

# Minutes

## Commission for Women Executive Committee

**October 30, 2023**

### **Call to Order**

The meeting of the Commission for Women's executive committee was held in person in Fairfax County Government Center conference room 8.

### **Attendees**

Phylicia Woods – Providence District; Helen Cole – Hunter Mill District; Alyssa Batchelor – At-Large

Absent: None

Staff in attendance: Toni Zollicoffer, Lois Kirkpatrick

Guests/Visitors: None

Start time: 7:33 p.m.

End Time: 8:50 p.m.

**Approval of Minutes** – Alyssa Batchelor made a motion to approve the minutes of the September 25, 2023 executive committee meeting. Helen Cole seconded the motion. None opposed; none abstained; the motion passed unanimously.

**Agenda for November 13 Meeting** – The agenda for the November 13 meeting was approved. Phylicia Woods requested that, starting with the December 11 meeting, the commissioner community updates section be moved up near the start of the meeting.

**Meeting Dynamics** – Lois Kirkpatrick advised using a process called consent-based decision-making at commission meetings. The process can enhance participation because it requires all members to offer feedback on proposals. In addition, members cannot object to a proposal unless: (1) it would harm the commission, or (2) it would move the commission backwards. Members who agree that they can live with a proposal give their consent. This process prevents individual members from being able to unilaterally sink a proposal. Consent-based decision-making will be on the agenda for the December 11 meeting.

**Closed Meeting** – Alyssa Batchelor made a motion to go into closed session in accordance with Virginia Code 2.2-3711(A)(1). Phylicia Woods seconded the motion. None opposed; none abstained; the motion passed unanimously.

**Adjourn** – Helen Cole made a motion to adjourn. The meeting adjourned at 8:50 p.m.