

**FAIRFAX AREA COMMISSION ON AGING (COA)
EXECUTIVE COMMITTEE**

VIRTUAL – VIDEO/AUDIO MEETING

Microsoft Teams: 253 092 562 935

Password: Zjibgs

Or call in (audio only)

+1 571-429-5982, 991904837# United States, Arlington

Phone Conference ID: 991 904 837#

FINAL MINUTES

Friday, March 8, 2024

COA Executive Committee Present:

Cathy Cole (At Large, Chair), Cathy Muha (Sully District, Vice Chair), Joanne Collins (Hunter Mill, Secretary)

County Staff Present:

Ana Valdivia, Beth Ann Margetta, Linda Hernandez-Giblin - Area Agency on Aging (AAA)

Call to Order

Chair Cathy Cole called the second virtual COA Executive Committee public meeting of the 2024 calendar year to order at 12:05 p.m. Joanne Collins recorded the minutes.

Roll Call to Proceed with Electronic Meeting:

Chair Cathy Cole called the roll, and the Commissioners participating stated their name and the location from which they were participating.

Commissioners present were:

- Cathy Cole from her home in Springfield, serving as the At-Large Representative.
- Cathy Muha from her home in Oakton, representing Sully District.
- Joanne Collins from her home in Reston, representing Hunter Mill District.

Chair Cathy Cole determined that the COA Executive Committee had a quorum present via electronic connection and that each Commissioner could be seen and their voice could be heard.

Review of the Agenda:

Vice Chair Cathy M. motioned to approve the agenda. Joanne seconded and the motion passed.

Approval of the Minutes:

Vice Chair Cathy M. motioned to approve the February 14, 2024, COA Executive Committee Meeting minutes. Joanne seconded and the minutes were approved.

Public Comment

None

Executive Committee Meeting Discussion

- **SHAPE Initiative Development Committee Discussion**
 - SHAPE 1st Year Report to the Board of Supervisors
 - Report timeline.
 - Fully develop initiatives in the tracker, identifying champions and COA advocates.
 - FA-DSB's Community Forums Initiative approved to move forward.
 - Equity Analysis Discussion preparation ahead of IDC meeting makes for a more efficient discussion and results in more input from the committee.
 - IDC members – recruit additional champion caliber people, need more people from the community.
 - Disability Needs Assessment community champion – collaborate with SPARC / ServiceSource.
 - Health related initiative – needs further conversation with leadership.
 - Public Assistance Employment Services (PAES) – how do they intersect with older adults.
 - Opportunity Neighborhood – potential collaboration.
- **March 20, 2024, COA Meeting** – in-person Pennino Building; reach out to City of Falls Church.
 - Supervisor Alcorn update – Chair of Older Adults Committee, will attend remotely.
 - GIS / Mapping Tools Update – John Ruthinoski, Data Analytics Unit
 - Request questions from commissioners.
 - Ask JR to show real life examples of what can be produced.
 - Embodied Labs presentation
 - Director's Report – will it include a budget discussion and timeline for budget approval process?
 - DFS Director, Michael Becketts and Deputy Director, Alycia Blackwell to attend.

New Business

- **April 17, 2024, COA Meeting** (in-person), Dranesville District is host.

Adjournment

Cathy C. motioned that the meeting be adjourned, Joanne seconded it. The meeting was adjourned at 1:40 p.m.

DocuSigned by:
Joanne Collins
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04/11/2024 | 08:39:56 EDT

Joanne Collins, COA Secretary

Date

DocuSigned by:
Catherine Cole
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04/15/2024 | 11:00:07 EDT

Cathy Cole, COA Chair

Date