

**Fairfax County Community Action Advisory Board
Memorandum**

To: CAAB Members
From: Michelle Jefferson, Chair
Date: May 25, 2022
Subject: CAAB Meeting – June 7, 2022

The next CAAB meeting will be held on Tuesday, June 7th at 7:30 PM via Zoom.

CAAB Member Information Sharing

As a reminder, Member Sharing was established for CAAB members to report the “word on the street” - issues that affect the low-income community about which the CAAB should be aware; ten (10) minutes are allocated to this agenda item. Time will also be set aside at the end of the meeting for more general announcements.

Transition

Department of Family Services (DFS) Director, Michael Becketts, will speak briefly about the transition of the Community Action Advisory Board from DFS to the Department of Neighborhood and Community Services (NCS).

Introduction to NCS

Ramona Carroll, Program Manager, NCS, will provide an introduction to the department.

Program Report: CSBG 3rd Quarter Report

Staff will present the CSBG FY 22 3rd Quarter report. Including in this meeting packet are:

- Financial report for Federal CSBG and TANF
- Narrative Reports
- Outcome Reports

Please send any questions you have about the 3rd Quarter report to Patricia by Wednesday, June 1 (patricia.arriaza@fairfaxcounty.gov).

FY23 Community Action Plan

Provided for review and approval is the FY 23 Community Action Plan that has been submitted to the Virginia Department of Social Services (VDSS).

Attachments

- June 2022 Meeting Agenda
- May 2022 Meeting Notes
- CSBG FY 22 3rd Quarter Reports (Fiscal and Narrative)
- FY 23 Community Action Plan
- FY 23/FY 24 List of CAAB-funded Programs

Fairfax County Community Action Advisory Board
Via ZOOM
June 7, 2022
7:30 – 9:30 PM

AGENDA

TIME	ISSUE	Info/Action	Presenter
7:30 PM	Call to Order		Michele Jefferson, Chair
	Approval of Minutes	Action	Morgan Jameson, Secretary
7:45 PM	Information Sharing	Info	CAAB Members
7:55 PM	DFS to NCS Transition	Info	Michael Becketts, DFS Director
8:00 PM	Intro to Neighborhood and Community Services	Info	Ramona Carroll, Program Manager
8:30 PM	Program Report: CSBG 3 rd Quarter Report	Action	CAAB Staff
8:40 PM	FY23 Community Action Plan	Action	CAAB Staff
8:50 PM	Membership and Elections	Info	Shari Zamarra
9:30 PM	Adjourn	Action	CAAB Members

The next CAAB meeting is scheduled for July 5, 2022 at 7:30 p.m. via Zoom

Our mission is to make a positive difference in the lives of low-income families and individuals by empowering residents to achieve self-sufficiency and reach their full potential.

To achieve this mission, the CAAB employs advocacy, provides education, and offers funding for effective community-based programs.

Fairfax County Community Action Advisory Board (CAAB)
Meeting Minutes – Wednesday, May 11, 2022, 7:00pm
Meeting held electronically due to the COVID-19 pandemic
By ZOOM video/audio platform

The electronic meeting was called to order at 7:30 pm by Chair Michelle Jefferson, who proceeded with doing the member roll call.

Members in attendance with locations: Matthew Bell, Fairfax, VA; Alicia Doe, Lorton, VA; Jim Edwards-Hewitt, Mason District, VA; Hawa Hassan, Fairfax, VA; Kevin Hickerson, Centreville, VA; Caroline Hockenberry, Vienna, VA; Michelle Jefferson, Fairfax, VA; Maria Isabel Leiva Alfonso, Falls Church, VA; Michael Mahrer, Falls Church, VA; Marcia McDevitt, Reston, VA; Ken McMillon, Providence District, VA; Heather Thomas, Centreville, VA; Alice Yam, Herdon, VA; Ben Zuhl, Dranesville, VA.

Members in attendance who joined after roll call: Morgan Jameson, Shari Zamarra.

Absent: Nermin AbdelWahab, Michele “Cookie” Hymer Blitz, Hari Karup, Michele Menapace, Isaac Orea-Montero, Phil Rosenthal, Whitney Richardson

The motion that all members present were able to be heard was made by Ken McMillon, seconded by Heather Thomas and passed with no objections. The motion to allow CAAB business be done via an electronic meeting due to the COVID-19 emergency was made by Heather Thomas, seconded by Marcia McDevitt and was carried without objection.

Chair Remarks

Michelle Jefferson thanked the Vice Chair, Heather Thomas, for taking on the Chair responsibilities for the April meeting. Ms. Jefferson indicated that moving forward, should a member of the public wish to make a comment, the Chair will address the member of the public and facilitate any necessary discussion. There will be a time limit to the open comment period and any members of the public who join the CAAB meeting will be informed of said limit. The Chair will work with CAAB staff to develop a process for public comments; this information will be shared with CAAB members once it’s available. Ms. Jefferson also noted that the CAAB will continue to meet virtually while the state of emergency is in place due to the COVID-19 pandemic. A discussion of a return to in-person meetings will be held in August.

Minutes - past meeting April 5, 2022

It was noted that the April 5 meeting notes needed two corrections: Marcia McDevitt was erroneously listed as being absent and Michael Mahrer was not the person who seconded the motion to accept the CSBG grant funding allocation amounts. The motion to approve the meeting minutes with the stated corrections was made by Ken McMillon, seconded by Ben Zuhl, and was carried without objections.

Department of Procurement and Materials Management CSBG Funding Presentation

Andrew Janos, Division Manager, DPMM, provided background information on the CSBG funding process, the FY 2023-2024 Request for Proposals (RFP) cycles and uniform guidance on the use of federal funds. Funding for the Consolidated Community Funding Pool (CCFP) is estimated at \$13.8 million annually, of which 7% is Community Services Block Grant money.

Of the 156 proposals received, the Selection Advisory Committee (SAC) (after multiple reviews and following a defined review process) recommended 109 proposals for full or partial funding from the CCFP. Of those 109 proposals, 27 programs were identified as supporting clients eligible under the CSBG guidelines. The CAAB will select programs to fund from that list of 27 programs, keeping the CAAB priorities in mind. Total funds to be

allocated by the CAAB: \$1,241,031 (CSBG: \$649,206, TANF: \$470,425, with another possible \$121,400 of TANF funds being available).

Mr. Janos also shared the reporting requirements that are asked of programs who receive CSBG funds – these requirements tend to be more intensive than programs who receive county funds. CAAB members were asked to keep this in mind when selecting programs, as smaller programs may be burdened by these additional reporting requirements. During contract negotiation with programs, DPMM staff ensures that programs are properly educated about reporting requirements, federal guidelines, and allowable expenses to avoid potential reporting and invoicing problems.

FY23-24 CSBG Program Selection

CAAB members reviewed the programs deemed eligible for CSBG/TANF funding and discussed which programs the CAAB would like to work with in FY23 and FY24. At the April CAAB meeting, the board set target percentages in the 4 priority areas: Housing – 40%; Health & Social/Behavioral Development – 25%; Support Services - 20%; and Education & Cognitive Development – 15%. These percentages are targets that may change based on the availability of suitable programs in each category. DPMM staff clarified that while it is possible for a program to receive CSBG and TANF funding, this does potentially increase the reporting requirements for the program so in allocating funds, CAAB members were encouraged to fund programs within one funding stream (CSBG or TANF). CAAB members agreed that allocating more CSBG/TANF funds to housing and health & social/behavioral development highlights the CAAB's support for individuals who will continue to experience challenges in these areas due to the ongoing economic recovery. Nine programs run by eight providers were selected for CSBG and/or TANF funding: New Hope Housing, United Community, Family Counseling Center of Greater Washington, Food for Others, Second Story (2 programs funded), The Tahirih Justice Center, Shelter House, and Cornerstones.

The motion to pass the entire package as discussed was made by Ken McMillon, seconded by Matthew Bell, and was carried without objection.

Update on FY23 Budget Testimony

Michael Mahrer, Heather Thomas, and Alicia Doe provided testimony on the FY23 budget. Supervisor Gross asked county staff to look into the concerns raised by Ms. Thomas's testimony. John Ruthinoski will reach out to the Supervisor's office to request a copy of the response. A news article also quoted portions of Ms. Thomas's testimony. The link below is provided for those unable to watch. The CAAB members' testimony starts at the 13:47 minute mark. http://video.fairfaxcounty.gov/player/clip/2421?view_id=7&redirect=true

Membership & Elections Committee Report

Shari Zamarra shared that Holly Seibold has resigned from the CAAB. Ms. Zamarra has informed the Hunter Mill District office so that they can begin recruitment for the slot. Ben Zuhl has two people in mind for the regional slots. There are still three open slots for the private sector seats – there are four organizations that can be reached out to – AARP, United Way, Chamber of Commerce (any Chamber of Commerce can be a member), and the Bar Association. Michael Mahrer shared that the Virginia Hispanic Chamber of Commerce is located in the Fairfax County Economic Development building.

CAAB Member Information Sharing

Marcia McDevitt shared that on Friday, May 13th the House of Representatives will be voting on CSBG funding for the first time in 19 years (H.R. 5129).

Adjournment

The meeting adjourned at 9:08 pm.

**FY 22 CSBG 3rd Quarter Reports
Outcomes & Narratives**

Community Services Block Grants Worksheet - 3rd Qtr FY 2022			
	Federal CSBG	TANF CSBG	TOTAL CSBG
Housing (35%)			
Cornerstones - Affordable Housing	\$ 18,310.31		\$ 18,310.31
Pathway Homes - Permanent Supportive Housing	\$ 18,294.41		\$ 18,294.41
Second Story - Homeless Youth		\$ 26,502.21	\$ 26,502.21
Second Story - Second Story for Young Mothers		\$ 16,103.49	\$ 16,103.49
Subtotal	\$ 36,604.72	\$ 42,605.70	\$ 79,210.42
Health & Social/Behavioral Development (25%)			
United Community Ministries - Stepping Stones	\$ 43,266.92	30266.24	\$ 73,533.16
Subtotal	\$ 43,266.92	\$ 30,266.24	\$ 73,533.16
Support Services (25%)			
Northern Virginia Family Service - Multicultural Center	\$ 47,586.61		\$ 47,586.61
United Community Ministries - Early Learning Center		\$ 27,066.02	\$ 27,066.02
Subtotal	\$ 47,586.61	\$ 27,066.02	\$ 74,652.63
Education & Cognitive Development (15%)			
Cornerstones - Kids and Parents Engage		\$ 36,913.09	\$ 36,913.09
Second Story - Culmore Youth Outreach Program	\$ 17,180.73		\$ 17,180.73
Subtotal	\$ 17,180.73	\$ 36,913.09	\$ 54,093.82
Total	\$ 144,638.98	\$ 136,851.05	\$ 281,490.03

Community Services Block Grants Worksheet - FY 2022 YTD

	Federal CSBG	TANF CSBG	TOTAL CSBG
Housing (35%)			
Cornerstones - Affordable Housing	\$ 55,754.34	\$ -	\$ 55,754.34
Pathway Homes - Permanent Supportive Housing	\$ 66,302.71	\$ -	\$ 66,302.71
Second Story - Homeless Youth	\$ -	\$ 79,506.63	\$ 79,506.63
Second Story - Second Story for Young Mothers	\$ -	\$ 48,310.47	\$ 48,310.47
Subtotal	\$ 122,057.05	\$ 127,817.10	\$ 249,874.15
Health & Social/Behavioral Development (25%)			
United Community Ministries - Stepping Stones	\$ 125,367.46	\$ 87,697.55	\$ 213,065.01
Subtotal	\$ 125,367.46	\$ 87,697.55	\$ 213,065.01
Support Services (25%)			
Northern Virginia Family Service - Multicultural	\$ 139,639.21	\$ -	\$ 139,639.21
United Community Ministries - Early Learning C	\$ -	\$ 51,076.26	\$ 51,076.26
Subtotal	\$ 139,639.21	\$ 51,076.26	\$ 190,715.47
Education & Cognitive Development (15%)			
Cornerstones - Kids and Parents Engage	\$ -	\$ 110,395.72	\$ 110,395.72
Second Story - Culmore Youth Outreach Program	\$ 51,528.69	\$ -	\$ 51,528.69
Subtotal	\$ 51,528.69	\$ 110,395.72	\$ 161,924.41
Total	\$ 438,592.41	\$ 376,986.63	\$ 815,579.04

\$

\$

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CSBG FY 2022 3rd Quarter

Cornerstones - Affordable Housing Plus Project

Description of Activities	Annual Goals				Description of Outcome	TOTAL Through 3rd Q		
		Service Target	Outcome Target	Outcome Target %		Number Served	# Achieved Outcome	% Achieve Outcome
1. Provide supportive services to ensure clients do not return to homelessness	CSBG	228	217	95%	Participants will maintain permanent housing. (CSBG Outcome)	137	137	100%
	CCFP	0	0	0%		0	0	0%
	Total	228	217	85%		137	137	100%

Cornerstones - Kids & Parents Engage

Description of Activities	Annual Goals				Description of Outcome	TOTAL Through 3rd Q		
		Service Target	Outcome Target	Outcome Target		Number Served	# Achieved Outcome	% Achieve Outcome
1. Afterschool Out-of-School-Time programming (homework help and enrichment programming)	CSBG	95	71	75%	Improve the academic performance of children and youth. (CSBG Outcome)	67	0	0%
	CCFP	0	0	0%		0	0	0%
	Total	95	71	75%		67	0	0%
2. Parent Engagement -Family meetings and family engagement workshops.	CSBG	65	49	75%	Parents will understand how to help children achieve academic success (CSBG Outcome)	65	60	92%
	CCFP	0	0	0%		0	0	0%
	Total	65	49	75%		65	60	92%

Pathway Homes - Permanent Supportive Housing

Description of Activities	Annual Goals				Description of Outcome	TOTAL Through 3rd Q		
		Service Target	Outcome Target	Outcome Target %		Number Served	# Achieved Outcome	% Achieve Outcome
1. Provide services to adults w/mental illnesses and/or disabilities to support moving into permanent housing	CSBG	33	30	92%	Participants will secure & maintain safe & stable housing. (CSBG Outcome)	35	35	100%
	CCFP	0	0	0%		0	0	0%
	Total	33	30	92%		35	35	100%

Second Story – Culmore Youth Outreach Program

Description of Activities	Annual Goals				Description of Outcome	TOTAL Through 3rd Q		
		Service Target	Outcome Target	Outcome Target		Number Served	# Achieved Outcome	% Achieve Outcome
1. Provide homework help, tutoring and computer access & assistance to 4th-6th graders	CSBG	200	160	80%	Youth served will improve their academic performance. (CSBG Outcome)	229	0	0%
	CCFP	0	0	0%		0	0	0%
	Total	200	160	80%		229	0	0%
2. Provide community service learnopportunities, counseling support & safe space.	CSBG	200	180	90%	Youth exhibit stable or increased mental health	229	229	100%
	CCFP	0	0	0%		0	0	0%
	Total	200	180	90%		229	229	100%
3. . Provide job skills training to youth including leadership skill building & resume development.	CSBG	6	6	100%	Youth will demonstarte improved job skills	6	4	67%
	CCFP	0	0	0%		0	0	0%
	Total	6	6	100%		6	4	67%

Second Story - Homeless Youth Program

Description of Activities	Annual Goals				Description of Outcome	TOTAL Through 3rd Q		
		Service Target	Outcome Target	Outcome Target %		Number Served	# Achieved Outcome	% Achieve Outcome
1. Provide homeless HS students assistance finding safe affordable housing	CSBG	16	14	90%	Participants will be sucessfully housed.	13	13	100%
	CCFP	0	0	0%		0	0	0%
	Total	16	15	90%		13	13	100%
2. Provide case management to homeless HS students	CSBG	16	14	90%	Participants will graduate from HS or receive a GED. (CSBG Outcome)	13	10	77%
	CCFP	0	0	0%		0	0	0%
	Total	16	15	90%		13	10	77%
3. Provide case management to homeless HS students	CSBG	16	14	90%	Students will have improved financial management skills. (CSBG Outcome)	13	10	77%
	CCFP	0	0	0%		0	0	0%
	Total	16	15	90%		13	10	77%

Second Story – Assisting Young Mothers

Description of Activities	Annual Goals				Description of Outcome	TOTAL Through 3rd Q		
		Service Target	Outcome Target	Outcome Target		Number Served	# Achieved Outcome	% Achieve Outcome
1. Provide stable housing, food, clothing & case management services	CSBG	20	16	80%	Young women will be successfully housed.	9	9	100%
	CCFP	0	0	0%		0	0	0%
	Total	20	16	80%		9	9	100%
2. Provide parenting, life skills, financial, employment education.	CSBG	10	8	80%	Young mothers served will increase their life and parenting skills. (CSBG Outcome)	4	4	100%
	CCFP	0	0	0%		0	0	0%
	Total	10	8	80%		4	4	100%
3. Provide mental health counseling	CSBG	10	7	70%	Young women served will show improved behavioral health.	4	4	100%
	CCFP	0	0	0%		0	0	0%
	Total	10	7	70%		4	4	100%

UCM - Stepping Stones

Description of Activities	Annual Goals				Description of Outcome	TOTAL Through 3rd Q		
		Service Target	Outcome Target	Outcome Target		Number Served	# Achieved Outcome	% Achieve Outcome
1. Provide case management, counseling and referrals to participants	CSBG	48	26	55%	Clients will have access to resources that increase stability. (CSBG Outcome)	745	493	66%
	CCFP	0	0	0%		0	0	0%
	Total	48	26	55%		745	493	66%
2. Provide financial assistance to eligible participants in the form of rental assistance	CSBG	65	65	100%	Clients will have access to resources that increase stability	284	284	100%
	CCFP	0	0	0%		0	0	0%
	Total	65	65	100%		284	284	100%
3. . Provide prescription Assistance to eligible participants	CSBG	30	30	100%	Clienst will have stable or improved physical health	444	444	100%
	CCFP	0	0	0%		0	0	0%
	Total	30	30	100%		444	444	100%

COMMUNITY SERVICES BLOCK GRANT (CSBG) FUNDED PROGRAM

Fiscal Year 2022

3rd Quarter Narrative Report

AProgram: Affordable Housing Plus Program

Contract Analyst: Vincenza Githens

Organization: Cornerstones

Phone #: 703-324-3289

Program Description: Provide supportive services to individuals to ensure they do not return to homelessness once they enter permanent housing.

Program Outcome: 95% of individuals and/or families are successfully housed.

Funded Amount: CSBG - \$73,822/GF - \$125,698 **Total:** \$199,520

Number of Clients Projected to be served for the year: 228

Number of Clients Projected to Achieve Outcomes: 217

Actual Number of Clients Served YTD: 137

Number of Clients Achieving Outcome: 137

Program Activities this Quarter:

The case managers continue to provide case management services to their clients during the COVID-19 pandemic. Case management meetings have been provided face-to-face, in both the office and home setting while practicing social distancing. For clients who have been on quarantine or tested positive for COVID-19, case management meetings have been provided via phone as needed. Case managers have worked with clients to help them get their basic needs met, connecting children to tutors, helping with housing recertification packets and other applications, etc.

Describe how local partners are used to enhance your program:

This quarter we have continued to partner with Women Giving Back and the Clothes Closet in Herndon for clothes for our clients. For clients in need of rental assistance and/or utility assistance we continue to work with our partners at Herndon-Reston FISH, Fairfax County Coordinated Services Planning (CSP), and local churches. We also continue to partner with the DC Diaper Bank for diapers, pull-ups, baby hygiene items, adult hygiene items, etc. For our clients that are in need of furniture or household items we have worked closely with Gracing Spaces for these needed items as well as Passion 4 Community. We have continued to partner with the TinCup Fund to fill in the gaps for our families that need gift cards, laptops, and other household items as well.

Program Achievements:

- Client got a job with Fairfax County Public Schools as a Teacher's Assistant.
- Family moved out of Cornerstones Housing and into homeownership.
- Clients improved their credit scores.
- Client obtained a job earning \$55K a year after 2+ years of
- Client lost 90 pounds.

Program Challenges This Quarter:

The lack of communication and/or slow responses from clients to case managers is a challenge. Case managers will reach out to clients via email, phone, and text message and it takes the clients a long time to respond. Case managers then will have to conduct some pop-up visits to reach the client. Despite this challenge, case managers continue to strive to engage their clients

COMMUNITY SERVICES BLOCK GRANT (CSBG) FUNDED PROGRAM

Fiscal Year 2022

3rd Quarter Narrative Report

by any means necessary which may include the following: phone, email, text message, pop-up visit, or mailing a letter.

Unpaid rent and utilities continue to be a challenge for our clients. We continue to work with them to assist with budgeting skills, employment services, and connection to community resources for financial assistance. Clients testing positive for COVID-19 continues to be a challenge as well clients developing other illnesses as well. However, case managers continue to serve these clients in need via virtual/phone case management, dropping off food, and other necessities.

Changes in Client Population:

This quarter we had no move-ins and two families moved out. Also, one of our clients passed away due to health issues.

Staff Turnover:

None

Client Story:

In 2012 a family of five moved into Cornerstones Housing Corporation. This family consisted of a client, client's wife, client's mom, and client's two children. Through the support and encouragement of Cornerstones, the clients were able to gain stability and provide a foundation for the two children. The two children later became adults and in 2020 the youngest child graduated high school and the oldest child graduated from college. The oldest child then landed a job earning \$75K a year in the IT field. Then in February 2022, the family was able to move out of Cornerstones Housing into homeownership.

COMMUNITY SERVICES BLOCK GRANT (CSBG) FUNDED PROGRAM

Fiscal Year 2022

3rd Quarter Narrative Report

Program: Kids and Parents Engage
Contract Analyst: Vincenza Githens

Organization: Cornerstones
Phone #: 703-324-3289

Program Description: Improve the academic performance of targeted children and youth through Afterschool Out-of-School-Time (OST) programming which includes homework help and enrichment programming.

Program Outcome: 80% of youth will have improved academic performance.

Funded Amount: CSBG (TANF) - \$145,056/GF -\$0 **Total:** \$145,056

Number of Clients Projected to be served for the year: 95

Number of Clients Projected to Achieve Outcomes: 76

Actual Number of Clients Served YTD: 67

Number of Clients Achieving Outcome: 0

Program Activities This Quarter:

- During the month of January Herndon and Reston Afterschool moved back to a virtual format. This was due to several factors that impacted the rise of the Omicron variant, especially among children. These factors included:
 1. Approximately 90% of our program participants and their families are not vaccinated.
 2. While we try to maintain social distancing among participants and staff, the size and space makes this a difficult task.
 3. The Omicron variant was affecting children worse than previous COVID strains.
 4. Program participants were returning from a two week break and we were unable to require testing prior to the program return.
- During this time the Shark Tank curriculum was temporarily halted as it was not effectively transferrable to the virtual format. A mini curriculum was created to focus on the state of Hawaii. This curriculum focused on facilitated lessons and activities to help the young people learn about Hawaii's history, people, and culture. This was a follow up to previous year long curriculum where the young people traveled the world and explored the history, people, and cultures of various countries. This mini curriculum will be used to introduce a shift to learning about the history, people and various cultures that make up the United States.
- During February and the first half of March, Herndon and Reston program participants completed their Shark Tank projects and presented their "inventions" to local sharks. The top teams in each category were awarded a KiwiCo STEAM kit (they were able to choose one from the website). The young people will be invited to the center for a build day in which they will build their kits and engage in other STEAM games and activities. As a reward for all their hard work, everyone was treated to a celebration party with fun food and small gifts. The build day was postponed due to the temporary closing of the program because of a COVID exposure in which all the young people and some volunteers were considered close contacts.
- In Mid-March both Herndon and Reston programs began working through the Write Brain curriculum. During the remainder of the Spring program session the young people

COMMUNITY SERVICES BLOCK GRANT (CSBG) FUNDED PROGRAM

Fiscal Year 2022

3rd Quarter Narrative Report

will become authors on their own books which will be published, with some of them being donated to the young peoples' school libraries.

- During February, Herndon Afterschool hosted a virtual family engagement event which focused on “fun family time”. Each family was provided with a “homemade chocolate chip cook making kit”. The kit provided all the supplies needed to make the cookies. The families came together on zoom, and as a group worked through the process of mixing, baking, and eating the cookies. We also talked about what it means to show love and appreciation to one another as a family.
- During this quarter, Reston Afterschool Middle School participants focused on a social justice project. While engaging in facilitated lessons and activities, participants learned about Peace Movements and self-designed a project in which they would make “peace shoes”. This involved creating art tennis shoes that creatively express the importance and impact of peace movements.
- In addition to this project, they began working on creating a “community newsletter” to highlight the afterschool program and its participants.

How Local Partners are Used to Enhance our Program:

- Northwest Federal Credit Union Foundation: During in-person programming, NWFCU Foundation provides monthly support by hosting “Wacky Wednesday” in which they provide volunteers and program materials to support enrichment activity. A “special guest” who provides the youth participants with a new experience. For example, it might be a musician who brings in instruments and engages the students in creating original songs. As we continue to navigate new strategies to address consequences of the COVID-19 health crisis, NWFCU will look to re-engage in-person with the program in Spring of 2022. During the third quarter NWFCU Foundation provided food gift cards for program families and shark tank judges for the Shark Tank presentation event
- DevTech Systems sponsored the Shark Tank celebration events and prize packs.
- Fairfax County Neighborhood and Community Services (NCS): During in person programming, NCS provides space for the afterschool programming and supports programming efforts in both Herndon and Reston. In addition, NCS provides opportunities for program staff to engage in youth development trainings and access various resources to enhance program efforts.

Program Achievements:

- Program participants successfully completed their Shark Tank projects and presentations. These presentations were shared with the local Rotary club. Guest judges were very impressed with the creativity and research demonstrated by the presentations.
- The program retained roster numbers despite the move to virtual programming in January.
- Herndon Afterschool high school participants have continued to maintain 95% program attendance and reported marked improvement in academic performance.
- In mid-March we created new curriculum and program structure (Spring Fling) that has allowed us to bring everyone back to in-person programming every day. Prior to this move, we operated on a hybrid schedule that provides two days of in-person

COMMUNITY SERVICES BLOCK GRANT (CSBG) FUNDED PROGRAM

Fiscal Year 2022

3rd Quarter Narrative Report

programming and two days of virtual programming, with each grade pod receiving one Friday per month of in-person STEAM programming.

Program Challenges this Quarter:

Due to COVID exposures, we have had to suspend program once this quarter. This created a one-week program disruption. Due to trying to maintain COVID protocols we are still unable to operate our programs at full participant capacity. We are planning to open registration for the summer program and bring participant numbers back to capacity.

Changes in Client Population:

- Herndon Afterschool site: There have not been changes in our client population.
- Reston Afterschool site: As this is a new site, this is a new client population.

Staff Turnover:

The Herndon Youth Program Coordinator resigned from their position in March 2022. We are currently recruiting for this position as well as one program aide.

Client Story:

One of our High School students was referred to our program because a negative/disruptive attitude and declining grades. During this quarter, the young person's mom reached out to thank us as she has seen a complete shift in her child's attitude. She reported that the young person demonstrates affection and is making good choices. In addition, the student has been accepted to three colleges and successfully pursued two scholarship opportunities. They have also served as a Shark Tank "mentor" helping the elementary students prepare for their presentations; as well as a PEARLS "mentor" working alongside the Director of Community Youth Programs to facilitate an all-girls group for 4th to 8th graders.

COMMUNITY SERVICES BLOCK GRANT (CSBG) FUNDED PROGRAM

Fiscal Year 2022

3rd Quarter Narrative Report

Program: Multicultural Center

Organization: Northern Virginia Family Service

Contract Analyst: Vanessa Calderon

Phone #: 703-324-3269

Program Description: Provide direct assistance and/or referrals for clients to be able to meet their basic needs (such as food, clothing, shelter, transportation, employment, medical services, etc.) and access community resources that promote stability.

Program Outcome: Adults have access to safety net (community resources) that promote stability.

Funded Amount: CSBG - \$191,656/GF - \$117,467 **Total:** \$309,123

Number of Clients Projected to be served for the year: 130

Number of Clients Projected to Achieve Outcomes: 123

Actual Number of Clients Served YTD: 177

Number of Clients Achieving Outcome: 177

Program Activities this Quarter:

During this quarter, case management activities included assistance with public benefits applications, food pantries, rental assistance programs, legal assistance, etc. In terms of direct assistance, donations of food and gift cards were delivered to the clients' houses or distributed at the office. Clients were also assisted with various online applications and appointment scheduling.

Describe how local partners are used to enhance your program:

The Multicultural Center receives support from a couple local churches. One of them provides direct assistance to our clients in need up to a certain amount. At the beginning of each year, the church lets us know how much money they have assigned to our program and based on this we submit individual requests to help clients throughout the year. Another local church has been able to donate furniture and kitchen appliances for clients who needed these items. Without this kind of collaboration, our clients would not be able to receive the support to cover some of their basic needs.

Program Achievements:

Our program continues to serve a number of Fairfax residents, both in-person and virtually. During the past quarter, several updates were made to our office, with the goal of making the space more welcoming and trauma-informed for all.

Program Challenges This Quarter:

COVID is still the biggest challenge for our clients. Most recently, clients have reported not being able to find enough work after COVID, whether they stopped working, or are seeking to increase the number of hours in their job.

Changes in Client Population:

During these past couple years, most clients seem to have adapted to remote services and would like to continue with this modality. Benefits disclosed by clients include: no commuting time, no transportation expenses, no need for childcare. A few of our clients continue

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struggling with lack of access to technological equipment and internet to be able to have seamless remote services provided to them. Clients who have gone back to full-time work are particularly interested in receiving remote services.

Staff Turnover:

There has not been any staff turnover or new hires impacting this program during Q3.

Client Story:

Client is a 49-year-old female from Morocco who is in the process of filing for divorce from her abusive Husband. Client was staying with her sister for the time being and came into services seeking assistance with immigration and legal resources as well as housing options. Client agreed to give consent for an open communication between her case manager and her lawyer, so case coordination was possible for her. As part of the case management support received in NVFS:

- Client received information about community resources for basic needs and was given a referral to Food for Others.
- Client was connected with Catholic Charities for help with her Immigration case.
- Client was assisted in contacting her lawyer and coordinating the presence of an interpreter for these meetings.
- Case Manager talked to client about her housing options and how to contact Fairfax Coordinated Services for support.
- Client was given information on public transportation options to save money and she is now able to take the bus for various needs.
- Client received help learning how to search for jobs online, as she would like to find a way to increase her income to be able to afford a place on her own.
- Client was informed about the way to request interpretation services available when contacting different service providers.
- Client received information about the impact of domestic violence on the person being abused as well as the family, as well as the support groups available at NVFS to help her cope.

Client is currently waiting for a court date and needs continued support to find an affordable place as she is no longer able to stay with her sister.

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Program: Permanent Supportive Housing

Organization: Pathway Homes Inc.

Contract Analyst: Vincenza Githens

Phone #: 703-324-3289

Program Description: Provide support in moving into permanent housing if not currently housed, education on lease requirements and community rules, training on basic living skills that support housing stability (budget, care of self and personal space, etc.), assistance emergent and ongoing healthcare needs, conflict resolution and problem-solving skills training, advocacy in support to ensure housing rights are not violated, support in accessing community resources to sustain independent living in the community, advocacy with landlord as appropriate, social skills training to include interpersonal skills and assertiveness skills training and support in transitioning to other stable permanent housing as needed/preferred, to adults with severe mental illnesses and/or other co-occurring disabilities.

Program Outcome: 92% of adults will have access to affordable, accessible housing with the supportive services necessary to live as independently as possible in a community setting.

Funded Amount: CSBG \$97,899/GF - \$16,169 **Total:** \$114,068

Number of Clients Projected to be served for the year: 33

Number of Clients Projected to Achieve Outcomes: 30

Actual Number of Clients Served YTD: 35

Number of Clients Achieving Outcome: 35

Program Activities This Quarter:

Continued education, encouragement, and link to resources for vaccinations and Booster vaccinations. Continued education on monitoring local positivity rates and following safety recommendations. Continued focus on developing independent living skills needed for healthy and successful independently living, integration within the community within which they reside and accessing needed resources to maintain health, stability, and productive lives. Emphasis is placed on maintaining healthy, stable housing; learning to manage the symptoms of both physical and mental illnesses; money management and budgeting training; health education and following through with needed screenings and physicals; education on proper nutrition and learning meal preparation skills; managing medications and adhering to physician recommendations; learning to use public transportation and accessing other available transportation services; and linking and accessing those needed community resources. Continued intensive re-stabilization supports for those most impacted by the pandemic, especially those that struggled to utilize telehealth and avoided needed medical appointments and those who experienced significant isolation related to loss of usual daily activities/structure and inability to engage in-person with family and established support networks.

How Local Partners are Used to Enhance our Program:

An essential part of skill building services include providing education on available resources, assistance with applying for those services and training in ongoing access/utilization of these resources. We are partnered with DHCD to increase housing resources and to support individuals with securing more independent or accessible housing and in understanding Fair Housing and their rights in securing reasonable accommodations. This partnership continues to yield housing vouchers for clients to continue to move toward increased self-sufficiency as well

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as additional resources for clients with special needs like accessibility issues or background check challenges. We partner with Department of Health, local health centers and local PCPs to obtain medical services for the underserved or underinsured of our population. We work very closely with the Fairfax CSB to support clients in accessing mental health and substance use disorder services. We are also partnering with Fairfax County's senior services to offer our aging clients' appropriate activities and socialization opportunities. Our staff are routinely making needed referrals and connecting our clients with the local food banks as available in their location. We connect clients with transportation services as appropriate and partner with the consumer-driven drop-in centers to provide our clients with supportive networks and with recovery resources. We connect individuals with the Laurie Mitchell Center for support with employment and IT training and access.

Program Achievements:

- One individual reached a milestone by demonstrating the skills necessary to successfully manage his care and his new independent condo. He has been discharged and will independently continue his mental health care needs through his established private psychiatrist.
- One individual was supporting in stepping down from his previous congregate living arrangement into his own apartment. He also then secured part-time employment as a referee for a local soccer club.
- One individual has received a housing choice voucher for which he has been waiting for several years. We are currently in the process of assisting him with locating a unit in his preferred location that can accommodate his physical needs.
- One individual was linked with appropriate reduced-cost dental services and a dental loan program and was able to finally get dentures.

Program Challenges this Quarter:

The only program challenges identified this quarter are related to individuals who decompensated, apparently related to minimal face-to-face supports during COVID, and have been unable to restabilize. The client described last quarter continues to refuse mental health treatment, is in violation of his probation, has been hospitalized and incarcerated repeatedly, and is once again facing eviction. Referrals have been made for a higher level of care, although he is refusing these services at this time. A second individual has been repeatedly hospitalized but then also discharged prior to obtaining stability. Staff have increased the supports provided to help her maintain consistency with medications and her psychiatric appointments, as well as to intervene quickly in the event of disruptive behaviors.

Changes in Client Population: None

Staff Turnover: None

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Client Story:

This individual has been receiving residential services through the CSB since 1992. He had been unable to graduate to greater independence due to persistent psychiatric symptoms and amotivation to attend to his basic needs independently. He had been able to maintain employment with the family's law office for many years and able to establish significant savings with the help of payee services. With CCFP-funded supportive services, the individual was able to secure (with financial assistance from family) and settle into a private condo. He was assisted in setting up schedules/routines for caring for his independent housing and his daily needs and for following through with medications and recommendations from a private psychiatrist. He drives and has a vehicle to attend to grocery shopping and appts. independently. He has now been managing the condo successfully for a year and discharged from supportive services last month.

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Program: Culmore Youth Outreach Program

Contract Analyst: Vanessa Calderon

Organization: Second Story

Phone #: 703-324-3269

Program Description: Provide youth with activities that encourage them to stay in school and improve their academic achievement which includes supervised recreation, homework assistance, enrichment activities and assistance with college applications.

Program Outcome: 80% of youth will demonstrate improved academic performance.

Funded Amount: CSBG - \$78,225/GF -\$0 **Total:** \$78,225

Number of Clients Projected to be served for the year: 200

Number of Clients Projected to Achieve Outcomes: 160

Actual Number of Clients Served YTD: 229

Number of Clients Achieving Outcome: 0

Program/Service Activities This Quarter:

During this quarter, CYOP staff transitioned into a hybrid setting due to the rising cases of Omicron where both staff and clients began to be ill. Staff began to have both virtual sessions and physical in-person appointments for the students who cannot be reached virtually or needed extra support. Our online sessions via Zoom continued to do group activities such as interactive games, discussing preventative topics such as cyberbullying, hygiene, hosted guest speakers, gang prevention, and stress reduction. With the support of interns, staff was able to hold individual and group therapeutic sessions virtually to support the youth and their mental health.

For the in-person appointments, staff supported the youth in homework tutoring, ESL training, and mentorship. Staff continued to provide wellness checks, food distribution, and toiletries drop-offs once a week to their homes as well. This included meats, vegetables, fruits, and non-perishable items to support food-insecure homes.

The staff has begun the Health Literacy program with the guidance of the Second Story's Health Literacy Specialist. The goal of this new initiative is to provide evidence-based health related information so that youth and their families can make better informed decisions. This was essential especially as the pandemic was ongoing and to also discuss topics of healthy habits. Staff continued dropping off food delivery donations into CYOP clients' homes. This service has been especially important due to the difficult economic situation that most of our families have been facing. Staff helped some parents get registered for the Covid-19 vaccine while also referring them to other social services such as the Virginia Rent Relief Program, SNAP, Healthy Minds Fairfax, and Legal Justice Aid.

Youth workers supported in translating resources and information to parents and teens in person and by phone. They also helped staff create weekly food bags and hygiene packages for deliveries while providing outreach to promote our services. They also lead academic practice groups, and baking/ cooking clubs, work on office files and create attendance Excel spreadsheets. Youth Workers continued to mentor and support new youth within the program while starting their career plan plans. For further employment training, the program attended a

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field trip to “The Center of Employment” located in Alexandria Virginia. High school students participated in this event and learned about the services offered at the location including a PowerPoint presentation from staff and received a tour of the facility while learning of different career opportunities offered. They also attended resume-building workshops and set academic goals for teens who attended their first meeting within Active Fairfax Transportation Plan Committee. Here they learned about the initiative of Active transportation for recreational purposes.

The Teen Center staff continued to support Seniors by creating letters of recommendation, providing a database for scholarship opportunities, and making a work plan for the rest of the academic year. This included looking into colleges, helping with FASFA applications, and looking for internships.

Volunteers helped teens with homework help, finding resources online, doing zoom groups, and ESL tutoring sessions via Zoom. This month some teens returned to school, the staff did wellness calls and provided teens with requested school supplies and support.

The Youth Council has been attending virtually and in-person weekly meetings, they have attended the anti-vaping curriculum sessions and provided PowerPoint presentations on a variety of topics including Black History Month, supported in Bailey’s Elementary School community garden, Read-Along with the community in the local library, attending meetings that impacted their local parks and environment.

How Local Partners are Used to Enhance our Program:

- Kentucky Fried Chicken and Food for Others are used to supply food for the Teens.
- BRAWS delivers feminine hygiene products to young female participants.
- Rotary Club of Vienna provided food donations, and a Zoom educational presentation.
- Coastal Truck to provide prepared meals to the teens.
- Western Fairfax Christian Ministries for food donations.
- Food for Others to provide groceries to the teen center families.
- INOVA. Partnership for Healthier Youth. Helping teens applied for health insurance.
- Rotary Club of Vienna with monetary donations and opportunities to provide community service
- Center of Employment to provide training workshops and information sessions
- Bailey’s Community Center to collaborate within events

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Program Achievements:

- Students are receiving health literacy classes with curriculum with the Stronger2 initiative with the health department
- Students have engaged in the Partners in Prevention - CATCH my Breath, which is an anti-vaping campaign
- The Culmore Teen Center Youth Council led a youth Town Hall where they were able to lead discussions of necessary change in their community

Program Challenges this Quarter:

One of the biggest challenges during this quarter was the rising cases of the Omicron variant.

Changes in Client Population:

None

Staff Turnover:

None

Client Story:

This quarter, our success story is of a teen who was severely bullied at his high school when a videotape was leaked of him using the restroom. The video was spread among his peers, and he began to show signs of depression. We reached out to his mom to see if he needed any assistance and she had let us know that she contacted the school counselors. Staff provided follow-up and contacted our partners in the Fairfax County school system to provide more guidance on how to support him. Staff were able to get in touch with the correct school staff and had a team behind him and his family to support him during this difficult time.

Staff also provided the mother with different mental health resources to further boost his self-esteem and feel like a part of the community. The Teen Center offered him a position as a Youth Worker. He is now working with staff to support his peers in their academics, he also has a great interest in computer science, so we encouraged him to assist us in installing our newly donated computers, also he is part of the Youth Council. Also, he is attending therapeutic counseling sessions with one of our interns and is involved in preventative workshops while gaining his confidence again.

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Program: Second Story for Homeless Youth

Contract Analyst: Vanessa Calderon

Organization: Second Story

Phone #: 703-324-3269

Program Description: Provide homeless unaccompanied Fairfax County High School students with assistance in locating and affording safe, stable, appropriate housing.

Program Outcome: 90% of individuals and/or families are successfully housed.

Funded Amount: CSBG (TANF) - \$106,009/GF – \$0 **Total:** \$106,009

Number of Clients Projected to be served for the year: 16

Number of Clients Projected to Achieve Outcomes: 14

Actual Number of Clients Served YTD: 13

Number of Clients Achieving Outcome: 13

Program Activities This Quarter:

Case management, individual therapy, and housing were provided to ten adults this quarter.

How Local Partners are Used to Enhance our Program:

Second Story for Homeless Youth partners with various non-profits and community-based groups to provide supportive services to the clients in the program. Agencies such as Fairfax County CSB, Food for Others, the Lamb Center, and KIND offer supportive services to clients. One of the strongest partnerships is with the Fairfax County Public Schools, who provide referrals to the program and support to the students already enrolled, including assistance with transportation, enrolling in school, and obtaining tutoring and financial support for school activities such as graduation. Lastly, BRAWS provides feminine hygiene supplies to youth in the program, which meets a critical area of need for homeless young women. These agencies are in part responsible for the success of the youth in the program.

Program Achievements:

We have continued to be able to provide program services with little disruption due to the COVID-19 pandemic. Clients are continuing to receive as much of the supports, services, and tangible goods that we can provide, and procedures and protocols to ensure safety and social distancing are still in place. Second Story has been providing additional rental payments for youth who lost their employment to prevent them from becoming homeless during the pandemic. We have continued to see an increase in contact from school social workers and an uptick in applications from young people as the impact of the pandemic and recession create more demand for services. We are also continuing to see an increase in landlords willing to house our clients in their homes.

Program Challenges this Quarter:

Challenges have shifted from uneasiness about COVID variants and continued vaccination tentativeness, to more mental health concerns and complicated applicants. Our therapeutic case manager has continued to reach out to offer therapy services to clients, and case managers have increased in person meetings to make sure clients have face to face contact with people who can listen and refer them to CSB services as needed.

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Changes in Client Population:

One youth completed the program successfully and was discharged to stable housing and four new clients were added.

Staff Turnover:

None

Client Story:

"Elmer" came to the US from Morocco with his dad. His dad went back to Morocco and "Elmer" was then living with his legal guardian (Aunt and her husband). When his aunt passed away, her husband asked him to leave when he turned 18. "Elmer" moved in with a friend and applied to Second Story for Homeless Youth but did not move forward with the services. Later, he applied again after his friend's house got overcrowded, stating that he was now ready for the program and that he had gotten a job.

Since entering the program, he continues to work and go to school. He expressed that not having to worry about paying full rent has really decreased his stress and allowed himself to focus on school and work. He has received food, toiletries, a bed, and bedding, as well as worked on financial management with his case manager. He meets with his case manager to work on self-sufficiency goals and has begun life skills groups through the program. After he graduates this summer, he hopes to further his education and apply to Northern Virginia Community College for IT.

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Program: Second Story for Young Mothers

Organization: Second Story

Contract Analyst: Vannessa Calderon

Phone #: 703-324-3269

Program Description: Provide young women 18 to 22 years old who are homeless single mothers, and their children will receive safe stable housing, food and clothing. services provided include linking the young women to community resources, help with educational goals, ob preparedness, financial literacy, a savings plan, life skills training, and medical and mental health care.

Program Outcome: 80% of adults will have access to safety net resources that promote stability.

Funded Amount: CSBG (TANF) - \$64,414/GF -\$0 **Total:** \$64,414

Number of Clients Projected to be served for the year: 20

Number of Clients Projected to Achieve Outcomes: 16

Actual Number of Clients Served YTD: 9

Number of Clients Achieving Outcome: 9

Program/Service Activities This Quarter:

Case management, individual therapy, life skills groups, and parenting skills groups were provided to two adults and their three children this quarter. In addition, all children four months and older were assessed to determine if they had any developmental delays. Clients also participated in groups on parenting, financial education, resume writing, computer literacy skills, setting boundaries, practical life skills, nutrition, time management, cleaning, replacing negative thoughts, fire drill/safety, and first aid and CPR.

How Local Partners are Used to Enhance our Program:

The Young Mothers program continues to partner with various non-profits and community-based groups to provide relevant services to the Clients in the program. Groups like the Financial Empowerment Center, the Chris Atwood Foundation, Workforce Innovation and Opportunities Act, Generation Hope, and Hilton International have provided life skills groups to the residents, based on their subject areas of expertise. The county has provided its Active Parenting program for parenting skills education. George Mason University provided information and assistance on job obtainment and retention. Community groups, such as a local church, provide monthly dinners where residents can enjoy good food, learn how to cook, and practice social skills. HomeAid, a local non-profit dedicated to improving shelter housing, helped YM in the past by renovating a townhouse to provide safe shelter for two families. Healthy Families conduct assessments on all of our new mothers and provide referrals and resources as needed. Office for Children also helps young mothers obtain childcare assistance so they can work. These groups and more contribute to making the program a safe, educational, and supportive experience for the young mothers and children who live there.

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Program Achievements:

During this quarter, we were able to continue to provide services and supports to clients during the COVID-19 pandemic, with a few changes in program protocols and procedures to provide safety to staff and residents during this challenging time. We provided extra support to a few former clients who lost their employment and income sources so that their needs, and those of their children, could be met.

Program Challenges this Quarter:

We have seen an uptick in applications and interest in the program during this quarter, while still seeing some hesitancy about entering a program during the pandemic's variant surges. Outreach efforts continue and we are seeing some potential clients moving towards accepting our program support for next quarter. We continue to see vaccine hesitancy among clients and continue to support clients to protect themselves and their children during the ongoing pandemic.

Changes in Client Population:

The program saw the addition of a young pregnant mother who delivered her baby while in the program.

Staff Turnover:

Alicia Leonard is the new case manager for the program; Amy Mahoney transitioned to another Second Story program.

Client Story:

Welcome baby "Christian!". Second Story for Young Mothers would like to congratulate one of our mothers', "Hope" on the arrival of her son "Christian". In late February 2022, "Hope" delivered a healthy baby. "Christian" did come a few weeks early and is considered a premature. While "Christian" came into this world smaller than some babies, he is thriving and growing each day. A celebration of "Hope's" expected arrival took place earlier in the month. "Hope" was gifted items that would bring comfort her son, along with items to support her with taking care of him. The baby shower went well. "Hope" participated in baby shower games, opened her gifts, and dined on her favorite restaurant food, Chipotle. "Hope" is currently on maternity leave and continues to bond with her son. She is adjusting to motherhood, and looking at future goals, as she navigates the responsibilities of parenting. "Hope" states the desire of working from home until "Christian" gets older.

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Program: Early Learning Center

Contract Analyst: Vanessa Calderon

Organization: United Community Ministries

Phone #: 703-324-3289

Program Description: Provides high quality childcare for children ages 6 weeks to 5 years old utilizing evidence-based curriculum and certified assessment materials to ensure children are provided with developmentally appropriate services that enhance their ability to move through the proper developmental stages and ensure academic success as they prepare for kindergarten.

Program Outcome: 70% of children will reach benchmarks supporting school readiness.

Funded Amount: CSBG (TANF) - \$86,235/GF - \$53,667 **Total:** \$139,902

Number of Clients Projected to be served for the year: 20

Number of Clients Projected to Achieve Outcomes: 14

Actual Number of Clients Served YTD: 37

Number of Clients Achieving Outcome: 30

Program/Service Activities This Quarter:

During the reporting period, the Early Learning Center has been engaged in multiple special events and activities:

- Favorite Color Day
- Hat Day
- Penguin Party
- Sports Day
- Read Across America
- World Puppetry Day
- National Crayon Day

How Local Partners are used to enhance our Program:

During the reporting period the Early Learning Center families received free milk and eggs from the DeLune Valentine Day Eggstravaganza event. The DeLune Corp distributed 50,000 eggs a gallon of milk on Valentine Day to all United Community's program clients. DeLune Corp successfully distributed eggs/milk to about 1,000 families. This is his third year of this love initiative. A total of 45 Early Learning Center households received free milk and eggs from the DeLune Corp!

Program Achievements:

The ELC enrollment has increased to a total of 53 students. We are receiving inquiries for care on a regular basis. As families are returning to work, we are noticing an uptick in interest in the center. The facility was inspected by the Fairfax County Fire Marshal and met all fire safety requirements and were issued a renewed Fire Safety permit. During the reporting period, two Preschool Teachers received their Child Development Associate Certification. The program successfully hired a Floater Aide Teacher for the center.

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Program Challenges this Quarter:

Our enrollment is increasing, and we are encountering regular inquiries from families. We are continuing to review resumes and conduct interviews for perspective teachers. We look forward to hiring more teachers and receiving more children to the center!

Changes in Client Population:

We have had an increase of infant and preschool (3-year-old) enrollment in the center. Our preschool 3's class has reached its capacity and is now fully enrolled. We continue to receive calls for infant and preschool 3's openings.

Staff Turnover:

We have managed to retain a total of 13 employees and hire 1 additional. We are currently recruiting to fill all vacant positions. We still have 5 teacher positions and 1 admin position to fill.

Client Story:

The Mohammed family enrolled their 4-year-old daughter Zaya into our Pre-K classroom in the fall of 2021. Mr. Mohammed shared that Zaya has not been around other children for almost 2 years due to Covid. He says that when Covid restrictions began to lift, he and Mrs. Mohammad would take Zaya to the park to play with other children. They were concerned that Zaya was not successfully entering play with other children. They felt that Zaya would do better in an early learning setting. Within the first month of enrollment the Pre-K teachers recognized that Zaya was highly developed in letter and number recognition. Zaya was even reading some words! She was a picky eater but would attempt to try the food provided for lunch and snack time.

In the second month of enrollment Zaya began to form relationships with her peers and the teachers! Mr. Mohammed would say "Zaya loves to play with her friends at school and talks about them all the time!" Within days Zaya began to struggle with social/emotional exchanges with her peers and teachers. The teachers noticed Zaya was getting frustrated when having to share, transition from activities and when asked to clean up. She began to demonstrate physical and verbal aggression to her classmates, teachers, and parents. Ms. Abbot one of Zaya's teachers conducted the Ages and Stages Questionnaire Assessment on Zaya and immediately noticed Zaya was not functioning at the expected level in Social and Emotional development. Ms. Abbot encouraged Mr. and Mrs. Mohammed to conduct the ASQ on Zaya as well and share their results during their schedule Parent-Teacher conference.

Ms. Abbot and the Mohammed family were pleased that both of their developmental assessment results were the same. Although Zaya was advanced in physical, language, cognitive, math, science, technology, social studies, and the arts, she was struggling in social/emotional development. Ms. Abbot and the Mohammed family created goals together to help Zaya improve in this area. Ms. Abbot uses a social/emotional curriculum called Al's Pals. This curriculum uses puppetry, music, stories, and visuals to help young children understand and manage "BIG feelings" in a healthy and safe way. Ms. Abbot shared with the Mohammed family some of the calm down techniques they would introduce to Zaya. The Mohammed family insisted they would do the same at home. The following week Zaya had an incident of

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screaming and hitting out of frustration. Ms. Abbot used her calm down breathing techniques with Zaya. Zaya refused to participate. Ms. Abbot then brought out her "Al's Pals" puppets to help Zaya. Surprisingly she responded to the puppets. She stopped hitting and screaming and began taking deep breaths and counting. Once she was calm, Ms. Abbot encouraged Zaya to share how she was feeling. Ms. Abbot then was able to tell Zaya that it is ok to have "BIG feelings" but it is never ok to hurt others. Zaya has shown great improvement in managing her feelings and behavior. She independently does her "belly breathing" and takes a break in "Al's Place" when she feels the need to calm down. Mr. and Mrs. Mohammed have decided to enroll in parenting classes to gain my resources on how to continue to support Zaya's social/emotional development.

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Program: Stepping Stones

Organization: United Community Ministries

Contract Analyst: Vannessa Calderon

Phone #: 703-324-3289

Program Description: Provide three-day emergency supply of food, supplemental nutritious food, including fresh produce to individuals who come to United Community food pantry.

Program Outcome: 100% of persons will have improved access to emergency basic needs assistance.

Funded Amount: CSBG - \$277,281/GF - \$0 **Total:** \$277,281

Number of Clients Projected to be served for the year: 3,200

Number of Clients Projected to Achieve Outcomes: 3,200

Actual Number of Clients Served YTD: 3,001

Number of Clients Achieving Outcome: 3,001

Program Activities This Quarter:

Stepping Stones program service activities during this quarter under review include rental assistance, medical/dental and prescription assistance, case management services and food assistance. Additionally, the program continued to provide other allied service activities – utilities assistance, monthly diaper distribution, household and cleaning supplies food delivery to homebound clients continued without disruption during this reporting period.

How Local Partners are Used to Enhance our Program:

The Stepping Stones program relies on the collaborative support of community-wide partners, including individuals, in its service delivery. During this reporting period, Stepping Stones collaborated and utilized partner resources in the following categories: financial assistance, service coordination, food, utilities, dental services, financial counseling services and diaper distribution. Through the support of individuals and groups, the program raised money to ensure adequate provision of direct assistance services in the form of food purchase, rental, utilities, and medical/dental assistance to the clients. Working with Dominion Energy through the EnergyShare program, the program ensured that clients received financial assistance to pay their energy bills. In collaboration with CSP, County residents in need of financial assistance were referred to Stepping Stones. Our food services partners: Capital Area Food Bank, Whole Foods, Wegmans, Amazon, Kiwanis Club, Good Shepherd Catholic Church, St Louis Catholic Church, other faith groups continued to enhance our weekly food distribution. In conjunction with De Lune Corp and for three years in a row, Stepping Stones distributed 50,000 fresh eggs to 1000 families. Each family received a gallon of fresh milk and bags of lentils on Valentine Day through the De Lune Sharing the Love event. Stepping Stones continues to collaborate with Northern Virginia Dental Clinic in providing basic dental care to program participants in need of dental work. Our partnership with the DC Diaper Bank continued unabated during this reporting period. Britepaths provided financial counseling services to some of our case management clients.

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Program Achievements:

The achievements made in the last quarter were maintained during this reporting period.

- Stepping Stones provided full complement of all CFFP contracted service activities – rental, case management, dental/medical and emergency food distributions during this quarter.
- The program maintained and remained engaged with all major partners, which made it possible for Stepping Stones to make successful achievement during this period under review.
- Three clients engaged in case management services are currently enrolled in vocational training, one is taking cyber security training, another is taking phlebotomy class and the other is taking early childhood education training. The goal is to provide them with skills that will improve their self-sufficiency.
- Through our partnership with Britepaths, 8 case management clients who were referred for financial counseling services completed the one-on-one financial review. Some of them signed up for a longer-term financial coaching with the goal of improving their financial management skills.
- In addition to fulfilling our CCFP contracted service agreement during this quarter, Stepping Stones in partnership with the DC Diaper Bank and Dominion Energy distributed 37,100 diapers to more than 150 babies and provided energy bill assistance to 311 individuals from 104 households respectively.
- Stepping Stones is on target to meet and surpass our projected service outcomes by the end of this grant cycle.

Program Challenges this Quarter:

We are still seeing a huge demand for rental/mortgage assistance request from clients, which is indicative of the financial hardship people are still experiencing due to the pandemic. In March alone, we provided rental assistance to 28 households at the cost of \$22,831.21. If the program is to keep up with this level of assistance, more funds will be needed to ensure rental assistance is made available to those in need. Hence, funding continues to be an issue.

Due to health issues, the new counselor that was hired last quarter had to resign in order to focus on her health. Knowing the difficulty of recruiting top candidates who are fluent in both English language and Spanish, the loss of this staff presented a challenge to the team. However, a new candidate to fill this position has been identified and the person will start work in the next quarter.

The program has still not been able to recruit more professional volunteers thereby making it difficult for us to meet our projected professional volunteer target.

Changes in Client Population:

There are no significant changes in client population. However, the program served almost the same number of clients who identified as Hispanic Latino and those who identified as Not Hispanic Latino. The program served three TANF clients which two more than the previous quarter. Client population did not change that much in comparison to the last quarter. However, the program served more clients who identified as Not Hispanic Latino (54%) this period than those who identified as Hispanic Latino (45%). As has been the case in the past, the program

COMMUNITY SERVICES BLOCK GRANT (CSBG) FUNDED PROGRAM

Fiscal Year 2022

3rd Quarter Narrative Report

continues to see majority of the households being female headed and households with children under the age of 18. This a common trend. Only one TANF household was served this quarter than the previous quarter, which was three households.

Staff Turnover:

The new bilingual Counselor resigned due to ill health. After a series interviews, the program has selected another candidate who will fill this vacant position in the next quarter.

Client Story:

Mr. Jose and Rosa, a couple with two young children ages 2 years and 3 months, came to United Community in January 2022 to request help for the first time. They were referred to United Community for rental assistance by the Fairfax County Coordinated Services Planning (CSP).

Both parents were working and had been able to cover their household expenses including their monthly rent of \$1,625 until the birth of their new baby when Rosa stopped working to take care of the baby. With only Mr. Jose working, they started falling behind and having difficult time to pay bills and “catch up.” Their landlord issued them an eviction notice to pay or quit from their one-bedroom apartment.

During their case assessment, Jose informed the case manager that they only have \$500 left for rent, and they are seeking rental assistance of \$1,125 to complete \$1,625 rent for the month of January. The family was able to contribute a portion of their January rent – and United Community’s Stepping Stones program contributing \$850, along with other agencies (Britepaths and SHARE, Inc.), were able to make up the total required to avoid eviction.

The family has a plan to meet their future, ongoing expenses. Rosa is going back to work part-time, now that the baby is 3 months old. She would like to work full-time but was worried about quality care for the children. Jose has found additional part-time work: he is working two part-time jobs for a total of 51 hours/week.

The family was provided information about enrolling their children at the United Community Early Learning Center for affordable, quality childcare. The family qualifies for the Fairfax Count Office for Children subsidy for low-income working parents, which they are pursuing to ensure quality care for their toddler and infant while both parents can work full-time hours.

FY 23 Community Action Plan

Top Needs by Locality

Background: Every 3 years, Community Action agencies must conduct a Community Needs Assessment. CSBG eligible entities are expected to utilize CSBG funds to address the needs identified by the community. The needs can be addressed either directly by the Community Action agency or through coordination and referrals with partner organizations.

Top Four(+) Needs: List the top (4) needs from your most recent Needs Assessment for each service area as found in your most recent needs assessment.

Link the Need Number to the Top Need Addressed Column on each reporting sheet

Need #	Fairfax County	Fairfax County, Virginia
1.1	Housing Services - Housing Placement/Rapid Rehousing (Including Shelters, Eviction Prevention Services, Utility Payment Assistance, and Housing Payment Assistance)	
1.2	Health and Social/Behavioral Development - Nutrition and Food/Meals	
1.3	Support Services - Child Care, Immigrant Support Services, Case Management Services, Referrals, Eligibility Determinations, Mediation/Customer Advocacy Interventions	
1.4	Education/Cognitive Development - Child and Young Adult Education Programs, Out of School Time Programs	
Need #	Fairfax City	Fairfax City, Virginia
2.1	Housing Services - Housing Placement/Rapid Rehousing (Including Shelters, Eviction Prevention Services, Utility Payment Assistance, and Housing Payment Assistance)	
2.2	Health and Social/Behavioral Development - Nutrition and Food/Meals	
2.3	Support Services - Child Care, Immigrant Support Services, Case Management Services, Referrals, Eligibility Determinations, Mediation/Customer Advocacy Interventions	
2.4	Education/Cognitive Development - Child and Young Adult Education Programs, Out of School Time Programs	

Community Action Plan FY 23
Gaps and Linkages

Linkages and Funding Coordination, Gaps in Services and Initiatives				
County	Gaps in Services	Gap to be addressed by Community Action agency and/or Coordinating Organization	Agency Strategy to Address Gaps in Services	Community Strategy to Address Gaps in Services
Fairfax County/Fairfax City	Housing Services	Housing Placement/Rapid Rehousing (Including Shelters, Eviction Prevention Services, Utility Payment Assistance, and Housing Payment Assistance)	Community advocacy for increased resources for Affordable Housing. The Consolidated Community Funding Pool developed a separate RFP this year for Emergency Food and Housing Assistance. Emergency Rental Assistance is being funded with CSBG funds in FY 23	Fairfax County already faces a deficit of more than 31,000 rental homes affordable to low-income individuals and families. Over time, the gap between the need and the supply will grow considerably without new approaches for expanded housing availability and affordability. Over the next 15 years, the County is expected to add more than 62,000 households, primarily working households. These are household projections based on the County's analysis of recent growth and the capacity for residential development based on current land use and zoning. To support sustainable population growth and bolster our economy, it is important to think about how we plan for price-appropriate housing to address the current housing gap and to meet the needs of the growing workforce. Based on projections from the County and George Mason University (GMU), over the next 15 years, there will be demand for 18,622 homes affordable to households with incomes below 80 percent of AMI (29.9% of total new homes needed). The Fairfax County Board of Supervisors has committed to producing a minimum of 5,000 new homes, as a floor, affordable to households earning up to 60 percent of the Area Median Income (AMI) over the next fifteen years. UPDATE: In 2022, this goal was increased to 10,000 new homes. The Strategic Plan for Affordable Housing also included some short term
	Health and Social/Behavioral Development Services	Nutrition and Food/Meals	Emergency food providers are funded with CSBG funds and the CSBG is part of the Food Providers Network, which coordinates efforts to address nutritional needs in the community	The Fairfax County DNCS Food Provider's Network Strategies are: <ul style="list-style-type: none"> •Increase collaboration among providers and community partners which improves and expands individual providers' areas of coverage and reduces duplication of effort. •Share information on resources and best management practices which strengthens the network by strengthening each individual provider. •Use community outreach to accomplish several goals: reach more clients; reach new community partners to bring in more supplies; boost volunteer involvement; and advance emergency preparedness plans. For the FY 23-24 Cycle, the Consolidated Community Funding Pool developed a second RFP to address the need for emergency Food and Housing Assistance

Community Action Plan FY 23
Gaps and Linkages

County	Gaps in Services	Gap to be addressed by Community Action agency and/or Coordinating Organization	Agency Strategy to Address Gaps in Services	Community Strategy to Address Gaps in Services
	Employment Services	Skills training and programs which provide job training and education so residents have the skills to obtain higher paying jobs and/or jobs that can be done remotely as many employers maynot be bringing all workers back into offices once COVID is over.	CSBG Funds are not supporting Employment Services in the FY 23-24 cycle.	Fairfax County Workforce Investment and Opportunity Act Board and the Fairfax County Department of Family Services Employment and Training Division also provide services in this area, operating SkillSource Centers that assist residents seeking employment and training services.
	Support Services - Child Care,	Child care providers continue to have difficulty recruiting and retaining staff.	Support the provision of Child Care Subsidies and fund organizations that provide affordable early childhood education opportunities. The American Rescue Plan funding will continue to provide short term assistance, but a longer term strategy is needed. The Office for Children has proposed an Affordable Child Care Strategic Plan with recommendations to address these needs.	Fairfax County Office for Children - Child Care Assistance and Referral Program and Head Start Program provides early child care programs.
	Education and Cognitive Development Services	Child and Young Adult Education Programs	Continue to support programs providing out of school time homework help programs.	Fairfax County Office for Children department of Neighborhood & Communiy Services operates Teen Centers and Drop-in Sites

Community Action Plan FY 23
Gaps and Linkages

County	Gaps in Services	Gap to be addressed by Community Action agency and/or Coordinating Organization	Agency Strategy to Address Gaps in Services	Community Strategy to Address Gaps in Services
	Transportation	Affordable and Accessible Public Transportation Services	Continue to advocate for affordable transportation options. CSBG funds are not providing transportation services in the FY 23-24 cycle.	Department of Neighborhood and Community Services operates FASTRAN program that provides low cost public transportation in addition to the Washington Metropolitan Transit Authority. However, there are concerns about budget cuts that could result in the closure of Metro Stations and the elimination of bus routes. American Rescue Plan funding has staved off these concerns for the time being, but the long term future of the Metro system remains a question mark.
	Health and Social/Behavioral Development Services	Affordable Health Insurance	The CAAB is funding an affordable Behavioral Health Program this year.	The Health Department Operates the Community Health Care Network, which provides affordable health care to residents not eligible for Medicare or Medicaid and who do not have access to affordable health insurance. The County is also served by HealthWorks, a Community Health Center located in Loudoun County which serves clients in Fairfax County.

Community Action Plan FY 23
Gaps and Linkages

County	Gaps in Services	Gap to be addressed by Community Action agency and/or Coordinating Organization	Agency Strategy to Address Gaps in Services	Community Strategy to Address Gaps in Services
	Domestic Violence Services	Shortage of Domestic Violence Beds	CAAB is funding domestic violence shelter beds with CSBG funds in the FY 23-24 cycle.	The Fairfax County Office for Women & Domestic & Sexual Violence Services offers compassionate and comprehensive state-accredited programs for women, men, teens and children who have been affected by domestic and sexual violence, stalking and human trafficking. They operate a hotline, Domestic Violence Action Center and operate the County's Domestic Violence Shelter.
	COVID-19 related increases in the need for Food Assistance -	Applications for food assistance (SNAP) rose 296% from March to April 2020. Food for Others has experienced a 400% increase in the number of families seeking food in the first few months after the pandemic started. The need has abated somewhat and so far, the CARES ACT funding appears to be addressing the need, but we are very concerned about all of these jobs not coming back and what happens when the CARES Act/American Rescue Plan funds run out.		The Consolidated Community Funding Pool developed a second RFP in the FY 23-24 cycle to address the need for emergency Food and Housing Assistance
	Technology/Devices (Digital Divide)	ensuring all people in the county have the technology to ensure they can work and/or attend school remotely.	Broadband is widely available in the Washington Metropolitan region, but affordability creates inequities. Many of the communications companies have programs to address the digital divide.	Fairfax County Public Schools used local funds for 37 Supporting Return to School sites where children can go in person and receive assistance with on-line education and to ensure that all families have equitable access to the services they need to support children's virtual learning.

Strategic Goals			
	Strategic Goal	Annual Activities Towards Goal	Aligned NPI (s) (if applicable)
1	Increase CAAB's influence and integration within the overall process for funding CBOs in the CCFP funding process		
2	Work with others to use CSBG funding to address the root causes of poverty	Work with other Boards, Authorities & Commissions to advance CAAB priorities. Collaborate with other groups/BACs/people experiencing poverty/non-profits to identify the most effective approaches to using CSBG funds to address the root causes of poverty.	
3	Develop action plan for who, what, when and how to influence decision makers	a. Determine which decision makers to target (Board of Supervisors, other Community Leaders, General Assembly Members) b. Conduct a needs analysis: Determine customer needs by asking customers and engaging nonprofits and analyze what services non-profits provide and how they align with actual customer needs c. Develop strategic policy priorities informed by customer input d. Release and promote poverty research and reports (for example, State of the Poor document/annual Compilation) e. Conduct Poverty simulations f. Create media/communication plan to promote this goal	
4	Build capacity and create avenues for people living in poverty to influence decision makers	a. Develop leaders among individuals experiencing poverty by developing a Leadership Institute to share tools to amplify impact and influence <ul style="list-style-type: none"> • Identify leaders/influencers/gatekeepers in low-income communities and within the homeless population • Coordinate with existing networks (e.g. Opportunity Neighborhood networks, Community Developers within NCS, AHAC, FCPS, Libraries) and ask BOS members to identify candidates within their own districts • Build skills to educate decision makers about programs and services needed to address root causes of poverty • Identify and make connections to Boards, Authorities and Commissions on which community leaders can have a voice b. Catalyze/coordinate one-on-one meetings between decision makers and people with lived experience of poverty	
5	Relocate management of the CSBG and the CAAB to the Department of Neighborhood and Community Services	Transition will take place 7/1/2022	

Module 3, Section A: Community Initiative Status Form

1. Initiative Name	Affordable Housing Strategic Plan	Summer Meals for Kids
2. Initiative Year	3	3
3. Problem Identification	Fairfax County already faces a deficit of more than 31,000 rental homes affordable to low-income individuals and families. Over time, the gap between the need and the supply will grow considerably without new approaches for expanded housing availability and affordability. Over the next 15 years, the County is expected to add more than 62,000 households, primarily working households. These are household projections based on the County's analysis of recent growth and the capacity for residential development based on current land use and zoning. To support sustainable population growth and bolster our economy, it is important to think about how we plan for price-appropriate housing to address the current housing gap and to meet the needs of the growing workforce. Based on projections from the County and George Mason University (GMU), over the next 15 years, there will be demand for 18,622 homes affordable to households with incomes below 80 percent of AMI (29.9% of total new homes needed).	Fairfax County holds the distinction of being one of the wealthiest counties in the country. Despite this, there are a significant number of individuals and families who are unable to obtain adequate healthy food on a regular basis. For example, a 2015 survey showed that 44.7 percent of respondents in the \$50K or less category sometimes ate less than they should have because there was not enough money for food. This can be compared to 5.3 percent of those making over \$50K (n= 1,093).
4. Goal/Agenda	The Fairfax County Board of Supervisors has committed to producing a minimum of 5,000 new homes, as a floor, affordable to households earning up to 60 percent of the Area Median Income (AMI) over the next fifteen years. UPDATE: In 2022, this goal was increased to 10,000 new homes.	
5. Issue/CSBG Community Domains	Housing	Health and Social/Behavioral Development
6. Ultimate Expected Outcome	CNPI 4a Number of safe and affordable housing units developed in the identified community	Community Level National Performance Indicators (NPIs) (Reference the Community NPIs listed in Section B)
7. Identified Community	Fairfax County	Fairfax County, Fairfax City and the City of Falls Church
8. Expected Duration	15 Years	
9. Partnership Type	CAA is one of multiple active investors and partners	CAA is one of multiple active investors and partners
10. Partners	Fairfax County Residential and Housing Authority (RHA); Fairfax County Department of Housing and Community Development; Affordable Housing Task Force	https://www.fairfaxcounty.gov/neighborhood-community-services/summer-meals
11. Strategy(ies)	STR 4C - New Affordable Multi- Unit Housing Creation (Single Resident Occupancy (SRO), temporary housing, transitional housing) and Housing Policy Changes and STR 4H -	STR 5N - Other Health and Social/Behavioral Development Strategies
12. Progress on Outcomes/Indicators	Interim Outcomes	No Outcomes to Report
13. Impact of Outcomes	N/A	N/A
14. Outcomes/ Indicators to Report	Community Level National Performance Indicators (NPIs) (Reference the Community NPIs listed in Section B)	Community Level National Performance Indicators (NPIs) (Reference the Community NPIs listed in Section B)
15. Final Status	Initiative Active	Initiative Active
16. Lessons Learned	N/A	N/A

Module 3, Section B: Community National Performance Indicators (CNPIs) - Data Entry Form
Goal 2: Communities where people with low incomes live are healthy and offer economic opportunity.
Housing Indicators

Name of CSBG Eligible Entity Reporting: _____

	Counts of Change for Housing Indicators (CNPI 4)	Strategic Goal Number	Top Need	I.) Identified Community (Use the community from Status Form)	Service or activity	II.) Target (#)
Counts of Change	CNPI 4a Number of safe and affordable housing units <u>developed in</u> the identified community (e.g. built or set aside units for people with low incomes).	2	1		STR4 Housing Policy Changes	10000
	CNPI 4b Number of safe and affordable housing units <u>maintained</u> and/or <u>improved</u> through WAP or other rehabilitation efforts in the identified community.					
	CNPI 4c Number of shelter beds <u>created</u> in the identified community.					
	CNPI 4d Number of shelter beds <u>maintained</u> in the identified community.					

Module 4, Section A: Individual and Family National Performance Indicators (FNPIs) - Data Entry Form
Goal 1: Individuals and Families with low incomes are stable and achieve economic security.
Education and Cognitive Development Indicators

Name of CSBG Eligible Entity Reporting: _____

Education and Cognitive Development (FNPI 2)	Strategic Goal Number	Top Need	Service or Activity	I.) Number of Participants Served in program(s) (#)	II.) Target (#)
FNPI 2a The number of children (0 to 5) who demonstrated improved emergent literacy skills.					
FNPI 2b The number of children (0 to 5) who demonstrated skills for school readiness.					
FNPI 2c The number of children and youth who demonstrated improved positive approaches toward learning, including improved attention skills. (auto total).				0	0
FNPI 2c.1 Early Childhood Education (ages 0-5)					
FNPI 2c.2 1st grade-8th grade					
FNPI 2c.3 9th grade-12th grade					
FNPI 2d The number of children and youth who are achieving at basic grade level (academic, social, and other school success skills). (auto total)				260	
FNPI 2d.1 Early Childhood Education (ages 0-5)					
FNPI 2d.2 1st grade-8th grade	2	#	SRV 2I Before and After School Activities	260	
FNPI 2d.3 9th grade-12th grade		#			
FNPI 2e The number of parents/caregivers who improved their home environments.					
FNPI 2f The number of adults who demonstrated improved basic education.					
FNPI 2g The number of individuals who obtained a high school diploma and/or obtained an equivalency certificate or diploma.					
FNPI 2h The number of individuals who obtained a recognized credential, certificate, or degree relating to the achievement of educational or vocational skills.					
FNPI 2i The number of individuals who obtained an Associate's degree.					
FNPI 2j The number of individuals who obtained a Bachelor's degree.					

Module 4, Section A: Individual and Family National Performance Indicators (FNPIs) - Data Entry Form
Goal 1: Individuals and Families with low incomes are stable and achieve economic security.
Housing Indicators

Name of CSBG Eligible Entity Reporting: _____

Housing (FNPI 4)	Strategic Goal Number	Top Need	Service or Activity	I.) Number of Participants Served in program(s) (#)	II.) Target (#)
FNPI 4a The number of households experiencing homelessness who obtained <u>safe temporary shelter</u> .					
FNPI 4b The number of households who obtained <u>safe and affordable housing</u> .	2	1.1	SRV 4m Temporary Housing Placement (includes Emergency Shelters) SRV 4n Transitional Housing Placements		40
FNPI 4c The number of households who maintained safe and affordable housing for <u>90 days</u> .					
FNPI 4d The number of households who maintained safe and affordable housing for <u>180 days</u> .					
FNPI 4e The number of households who <u>avoided eviction</u> .	2	1.1	SRV 4c Rent Payments (includes Emergency Rent Payments)		250
FNPI 4f The number of households who <u>avoided foreclosure</u> .					
FNPI 4g The number of households who <u>experienced improved health and safety</u> due to improvements within their home (e.g. reduction or elimination of lead, radon, carbon dioxide and/or fire hazards or electrical issues, etc).					
FNPI 4h The number of households with <u>improved energy efficiency and/or energy burden reduction</u> in their homes.					
Other Housing Outcome Indicator (FNPI 4z)	Strategic Goal Number	Top Need	Service or Activity	I.) Number of Participants Served in program(s) (#)	II.) Target (#)
% of families receiving case management services who report a more stable living environment	2	1.1	SRV 4m Temporary Housing Placement (includes Emergency Shelters)		98

Module 4, Section A: Individual and Family National Performance Indicators (FNPIs) - Data Entry Form
Goal 1: Individuals and Families with low incomes are stable and achieve economic security.
Health and Social/Behavioral Development Indicators

Name of CSBG Eligible Entity Reporting:

Health and Social/Behavioral Development (FNPI 5)	Strategic Goal Number	Top Need	Service or Activity	I.) Number of Participants Served in program(s) (#)	II.) Target (#)
FNPI 5a The number of individuals who demonstrated increased nutrition skills (e.g. cooking, shopping, and growing food).					
FNPI 5b The number of individuals who demonstrated improved physical health and well-being.					
FNPI 5c The number of individuals who demonstrated improved mental and behavioral health and well-being .			SRV 5u Mental Health Assessments SRV 5v Mental Health Counseling		44
FNPI 5d The number of individuals who improved skills related to the adult role of parents/ caregivers.					
FNPI 5e The number of parents/caregivers who demonstrated increased sensitivity and responsiveness in their interactions with their children.					
FNPI 5f The number of seniors (65+) who maintained an independent living situation.					
FNPI 5g The number of individuals with disabilities who maintained an independent living situation.					
FNPI 5h The number of individuals with chronic illness who maintained an independent living situation.					
FNPI 5i The number of individuals with no recidivating event for six months.				0	0
FNPI 5i.1 Youth (ages 14-17)					
FNPI 5i.2 Adults (ages 18+)					
Other Health and Social/Behavioral Development Outcome Indicator (FNPI 5z)	Strategic Goal Number	Top Need	Service or Activity	I.) Number of Participants Served in program(s) (#)	II.) Target (#)
FNPI 5z.1 The percent of clients who report on a client survey that they experience less hunger on a weekly basis	5	1.1	SRV 5jj Food Distribution (Food Bags/Boxes, Food Share Program, Bags of Groceries)		6450

Module 4, Section A: Individual and Family National Performance Indicators (FNPIs) - Data Entry Form
Goal 1: Individuals and Families with low incomes are stable and achieve economic security.
Outcomes Across Multiple Domains

Name of CSBG Eligible Entity Reporting: _____

Outcomes Across Multiple Domains (FNPI 7)	I.) Number of Participants Served in program(s) (#)	Service or activity	II.) Target (#)	III.) Actual Results (#)
FNPI 7a The number of individuals who achieved one or more outcomes as identified by the National Performance Indicators in various domains.			6989	0

Other Outcome Indicator (FNPI 7z)	I.) Number of Participants Served in program(s) (#)	Service or activity	II.) Target (#)	III.) Actual Results (#)
FNPI 7z.1 - % of immigrant persons receiving case management services successfully plan for their safety, including completing safety planning, needs assessments, goals, and accessing needed social services and/or community supports, as defined by case closure reason of “needs met”. FNPI 7z.1 -% of families receiving case management services who report a more stable living environment		SRV 7a Case Management	152	0

Agency Name:	Fairfax County Department of Family Services				
BUDGET CATEGORY	FEDERAL CSBG	TANF	NON-CSBG MATCH	OTHER RESOURCES	AGENCY TOTAL
Salaries & Wages					\$0
Fringe Benefits					\$0
Professional Services	649,206	531,125	762,133	0	\$1,942,464
Travel					\$0
Space Costs & Rent					\$0
Consumable Supplies					\$0
Equipment Lease/Purchase					\$0
Indirect Costs					\$0
Other Costs					\$0
TOTAL	\$649,206	\$531,125	\$762,133	\$0	\$1,942,464

Of the Totals Shown Above, Enter That Portion Defined As Administrative Costs

Administrative Costs					\$0
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Match Validation Match must be = to , at least, 20% of CSBG and TANF

65%

Match Sources

Source	Amount
Fairfax County General Funds Allocated to Consolidated Community Funding Pool	762,133
Total	762133.00
Error Check	OK

AGENCY NAME:	Fairfax County Department of Family Services	
	Total TANF Budgeted (From Form Agency Budget)	\$531,125
PROGRAM AREA	BRIEF PROGRAM OR PROJECT WORKPLAN NAME OR DESCRIPTION	AMOUNT BUDGETED
Work Related		
Education & Training		\$0
Education & Training		\$0
Education & Training		\$0
Education & Training		\$0
Sub-Total - Education & Training		\$0
Other Work Activities		\$0
Other Work Activities		\$0
Other Work Activities		\$0
Other Work Activities		\$0
Sub-Total - Other Work Activities		\$0
Child Care		\$0
Child Care		\$0
Child Care		\$0
Child Care		\$0
Sub-Total - Child Care		\$0
Transportation		
Transportation		\$0
Transportation		\$0
Transportation		\$0
Sub-Total - Transportation		\$0
IDA		\$0
Short Term (emergency)		\$200,222
Other (enter program/project name)		
Other (enter program/project name)	Second Story - Culmore Youth Outreach + Young Mothers	\$121,271
Other (enter program/project name)	Artemis House	\$138,856
Other (enter program/project name)	Kids & Parents Engage	\$70,776
Sub-Total - Other		\$330,903
TOTAL		\$531,125

Total TANF Budgeted by Program (From Following Pages)

\$531,125

Error Check

OK

Agency:	Fairfax County Department of Family Services
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For **each** program or project in which you plan to use TANF funds, please provide the following information:

Program Name:	Second Story - Culmore Youth Outreach				
Total Program Budget (including administrative and/or indirect costs):				\$63,596	
TANF funds budgeted to this program (including administrative and/or indirect costs):				\$63,596	
Percentage of Program costs budgeted to TANF:				100%	OK
Total Number of Clients Expected to be Served by this program:				250	
Of the total, what number of clients are projected to be TANF-eligible:				250	
Percentage of Program Clients Projected to be TANF-eligible:				100%	
<i>*Please briefly explain below how you estimated the number of clients you project will be TANF-eligible:</i>					
Show the following information for any program staff whose salary will be, at least in part, paid with TANF funds:					
Position Title	Total Annual Salary	% of Time Working in This Program	Portion of Salary Charged to TANF for this Program	% of Salary Charged to TANF for this Program	
				0%	OK
				0%	OK
				0%	OK
				0%	OK

Program Name:	Second Story - Young Mothers				
Total Program Budget (including administrative and/or indirect costs):				\$57,675	
TANF funds budgeted to this program (including administrative and/or indirect costs):				\$57,675	
Percentage of Program costs budgeted to TANF:				100%	OK
Total Number of Clients Expected to be Served by this program:				10	
Of the total, what number of clients are projected to be TANF-eligible:				10	
Percentage of Program Clients Projected to be TANF-eligible:				100%	
<i>*Please briefly explain below how you estimated the number of clients you project will be TANF-eligible:</i>					
Show the following information for any program staff whose salary will be, at least in part, paid with TANF funds:					
Position Title	Total Annual Salary	% of Time Working in This Program	Portion of Salary Charged to TANF for this Program	% of Salary Charged to TANF for this Program	
				0%	OK
				0%	OK
				0%	OK
				0%	OK

Agency:	Fairfax County Department of Family Services
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For **each** program or project in which you plan to use TANF funds, please provide the following information:

Program Name:	Cornerstones - Kids & Parents Engage				
Total Program Budget (including administrative and/or indirect costs):				\$124,043	
TANF funds budgeted to this program (including administrative and/or indirect costs):				\$70,776	
Percentage of Program costs budgeted to TANF:				57%	OK
Total Number of Clients Expected to be Served by this program:				80	
Of the total, what number of clients are projected to be TANF-eligible:				80	
Percentage of Program Clients Projected to be TANF-eligible:				100%	
<i>*Please briefly explain below how you estimated the number of clients you project will be TANF-eligible:</i>					
Show the following information for any program staff whose salary will be, at least in part, paid with TANF funds:					
Position Title	Total Annual Salary	% of Time Working in This Program	Portion of Salary Charged to TANF for this Program	% of Salary Charged to TANF for this Program	
				0%	OK
				0%	OK
				0%	OK
				0%	OK

Program Name:	Shelter House - Artemis House				
Total Program Budget (including administrative and/or indirect costs):				\$163,360	
TANF funds budgeted to this program (including administrative and/or indirect costs):				\$138,856	
Percentage of Program costs budgeted to TANF:				85%	OK
Total Number of Clients Expected to be Served by this program:				130	
Of the total, what number of clients are projected to be TANF-eligible:				111	
Percentage of Program Clients Projected to be TANF-eligible:				85%	
<i>*Please briefly explain below how you estimated the number of clients you project will be TANF-eligible:</i>					
Show the following information for any program staff whose salary will be, at least in part, paid with TANF funds:					
Position Title	Total Annual Salary	% of Time Working in This Program	Portion of Salary Charged to TANF for this Program	% of Salary Charged to TANF for this Program	
				0%	OK
				0%	OK
				0%	OK
				0%	OK

Agency:	Fairfax County Department of Family Services
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For **each** program or project in which you plan to use TANF funds, please provide the following information:

Program Name:	United Community - Stepping Stones				
Total Program Budget (including administrative and/or indirect costs):				\$391,867	
TANF funds budgeted to this program (including administrative and/or indirect costs):				\$200,222	
Percentage of Program costs budgeted to TANF:				51%	OK
Total Number of Clients Expected to be Served by this program:				250	
Of the total, what number of clients are projected to be TANF-eligible:				250	
Percentage of Program Clients Projected to be TANF-eligible:				100%	
<i>*Please briefly explain below how you estimated the number of clients you project will be TANF-eligible:</i>					
Show the following information for any program staff whose salary will be, at least in part, paid with TANF funds:					
Position Title	Total Annual Salary	% of Time Working in This Program	Portion of Salary Charged to TANF for this Program	% of Salary Charged to TANF for this Program	
				0%	OK
				0%	OK
				0%	OK
				0%	OK

Program Name:					
Total Program Budget (including administrative and/or indirect costs):					
TANF funds budgeted to this program (including administrative and/or indirect costs):					
Percentage of Program costs budgeted to TANF:				0%	OK
Total Number of Clients Expected to be Served by this program:					
Of the total, what number of clients are projected to be TANF-eligible:					
Percentage of Program Clients Projected to be TANF-eligible:				0%	
<i>*Please briefly explain below how you estimated the number of clients you project will be TANF-eligible:</i>					
Show the following information for any program staff whose salary will be, at least in part, paid with TANF funds:					
Position Title	Total Annual Salary	% of Time Working in This Program	Portion of Salary Charged to TANF for this Program	% of Salary Charged to TANF for this Program	
				0%	OK
				0%	OK
				0%	OK
				0%	OK

DEI Narrative	
What efforts has your agency made related to the staff and board training or awareness of DEI issues?	Board members were all invited to participate in a training that was made available to all Fairfax County Human Services Boards presented by Racial Equity Institute. "The Groundwater Approach" is an interactive presentation on the nature and impact of structural racism. The CAAB's Diversity, Equity and Inclusion Committee's recommendations include the recommendation to build CAAB members' understanding of equity, diversity, and inclusion as it relates to board administration.
How is the agency committed to improving the diversity of its employees? (i.e. hiring practices, staff engagement, etc.)	<p>Fairfax County has enacted the One Fairfax policy - a joint racial and social equity policy of the Fairfax County Board of Supervisors and School Board that commits the county and schools to intentionally consider equity when making policies or delivering programs and services.</p> <p>Across the entire organization Fairfax County is building the capacity of staff to consider equity through the process articulated in the One Fairfax Policy: training and capacity building, applying equity tools, equity impact action planning, an accountability framework, and community engagement.</p>
Part A: What data are you collecting specifically for use in evaluating Diversity, Equity, and Inclusion in: your agency's hiring/culture; your agency's programs that are offered; and the communities you serve?	We collect a lot of data that can be disaggregated by race/ethnicity. We are endeavoring to ensure that data is more complete and reliable, as historically there are many "Unknown" in the demographic data collected by contractors.
Part B: How have you, and/or will you, incorporate community diversity into your community action planning processes (discuss needs assessment, strategic plan, program development, measurement tools, etc.)	Staff have presented needs assessment data disaggregated by race and highlighting disproportionality in need in several areas. Ensuring that the Board has adequate representation is addressed in the Diversity, Equity and Inclusion Plan and metrics will also be incorporated into the action plan of the newly adopted Strategic Plan.
Has the agency created any innovative ways to engage the community and staff in DEI work? If yes, explain. If not, what are your plans for FY22-23?	The DEI Committee recommendations include a recommendation to undertake outreach to specific populations underrepresented on the CAAB to improve representation on the board and to assess unmet needs in the community. The DEI Committee also recommends periodic site visits with contracted organizations to foster relationships and receive feedback to increase advocacy by CAAB members on behalf of clients and the community.
Anything else you would like to share in regards to agency DEI efforts?	The CAAB developed a statement on Equity that will be added to the CAAB's bylaws and provided to all new members. Another recommendation of the DEI Committee is to recommend the Board of Supervisors consider using an equity lens when selecting appointees to the CAAB and to review the democratic selection process for the low income sector with an equity lens to ensure inclusivity.

Target Period	Planned Activities for ROMA Implementer (submitted with Community Action Plan)
Quarter 1 (7/22-9/22)	The newly hired Community Action Manager, Patricia Arriaza, will complete the Introduction to ROMA Training.
Quarter 2 (10/23-12/23)	Coordinate with CCFAC on the FY 24 Public Hearing on Community Needs in November 2022.
Quarter 3 (1/23-3/23)	Review the Fairfax County 2022 Human Services Needs Assessment with the CAAB and collect supplemental data to begin forecasting needs for the FY 25-26 cycle.
Quarter 4 (4/23-6/23)	Review progress on the CAAB Strategic Plan and develop updated Workplan for FY 24.
Implementer Electronic Signature and Date	
Exec. Director Electronic Signature and Date	

**FY 2023-2024
Community Services Block Grant
Funded Programs**

Organization	Project Name	Target %	Services Provided and Outcomes	# clients to be served	Contract Amount	% eligible clients	CSBG Clients	MAX CSBG Amount	CSBG \$ Amount	TANF Eligible	TANF \$ Amount	TOTAL \$ Amount
HOUSING		40%	Housing Payment Assistance, Housing Placement/Rapid Re-housing (Including Shelters), Eviction Prevention Services, Utility Payment Assistance Housing Maintenance & Improvements, Weatherization Services						\$357,063		\$115,069	\$472,132
New Hope Housing	Stable Long-Term Housing for Chronically Homeless Adults		To have safe, stable and accessible living accommodations along with other basic necessities. (Outcome - TBA)	28	\$81,636	100%	28	\$81,636	\$81,636		\$0	\$81,636
United Community	Stepping Stones		Provide financial assistance to eligible participants in the form of rental assistance that prevents eviction and homelessness to enhance family stability and contribute towards educational success for children. Payment is made directly to landlords or housing authorities. (Outcome - Persons have increased housing stability)	250	\$391,867.31	100%	250	\$391,867	\$191,645	TANF	\$200,222	\$391,867
TOTAL									\$273,281		\$200,222	\$473,503
HEALTH & SOCIAL/BEHAVIORAL DEVELOPMENT		25%	Nutrition and Food/Meals, Health Services, Screening and Assessments, Reproductive Health Services, Wellness Education, Mental/Behavioral Health, Support Groups, Dental Services, Screenings and Exams, Family Skills Development, Emergency Hygiene Assistance						\$162,302		\$132,781	\$295,083
FAMILY COUNSELING CENTER OF GREATER WASHINGTON	Mental Health & Counseling Services		Provide mental health services to low-income adults which includes mental health assessment, diagnostic psychiatric evaluations, medication management, psychotherapy and collaboration with patient families. (Outcome - Adults have stable or improved behavioral health)	50	\$50,459	65%	33	\$32,798	\$32,798			\$32,798
FOOD FOR OTHERS	Emergency Food		Provide emergency food assistance to clients with referrals from social workers or social service organizations. Food boxes provide clients with staples such as milk, eggs, and nonperishable items so they can prepare nutritionally balanced meals. (Outcome - Persons have increased food security)	7500	\$335,473.66	89%	6675	\$298,572	\$298,572	TANF		\$298,572
SECOND STORY	Second Story for Young Mothers		Provide young women 18 to 22 years old (transition -age youth) who are homeless single mothers and/or who are homeless and pregnant with mental health counseling. (Outcome - Children and youth have stable or improved behavioral health)	10	\$57,675	100%	10	\$57,675	\$0	TANF	\$57,675	\$57,675
TOTAL									\$331,370		\$57,675	\$389,045

**FY 2023-2024
Community Services Block Grant
Funded Programs**

Organization	Project Name	Target %	Services Provided and Outcomes	# clients to be served	Contract Amount	% eligible clients	CSBG Clients	MAX CSBG Amount	CSBG \$ Amount	TANF Eligible	TANF \$ Amount	TOTAL \$ Amount
SUPPORT SERVICES		20%	Child Care, Elder Care, Immigrant Support Services, Emergency Clothing Assistance, Legal Assistance, Re-Entry Services, Case Management Services, Identification Documents, Transportation Assistance, Referrals, Eligibility Determinations, Mediation/Customer Advocacy Interventions						\$129,841		\$106,225	\$236,066
THE TAHIRIH JUSTICE CENTER	Protecting Vulnerable Immigrant Survivors of Violence		Provide low-income imigrants with free, holistic legal representation and assistance to include: immigration legal petitions (e.g., asylum, green card adjustments, work permit, VAWA, U, T, Aand SIJS visas and their derivatives) and family law matters such as protective orders, child custody, visitation, spousal support, divorce petitions and their modifications/enforcement. (Outcome - Persons have decreased levels of risk of abuse, negelct, or exploitation)	250	\$50,631	88%	220	\$44,555	\$44,555			\$44,555
Shelter House	Artemis House		Provide emergency shelter, assistance safety planning, comprehensive case management services, housing planning and location assistance, financial assistance and referrals to community resources to victims of domestic violence with children. (Outcome - Children and youth have access to safety net, community resources, that promote stability)	131	\$163,360	85%	111	\$138,856	\$0	TANF	\$138,856	\$138,856
TOTAL									\$44,555		\$138,856	\$183,411
EDUCATION & COGNITIVE DEVELOPMENT		15%	Child and Young Adult Education Programs, School Supplies, Extra-Curricular Programs, Adult Education Programs, Post-Secondary Education Supports, Financial Aid Assistance, Home Visits						\$0		\$177,050	\$177,050
CORNERSTONES	Kids and Parents Engage -Herndon Afterschool and Reston Afterschool		Provide afterschool services, which includes homework help and enrichment programming, out-of-scool-time (OST) programming to children and youth. (Outcome - Youth have improved academic performance)	80	\$124,043	100%	80	\$124,043	\$0	TANF	\$70,776	\$70,776
SECOND STORY	Culmore Youth Outreach Project		Provide activities and support to youth that encourages them to improve their academic achievement. Activities will include homework assistance, tutoring, supervised recreation and enrichment activities. (Outcome - Youth demonstrate improved academic performance)	250	\$63,596	100%	250	\$63,596	\$0	TANF	\$63,596	\$63,596
TOTAL									\$0		\$134,372	\$134,372
GRAND TOTAL									\$649,206		\$531,125	\$1,180,331
TARGET									\$649,206		\$531,125	\$1,180,331