Non-Routine Voter Summary:

<table>
<thead>
<tr>
<th>Situation</th>
<th>What-If</th>
<th>Typical Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>Voter without acceptable ID</td>
<td>What-if #2</td>
<td>Offer provisional ballot</td>
</tr>
<tr>
<td>Voter not in pollbook</td>
<td>What-if #9</td>
<td>Offer provisional ballot</td>
</tr>
<tr>
<td>Voter marked as already voted</td>
<td>What-if #14</td>
<td>Offer provisional ballot</td>
</tr>
<tr>
<td>Voter without absentee ballot</td>
<td>What-if #19</td>
<td>Offer provisional ballot</td>
</tr>
<tr>
<td>Voter with absentee ballot</td>
<td>What-if #19</td>
<td>Surrender ballot, then vote normally</td>
</tr>
<tr>
<td>Voter has moved</td>
<td>What-Ifs #4-7</td>
<td>FORM: Voter Registration form, then go to “old” precinct</td>
</tr>
<tr>
<td>Voter is Inactive</td>
<td>What-if #3</td>
<td>FORM: Affirmation of Eligibility, then vote normally</td>
</tr>
<tr>
<td>Voter needs assistance</td>
<td>What-if #15</td>
<td>FORM: Request for Assistance, then vote normally</td>
</tr>
<tr>
<td>Voter is curbside</td>
<td>What-if #17</td>
<td>Go outside (no forms required)</td>
</tr>
</tbody>
</table>

If a voter has no acceptable ID:
- Voter can go retrieve an acceptable ID.
- Voter can get temporary photo ID from our office
- Always offer voter a provisional ballot *(because many voters say they will return with their ID, but they don’t!)*
- See What-If #2 for more information.

If a voter is not in the pollbook:
- If voter’s name has changed or has a typo, complete Voter Registration form.
- Otherwise, call the Office of Elections.
- Always offer a provisional ballot.
- But if voter is in the wrong precinct, strongly encourage them to go to the correct precinct.
  *Virginia law stipulates you must vote in your registered precinct.*
- See What-If #9 for more information.

If a voter is marked as already voted:
- Do not edit the previous check-in.
- Offer voter a provisional ballot.
- See What-If #14 for more information.

If voter requested an absentee ballot:
- If voter has the ballot with them: Voter surrenders ballot, Chief voids ballot, voter may vote normally.
- If voter does not have the ballot with them: Offer voter a provisional ballot. It will be counted after we verify they did not also mail in their absentee ballot.
- See What-If #19 for more information.

If voter has moved:
- Offer Voter Registration form to update address.
- See page 5 of the What-Ifs for moving conditions.
- If allowed to vote, voter must go to their registered (“old”) precinct.
- See What-Ifs #4-7 for more information.

If voter is Inactive:
- Voter must complete a form: Affirmation of Eligibility.
- Voter votes normally.
- See What-If #3 for more information.

If voter needs assistance:
- Voter & assistant must complete a form: Request for Assistance.
- Voter votes normally.
- See What-If #15 for more information.

If voter is curbside:
- No form is required.
- 2 officers go outside to get voter’s photo ID, return inside, and check-in voter.
- 2 officers go outside with ballot, stay until voter completes it, return inside and cast ballot.
- 1 officer goes outside to inform voter their ballot has been successfully cast.
- See What-If #17 for more information.
**Moving Conditions**

Can a voter who has moved, but not updated their voter registration, vote? In all situations, provide a Voter Registration form so they may update their registered address for the future.

<table>
<thead>
<tr>
<th>(1) When did the voter move?</th>
<th>(2) How far did the voter move?</th>
<th>[ ]</th>
<th>[ ]</th>
<th>[ ]</th>
<th>[ ]</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>To another state?</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Poll Pad Flags:**

*VOTER REQUIRES ASSISTANCE:* Complete Request for Assistance form. Check “Assisted” flag.

*CURBSIDE VOTER:* No forms necessary. Check “Outside Polls (OP)” flag.

*INACTIVE VOTER:* Complete Affirmation of Eligibility form. Check “Voter Signed Oath” flag.

*PROVISIONAL BALLOTS:* NEVER check-in on Poll Pad. You will never use “Provisional” flag.
Provisional Ballots:

- Do NOT check provisional voters in on the Poll Pad.
- Do NOT cast provisional ballots on the DS200.
- There are 2 kinds of provisional envelopes: one is for No ID and one is for other issues.
- Both voter and election officer must sign envelope or ballot will not be counted.
- Envelope is not opened unless counted, so put additional information on OUTSIDE of envelope.
- Voter may return to polling place to provide copy of ID to include with provisional envelope. But once someone has voted provisionally, they may not vote normally later that day.

1. Issue the Provisional Notice to the voter.
2. Ask voter to complete Provisional Envelope.
3. Voter and election officer (e.g. Chief or Assistant Chief) must sign envelope to be valid.
4. Enter voter in the Provisional Ballot Log.
5. Issue a ballot to the voter. They should fill it out at the Chief’s Table.
6. The voter should put the voted ballot in the small green envelope and seal it.
7. Put small ballot envelope in large #1A envelope.

FORMS and ENVELOPES:

Chiefs’ Notebook:
Black binder with detailed instructions for all situations you may encounter on election day.

Chiefs’ Notes:
Document significant issues or technical problems in your Chiefs’ Notes throughout the day.

Voter Referral Worksheet:
Use for all non-routine voters referred to the Chief or Assistant Chief

Voter Registration form:
Use for new voters, voters who need to update their name (e.g. married, typo in name), or voters who need to update their address (e.g. moved).

Request for Assistance form:
Use for all voters who require assistance within voting booth (e.g. physical disability, need ballot translated).

Affirmation of Eligibility form:
Use for all voters marked as Inactive in the pollbook. Also used if someone challenges a voter.

#1A Provisional Envelope:
All provisional ballots are individually sealed and submitted in this envelope.

#2 Blue Pouch:
Election forms: Oath, SOR, Chiefs’ Notes, etc.

#4 Spoiled and Voided Ballots:
Spoiled ballot: voter made a mistake and you gave them a new ballot.
Voided ballot: voter left without fully casting ballot.

#7 Orange Pouch:
Small items: keys, seals, iSync drives, etc.

#8 Forms Envelope:
Voter forms: Completed voter registrations, Affirmations of Eligibility, Requests for Assistance, etc.
This page intentionally left blank.
Voter Referral Worksheet

Section A: Completed by the Pollbook Officer
Check appropriate box(es) in the left-hand column, then give this form to the voter and refer him/her to the Chief.

<table>
<thead>
<tr>
<th>Reason for Referral (by Election Officer)</th>
<th>What If Reference (for the Chief)</th>
</tr>
</thead>
<tbody>
<tr>
<td>□ Voter not listed in pollbook</td>
<td>What If # 9, 10, 12, and Provisional Checklist B.</td>
</tr>
<tr>
<td>□ Stated address different from pollbook address, and/or</td>
<td>What If # 3, 4, 5, 6, 7. May need Affirmation of Eligibility or Voter Registration Application.</td>
</tr>
<tr>
<td>□ Name changed</td>
<td></td>
</tr>
<tr>
<td>□ Inactive voter</td>
<td>What If # 3, 4, 5. May need Affirmation of Eligibility or Voter Registration Application.</td>
</tr>
<tr>
<td>□ Absentee voter</td>
<td>What If # 19 and Provisional Checklist C.</td>
</tr>
<tr>
<td>□ Marked as already checked in</td>
<td>What If # 14 and Provisional Checklist C.</td>
</tr>
<tr>
<td>□ Curbside voter (OP)</td>
<td>What If # 17. May need Request for Assistance form.</td>
</tr>
<tr>
<td>□ Assistance requested</td>
<td>What If # 15 and Request for Assistance form.</td>
</tr>
<tr>
<td>□ Voter is Blind</td>
<td>What If # 16. May need Request for Assistance form.</td>
</tr>
<tr>
<td>□ Other Message: e.g., “overseas voter”, HAVA</td>
<td>What If # 1, 2, 8.</td>
</tr>
<tr>
<td>□ Challenged voter</td>
<td>What If # 13 and Affirmation of Eligibility.</td>
</tr>
<tr>
<td>□ No ID</td>
<td>What If # 1, 2 and Provisional Checklist A.</td>
</tr>
</tbody>
</table>

Section B: Completed by the Chief before calling the Registrar’s Office
Staple this sheet to the voter’s registration application, if applicable.

For voter eligibility issues, call the Registrar... 703-324-8765 or 703-222-0776

Voter’s first name: ____________________________ Middle: ____________________________ Last: ____________________________

Voter’s previous name: ____________________________ Last 4 digits of SSN: ____________________________ (optional)

Year of birth: ____________________________ Current street address, apt # and zip: ____________________________ Date moved to current address: ____________________________

Previous address: ____________________________

Voter not in pollbook and name changed: if voter says he/she registered or updated registration:

□ By mail
□ In person
□ Online
□ Through voter registration drive

□ Through DMV. Please provide:
  Driver’s license number ____________________________
  Date license issued ____________________________
  DMV location ____________________________

□ Approximate date of registration ____________________________ □ Voter has receipt (attach original or copy)

Any other information to help resolve eligibility issue:

PLEASE COMPLETE DISPOSITION ON BACK OF FORM
**Section C: Disposition completed by the Chief or Assistant Chief**

### Eligible to Vote

**Chief/Assistant Chief calling the Registrar’s Office:**

- □ Voter may be checked in.  
  Mark election day flag:  
  - □ Assisted (form completed)  
  - □ OP (curbside, voted outside polls)  
  - □ Signed Affirmation of Eligibility  
  
- □ Not on the pollbook, but **eligible** to vote.  
  Complete Affirmation of Eligibility form. With the permission of the registrar and following instructions, **Chief adds voter name and ID number to pollbook**, and checks in the voter.  
  Registrar who authorized the addition: ____________________________

### Not Eligible to Vote in this Precinct

- □ Not in pollbook – **Not** eligible/not registered  
  - □ Have voter complete registration application  
  - □ Moved – **Not** eligible to vote (§ 24.2-401)  
  - □ Have voter complete registration application

- □ Moved – Eligible to vote in old precinct  
  - □ Directed voter to:  
  
First check “What Ifs” to determine eligibility before calling the office. If you called the office, who provided instructions?

### Provisional Ballot Voter

**Use Provisional Ballot Checklist A, B or C**

<table>
<thead>
<tr>
<th>Reason(s) for Provisional</th>
<th>Reason(s) for Provisional</th>
</tr>
</thead>
<tbody>
<tr>
<td>□ Not in the pollbook</td>
<td>□ No ID only (use lime green envelope)</td>
</tr>
<tr>
<td>□ Shown as already voted</td>
<td>□ Voting after 7 p.m. by court order</td>
</tr>
<tr>
<td>□ Absentee ballot issued</td>
<td>□ Other: ____________________________</td>
</tr>
<tr>
<td>□ Also no ID</td>
<td></td>
</tr>
</tbody>
</table>

**Name of registrar** authorizing provisional ballot:

**Voter must sign the green envelope!**

---

**Do not add any names to the precinct pollbooks unless directed by the Registrar. Adding names without permission is a Class 5 Felony punishable under the Code of Virginia § 24.2-1016.**
Dear voter,

You voted a provisional ballot because you did not show proper identification.

Provisioning proper identification

For your vote to count, you must provide a copy of an acceptable form of ID to your local Electoral Board. The deadline to provide your ID is 12:00 p.m. on the third day after the election. You can provide your ID in-person or by a method listed below any time before the deadline.

Your local Electoral Board decides which provisional ballots will be counted, and will meet to make this determination starting at 9:00 a.m. the day after the election. You can attend the Electoral Board meeting to deliver your identification. To attend this meeting, go to Suite 323 in the Fairfax County Government Center, 12000 Government Center Pkwy, Fairfax, VA, and you will be directed to the meeting location.

After vote counting is completed, you can find out if your ballot was counted by calling the toll free number 866-839-2556; ask for locality #059.

How and where to deliver your ID

Provide a copy of your identification by any one of these methods:

1) By email: voting@fairfaxcounty.gov
2) By fax: 703-324-2205
3) In person to the Electoral Board/General Registrar:
   12000 Government Center Pkwy
   Suite 323
   Fairfax, VA  22035
4) By mail to the Electoral Board/General Registrar:
   Office of Elections
   P.O. Box 10161
   Fairfax, VA  22038-8061

If you have questions, call your General Registrar’s office at 703-222-0776.

Acceptable forms of identification

- Valid Virginia driver’s license
- Valid United States passport
- Voter photo identification card issued by the Department of Elections
- Identification card issued by the federal government, the Commonwealth of Virginia, or one of its political subdivisions
- Valid student photo identification card from a college, university, or private school located in Virginia
- Valid employee identification card issued in the normal course of business
- Tribal enrollment or other tribal ID

If you do not have one of these, you can get a temporary ID at your General Registrar’s office.
**SITUATION**: You, Janet Officer, are the Chief Election Officer of precinct 101 PATROT. The only photo identification a voter, Johnny Election, has with him is a Costco membership card.

**Practice completing the provisional envelope below.** Which fields do you fill out and which fields does the voter fill out? (Don’t forget to add this voter to the Provisional Ballot Log as well!)

### Provisional Vote

(for voters without ID only)

**Voter name**

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td></td>
</tr>
</tbody>
</table>

**Birthdate**

<table>
<thead>
<tr>
<th>M</th>
<th>N</th>
<th>D</th>
<th>Y</th>
<th>Y</th>
<th>Y</th>
</tr>
</thead>
</table>

**Address**

<table>
<thead>
<tr>
<th>City/Town</th>
<th>State</th>
<th>Zip Code</th>
</tr>
</thead>
</table>

**Phone**

<p>| |</p>
<table>
<thead>
<tr>
<th></th>
</tr>
</thead>
</table>

**Social Security number**

|   |   |   |   |   |   |   |   |

**Statement of voter**

To the best of my knowledge, I am a registered voter of this locality and I am eligible to vote in this election. I hereby affirm that I have read the Privacy Act Notice and Warning. Your address information will be used to update your voter registration record.

**Voter: sign here**

X

**Electoral Board**

<p>| |</p>
<table>
<thead>
<tr>
<th></th>
</tr>
</thead>
</table>

**Electoral official: sign here**

X

**Today’s date**

|   |   |   |   |   |   |   |

**Place voted ballot in this envelope.**

**Privacy Act Notice:** This form requires personal information, including the last four (4) digits of your Social Security number, for identification purposes and to prevent fraud. Providing you full Social Security number, though not required, may prove helpful in the determination of your eligibility to vote. Federal law (the Privacy Act and Help America Vote Act) and state law (the Virginia Constitution, Article II, § 2; Title 24.2 of the Code of Virginia; and the Virginia Government Data Collection and Dissemination Practices Act) authorize collecting this information and restrict its use to official purposes only. Failure to provide the requested information may prevent determining your eligibility to vote and result in your provisional ballot not being counted.

**WARNING:** Intentionally making a materially false statement on this form constitutes the crime of election fraud, punishable as felony in Virginia. Violators may be sentenced up to 10 years in prison, or up to 12 months in jail and/or fined up to $2,500.
Dear voter,

You voted a provisional ballot today.

Your local electoral board decides which provisional ballots will be counted, and will meet to make this determination starting at 9:00 a.m. the day after the election.

To attend this meeting, go to Suite 323 in the Fairfax County Government Center, 12000 Government Center Pky, Fairfax, VA, and you will be directed to the meeting location.

At this meeting, you can provide proof that you are qualified to vote in this precinct. Most people do not need legal counsel, but you may bring a lawyer with you. Your provisional ballot will not be counted if the board cannot confirm that you are qualified and registered to vote in this precinct.

After vote counting is completed, you can find out if your ballot was counted by calling the toll free number 866-839-2556; ask for locality #059.

If you have questions, call your General Registrar’s office at 703-222-0776.

### Reasons you received a provisional ballot

- _____ Your name was not on the poll book
- _____ You voted after the polls closed because of a court order
- _____ You applied for an absentee ballot, but you do not have the ballot
- _____ Our records show that you have already voted
- _____ Other: __________________________

### If you registered at DMV or other government agency:
- Provide the name of the agency, its location, and date you registered.
- Show a receipt, if you have one, either to the precinct election officer or General Registrar.

### If you learned that your registration was cancelled,

but you think it should not have been, call your General Registrar.
SITUATION: You, Janet Officer, are the Chief Election Officer of precinct 101 PATROT. Bob Voter is marked as having already voted. He says his son, Bob Voter Jr, lives with him and voted earlier today.

Practice completing the provisional envelope below. Which fields do you fill out and which fields does the voter fill out? (Don’t forget to add this voter to the Provisional Ballot Log as well!)
**PRECINCT PROVISIONAL BALLOTS LOG**

- **Enter the information requested below for each voter who completes a provisional ballot.** Do NOT mark pollbook for provisional voters. Circle multiple reasons for casting the provisional ballot if multiple reasons apply. If lack of ID is one of multiple reasons, the ballot should be placed in the regular provisional envelope. Put LOG in Envelope 1A with voted, sealed provisional ballot envelopes completed during normal voting hours.

- **If voting hours are extended by court order,** begin a new LOG sheet, restart page count from "1" and check "after hours" above. These voters may only vote by provisional ballot (reason #3; other reasons may also apply). Do NOT mark pollbook for provisional voters. Provisional ballots and LOG sheets must be kept separate from those used during normal voting hours. Put after hours LOG in Envelope 1B with all voted, sealed provisional ballot envelopes completed by those persons voting after the normal close of polls.

Please print legibly

<table>
<thead>
<tr>
<th>Voter's Full Name, Virginia Address, Year of Birth, and Phone # from Provisional Ballot Envelope.</th>
<th>Reason(s) PB Issued (circle; explain if necessary)</th>
<th>EB counted?</th>
<th>If not counted, reason why:</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>1 2 3 4 5 6 ID</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>2.</td>
<td>1 2 3 4 5 6 ID</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>3.</td>
<td>1 2 3 4 5 6 ID</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>4.</td>
<td>1 2 3 4 5 6 ID</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>5.</td>
<td>1 2 3 4 5 6 ID</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>6.</td>
<td>1 2 3 4 5 6 ID</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>7.</td>
<td>1 2 3 4 5 6 ID</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>8.</td>
<td>1 2 3 4 5 6 ID</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>9.</td>
<td>1 2 3 4 5 6 ID</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>10.</td>
<td>1 2 3 4 5 6 ID</td>
<td>Yes</td>
<td>No</td>
</tr>
</tbody>
</table>

**TOTALS:**

1 2 3 4 5 6 ID

Provisional Reasons:
1 or 2-Voter's name NOT on Pollbook (# indicates residency status); 3-Court order extending voting hours; 4-Absentee ballot cannot be confirmed as returned; 5-Voter listed as having already voted; 6-Other; ID-Voter failed to present proper identification.

(continue on back, if needed)
1. □ YES □ NO
   * I am a citizen of the United States of America.
   * Full social security number □ No SSN was ever issued.
   * Date of birth M/D/Y
   * Gender

2. * Last name ___________________________ Jr. Sr. II III IV (Circle if applicable)
   * First name ___________________________ * Middle name
   * Residence address (May not be a P.O. Box) ___________________________
   * City/Town ___________________________ * ZIP
   * E-mail ___________________________ Phone N N N - N N - N N N

3. * Have you ever been convicted of a felony or judged mentally incapacitated and disqualified to vote? □ YES □ NO
   If YES, has your right to vote been restored? □ YES □ NO

4. □ I am an active-duty uniformed services member, spouse or dependent; or an overseas citizen.
   □ I am providing a mailing address (below) because my residence address is not serviced by the U.S. Postal Service or I am homeless.
   □ I am providing a Virginia P.O. Box (below) to protect my residence address from public disclosure because:
     □ I am an active or retired law enforcement officer, judge, U.S. or Virginia Attorney General attorney
     □ I have a court issued protective order for my benefit
     □ I have evidence of filing a complaint with law enforcement that either I or a household member is in fear for personal safety from another person who has threatened or stalked either me or a household member
     □ I am a participant in the Virginia Attorney General’s Address Confidentiality Program

   My mailing address (Complete only if you have checked a box in this section)

5. □ I am currently registered to vote in another state: ___  ____ (Indicate state of previous registration)

6. □ I am interested in being an Officer of Election (poll worker) on Election Day. Please send me information.

7. AFFIRMATION: I swear/affirm, under felony penalty for making willfully false material statements or entries, that the information provided on this form is true. I authorize the cancellation of my current registration and I have read the Privacy Act Notice.

   * Signature ___________________________ Today’s date: M/D/Y
   □ By checking this box, I affirm both that I am an individual with physical disabilities and the Affirmation Statement above. Pursuant to Article II, § 2 of the Constitution of Virginia, individuals with physical disabilities are not required to sign the application for voter registrations.

* Virginia Voter Registration Application Receipt

The application collector must submit your completed application within 10 days or by the deadline to register for the next election, whichever comes first. You can check your voter registration status online at elections.virginia.gov/register.
If you do not receive confirmation of your voter registration status within 30 days, contact your local voter registrar or the Virginia Department of Elections.

Election status: ___________________________
Date application received M/D/Y

Name, phone and e-mail of office, group or individual receiving application

Thank you for applying to vote in Virginia!
COMMONWEALTH OF VIRGINIA
AFFIRMATION OF ELIGIBILITY
§§ 24.2-428.2, 24.2-643, 24.2-651, and 24.2-652 of the Code of Virginia

SECTION A – OFFICER OF ELECTION MUST COMPLETE

- ENTER PRECINCT NUMBER, NAME AND DATE.
- CHECK BOX THAT APPLIES. OFFICER OF ELECTION’S INITIALS: ____________
- HAVE VOTER READ AFFIRMATION OF VOTER BELOW [OR READ AFFIRMATION TO VOTER].
- HAVE VOTER SIGN AND PRINT HIS/HER FULL NAME – BEFORE VOTING,
- PLACE FORM IN ENVELOPE #8.

PRECINCT NO./NAME: _____________________________ CONG. DIST.: _______ DATE: ____________

IF VOTER HAS NO I.D., VOTER MUST COMPLETE A PROVISIONAL BALLOT.

A. □ VOTER’S NAME MARKED WITH “?” ON POLLBOOK . . . AND VOTER’S NAME OR ADDRESS HAS NOT CHANGED.
B. □ VOTER’S NAME OMITTED FROM POLLBOOK IN ERROR; REGISTRAR AUTHORIZES OFFICER TO ADD NAME.
C. □ VOTER’S NAME ON POLLBOOK . . . BUT VOTER IS CHALLENGED BY ANOTHER VOTER OR AN OFFICER WHO COMPLETES AND SIGNS STATEMENT BELOW

Statement of Challenger
"I do hereby state, subject to penalties for hindering, intimidating, or interfering with a qualified voter pursuant to § 24.2-607, that I am a qualified voter of this Commonwealth or an officer of election and that, to the best of my knowledge, information, and belief, ________________________________ is not a qualified voter of this precinct by reason of (please check each of the following reasons that is applicable):

☐ 1. The named person is not a citizen of the United States;
☐ 2. The named person is not now 18 years of age or, in the case of a primary election or a special election held on a date other than a general election date, will not reach the age of 18 before the next general election;
☐ 3. The named person is not a resident of the Commonwealth (or, if he has not been a resident of the Commonwealth within the preceding 30 days, he is attempting to vote for an office or issue other than electors of President and Vice President of the United States);
☐ 4. The named person is not a resident of this precinct (or he has not been a resident of this precinct since the second preceding general federal election and has not continued to be a resident of this county or city and this congressional district);
☐ 5. The named person is not a resident of the town in the case of a town election;
☐ 6. The named person has been disqualified from voting by the Constitution and laws of the Commonwealth and this disqualification has not been removed by proper authority;
☐ 7. The named person is not the identical person he represents himself to be; or
☐ 8. The named person has voted in this election at this or another voting place (state when and where the named person previously voted in this election: ____________________________ )."

must cast a provisional ballot if pollbook indicates person already voted

Signature of Challenger: ____________________________________________

Printed Name of Challenger: _____________________________ Daytime Telephone Number: ________________

Residence Address: ______________________________________________

PRIVACY NOTICE: Section 24.2-651 of the Code of Virginia requires the person making a challenge to sign a statutory statement. Therefore, if you refuse to sign this statement, no challenge will be made. Your completed form may be provided to government officials and third parties for election-related purposes.
SECTION B – AFFIRMATION OF VOTER IS REQUIRED

> Voter must provide all the information below and sign.
> Voter who refuses to complete form as required, may NOT vote.

**Affirmation of Voter**

“I DO HEREBY STATE, SUBJECT TO FELONY PENALTIES FOR MAKING FALSE STATEMENTS PURSUANT TO § 24.2-1016,

- THAT I AM A CITIZEN OF THE UNITED STATES,
- THAT I AM AT LEAST 18 YEARS OF AGE (OR WILL BE ON THE ___ DAY OF ____________, ______),
- THAT I AM A RESIDENT OF THE COMMONWEALTH OF VIRGINIA
  - (OR THAT I HAVE BEEN A RESIDENT OF THIS COMMONWEALTH WITHIN THE PRECEDING 30 DAYS AND AM VOTING ONLY FOR ELECTORS OF PRESIDENT AND VICE PRESIDENT OF THE UNITED STATES),
- AND THAT ACCORDING TO THE BEST OF MY KNOWLEDGE, INFORMATION AND BELIEF, I AM NOT DISQUALIFIED FROM VOTING BY THE CONSTITUTION AND LAWS OF THIS COMMONWEALTH;
- THAT MY FULL NAME IS ____________________________________________;
- THAT IN SUCH NAME I WAS DULY REGISTERED AS A VOTER OF THIS PRECINCT;
- THAT I AM NOW OR AT SOME TIME SINCE THE LAST NOVEMBER GENERAL ELECTION HAVE BEEN AN ACTUAL RESIDENT OF THIS PRECINCT;
  - OR THAT I HAVE BEEN AN ACTUAL RESIDENT OF THIS PRECINCT AT SOME TIME SINCE THE SECOND PRECEDING GENERAL FEDERAL ELECTION AND HAVE BEEN AND CONTINUE TO BE A RESIDENT OF THIS COUNTY OR CITY AND THIS CONGRESSIONAL DISTRICT;
- IF I AM VOTING IN A TOWN ELECTION TODAY, THAT I AM CURRENTLY A RESIDENT OF THAT TOWN;
- THAT I AM THE IDENTICAL PERSON I REPRESENT MYSELF TO BE;
- AND THAT I HAVE NOT VOTED IN THIS ELECTION AT THIS OR ANY VOTING PLACE AND WILL NOT VOTE IN THIS ELECTION AT ANY OTHER VOTING PLACE.”

> must cast a provisional ballot if pollbook indicates person already voted

**Voter Signature:** ______________________________________________________________

**Printed Voter Name:** ____________________________________________________________

**Last 4 Digits of Social Security Number:** __________________________________________

**Date of Birth:** _________________________________________________________________

**Current Residence Address:** ____________________________________________________

**City/Town/State/Zip:** __________________________________________________________

**Mailing Address if Different:** ___________________________________________________

**Month/Year Moved:** _____________________________________________________________

**Daytime Telephone Number:** ____________________________________________________

**PRIVACY NOTICE:** Section 24.2-651 of the Code of Virginia requires the person whose eligibility to vote is challenged to sign a statutory statement. If you do not complete this statement, you will not be allowed to vote in this election. Your completed form may be provided to government officials and third parties for election related purposes.

**WARNING:** MAKING A MATERIALLY FALSE STATEMENT ON THIS FORM CONSTITUTES THE CRIME OF ELECTION FRAUD, WHICH IS PUNISHABLE UNDER VIRGINIA LAW AS A FELONY. VIOLATORS MAY BE SENTENCED TO UP TO 10 YEARS IN PRISON AND/OR FINED UP TO $2,500.
Commonwealth of Virginia
REQUEST FOR ASSISTANCE
§ 24.2-649 of the Code of Virginia

Warning: Intentionally making a materially false statement or entry on this form shall constitute the crime of election fraud, which is punishable under Virginia law as a Class 5 felony. Violators may be sentenced to up to 10 years in prison, or up to 12 months in jail and/or fined up to $2500. You also lose your right to vote.

OFFICER OF ELECTION
Precinct #/name: ___________________ Date: ______________

A. REQUEST OF VOTER
I hereby affirm, subject to penalty of law, that I require assistance to vote my ballot by reason of either blindness, physical disability, or inability to read or write, or I need the ballot translated into another language.

I request that the person signing the agreement below in Section B enter the voting booth or voting machine enclosure to assist me or to vote my ballot in accordance with my instructions.

Signature of voter: ___________________ Printed name: ___________________

B. AGREEMENT OF ASSISTANT
I hereby affirm, subject to penalty of law, that:

- I will vote this voter’s ballot as the voter instructs.
- I will not solicit or attempt to influence how the voter votes.
- I will not disclose or indicate how the voter votes on any office or question.
- I am not serving in this polling place today as an authorized representative of a political party or candidate or as a neutral observer authorized by the electoral board. (See § 24.2-604 for additional information)
- I am not the voter’s employer or agent of that employer, or an officer or agent of the voter’s union. (This provision does NOT apply if the voter is blind.)

Signature of assistant: ___________________ Printed name: ___________________
Residence address: ___________________ City/state: __________ zip: __________

C. IF VOTER ASKS OFFICER TO TRANSLATE BALLOT (AS ASSISTANT)
See § 24.2-649(C) for additional information. Any party or candidate interpreter must sign below before observing. (Attach additional forms if necessary.)

I hereby affirm, subject to penalty of law, that:

- I will not solicit or attempt to influence how the voter votes.
- I will not disclose or indicate how the voter votes on any office or question.

Signature: ___________________ Printed name: ___________________ Representing: __________
Signature: ___________________ Printed name: ___________________ Representing: __________

INSTRUCTIONS IF VOTER IS UNABLE TO SIGN OR MAKE THEIR MARK:

For a voter who is blind, the Officer of Election must:

- Write on the Signature of Voter line (Section A), “blind voter” (A blind voter is NOT required to sign or make their mark);
- Print the voter’s name on the line below the signature line (Section A); and
- Have the assistant sign and complete Section B.

For a voter who is otherwise unable to sign, the assistant must:

- Write on the Signature of Voter line (Section A): “voter unable to sign”;
- Print the voter’s name on the line below the signature line (Section A); and
- Sign and complete Section B.
November 2018
Sample Tapes from DS200

DS200-1 – Voting Results Report:

FOR BALLOT VOTING REPORT

November 6, 2018
County of Fairfax
Election Date: November 6, 2018
Poll Opened Date: November 6, 2018
Poll Opened Time: 6:00 AM
Poll Closed Date: November 6, 2018
Poll Closed Time: 7:00 PM
Public Count: 915
Protection Count: 3024
Precinct Voting Report
Unit Serial Number: 0314340269
Election Date: November 6, 2018
Poll Opened Time: 6:00 AM
Poll Closed Date: November 6, 2018
Poll Closed Time: 7:00 PM
Public Count: 1212
Protected Count: 5087
Precinct Voting Report
Unit Serial Number: 0314340269
7:05 PM November 6, 2018
Election Officer

DS200-1 – Ballot Status Accounting Report:

FOR BALLOT VOTING REPORT

November 6, 2018
County of Fairfax
Election Date: November 6, 2018
Poll Opened Date: November 6, 2018
Poll Opened Time: 6:00 AM
Poll Closed Date: November 6, 2018
Poll Closed Time: 7:00 PM
Public Count: 915
Protection Count: 3024
Precinct Voting Report
Unit Serial Number: 0314340270
Election Date: November 6, 2018
Poll Opened Time: 6:00 AM
Poll Closed Date: November 6, 2018
Poll Closed Time: 7:00 PM
Public Count: 1212
Protected Count: 3024
Precinct Voting Report
Unit Serial Number: 0314340270
7:05 PM November 6, 2018
Election Officer

DS200-2 – Voting Results Report:

FOR BALLOT VOTING REPORT

November 6, 2018
County of Fairfax
Election Date: November 6, 2018
Poll Opened Date: November 6, 2018
Poll Opened Time: 6:00 AM
Poll Closed Date: November 6, 2018
Poll Closed Time: 7:00 PM
Public Count: 915
Protection Count: 3024
Precinct Voting Report
Unit Serial Number: 0314340270
Election Date: November 6, 2018
Poll Opened Time: 6:00 AM
Poll Closed Date: November 6, 2018
Poll Closed Time: 7:00 PM
Public Count: 1212
Protected Count: 3024
Precinct Voting Report
Unit Serial Number: 0314340270
7:05 PM November 6, 2018
Election Officer
PRESIDENTIAL ELECTIONS

PART A: POLLBOOK CERTIFICATION

<table>
<thead>
<tr>
<th>Calculation or Source</th>
<th>Number of Voters</th>
</tr>
</thead>
<tbody>
<tr>
<td>A1 TOTAL VOTERS CHECKED IN</td>
<td>Poll Pad Certification</td>
</tr>
<tr>
<td>A2 TOTAL FLEETING VOTERS (PRINTED BALLOTS OR CARDS)</td>
<td>Ballots voided and not scanned because voter left without casting a ballot (Fleeing Voters).</td>
</tr>
<tr>
<td>A3 TOTAL VOTERS CASTING BALLOTS</td>
<td>= A1 - A2</td>
</tr>
</tbody>
</table>

PART B: COUNTED BALLOTS CERTIFICATION

<table>
<thead>
<tr>
<th>Calculation or Source</th>
<th>Number of Ballots</th>
</tr>
</thead>
<tbody>
<tr>
<td>B1 DS200-1 COUNTED BALLOTS (after polls close)</td>
<td>“Public Count” from DS200 Ballot Status Accounting Report.</td>
</tr>
<tr>
<td>B3 DS200-3 COUNTED BALLOTS (if used) (after polls close)</td>
<td>“Public Count” from DS200 Ballot Status Accounting Report.</td>
</tr>
<tr>
<td>B4 MANUALLY COUNTED BALLOTS</td>
<td>Ballots counted by hand because they could not be scanned.</td>
</tr>
<tr>
<td>B5 TOTAL COUNTED BALLOTS</td>
<td>= B1 + B2 + B3 + B4</td>
</tr>
</tbody>
</table>

PART C: EXPLANATION OF DISCREPANCIES (COMPLETE ONLY IF A3 DOES NOT EQUAL B5)

PART D: BALLOT CERTIFICATION

<table>
<thead>
<tr>
<th>Calculation or Source</th>
<th>PRINTED BALLOTS</th>
<th>EXPRESSVOTE BALLOT CARDS</th>
</tr>
</thead>
<tbody>
<tr>
<td>D1 BALLOTS RECEIVED FROM ELECTORAL BOARD - BEFORE POLLS OPEN</td>
<td>BOX LABELS</td>
<td>3000</td>
</tr>
<tr>
<td>D2 BALLOTS RECEIVED FROM ELECTORAL BOARD - WHILE POLLS OPEN</td>
<td>BALLOT RECEIPT</td>
<td>110</td>
</tr>
<tr>
<td>D3 EMERGENCY BALLOTS REPRODUCED - WHILE POLLS OPEN</td>
<td>EXPLAINED IN PART C (above)</td>
<td></td>
</tr>
<tr>
<td>D4 TOTAL BALLOTS RECEIVED</td>
<td>= D1 + D2 + D3</td>
<td></td>
</tr>
<tr>
<td>D5 TOTAL UNUSED BALLOTS RETURNED (Return printed ballots in #6 Box(es) and EV cards in Black Kit)</td>
<td>(# of unopened packs x 100) + (# of ballots in open packs)</td>
<td></td>
</tr>
<tr>
<td>D6 BALLOTS SPOILED AND VOIDED (Do not include absentee ballots turned in by voters)</td>
<td>ENVELOPE #4</td>
<td></td>
</tr>
<tr>
<td>D7 BALLOTS USED FOR PROVISIONAL VOTERS</td>
<td>ENVELOPE #1A</td>
<td></td>
</tr>
<tr>
<td>D8 TOTAL UNUSED BALLOTS + SPOILED/VOID + PROVISIONAL</td>
<td>= D5 + D6 + D7</td>
<td></td>
</tr>
<tr>
<td>D9 TOTAL BALLOTS COUNTED (Scanned and hand-counted)</td>
<td>= D4 - D8</td>
<td></td>
</tr>
</tbody>
</table>

PART E: ELECTION OFFICER CERTIFICATION - We hereby certify that this STATEMENT OF RESULTS is a complete record of this election and that all of the information entered herein is true and correct.

1. CHIEF OFFICER
2. ASSISTANT CHIEF OFFICER
3. OFFICER OF ELECTION
4. OFFICER OF ELECTION
5. OFFICER OF ELECTION
6. CHIEF OFFICER
7. OFFICER OF ELECTION
8. OFFICER OF ELECTION
9. OFFICER OF ELECTION
10. OFFICER OF ELECTION
11. OFFICER OF ELECTION
12. OFFICER OF ELECTION
13. OFFICER OF ELECTION
14. OFFICER OF ELECTION
15. OFFICER OF ELECTION
### PART F: TOTAL VOTES CAST CERTIFICATION

<table>
<thead>
<tr>
<th>CANDIDATE</th>
<th>MEMBER, UNITED STATES SENATE</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>TOTAL BALLOTS COUNTED</td>
</tr>
<tr>
<td>F1 DS200-1 RESULTS TAPE</td>
<td>Corey A. STEWART (R)</td>
</tr>
<tr>
<td>F2 DS200-2 RESULTS TAPE</td>
<td>Timothy M. Kaine (D)</td>
</tr>
<tr>
<td>F3 DS200-3 RESULTS TAPE</td>
<td>Matt J. Waters (L)</td>
</tr>
<tr>
<td>F4 HAND COUNT RESULTS</td>
<td>Write-in Votes</td>
</tr>
<tr>
<td>F5 TOTAL VOTES CAST</td>
<td>FROM B1</td>
</tr>
<tr>
<td></td>
<td>FROM B2</td>
</tr>
<tr>
<td></td>
<td>FROM B3</td>
</tr>
<tr>
<td></td>
<td>FROM B4</td>
</tr>
<tr>
<td></td>
<td>FROM B5</td>
</tr>
</tbody>
</table>

### MEMBER, HOUSE OF REPRESENTATIVES – 10TH DISTRICT

<table>
<thead>
<tr>
<th>CANDIDATE</th>
<th>TOTAL BALLOTS COUNTED</th>
</tr>
</thead>
<tbody>
<tr>
<td>F1 DS200-1 RESULTS TAPE</td>
<td>Barbara J. Comstock (R)</td>
</tr>
<tr>
<td>F2 DS200-2 RESULTS TAPE</td>
<td>Jennifer T. Wexton (D)</td>
</tr>
<tr>
<td>F3 DS200-3 RESULTS TAPE</td>
<td>Write-in Votes</td>
</tr>
<tr>
<td>F4 HAND COUNT RESULTS</td>
<td>FROM B1</td>
</tr>
<tr>
<td>F5 TOTAL VOTES CAST</td>
<td>FROM B2</td>
</tr>
<tr>
<td></td>
<td>FROM B3</td>
</tr>
<tr>
<td></td>
<td>FROM B4</td>
</tr>
<tr>
<td></td>
<td>FROM B5</td>
</tr>
</tbody>
</table>

### QUESTION 1

<table>
<thead>
<tr>
<th>RESPONSE</th>
<th>TOTAL BALLOTS COUNTED</th>
<th>YES</th>
<th>NO</th>
</tr>
</thead>
<tbody>
<tr>
<td>F1 DS200-1 RESULTS TAPE</td>
<td>FROM B1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>F2 DS200-2 RESULTS TAPE</td>
<td>FROM B2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>F3 DS200-3 RESULTS TAPE</td>
<td>FROM B3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>F4 HAND COUNT RESULTS</td>
<td>FROM B4</td>
<td></td>
<td></td>
</tr>
<tr>
<td>F5 TOTAL VOTES CAST</td>
<td>FROM B5</td>
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<td></td>
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</tbody>
</table>

### QUESTION 2

<table>
<thead>
<tr>
<th>RESPONSE</th>
<th>TOTAL BALLOTS COUNTED</th>
<th>YES</th>
<th>NO</th>
</tr>
</thead>
<tbody>
<tr>
<td>F1 DS200-1 RESULTS TAPE</td>
<td>FROM B1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>F2 DS200-2 RESULTS TAPE</td>
<td>FROM B2</td>
<td></td>
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<tr>
<td>F3 DS200-3 RESULTS TAPE</td>
<td>FROM B3</td>
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<tr>
<td>F4 HAND COUNT RESULTS</td>
<td>FROM B4</td>
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<tr>
<td>F5 TOTAL VOTES CAST</td>
<td>FROM B5</td>
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### PUBLIC SAFETY BONDS

<table>
<thead>
<tr>
<th>RESPONSE</th>
<th>TOTAL BALLOTS COUNTED</th>
<th>YES</th>
<th>NO</th>
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</thead>
<tbody>
<tr>
<td>F1 DS200-1 RESULTS TAPE</td>
<td>FROM B1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>F2 DS200-2 RESULTS TAPE</td>
<td>FROM B2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>F3 DS200-3 RESULTS TAPE</td>
<td>FROM B3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>F4 HAND COUNT RESULTS</td>
<td>FROM B4</td>
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<td></td>
</tr>
<tr>
<td>F5 TOTAL VOTES CAST</td>
<td>FROM B5</td>
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</tbody>
</table>

### PART G: WRITE-IN CERTIFICATION

**Complete only if hand-counted ballots contain write-ins.**

<table>
<thead>
<tr>
<th>Office</th>
<th>Name</th>
<th>Votes</th>
<th>Office</th>
<th>Name</th>
<th>Votes</th>
<th>Office</th>
<th>Name</th>
<th>Votes</th>
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