

**FAIRFAX AREA COMMISSION ON AGING (COA)  
EXECUTIVE COMMITTEE**

**VIRTUAL – VIDEO/AUDIO MEETING**

**Zoom:** <https://us06web.zoom.us/j/86174049330>

**Password:** Meet-1234!

**Or**

**Telephone: 888-270-9936 (US Toll Free) or 602-333-0032**

**Conference code: 231525**

**FINAL MINUTES**

**Wednesday, February 8, 2023**

**COA Executive Committee Present:**

Cathy Cole (At Large, Chair), Cathy Muha (Sully District, Vice Chair), Martha Cooper (City of Falls Church, Secretary)

**Others Present:**

Jacquie Woodruff - Area Agency on Aging (AAA)

**Call to Order**

Chair Cathy Cole called the meeting to order at 1:08 p.m. Martha Cooper recorded the minutes.

**Roll Call and Motions to Proceed with Electronic Meeting**

Cathy Cole made the motions to allow the Executive Committee to conduct a wholly electronic meeting because the COVID-19 pandemic made it unsafe to physically assemble a quorum in one location or to have the public present. A quorum was present. The meeting was advertised. All motions passed unanimously.

Committee members, and staff attended the meeting via the Zoom web platform. All stated their official function and the location from which they were calling. The public could access the meeting via an AT&T call line.

**Public Comment**

None

**Executive Committee Meeting Discussion**

- Reviewed agenda for meeting.
- Approved Minutes of January 11, 2023, COA Executive Committee Meeting (C. Muha proposed, and Martha seconded. Approved).

**Old Business**

- The Fairfax County Budget will be proposed on February 21 and discussed in March.
- March 2023 meeting will be in-person. Falls Church is the 'host.' This will be a hybrid meeting.
- AAA funding for Fairfax County looks okay.
- COA liaisons needed to cover LTCCC Equity Committee, Disabilities Services Board (DSB) and Community Services Board (CSB).

## Updates

Executive Committee discussed possible topics for future meetings.

## New Business

- Executive Committee discussed the review of the SHAPE the Future of Aging draft document. COA input is due to Cathy Cole by COB on February 9. Supervisors Herrity and Walkinshaw will review before the Older Adults Committee meeting in March.

Martha motioned that the meeting be adjourned, C. Muha seconded it.

## Adjournment

The meeting was adjourned at 2:37 pm.

DocuSigned by:  
*Martha Cooper*  
8C087309F720463...

Martha Cooper, COA Secretary

*MC* 03/14/2023 | 15:44:51 EDT

Date

DocuSigned by:  
*Catherine Cole*  
481E9D15B8E64D2...

Cathy Cole, COA Chair

03/14/2023 | 11:26:07 EDT

Date