MINUTES
Fairfax County Electoral Board
August 14, 2025

The Fairfax County Electoral Board (Board) met on Thursday, August 14, 2025, in Conference Room 315 at the Fairfax County Government Center located at 12000 Government Center Parkway, Fairfax. Chairman Hon. Katherine K. Hanley; Vice Chairman Kevin R. Pinkney; Secretary Jeffrey K. Shapiro; General Registrar Eric L. Spicer; Deputy Director Cheryl Jones; Deputy Director Ravi Udeshi, and Clerk to the Electoral Board Beth Dixon Methfessel were present.

IT Manager Cord Whitehouse; Deputy Registrar for Voter Services Bushra Ardalan; Voting Equipment and Logistics Manager Tyrone Allen; Deputy Registrar for Voter Satellite Offices Florence Brown; Deputy Communications and Compliance Specialist Sean Stewart; John Barker, Judy Clardy, Larry Danforth, Ann Hines, Lisa Hogle, Abigale Peters, Jean Thoensen, and Bill Turley (Office of Elections (Office) staff and/or Voting Equipment Team); Christine Brim (Fairfax County Republican Committee (FCRC) Election Integrity Task Force); Gregory Brandon (Fairfax County Democratic Committee (FCDC) Central Communications); Maggi Luca (League of Women Voters (LWV) Fairfax); Doug Friedly, and Pat O'Brien (members FCRC); Sarah Wood (Election officer and/or resident of Fairfax County or neighboring jurisdictions) also attended the meeting in person.

The following individuals participated using the Zoom videoconferencing platform: Human Resources Manager Yoon Choi-Lee; Finance Manager Merin Mani; IT staff Matt Meads, and Todd Strelow; Deputy Registrar for Absentee Voting Reuben Howard; Training and Operations Manager Sean Rogers; Office staff and/or Voting Equipment Team Nazila Arefi, Steve Barch, John Bingham, Gissell Jimenez Cedeno, Jerald Taylor, Fily Vilasanta, and Jernay Wallace; Megan Challender (FCDC Election Law and Voter Protection); Andi Bayer (FCRC Election Integrity Task Force); Maria Vorel (FCDC Precinct Operations); Arina van Breda (Director, Voter Registration and Voter Information LWV - Fairfax); Elizabeth Woodruff, Phyllisa Goldenberg, Raouf Kheir, Peggy Morrison, and Despina Belle-Isle (Fairfax County election officers and/or residents of Fairfax County or neighboring jurisdictions).

Ms. Hanley called the meeting to order at 4:01 p.m. and introduced the Board. Ms. Hanley explained that the meetings will now be videotaped. The link to the recording will be available on the Electoral Board Meeting Minutes webpage within three business days of the meeting. Anyone not wanting their image recorded should hide their video camera.

Mr. Shapiro moved to approve the agenda, and his motion passed by a vote of 3-0.

Mr. Shapiro moved to adopt the Draft Minutes of the Board meeting held on July 17, 2025. His motion passed by a vote of 3-0.

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Mr. Shapiro made a motion to appoint 211 election officers (EO) (95 Democrats, 35 Republicans, and 81 Unaffiliated) for a term ending February 28, 2027. His motion passed by a vote of 3-0.

Under the General Registrar's (GR) report dated August 12, 2025 (found under Board Documents for the August 14, 2025, Electoral Board meeting Electoral Board Meetings | Elections), Mr. Spicer presented the GR's report and updated the voter registration numbers since the last Electoral Board meeting:

**Voter Registration**

| **Registered Voters** | **As of 7/1** | **As of 7/31** | **Change from 7/1** |
|---|---|---|---|
| Active Registered Voters | 762,936 | 746,528 | -16,408 |
| Inactive Registered Voters | 41,065 | 57,093 | +16,028 |
| **Total** | **804,001** | **803,621** | **-380** |

| **Active Voter Registration Subtractions (cancellations and transfers out)** | **7/1 to 7/31** | **Year-to-Date 2025 (1/1 to 7/31)** |
|---|---|---|
| Deceased (multiple sources)[1] | 437 | 3,050 |
| Out-of-State (multiple sources)[2] | 2,114 | 4,297 |
| Declared Non-Citizen (from ELECT) | 69 | 354 |
| Declared Mentally Incapacitated (from Court) | 10 | 40 |
| Felony Conviction (from ELECT) | 9 | 50 |
| Voter Request (paper form from voter) | 113 | 269 |
| Transfer Out to Another Jurisdiction in VA | 2,610 | 10,549 |
| Other Subtractions (administrative error, other) | 2 | 20 |
| **Total Cancellations and Transfers** | **5,364** | **18,629** |

| **Active Voter Registration Additions** | **7/1 to 7/31** | **Year-to-Date 2025 (1/1 to 7/31)** |
|---|---|---|
| New Voter Registrations (multiple sources) | 3,108 | 15,688 |
| Transfer In from Another Jurisdiction in VA | 1,869 | 8,387 |
| Other Additions (reactivated, reinstated, other) | 302 | 2,349 |
| **Total** | **5,279** | **26,424** |

| **Voter Registration Transactions[3]** ***(includes transactions that result in additions, subtractions, and no change)*** | **7/1 to 7/31** | **Year-to-Date 2025 (1/1 to 7/31)** |
|---|---|---|
| Online DMV (from ELECT) | 23,480 | 140,269 |
| Online Citizen Portal (from ELECT) | 1,660 | 6,256 |
| Online Third-Party DMV Verified (from ELECT) | 95 | 402 |
| Va. Paper Form Third Party (delivered to the office) | 437 | 2,326 |
| Va. Paper Form In Person (office walk-ins, new citizen ceremonies, at polling locations) | 226 | 380 |
| Va. Paper Form by Mail (delivered to the office) | 296 | 1,370 |
| Federal Post Card Application (multiple sources) | 30 | 851 |
| National (EAC) Paper Form (delivered to the office) | 139 | 364 |
| Same Day Registration (office or voting locations) | 0 | 380 |
| Others (voter card, confirmation notice, update form) | 1,105 | 1,654 |
| Public Assistance, Disability Offices | 0 | 2 |
| Discretionary Agencies (BVS, NTIS, Social Security Administration) | 604 | 4,068 |

[1] Deceased (multiple sources) includes: Bureau of Vital Statistics through ELECT, Report of Death information provided by relative, Death Certificate provided, and General Registrar Report of Death created based on an obituary.
[2] Out-of-State (multiple sources) includes: DMV, State mail, NCOA, and other voter registration update forms.
[3] All categories include: new voter registrations, change of address, change of name, voter cancellations (including out-of-state), and duplicates (no change of data).

As of August 11, the Office has received the following responses to the June 25 confirmation mailing sent by the Department of Elections (ELECT):

| | |
|---|---|
| Moved Out of State | 2,189 |
| Moved Within Fairfax | 478 |
| Moved Within VA | 88 |
| No Change | 166 |
| Undeliverable | 4,188 |
| Incomplete | 34 |
| **Total** | **7,143** |

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Voter registration update forms were mailed to the undeliverable NCOA records with a forwarded address on NIXIE. As of August 11, 740 update forms were mailed to out-of-state addresses, 202 forms to addresses within Fairfax County, and 144 forms to addresses within Virginia.

On August 6, after receiving compelling information about the challenges associated with parking and other logistical issues from the Electoral Board and other interested parties, Fairfax County Public Schools (FCPS) Superintendent Dr. Michelle Reid announced that FCPS facilities will be closed on the day of the September 9 Special Election.

Early voting for the September 9 Special Election in the 11th Congressional District began on Friday, July 25. As of August 11, a total of 5,069 voters had cast ballots at the two locations that are open for voting for 45 days, the Fairfax County Government Center and the North County Governmental Center. An additional nine locations will be open for seven days of voting beginning Friday, August 29 through Saturday, September 6. Turnout so far is comparable to the November 2023 General Election.

Early voting for the November 4 General Election will begin on Friday, September 19, and will end on Saturday, November 1. Consistent with past practices, three satellites will be open for 45 days: Fairfax County Government Center, Mount Vernon Governmental Center and North County Governmental Center. An additional 13 early voting locations will open on Thursday, October 23, and remain open for 10 consecutive days, including two Saturdays (October 25 and November 1) and one Sunday (October 26). The hours for the Fairfax County Government Center will be 8 am to 4:30 pm Monday through Friday. All other locations will be open from 1 pm to 7 pm Monday through Friday. Saturday hours are 9 am to 5 pm, and Sunday hours are 1 pm to 5 pm.

For the September 9 Special Election in the 11$^{th}$ Congressional District, 1,450 election officers have been assigned across 175 precincts. Recruitment efforts remain strong. On August 12, the Office joined jurisdictions nationwide in National Poll Worker Recruitment Day, highlighting the essential role of election officers and encouraging community members to serve in ensuring secure, accessible elections.

The Office is preparing for the possibility of higher in-person turnout for the November General Election. Each precinct will receive ballots for 50% to 80% of its active registered voters, with the percentage based on its historical general election turnout over the past four years. Each precinct will receive three to five e-pollbooks (Poll Pads), two ballot marking devices (ExpressVotes), two ballot scanners (DS300s), and five to 12 total election officers. Each precinct will also have one or two Provisional Specialist election officers, with the highest-turnout precincts and those with the most provisional ballots in past elections such as 426 GREENSPRING, 332 COATES, and 134 UNIVERSITY receiving additional Provisional Specialists.

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Logic and Accuracy testing for the November 4 General Election will be held on the following dates:

**Early Voting Satellites L&A**
**Location:** Morrissette Operations Center**,** 8600**-**UA Morrissette Drive, Springfield, VA 22152
**Starts:** September 3 at 8:00 a.m.
**Ends:** September 5 or when testing is completed

**Election Day Polling Places – Ballot Scanners and Ballot Marking Devices**
**Location:** Morrissette Operations Center
**Starts:** September 23 at 9:00 a.m.
**Ends:** October 10 or when testing is completed

Ann Hines, who has been the Executive Assistant for the General Registrar/Director since September 9, 2023, successfully competed for the FOIA/Records/Outreach Manager position, and will transition to that position effective August 23.

Based on the Electoral Board policy enacted at the September 16, 2024, Electoral Board meeting, each month the General Registrar refers individuals identified by ELECT as potential non-citizens to the Commonwealth's Attorney and Attorney General. ELECT cancelled the registration records for 69 individuals between July 1, 2025, and July 31, 2025, on the grounds that they were potential non-citizens. This was initiated because the citizenship confirmation notice they were mailed was not returned within the mandated two-week period. Of those 69, one registered and affirmed their citizenship after the cancellation. On August 7, 2025, the General Registrar referred the remaining 68 individuals to the Commonwealth's Attorney and Attorney General for possible unlawful elections conduct.

Under New Business, Ms. Hanley moved to certify that in accordance with ELECT's ADA Compliance Confirmation, all polling places in Fairfax County have been assessed for accessibility using an Americans with Disabilities Act (ADA) checklist provided either by the Virginia Department of Elections (ELECT) or by the U.S. Department of Justice (DOJ). The ADA checklist for each polling place has been filed and will be maintained within the records of the local electoral board in accordance with the Virginia Freedom of Information Act (§2.2-3700 et. seq.). Pursuant to §24.2-310(C), all polling places in Fairfax County are currently compliant with the requirements of the ADA (§42 USC 12132), the Voting Accessibility for the Elderly and Handicapped Act (§52 USC 20102), and the Virginians with Disabilities Act (§51.5-1 et seq.). The motion passed by a vote of 3-0. Mr. Pinkney moved to develop a list of public/government buildings to be used as alternate locations in locations where schools are currently used as polling places. His motion passed by a vote of 3-0.

After discussion, the Board approved the Resource Allocation for the November General Election. Mr. Pinkney moved that the Office investigate the possibility of reducing, in the appropriate places, the allocation of ballots through use of contingency planning. A friendly amendment by Mr. Shapiro, accepted by Mr. Pinkney, included that the investigation proceed with due regard for maintaining an appropriate safety margin. The motion passed by a vote of 3-0.

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There was no Chairman's or Vice Chairman's report.

Under the Secretary's report, Mr. Shapiro moved that the following articles be entered into the record (found under Board Documents for the August 14, 2025, Electoral Board meeting Electoral Board Meetings | Elections). Mr. Shapiro also moved that the General Registrar review and consider if any steps should be taken to better clean the voter rolls based on the information or advice found in the articles with the understanding that this request is not intended to imply that the General Registrar and the staff have not done an excellent job in maintaining the voter rolls. His motion passed by a vote of 3-0.
https://digitalpollwatchers.org/non-citizen-registrations-with-previous-voting-history-in-va-election-data-update-august-2025/ - "Non-citizen registrations with previous voting history in VA election data – update August 2025"
https://digitalpollwatchers.org/potential-duplicate-registrations-in-va-voter-list-august-2025/ "Potential Duplicate Registrations in VA Voter List – August 2025"

Under Old Business, Mr. Pinkney thanked Mr. Spicer for providing the budget breakdown requested at the July 17, 2025, Electoral Board meeting.

Under Public Comments, Ms. Hanley asked those who want to make a comment, either online or in person, to raise their hand to be recognized, and to provide their name and the organization they represent, if any, before giving a statement. She reminded the public that comments are limited to three minutes. The Board may answer certain queries; however, if more research is required, the Board may defer an answer. The Board may also request written submission of the comment or inquiry. For those present in the room, comments will be made from the podium.

Ms. Brim discussed the two articles submitted for the record by Mr. Shapiro.

Mr. Brandon questioned the reason behind the budget breakdown requested by Mr. Pinkney at the July 17, 2025, meeting, opining that the General Registrar and the staff are capable of establishing a budget that provides accessible and efficient elections for the voters of Fairfax County.

Ms. Hanley moved that the Board enter a closed session to discuss personnel matters, as permitted by Va. Code § 2.23711(A)(1); and to consult with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel, as permitted by Va. Code § 2.2-3711(A)(8). The motion passed by a vote of 3-0, and the Board moved into Closed Session at 4:56 p.m.

At 5:50 p.m. the Board concluded the Closed Session. Chairman Hanley read the following statement:

> "In accordance with *Virginia Code* § 2.2-3712(D), I am asking the Vice Chairman of the Electoral Board to conduct a roll call vote to certify that to the best of each member's knowledge that (i) only public business matters lawfully exempted from open meeting requirements of the Virginia Freedom of Information Act were conducted in the closed meeting and (ii) only such public business as was identified in the motion for the closed meeting, by which the closed meeting was

convened, was heard, discussed or considered in the closed meeting of the Electoral Board. That roll call vote shall be recorded and included in the minutes of the Electoral Board."

Vice Chairman Pinkney called for the vote on the above statement:

Voting Yes: Chairman Hanley
Vice Chairman Pinkney
Secretary Shapiro

Mr. Pinkney moved to adjourn. The motion carried, and the meeting was adjourned at 5:51 p.m.

Attachments

_____
Katherine K. Hanley, Chairman

_____
Kevin R. Pinkney, Vice Chairman

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Jeffrey K. Shapiro, Secretary

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