropriate staff and legal counsel of the Electoral Board, attendance at this meeting shall be permitted for the persons whose provisional votes are being considered with their legal counsel, if present, as well as one authorized representative of each candidate, as specified in §24.2-653.01(B). The motion passed by a vote of 3-0, and the Board moved into Closed Session at 9:03 a.m.

At 10:50 a.m. the Board concluded the Closed Session. Ms. Hanley moved that the Fairfax County Electoral Board certify that in the Closed Session just concluded, the only matters discussed were the qualifications of provisional voters, as permitted by Virginia Code § 24.2-653(B), and as identified in the motion to close the meeting pursuant to the Virginia Freedom of Information Act. The motion passed by a vote of 3-0.

Ms. Hanley moved that the **750** Provisional Ballots entered as qualified on the Provisional Ballot Log for the Democratic Primary held on June 17, 2025, be accepted and counted for the reasons determined by a majority vote of the Electoral Board. This record shall be retained and incorporated into the Minutes of the Canvass beginning on June 18, 2025. The motion passed by a vote of 3-0.

Ms. Hanley moved that the **41** Provisional Ballots entered as disqualified on the Provisional Ballot Log for the Democratic Primary held on June 17, 2025, be rejected for the reasons determined by a majority vote of the Electoral Board. This record shall be retained and incorporated into the Minutes of the Canvass beginning on June 18, 2025. The motion passed by a vote of 3-0.

The Board moved to Suite 251 for the extraction and scanning of the qualified provisional ballots. Central Absentee Precinct (CAP) Canvass began at 10:55 a.m. and was completed at 11:59 a.m.

Of the **791** provisional ballots cast, **750** were qualified. Of this number, **375** were SDR provisionals. Of the 791 provisional ballots cast, 95% received a recommendation to be qualified and counted.

Ms. Ardalan reported that a total of 69 ID Confirmation Statements were submitted, 20 in early/absentee voting, and 49 in the precincts on primary day. During early voting, 33 Affirmation of Eligibility forms were signed; and 56 on primary day.

The 750 qualified provisional ballots were extracted and scanned on the high-speed DS950. The scanning was completed at 12:25 p.m. The results were uploaded into ERM, and a report was generated for the Statement of Results.

The Board began the hand count process for the 10 ballots that could not be scanned by the DS950. This process was completed at 1:00 p.m.

Once the updated results from the provisional ballot adjudication were uploaded and verified in the ERM system, including the hand counts, the Board completed the Statement of Results for the qualified provisional voters for the Democratic Primary.

At 2:16 p.m. the Board certified the results of the election and signed the Abstracts. The Abstracts, the Election Results Certification Checklist, and a set of voided ballots were sent electronically for review to the Department of Elections. All printer oaths have been received and filed with the Electoral Board minutes and supporting documents.

The next Board meeting will be on Thursday, July 17, 2025.

Mr. Shapiro moved that there being no further business, the Democratic Primary be concluded. By a vote of 3-0, the Board adjourned at 2:30 p.m.

Attachments

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Hon. Katherine K. Hanley, Chairman

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Kevin R. Pinkney, Vice Chairman

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Jeffrey K. Shapiro, Secretary

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