

Commission for Women Minutes

Women's History Month Planning Committee

January 25, 2023

Call to Order: The meeting of the 2023 Women's History Month planning committee was held virtually via Zoom.

Attendees: Helen Cole – Hunter Mill District; Jordan Tautges – Springfield District; Alessandra Simmons-Robles – At-Large Student Representative.

Absent: Lanita Thweatt – Mt. Vernon District

Staff in attendance: None.

Guests/Visitors: None.

Start time: 6:30 p.m.

The committee discussed the following:

- Location and time: Leidos Headquarters from 8:30 to 10:30 a.m.
- Caterer: Using Leidos' caterer; going to follow-up with Carla Post on cost; Helen Cole is going to share the menu with the committee.
- Invitation: Alessandra Simmons-Robles and Jordan Tautges will work on creating an Evite by the next meeting. Jordan Tautges presented her Google form and the committee shared their recommendations. Jordan Tautges mentioned the save-the-date flyer is currently under review. The goal is to email the save the date flyer as soon as it's approved by the county.
- Invitees:
 - Fellow commission groups – Fairfax City, Loudoun, D.C., City of Alexandria, and Arlington.
 - National Council of Negro Women, Black Women United for Action, Ladies in Focus (Mattie Palmore), The Women's Center, League of Women Voters, NAACP
 - Board of Supervisors and other representatives.
- Speaker: Jordan Tautges will reach out to the speaker of choice and follow-up with the committee afterward.
- Goodie bags: Plan to discuss at a later meeting.

End Time: 7:16 p.m.