

Minutes

Commission for Women Executive Committee

November 4, 2022

Call to Order

The meeting of the Commission for Women's Executive Committee was held virtually via Zoom. Vice-Chair Helen Cole read the virtual meeting statement.

Attendees

In attendance: Phylcia Woods – Providence District; Helen Cole – Hunter Mill District; Alyssa Batchelor – At-Large.

Absent: None.

Staff in attendance: Lois Kirkpatrick.

Guests/Visitors: None.

Start time: 7:34 p.m.

End Time: 8:24 p.m.

Approval of Minutes

Helen Cole moved to approve the minutes of the September 29, 2022 executive committee meeting. Alyssa Batchelor seconded the motion. None opposed; none abstained. Motion passed unanimously.

Agenda for the November 14, 2022 Commission for Women Meeting

Lois Kirkpatrick asked to have the Fairfax County Animal Shelter's Pet Haven program added to the list of possible commission projects for 2023. There was a discussion about the fact that when the local COVID state of emergency is ended by the Board of Supervisors, the commission will have to go back to meeting in person, and that the Department of Family Services Director Michael Becketts told staff liaisons that DFS-related boards, authorities and commissions should hold their in-person meetings at the Pennino building.

Schedule of Executive Committee Meetings

Not discussed.

Women's History Month Committee

The group discussed the number of commissioners who might serve on the Women's History Month planning committee, and the need for meetings of three or more commissioners to follow the Virginia Freedom of Information Act law regarding open meetings.

Phylcia Woods suggested that the proposed Breakfast of Champions event – a meeting of the five Northern Virginia commissions for women – be part of this year's Women's History Month

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celebration. Alyssa Batchelor suggested an award be given at that meeting. Lois Kirkpatrick suggested the event be held March 31, 2023. Phylicia Woods committed to writing the proclamation that will be declared at the Board of Supervisors' March 2023 meeting.

Orientation for New Student Commissioner

Lois Kirkpatrick asked to have one of the executive committee members participate in the new-member orientation for the new student commissioner Alessandra Simmons-Robles.

Main Motions

Helen Cole moved to approve the minutes of the September 29, 2022 executive committee meeting. Alyssa Batchelor seconded the motion. None opposed; none abstained. Motion passed unanimously.

Adjournment

Alyssa Batchelor made a motion to adjourn. The motion was seconded by Phylicia Woods. None opposed, none abstained. Motion passed unanimously. The meeting was adjourned at 8:24 p.m.