MINUTES
Fairfax County Electoral Board
February 6, 2025

The Fairfax County Electoral Board (Board) met on Thursday, February 6, 2025, in Conference Room 315 at the Fairfax County Government Center located at 12000 Government Center Parkway, Fairfax. Chairman Hon. Katherine K. Hanley; Vice Chairman Kevin R. Pinkney; Secretary Jeffrey K. Shapiro; General Registrar Eric L. Spicer; Deputy Director Cheryl Jones; and Clerk to the Electoral Board Beth Dixon Methfessel were present.

IT Manager Cord Whitehouse; Election Manager Ravi Udeshi; Deputy Registrar for Voter Registration Bushra Ardalan; Deputy Registrar for Absentee Voting Sean Stewart; Deputy Registrar for Voter Satellite Offices Florence Brown; Voting Equipment and Logistics Manager Tyrone Allen; Supply Manager Kay Garrison; John Barker, Judy Clardy, Larry Danforth, Ann Hines, Lisa Hogle, Todd Strelow, Jean Thoensen, and Bill Turley (Office of Elections (Office) staff); Gregory Brandon (Fairfax County Democratic Committee (FCDC) Central Communications); Andi Bayer (Fairfax County Republican Committee (FCRC) Election Integrity Task Force); John Bingham and Doug Friedly (Fairfax County election officers, rovers, and/or residents of Fairfax County) also attended the meeting in person.

The following individuals participated using the Zoom videoconferencing platform: Deputy General Registrar Cheryl Jones; Human Resources Manager Yoon Choi-Lee; Office staff Nazila Arefi, Antemira Elliot, Abigale Peters, and Fily Vilasanta; Megan Challender (FCDC Election Law and Voter Protection); Maria Vorel (FCDC Precinct Operations); Arina van Breda (Director, Voter Registration and Voter Information LWV - Fairfax); Maggi Luca (member LWV-F); Christine Brim (FCRC Election Integrity Task Force); Leonard Bumbaca, Steve Barch, Phyllisa Goldenberg, Raouf R. Kheir, Gary Klinger, Mark Lenz, Bill Lewers, and David Lopez (Fairfax County rovers and/or election officers and/or residents of Fairfax County or neighboring jurisdictions).

Ms. Hanley called the meeting to order at 4:00 p.m. and introduced the Board. Ms. Hanley explained that the meetings will now be videotaped. Anyone not wanting their image recorded should not activate their video camera. The link to the recording will be available on the Electoral Board Meeting Minutes webpage within three business days of the meeting. Ms. Hanley moved to amend the agenda to split the closed session into two parts. The first session for legal counsel will follow the adoption of the agenda, and the second one for voting security matters will be held after Public Comments. Mr. Shapiro moved approval of the amended agenda, and the motion passed by a vote of 3-0.

Ms. Hanley moved that the Electoral Board enter a closed session to consult with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel, as permitted by Va. Code § 2.2-3711(A)(8). The motion passed by a vote of 3-0, and the Board entered closed session at 4:05 p.m.

At 4:35 p.m. the Board concluded the Closed Session. Chairman Hanley read the following statement:

"In accordance with *Virginia Code* § 2.2-3712(D), I am asking the Secretary of the Electoral Board to conduct a roll call vote to certify that to the best of each member's knowledge that (i) only public business matters lawfully exempted from open meeting requirements of the Virginia Freedom of Information Act were conducted in the closed meeting and (ii) only such public business as was identified in the motion for the closed meeting, by which the closed meeting was convened, was heard, discussed or considered in the closed meeting of the Electoral Board. That roll call vote shall be recorded and included in the minutes of the Electoral Board."

Secretary Shapiro called the roll for the vote on the above statement:

Voting Yes: Chairman Hanley
Vice Chairman Pinkney
Secretary Shapiro

Mr. Shapiro moved to adopt the Draft Minutes of the Board meeting held on January 13, 2025. By a vote of 3-0, the Board adopted the Minutes of the Board meeting held on January 13, 2025.

Mr. Shapiro made a motion to appoint 7,132 election officers (EO) (3,561 Democrats, 1,761 Republicans, and 1,810 Unaffiliated) for a term ending February 28, 2027. The motion passed by a vote of 3-0.

Under the General Registrar's (GR) report dated February 4, 2025, (attached and made a part of this record), Mr. Spicer presented the General Registrar's report and updated the voter registration numbers since the last Electoral Board meeting:

**Voter Registration**

| **Registered Voters** | **As of 1/1** | **As of 1/31** | **Change from 1/1** |
|---|---|---|---|
| Active Registered Voters | 760,200 | 761,599 | +1,399 |
| Inactive Registered Voters | 67,387 | 37,598 | -29,789 |
| **Total** | **827,587** | **799,197** | **-28,390** |

| **Active Voter Registration Subtractions (Cancellations and Transfers Out)** | **1/1 – 1/31** | **Year-to-Date 2025 (1/1 to 1/31)** |
|---|---|---|
| Deceased (multiple sources)[1] | 625 | 625 |
| Out-of-State (multiple sources)[2] | 304 | 304 |
| Declared Non-Citizen (from ELECT) | 26 | 26 |
| Declared Mentally Incapacitated (from Court) | 7 | 7 |

| | | |
|---|---|---|
| Felony Conviction (from ELECT) | 4 | 4 |
| Voter Request (paper form from voter) | 32 | 32 |
| Transfer Out to Another Jurisdiction in VA | 1,350 | 1,350 |
| Other Subtractions (administrative error, other) | 4 | 4 |
| **Total Cancellations and Transfers** | **2,352** | **2,352** |

| **Active Voter Registration Additions** | **1/1 – 1/31** | **Year-to-Date 2025 (1/1 to 1/31)** |
|---|---|---|
| New Voter Registrations (multiple sources) | 2,381 | 2,381 |
| Transfer In from Another Jurisdiction in VA | 979 | 979 |
| Other Additions (reactivated, reinstated, other) | 391 | 391 |
| **Total** | **3,751** | **3,751** |

| **Voter Registration Transactions[3] (includes transactions that result in additions, subtractions, and no change)** | **1/1 – 1/31** | **Year-to-Date 2025 (1/1 to 1/31)** |
|---|---|---|
| Online DMV (from ELECT) | 18,477 | 18,477 |
| Online Citizen Portal (from ELECT) | 463 | 463 |
| Online Third-Party DMV Verified (from ELECT) | 63 | 63 |
| Va. Paper Form Third Party (delivered to the office) | 466 | 466 |
| Va. Paper Form In-Person (office walk-ins, new citizen ceremonies, at polling locations) | 19 | 19 |
| Va. Paper Form by Mail (delivered to the office) | 105 | 105 |
| Federal Post Card Application (multiple sources) | 288 | 288 |
| National (EAC) Paper Form (delivered to the office) | 26 | 26 |
| Same Day Registration (office or voting locations) | 0 | 0 |
| Others (voter card, confirmation notice, update form) | 97 | 97 |
| Public Assistance, Disability Offices | 0 | 0 |
| Discretionary Agencies (BVS, NTIS, Social Security Administration) | 726 | 726 |

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[1] Deceased (multiple sources) includes: Bureau of Vital Statistics through ELECT, Report of Death information provided by relative, Death Certificate provided, and General Registrar Report of Death created based on an obituary
[2] Out-of-State (multiple sources) includes: DMV, State mail, NCOA, and other voter registration update forms
[3] All categories include: new voter registrations, change of address, change of name, voter cancellations (including out-of-state), and duplicates (no change of data)

On January 30, ELECT (automatically, through VERIS) canceled the registration of 29,390 voters in Fairfax County who were placed in "Inactive" status on or before August 10, 2022. These voters did not respond to multiple notices, vote in any election, nor update their Virginia voter registration address between August 10, 2022, and January 22, 2025.

The Department of Elections (ELECT) will initiate two confirmation mailings in 2025. The first confirmation mailing will be sent to Fairfax County voters on February 7, 2025.

An opt-out notice will be mailed in February to the approximately 73,000 Fairfax County voters on the Permanent Absentee Voter list. A similar notice was mailed to voters in December 2023. Approximately 700 were returned by voters who wished to be removed.

The following contests will be on the ballot in November – Governor, Lieutenant Governor, Attorney General, Virginia House of Delegates, Mayor and Town Council in the Town of Clifton, and Mayor and Town Council in the Town of Vienna.

Kay Garrison, the Election Supplies Coordinator of the Voting Inventory Division, will retire from the County effective February 11, 2025, after serving 15 years in this position and 26 years with the County. Ms. Hanley, on behalf of the Board, expressed deep appreciation for Ms. Garrison's outstanding and professional service to the County. After a competitive recruitment processes, a candidate was selected for the Election Supplies Coordinator position. Judy Clardy was selected to fill the Voting Equipment and Logistics Assistant Manager position.

Between January 1 and January 31, 2025, ELECT cancelled the registration records for 26 individuals identified as potential non-citizens. Of those 26, one re-registered after the cancellation, and seven were sent in error by ELECT. On February 4, 2025, Mr. Spicer referred the remaining 18 individuals to the Commonwealth's Attorney and Attorney General.

As requested by the Board at the January 13, 2025, Board meeting, Mr. Spicer provided the organizational chart for the Office, as well as a list of compliance documents covering the policies and procedures for the Office. Follow up questions on these documents should be directed to Mr. Spicer.

Under the Chairman's report, Ms. Hanley announced that Prince William County and Arlington County will host a "Run for Office" candidate training on March 1, 2025, 10 a.m. – 12 p.m., at the Old Manassas Courthouse. This information will be posted on the Office website.

Under the Vice Chairman's report, Mr. Pinkney commented that although there is a general prohibition on the Office accepting donated services or donations of any kind, there appears to be an exception for language translation services. Mr. Pinkney will take the lead

drafting a proposal seeking engagement by community groups or organizations with language abilities.

There was no Secretary's report.

Under Public Comments, Ms. Hanley asked those who want to make a comment, either online or in person, to raise their hand to be recognized, and to provide their name and the organization they represent, if any, before giving a statement. She reminded the public that comments are limited to three minutes. The Board may answer certain queries; however, if more research is required, the Board may defer an answer. The Board may also request written submission of the comment or inquiry. For those present in the room, comments will be made from the podium.

Under Public Comments, Ms. Bayer asked if any precincts with over 5,000 registered voters would be divided. Ms. Hanley responded that Coates precinct, with over 7,000 registered voters, is in the process of being split. Ms. Hanley further stated that the trigger for dividing a precinct is when over 4,000 voters vote in person in the precinct. Ms. Pinkney asked if there was a data source for voters voting in-person, by precinct. Mr. Udeshi responded that such precinct statistics are available on the Election Results page of the Office website.

Ms. van Breda reported that the Greenspring precinct requested that their polling place be renamed from the Greenspring Conference Center to Hunter's Crossing Conference Center.

Ms. Hanley moved that the Electoral Board enter a closed session for discussion or consideration by local electoral boards of voting security matters made confidential pursuant to § 24.2-625.1, as permitted by Va. Code § 2.2-3711(A)(34). The motion passed by a vote of 3-0, and the Board entered a closed session at 5:02 p.m.

At 5:31 p.m. the Board concluded the Closed Session. Chairman Hanley read the following statement:

> "In accordance with *Virginia Code* § 2.2-3712(D), I am asking the Secretary of the Electoral Board to conduct a roll call vote to certify that to the best of each member's knowledge that (i) only public business matters lawfully exempted from open meeting requirements of the Virginia Freedom of Information Act were conducted in the closed meeting and (ii) only such public business as was identified in the motion for the closed meeting, by which the closed meeting was convened, was heard, discussed or considered in the closed meeting of the Electoral Board. That roll call vote shall be recorded and included in the minutes of the Electoral Board."

Secretary Shapiro called the roll for the vote on the above statement:

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|---|---|
| Voting Yes: | Chairman Hanley |
| | Vice Chairman Pinkney |
| | Secretary Shapiro |

Mr. Shapiro moved to adjourn. The motion carried, and the meeting was adjourned at 5:31 p.m.

Attachments

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Hon. Katherine K. Hanley, Chairman

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Kevin R. Pinkney, Vice Chairman

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Jeffrey K. Shapiro, Secretary

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