**Fairfax County**

**Green Business Partners**

**Small Business Application**

Fairfax County’s Green Business Program has two types of recognition: Green Business Partners and Small Green Business Partners. The designations have the same meaning – these organizations incorporate sustainable practices into their daily operations. However, the Small Business Application is designed for businesses located in a home or small leased space. Visit our website at [www.fairfaxcounty.gov/energy/greenbusiness](http://www.fairfaxcounty.gov/energy/greenbusiness) for more information.

For questions or assistance completing this application, contact the Fairfax County Green Business Partners Program at [greenbusiness@fairfaxcounty.gov](mailto:greenbusiness@fairfaxcounty.gov) or 703-324-5955.

**Requirements**

To become a Small Business Partner, you must:

1. Have a home office or lease a work space in Fairfax County.
2. Maintain a business website, email address, and telephone number.
3. Share information on at least **five** sustainable practices your business has undertaken.
4. Provide a measurable result for at least **one** of these activities.

With your approval, a one-page Sustainability Snapshot will be posted in our online Directory based on the information you provide.

**Instructions**

Complete the application form and check off at least **five** sustainable practices on the pages that follow. (Checks are created in Word by double clicking on a box.) Attach a description of your efforts in each identified sustainable practice area. As part of your descriptions, provide a measurable result for at least **one** of these activities. Examples of measurable results include kilowatt hours (kWh) of electricity or gallons of water saved. Results should be provided on an annual basis, if possible.

**Submission**

Please email a completed application as a Word document to[greenbusiness@fairfaxcounty.gov](mailto:greenbusiness@fairfaxcounty.gov). There is no fee to submit the application. Note that anything you send the County, including your contact information, is considered a public record. Under the Freedom of Information Act (FOIA), public records must be made available to the public upon request. For more information, visit [www.fairfaxcounty.gov/publicaffairs/foia](https://www.fairfaxcounty.gov/publicaffairs/foia).

**Small Green Business Partner Application Form**

Date:

Business Name:

Contact Person:

Title:

Street Address:

City, State, Zip:

Phone Number:

E-mail Address:

Website:

Approximate # of Employees in Fairfax County:

Type of Location (circle/highlight one):

Home-Based Leased - Single Tenant Leased - Shared Space

For Home-Based Businesses ONLY:

Home Occupation Permit Number and Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Describe any “green” attributes of the products you produce and/or the services you provide (this is **not** a requirement for becoming a Partner):

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**Sustainable Practice Areas**

**Leadership**

**Certification**

Indicate if your home or business location has received any building certifications (e.g., LEED® or ENERGY STAR®). Specify the rating system, level attained (if applicable), and year of certification.

**Annual Sustainability Goals**

Provide specific goals you have set to reduce your business’s environmental and energy impact.

**Green Purchasing**

Describe your procurement practices and provide examples of energy efficient or environmentally friendly purchasing decisions (e.g., replacement of electronics or appliances with ENERGY STAR® models).

**Energy**

**Energy Tracking**

Describe how your organization tracks its energy use and how that information is used.

**Energy Efficiency**

Describe measures taken to improve the energy efficiency of your home or business location (e.g., LED lighting, programmable thermostats, or weatherization)***.***

**Renewable Energy**

Describe renewable energy systems installed at your home or business location (e.g., solar panels or geothermal systems), renewable energy credits purchased, or other renewable energy activities.

**Waste**

**Solid Waste Reduction and Reuse**

Describe actions to reduce solid waste (e.g., paper reduction practices, composting, or use of reusable items).

**Recycling and Disposal**

List materials you recycle or dispose of in an environmentally friendly manner (e.g., batteries or fluorescent lights).

**Toxic Chemical Use Reduction**

Describe actions to reduce the use of toxic chemicals in cleaning solvents, fertilizers, and materials (e.g., fabric or paint).

**Water**

**Building Water Conservation**

Describe indoor actions to conserve water, such as replacing old equipment with WaterSense fixtures (e.g., faucet aerators or pre-rinse spray valves).

**Landscaping Water Conservation**

Describe outdoor actions to conserve water, such as landscaping with drought-resistant plants or using smart irrigation practices.

**Stormwater Management**

Describe actions to reduce stormwater runoff and pollution (e.g., using permeable pavers or reducing the use of fertilizer).

**Transportation**

**Employee Commute**

Describe measures to reduce daily fuel consumption (e.g., biking, taking public transportation, or using an electric vehicle).

**Efficient Business Travel**

Describe measures to support efficient business travel (e.g., teleconferencing or taking public transportation).

**Other Actions**

**Community Projects**

Describe any volunteering you do related to the environment.

**Memberships and** **Awards**

Describe your membership in environmental groups as well as any awards or recognition received.

**Other**

Feel free to share additional information not covered in the categories above.