

**FAIRFAX AREA COMMISSION ON AGING (COA)  
EXECUTIVE COMMITTEE**

**VIRTUAL – VIDEO/AUDIO MEETING**

**Zoom:** <https://us06web.zoom.us/j/88657169451>

**Password:** Meet-1234!

**Or**

**Telephone: 888-270-9936 (US Toll Free) or 602-333-0032**

**Conference code: 231525**

**FINAL MINUTES**

**Wednesday, January 11, 2023, 1:00 – 2:50 p.m.**

**COA Executive Committee Present:**

Cathy Cole (At Large, Chair), Cathy Muha (Sully District, Vice Chair), Martha Cooper (City of Falls Church, Secretary)

**Others Present:**

Jacquie Woodruff and Ana Valdivia - Area Agency on Aging (AAA)

**Call to Order**

Chair Cathy Cole called the meeting to order at 1:08 p.m. Martha Cooper recorded the minutes.

**Roll Call and Motions to Proceed with Electronic Meeting**

Cathy Cole made the motions to allow the Executive Committee to conduct a wholly electronic meeting because the COVID-19 pandemic made it unsafe to physically assemble a quorum in one location or to have the public present. Cathy Muha seconded all motions. A quorum was present. The meeting was advertised. All motions passed unanimously.

Committee members, and staff attended the meeting via the Zoom web platform. All stated their official function and the location from which they were calling. The public could access the meeting via an AT&T call line.

**Public Comment**

None

**Executive Committee Meeting Discussion**

- Reviewed agenda for meeting.
- Approved Minutes of September 14, 2022 COA Executive Committee Meeting (Cathy C. proposed and Martha seconded. Approved.)
- Discussed how to incorporate liaison reports in the meetings and minutes, including Joanne Collins' report on CCFAC. Those reports cannot be attached to the minutes. Rather, these reports can be incorporated in the meeting minutes or on a shared drive that

all Commissioners can access. The reports might be grouped by entity rather than by commissioner.

- Sorted through the list of BACs and highlighted those significant BACs without COA liaison at this time. These include the Fairfax County Redevelopment and Housing Authority (FCRHA) and the Transportation Advisory Committee, which Mike may be monitoring. The Health Care Advisory Board has high visibility due to Marlene Blum’s active participation.

**Old Business**

Formally approved the FOIA policies regarding executive committee meetings. 1) The Fairfax Area Commission on Aging Executive Committee’s Policy for All-Virtual Public Meetings and 2) The Fairfax Area Commission on Aging Executive Committee’s Policy for the Remote Participation of Members. Cathy Muha moved that they be adopted. Martha seconded. The motions passed.


**New Business**

- Joanne Collins asked to speak to Chap Peterson as a COA commissioner regarding Commission issues and gun control. The committee recommended a cautious, focused approach. Cathy Cole will call Joanne asking that she not represent the COA except with written approval.
- The One Fairfax staff will present re SHAPE the Future of Aging at the February meeting. .
- The Fairfax County Budget will be proposed on February 21 and discussed in March.
- The Commission on Aging portal is almost ready.

C. Muha motioned that the meeting be adjourned, C. Cole seconded it.

**Adjournment**


The meeting was adjourned at 2:50 pm.

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Martha Cooper, COA Secretary

Date

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Cathy Cole, COA Chair

Date