



# County of Fairfax, Virginia

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## MEMORANDUM

TO: Fairfax Area Commission on Aging (COA) Members  
FROM: Tara Turner, Director, Fairfax Area Agency on Aging  
RE: COA Meeting Packet  
DATE: November 17, 2021

*Attached please find:*

- A Meeting Agenda
- B Area Agency on Aging (AAA) Staff Unit Updates
- C Draft Minutes from October COA Meeting
- D COA Members Reports – Suggested Guidelines
- E COA Member Roster
- F 2021 COA Monthly Meeting Schedule
- G Volunteer Time Sheet (use only if monthly hours exceed the standard 6 hours given)
- H Communications for SHAPE the Future of Aging Survey

*For ADA accommodations, contact Hilda Naranjo, 703-324-7496, [Hilda.NaranjoAraujo@fairfaxcounty.gov](mailto:Hilda.NaranjoAraujo@fairfaxcounty.gov); TTY services available via 711.*

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<http://www.fairfaxcounty.gov/dfs/olderadultservices>