

MINUTES
Fairfax County Electoral Board
May 7, 2019

The Fairfax County Electoral Board (Board) met on Tuesday, May 7, 2019, in Conference Room 315 at the Fairfax County Government Center, 12000 Government Center Parkway, Fairfax, to receive the election materials necessary to canvass the returns and ascertain the results of the Vienna Town Election held on May 7, 2019. Chairman Stephen M. Hunt, Secretary Katherine K. Hanley, General Registrar Gary D. Scott, Election Manager Eric Spicer, Deputy Registrar Viki Kinsman, Assistant Registrar Cheryl Jones, and Clerk to the Board Beth Dixon Methfessel were present. Rovers and staff were also present to conduct the Canvass. No authorized representatives from the candidates were present.

Mr. Hunt called the Canvass to order at 8:00 p.m. and introduced the Board. Mr. Hunt extended well wishes to Vice Chairman Lawton for a quick recovery. Mr. Hunt called for a motion to approve the May 7, 2019, meeting agenda. Ms. Hanley moved to approve the agenda, and by a vote of 2-0, the agenda was adopted.

Staff reported that there was one ID provisional ballot cast in the Town of Vienna election, and the voter had already submitted a copy of acceptable photo ID. Agenda Item III. *Instructions for the Canvass of the Vienna Town Election*, was deferred until the arrival of the election materials from the precinct.

Mr. Hunt called for a motion to appoint 354 election officers (EOs) (198 Democrats, 61 Independents, and 95 Republicans) for a term ending February 28, 2021. Ms. Hanley moved to adopt the election officer appointments as submitted, and the motion passed by a vote of 2:0.

Mr. Hunt asked for approval of the Draft Minutes of the Electoral Board meetings held on March 28, 2019 and April 5, 2019. By a vote of 2-0, the March 28, 2019 and April 5, 2019, Minutes, were adopted.

Ms. Hanley asked Ms. Jones for an explanation about the discrepancy in the reporting of email absentee ballots received for the June 11, 2019, Democratic Primary Election (June Democratic Primary). Ms. Jones said that 2 UOCAVA email ballots were counted twice, but the error has been corrected.

There were no Chairman or Vice Chairman reports.

Under the Secretary's report, Ms. Hanley explained that because the Canvass is expected to be completed over the next several hours, and with no quorum of the Board available on Wednesday, May 8, 2019, to break the seals in order to retrieve and transport election materials to the Fairfax County Circuit Courthouse, the Board must designate a representative for this purpose. Ms. Hanley moved to authorize Alexander Russell, Voting Equipment Manager, to break the Electoral Board seals and transport the election materials for the Vienna Town Election to the Fairfax County Circuit Courthouse. The motion passed by a vote of 2:0.

Under New Business, the Board discussed the Resource Allocation for the June Democratic Primary (attached and made a part of this record.) Mr. Spicer reported that the ballot order would cover 25% of the active voters in the precincts, plus an additional 10% for absentee voting. Ms. Hanley expressed concern that based on the record turnout in the 2019 Vienna Town Election, the ballot order based on 25% of active voters may not be adequate, especially in the five magisterial districts with multiple contests on the ballot. Ms. Hanley moved that the Resource Allocation for the June Democratic Primary be approved, however, the ballot order be increased 5% for Braddock, Hunter Mill, Lee, Providence, and Mason districts for a total of 40% (25% original-10% absentee-5% additional). The motion passed by a vote of 2:0.

In order to comply with the requirements of Va. Code 24.2-112, Ms. Hanley moved that 4 assistant registrars be appointed for the satellite located in the Government Center for a term beginning on May 8, 2019, and ending on June 8, 2019, and that 22 assistant registrars be appointed for the remaining ten satellites for a term beginning on May 17, 2019, and ending on June 8, 2019. The motion passed by a vote of 2:0.

There was no Old Business.

There were no Public Comments.

Mr. Hunt moved that the Board enter into a Closed Session for the purpose of discussing specific personnel matters, as permitted by Va. Code § 2.2-3711(A)(1). Without objection, and by a vote of 2-0, the Board entered into Closed Session at 8:25 p.m.

At 8:49 p.m. the Board concluded the Closed Session. Chairman Hunt read the following statement:

“In accordance with *Virginia Code* § 2.2-3712(D), I am asking the Secretary of the Electoral Board to conduct a roll call vote to certify that to the best of each member’s knowledge that (i) only public business matters lawfully exempted from open meeting requirements of the Virginia Freedom of Information Act were conducted in the closed meeting and (ii) only such public business as was identified in the motion for the closed meeting, by which the closed meeting was convened, was heard, discussed or considered in the closed meeting of the Electoral Board. That roll call vote shall be recorded and included in the minutes of the Electoral Board.”

Secretary Hanley then called the roll for the vote on the above statement:

Voting Yes:	Chairman Hunt
	Secretary Hanley

At 8:50 p.m. the Canvass concluded for the Vienna Town precinct, as well as the Central Absentee Precincts (CAP).

Mr. Hunt moved that the 1 Provisional Ballot entered on the Provisional Ballot Log for the May 7, 2019, Vienna Town Election be **qualified** for the reasons determined by a majority vote of the Electoral Board. The Provisional Ballot Log shall be retained and incorporated into

the Minutes of the Canvass for the May 7, 2019, Vienna Town Election. The motion passed by a vote of 2-0.

The Board opened and scanned the qualified provisional ballot and completed the Statement of Results for the May 7, 2019, Vienna Town Election. The Board then certified the election results by signing the abstract (attached and made a part of this record). There were no write-in certifications. Pursuant to Va. Code § 24.2-612, the official ballot, marked as VOID, will be sent with the abstract. A second ballot, also marked VOID, will be retained with the archived election material in the Office of Elections. All paperwork will be submitted to the Department of Elections on Wednesday, May 8, 2019.

Ms. Hanley moved that there being no further business, the Board conclude the canvass of the May 7, 2019, Vienna Town Election. By a vote of 2-0, and without objection, the Board adjourned at 9:29 p.m.

Attachments

Stephen M. Hunt, Chairman

Katherine K. Hanley, Secretary

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