



# County of Fairfax, Virginia

---

## MEMORANDUM

TO: Fairfax Area Commission on Aging (COA) Members  
FROM: Tara Turner, Director, Fairfax Area Agency on Aging  
RE: COA Meeting Packet  
DATE: October 20, 2021

*Attached please find:*

- A Meeting Agenda
- B Area Agency on Aging (AAA) Staff Unit Updates
- C Draft Minutes from September COA Meeting
- D COA Members Reports – Suggested Guidelines
- E COA Member Roster
- F 2021 COA Monthly Meeting Schedule
- G Volunteer Time Sheet (use only if monthly hours exceed the standard 6 hours given)

*For ADA accommodations, contact Hilda Naranjo, 703-324-7496, [Hilda.NaranjoAraujo@fairfaxcounty.gov](mailto:Hilda.NaranjoAraujo@fairfaxcounty.gov); TTY services available via 711.*

**Department of Family Services**  
**Fairfax Area Agency on Aging**  
12011 Government Center Parkway, Suite 708  
Fairfax, VA 22035-1104  
703-324-5411/TTY 711/Fax 703-653-9577  
<http://www.fairfaxcounty.gov/dfs/olderadultservices>