

**FAIRFAX AREA COMMISSION ON AGING (COA)  
EXECUTIVE COMMITTEE**

Pennino Building – Room 709  
12011 Government Center Parkway, Fairfax, VA

**DRAFT MINUTES**

**Wednesday, May 08, 2024**

**COA Executive Committee Present:**

Cathy Cole (At Large, Chair), Cathy Muha (Sully District, Vice Chair), Joanne Collins (Hunter Mill, Secretary)

**County Staff Present:**

Ana Valdivia, Beth Ann Margetta, Linda Hernandez-Giblin - Area Agency on Aging (AAA)

**Call to Order**

Chair Cathy Cole called the COA Executive Committee public meeting to order at 1:04 p.m. Joanne Collins recorded the minutes.

**Review of the Agenda:**

Chair Cathy C. motioned to approve the agenda. Joanne seconded and the motion passed.

**Approval of the Minutes:**

Chair Cathy C. motioned to approve the April 10, 2024 COA Executive Committee Meeting minutes. Joanne seconded and the minutes were approved.

**Public Comment**

None

**Executive Committee Meeting Discussion**

- **General Discussion -**
  - Role and expectation of COA commissioners should be defined.
  - Chair Cathy Cole requested invite to any future AAA meetings held with Older Adults Committee Chair Supervisor Alcorn or Vice Chair Supervisor Palchik.
  - Cathy M. presented SHAPE to HCAB (Health Care Advisory Board).
  - August Recess – no meetings
  - Frequency of SHAPE meetings over the summer. Do we take a break from meeting?
  - Need BAC guidance on virtual meeting expansion legislation before inviting Louis Nuzzo, Office of the County Attorney, back to speak regarding remote meeting changes.

- Shark Tank projects – ScamCops & Odyssey. How do we incorporate into SHAPE, through a subcommittee as a mentoring opportunity? Bring in AAA leadership for decision.
  - “E” - ScamCops – training for OA to dissect emails and text messages
  - “A” - Odyssey – identify wheelchair accessible buildings
- Future COA - VICAP (Oct)
- **May 14, 2024 1:30pm BOS Older Adults Meeting at FCGC**
  - SHAPE the Future of Aging Plan – 2024 Annual Update
- **May 15, 2024 COA Meeting** – in-person Pennino Building; Franconia is host.
  - Supervisor Rodney Lusk will attend.
  - City of Falls Church resident interested in serving on COA as the City of Falls Church commissioner; will attend and observe the May COA meeting.
  - Presentation – Technology Education at the NCS Senior Centers – Robert O’Quinn
- **May 21, 2024 9:00 Older Americans’ Month Proclamation (BOS)**
  - Chair Cathy Cole will be speaking.
- **June COA Exec Meeting**
  - Discuss slate of officers.
- **June 12, 2024 12noon COA Meeting (virtual), Hunter Mill is the host.**
  - Joanne to clarify Supervisor Walter Alcorn’s attendance.
  - VCU, Tracey Gendron – Combating ageism and it’s tie to SHAPE
  - Area Plan presentation
  - County Legislative Program for VA General Assembly
  - Whistleblower policy
  - Set vision for year 2 of SHAPE.

**Announcements:**

- **May 31 NVAN 2025 Platform meeting**

**Adjournment:**

Cathy C. motioned that the meeting be adjourned, Joanne seconded it. The meeting was adjourned at 2:29 p.m.