

# Minutes

## Commission for Women Executive Committee

**January 3, 2024**

### **Call to Order**

The meeting of the Commission for Women's executive committee was held in Fairfax County Government Center conference room 8.

### **Attendees**

Phylcia Woods – Providence District; Helen Cole – Hunter Mill District; Alyssa Batchelor – At-Large

Absent: None

Staff in attendance: Toni Zollicoffer

Guests/Visitors: None

Start time: 7:41 p.m.

End Time: 8:28 p.m.

**Approval of Minutes** – Helen Cole made a motion to approve the minutes of the November 27, 2023 executive committee meeting. Alyssa Batchelor seconded the motion. None opposed; none abstained; the motion passed unanimously.

**Vote on Supporting Teen Violence Awareness Month Event** – The executive committee was tasked with approving the game night funding proposal after questions that were raised in the CFW meeting were addressed by staff. Stacy Ziebell sent a written proposal to the chair. The proposal was discussed in the executive meeting. During the event, the teens will be discussing healthy communication through video and board games. Phylcia Woods stated that she liked that teen ambassadors are taking the lead on planning the event and are finding creative ways to talk about dating violence with their peers. Helen Cole reiterated her trust in staff to provide appropriate programming. Alyssa Batchelor motioned to approve the teen dating video event for up to \$800. Helen Cole seconded the motion. None opposed, none abstained; the motion passed unanimously.

**Recap of the December Commission Meeting** – The executive committee discussed the importance of making sure that at the end of brainstorming sessions, there is a recap of agreements and decisions. The executive committee also discussed the importance of role definition and clarification between staff and the CFW. Toni Zollicoffer pointed out that the CFW is responsible for making decisions as long as the decisions comply with county policy, and staff is responsible for supporting CFW. Staff and CFW executive committee members agreed to continue to clarify roles when there is tension or stuck points.

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**Calendar** – Helen Cole made a motion for the executive committee to meet virtually online in March, October and December of 2024. Phylcia Woods seconded the motion. None opposed; none abstained. The motion passed unanimously.

**Adjourn** – The meeting adjourned at 8:28 p.m.

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