



## John Hudson Summer Internship Program Guidelines and Eligibility Requirements

### What Is The Program?

The [Fairfax Area Disability Services Board](#) created this paid internship program for college students and recent college graduates with disabilities in 2008. The internship offers

- Hands-on work experience
- Professional training
- Development opportunities

The internship program is named after John Hudson. During his fifteen years with Fairfax County Government, John made immeasurable improvements to enhance the lives of people with disabilities in the Fairfax area. John was the special needs planner in Fairfax County's Office of Emergency Management. Previously, he directed Disability Services Planning and Development in the county's Department of Family Services and provided staff support to the Fairfax Area Disability Services Board for over a decade.

The Fairfax County Disability Rights and Resources office runs the internship program. The paid summer internships in 2026 will take place in two Fairfax County departments:

- Alcohol Safety Action Program
  - In the Juvenile and Domestic Relations District Court
- Information Technology Services
  - in the Department of Land Development Services

### Who Can Apply?

Any student of a two-year, four-year, law, graduate or post-secondary education transition program can apply. Someone who graduated college within the last five years can also apply. You must see yourself as a person with a disability to be eligible. You do not need to tell us what your specific disability is.

### Who To Contact?

Ann Kim is the internship coordinator. Email her at [Ann.Kim@FairFaxCounty.Gov](mailto:Ann.Kim@FairFaxCounty.Gov) if you have questions. Make sure to read the [Frequently Asked Questions](#) before you reach out.

## **How Long Is The Internship?**

The internship lasts 380 hours. It usually starts in early June and ends in early August. It is full-time, Monday through Friday, for 40 hours a week. Interns work 8 hours a day, with a lunch break included.

## **How Are Interns Selected?**

Applications are due by **Tuesday, March 31, 2026**. Only applications that include all documents will be reviewed. After reviewing applications, the best candidates will have interviews. One person will be chosen for each internship. All applicants will find out if they got selected by email.

## **Background Checks**

Before starting, interns must pass a criminal background check and a Child Protective Services Registry check.

## **Pay**

Interns will be paid \$19 per hour.

## **What Are Interns Expected To Do?**

- Follow Fairfax County's rules and workplace policies, which will be explained during orientation.
- Follow the office dress code, which is business casual unless told otherwise. If you are unsure about the dress code, ask your supervisor.
- Act professional. This means being respectful, polite, and completing tasks on time.

## **What About Housing and Transportation?**

Housing is not provided as part of this internship. Interns must arrange their own transportation to and from work. Work locations can be reached by public transportation.

## **Can I Earn College Credit?**

Depending on your school program, you may be able to earn college credit for the internship.

## **What Can Interns Expect?**

Interns are not employees of Fairfax County. This means interns do not get these benefits:

- Paid leave (like vacation or sick time)

- Health or life insurance
- Retirement benefits
- Service credits toward Fairfax County employment

## How To Apply

If you meet the eligibility requirements, your application needs these items:

- Filled-out internship application
- Your resume
- Two letters of recommendation

**Deadline:** All materials must be emailed to [Ann.Kim@FairFaxCounty.Gov](mailto:Ann.Kim@FairFaxCounty.Gov) by **Tuesday, March 31, 2026, at 11:59pm Eastern Time.**

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Where a TTY number is not indicated, use 711/Virginia Relay.

 Reasonable accommodations provided upon request, call 703-324-7486. For information, contact Ann Kim at [Ann.Kim@fairfaxcounty.gov](mailto:Ann.Kim@fairfaxcounty.gov) or call 703-324-7486/

TTY 711. Website: [www.FairfaxCounty.Gov/FamilyServices](http://www.FairfaxCounty.Gov/FamilyServices)



FAIRFAX COUNTY DEPARTMENT OF  
**FAMILY SERVICES**



A FAIRFAX COUNTY, VA. PUBLICATION — 2/2023  
Department of Family Services  
Division of Adult and Aging Services  
Disability Rights and Resources