

Fairfax County Community-wide Energy and Climate Action Plan - Supplement to the Operating Guidelines and Rules of Order for the Task Force

DISCUSSION AND DEBATE BY THE CECAP

The Task Force at all times shall be conducted pursuant to the CECAP Operating Guidelines and Rules of Order.

Members shall not speak to an item until recognized by the facilitator. A member who has spoken to an item shall not again be recognized until each other member desiring to speak shall have had an opportunity to speak.

Members shall only submit written or demonstrative items for consideration by the Task Force that are directly relevant to the meeting agenda items then under consideration by the Task Force.

After the Task Force shall have acted, any member shall have the right to state a protest against the action, and his reasons therefore, for a time not to exceed two minutes, if said member of the Task Force has not spoken to the issue prior to the decision of the Task Force.

Members who fail to follow the CECAP Operating Guidelines and Rules of Order may be subject to removal from the Task Force.

DECORUM

Of Task Force Members —shall be maintained in order to expedite disposition of the business before the Task Force. Members shall not converse with other members or with other persons in any manner having a disturbing effect on the conduct of business. Questions and remarks shall be limited to the pending business.

Of Other Persons —shall be maintained by the Facilitator, who may request such assistance as to him appears necessary. Persons addressing the Task Force shall limit their remarks to those relevant to the pending items, and to answering questions. They shall address the Task Force as a whole, unless answering an individual member's questions. The presiding officer shall call the speaker to order; if out of-order remarks, or other indecorous conduct, persist, the presiding officer shall order the speaker from the lectern.

Persons whose allotted time to speak has expired shall be warned by the presiding officer to conclude in one minute, after which such person shall leave the lectern, unless he is asked to remain to answer questions from the Task Force.

No person shall bring into the Task Force meeting room any sign, banner or other such item; provided, that models, photos, maps, charts, drawings and other such demonstrative materials intended for use in a presentation by a specific person shall be permitted.