Fire – Application – Fireworks (Display)

Follow the instructions below for creating a **Fireworks (Display) Fire Prevention Code Permit** in PLUS. The steps below review the application process from beginning to end.

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Create Application

Required Information
- A registered account

Locate Application

1. Login to **PLUS** using your registered email address and password
2. Click **Fire** module tab
3. Click **Create an Application**
4. **Check the box** to indicate you have read and accepted the terms

5. Expand the **Operational – Fire Prevention Code Permits (FPCP) dropdown menu** on the Select a Record Type screen

6. Select the option for **Fireworks – Display**
7. Continue Application

| Home | Building | Enforcement | Environmental Health | Fire | Planning | Site | Zoning | Proffer |

Create an Application   Search Applications   Schedule an Inspection

Select a Record Type

Choose one of the following available record types. For assistance making a selection, please visit www.fairfaxcounty.gov/fire-ems/fire-marshal/fire-plus.

[Search]

▸ **Installation**

▾ **Operational - Fire Prevention Code Permits (FPCP)**
- ○ Blasting
- ○ Bonfire
- ○ Controlled Burn
- ○ Event/Gathering
- ○ Fireworks - Display
- ○ Fireworks - Retail
- ○ Floor Finishing
- ○ Fumigation
- ○ Hot Work
- ○ Storage Tank - Abandon/Remove/Temp Out of Service

▸ **Operational - FPCP (Hot Works-All/Explosives-Firm)**
▸ **Operational - Non-Permitted**
▸ **Registration**

Continue Application »

Create Application

1. Complete Step 1: Location and People
2. To fill in a location, use either the Project Address or Parcel information boxes:
   a. To search for an address using Project Address, type address information into the text boxes and click **Search**. Addresses containing the corresponding information will be displayed.
   b. To search for an address using a Parcel ID, type the Parcel ID number in the textbox and click **Search.** The Project Address information corresponding to that Parcel ID will be auto filled.

3. Owner information will be auto populated based on the Location provided
4. Continue Application

Owner

Owner Name ⓘ

Mailing Address 1

Mailing Address 2

Mailing Address 3

City | State | Zip Code | Country/Region
--Select-- | | | United States

Search   Clear

Save And Resume Later

Continue Application »

5. Fill in information for Applicant, Billing Contact and Sponsor
6. Use the **Select** button to search for saved contacts on the account or the **Add New** button to create a new contact
7. Continue Application

Home	Building	Enforcement	Environmental Health	Fire	Planning	Site	Zoning	Proffer

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Fireworks - Display

1. Location and People	2. Application Detail	3. Documents	4. Review	5. Record Issuance

Step 1: Location and People > Contacts

* indicates a required field.

Applicant

To add a contact, click either Select from Account or Add New button. Select from Account allows you to load an existing contact from your account, and Add New allows you to enter details for a new contact. After a contact is added, you can select the Edit link to update the listed contact.

[Select from Account] [Add New]

Billing Contact

To add a contact, click either Select from Account or Add New button. Select from Account allows you to load an existing contact from your account, and Add New allows you to enter details for a new contact. After a contact is added, you can select the Edit link to update the listed contact.

[Select from Account] [Add New]

Sponsor

To add a contact, click either Select from Account or Add New button. Select from Account allows you to load an existing contact from your account, and Add New allows you to enter details for a new contact. After a contact is added, you can select the Edit link to update the listed contact.

[Select from Account] [Add New]

[Save And Resume Later]   [Continue Application »]

8. Complete Step 2: Application Details
9. Fill out the **Project Scope**
10. Answer the questions in **General Information**
11. Continue Application

Fireworks - Display

1 Location and People	2. Application Detail	3. Documents	4. Review	5. Record Issuance

Step 2: Application Detail > Application Information

*indicates a required field.

Project Scope

This will describe the scope of your project. It may be updated by county staff to include all necessary details.

* Project Name:

* Project Description:

General Information

* Is the display being conducted indoors or outdoors?: --Select--

* Display Type: --Select--

* Will an organized indoor or outdoor event/gathering located within Fairfax County accompany the fireworks display?:   ○ Yes ○ No

* Name of primary contact to be on site at event:

* Cell number of primary site contact:

* Start Date: MM/DD/YYYY

* Start Time: HH:MM am/pm

* End Date: MM/DD/YYYY

* End Time: HH:MM am/pm

Alternative Date: MM/DD/YYYY

* A Site Layout, Property Owner Permission Letter (Notarized), Certificate of Insurance, Display Plan, Procedure Plan for Failures, Inventory List, and Pyrotechnician Certification Card are required with submission. Will there be any additional supporting documentation to be attached to your submission?:   ○ Yes ○ No

12. Complete Step 3: Documents
13. Attach any documents required by PLUS
14. Continue Application

1 Location and People	2 Application Detail	3. Documents	4. Review	5. Record Issuance

Step 3: Documents > Documents

* indicates a required field.

Attachments

The maximum file size allowed is **1000 MB**.
.bat;.com;.exe;.heic;.heic;.htm;.html;.webarchive;ade;adp;chm;cmd;cpl;hta;ins;isp;jar;js;jse;lib;lnk;mde;msc;msp;mst;php;pif;scr;sct;shb;sys;vb;vbe;vbs;vxd;wsc;wsf;v are disallowed file types to upload.

* Required Documents

1. Certificate of Insurance   [   ] Add

2. Display Plan   [   ] Add

3. Inventory List   [   ] Add

4. Procedure Plan for Failures   [   ] Add

5. Property Owner Permission Letter (Notarized)   [   ] Add

6. Pyrotechnician Certification Card 1   [   ] Add

7. Site Layout   [   ] Add

Save And Resume Later   **Continue Application »**

15. Complete Step 4: Review
16. Continue Application

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Fireworks - Display

1 Location and People	2 Application Detail	3 Documents	4. Review	5. Record Issuance

Step 4: Review

Save and resume later   **Continue Application »**

Please review all information below. Click the "Edit" buttons to make changes to sections or "Continue Application" to move on.

Record Type

Fireworks - Display

17. Step 5: A confirmation screen will verify that your application was submitted and a record number is provided

18. Once you application has been reviewed & approved you will receive notice to make payment in PLUS