

# Minutes

## Commission for Women Executive Committee

**January 29, 2024**

### **Call to Order**

The meeting of the Commission for Women's executive committee was held in person in Fairfax County Government Center conference room 8.

### **Attendees**

Phylcia Woods – Providence District; Helen Cole – Hunter Mill District; Alyssa Batchelor – At-Large

**Absent:** None

**Staff in Attendance:** Toni Zollicoffer, Lois Kirkpatrick

**Guests/Visitors:** Jordan Tautges – Springfield District; Amber Beichler – At-Large

**Start Time:** 8:17 p.m.

**End Time:** 8:56 p.m.

**Approve Minutes** – Alyssa Batchelor made a motion to approve the minutes of the January 3, 2024 executive committee meeting. Helen Cole seconded the motion. None opposed; none abstained. The motion passed unanimously.

**Women's History Month Events** – Alyssa Batchelor made a motion to discuss a topic not on the meeting agenda. Helen Cole seconded the motion. None opposed; none abstained; the motion passed unanimously. Jordan Tautges, chair of the commission's Women's History Month Committee, outlined the activities proposed for the county government's Women's History Month event on March 22 where the women and girls study will be presented. She expressed that the committee didn't want to duplicate efforts by having the commission host a similar event in May. The executive committee and staff confirmed that the commission can create an event for May that's materially different from the county's event in March. Jordan Tautges will discuss ideas for the commission's May event with commissioners at the February 12 meeting.

**Approve Agenda for February 12 Commission Meeting** – Alyssa Batchelor made a motion to approve the agenda for the next commission meeting. Helen Cole seconded the motion. None opposed; none abstained. The motion passed unanimously.

**Approve Women's History Month Proclamation** – Alyssa Batchelor made a motion to approve version #3 of the proclamation. Helen Cole seconded the motion. None opposed; none abstained. The motion passed unanimously.

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**Participation in Loudoun County Public Schools’ “Rise To” Summit** – The executive committee asked Lois Kirkpatrick to file a Freedom of Information Act notification so that more than two commissioners can choose to attend the event.

**Amazon Gift Cards for Resigning Commissioners** – Lois Kirkpatrick informed the group that the customized coasters they approved as farewell gifts didn’t look as nice as was hoped. Helen Cole suggested Lois Kirkpatrick to look into getting custom-inscribed plaques as thank-you gifts for members ending their service on the commission.

**Adjourn** – The meeting adjourned at 8:56 p.m.

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