

Fire – Application – FPCP (Hot Works – All/Explosives-Firm)

Follow the instructions below for creating a **FPCP (Hot Works - All/Explosives-Firm) Fire Prevention Code Permit** in PLUS. The steps below review the application process from beginning to end.

Sections of this document

Required Information

Locate Application

Create Application

Required Information

- A registered account

Locate Application


1. Login to **PLUS** using your registered email address and password
2. Click **Fire** module tab
3. Click **Create an Application**
4. **Check the box** to indicate you have read and accepted the terms

Home Building Enforcement Environmental Health Fire Planning Site Zoning Proffer

Advanced Search External Links

Email: Password:

Remember me on this computer [I've forgotten my password](#) [New Users: Register for an Account](#)

 Welcome to PLUS, Fairfax County's Planning and Land Use System. PLUS allows customers to create and submit applications online, pay fees, track application status and receive electronic notifications.

To use these online services, please register for a free user account by clicking on the Register for an Account link above. For complaints, either register for an account or click on the Enforcement tab above to submit directly.

PLUS may be unavailable the third Sunday of each month between 6PM and midnight

Hello,

Saved in Cart (0) View Cart	My Collection (0) View Collections
There are no items in your shopping cart right now.	You do not have any collections right now.

Records

Online Application

If you have questions or need assistance using the system contact the Help Desk:

- Phone: 703-324-2222
- TTY: 711
- Email: PLUSupport@FairfaxCounty.gov

If assistance is needed for determining the record to choose below, requirements to submit a given record, or training materials on how to navigate the PLUS system, please visit www.fairfaxcounty.gov/fire-ems/fire-marshall/fire-plus.

Please "Allow Pop-ups from this site" before proceeding.

General Disclaimer

I hereby certify that I have the authority to make the foregoing application, that the application is correct, and that the construction or use will conform to the requirements in the applicable Virginia Uniform Statewide Building Code, the current adopted Virginia Statewide Fire Prevention Code, the Code of the County of Fairfax, the Fairfax County Zoning Ordinance, and all other applicable laws, codes, and standards.

By submitting this form, I acknowledge that this document is a public record under both the Virginia Public Records Act and the Virginia Freedom of Information Act. As

I have read and accepted the above terms.

[Continue Application »](#)

5. Expand the **Operational – FPCP (Hot Works – All/Explosives-Firm)** on the Select a Record Type screen
6. Select the option for **FPCP License**
7. Continue Application

Select a Record Type

Choose one of the following available record types. For assistance making a selection, please visit www.fairfaxcounty.gov/fire-ems/fire-marshall/fire-plus.

- ▶ Installation
- ▶ Operational - Fire Prevention Code Permits (FPCP)
- ▼ Operational - FPCP (Hot Works-All/Explosives-Firm)
 - FPCP License
- ▶ Operational - Non-Permitted
- ▶ Registration



Create Application

1. Complete Step 1: Location and People
2. Fill out the **Detail Information**
3. Answer the questions in **General Information**
 - a. Select the permit type you are applying for
 - b. Select if you will be uploading any supporting documentation
4. Continue Application

Home	Building	Enforcement	Environmental Health	Fire	Planning	Site	Zoning	Proffer
Create an Application Search Applications Schedule an Inspection								
FPCP License								
1. Location and People		2. Documents		3. Review		4. Pay Fees		5. Record Issuance

Step 1: Location and People > Application Information

* indicates a required field.

Detail Information

Insert the parent company name in the Project name field.

* Project Name:

* Project Description:

General Information

Permit Type: *

* Supporting Documentation: Yes No

Save And Resume Later

Continue Application »


5. Fill in the information Applicant, Billing Contact and Business Owner
6. Use the **Select** button to search for saved contacts on the account or the **Add New** button to create a new contact
7. Continue Application

FPCP License

1. Location and People	2. Documents	3. Review	4. Pay Fees	5. Record Issuance
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Step 1: Location and People > Contacts


* Indicates a required field.



Applicant

To add a contact, click either Select from Account or Add New button. Select from Account allows you to load an existing contact from your account, and Add New allows you to enter details for a new contact. After a contact is added, you can select the Edit link to update the listed contact.

[Select from Account](#) [Add New](#)



Billing Contact

To add a contact, click either Select from Account or Add New button. Select from Account allows you to load an existing contact from your account, and Add New allows you to enter details for a new contact. After a contact is added, you can select the Edit link to update the listed contact.

[Select from Account](#) [Add New](#)



Business Owner

Enter the name and contact information for the parent company

[Select from Account](#) [Add New](#)

[Save And Resume Later](#)



[Continue Application >](#)

8. Complete Step 2: Documents
9. Attach any documents required by PLUS
10. Continue Application

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Create an Application Search Applications Schedule an Inspection

FPCP License

1 Location and People	2. Documents	3. Review	4. Pay Fees	5. Record Issuance
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 **Step 2: Documents > Documents**

* indicates a required field.

Condition Document

The maximum file size allowed is **1000 MB**.
.bat;.com;.exe;.heic;.heic;.htm;.html;.webarchive;.ade;.adp;.chm;.cmd;.cpl;.hta;.ins;.isp;.jar;.js;.jse;.lib;.lnk;.mde;.msc;.msp;.mst;.php;.pif;.scr;.sct;.shb;.sys;.vb;.vbe;.vbs;.vxd;.wsc;.wsf;.yml are disallowed file types to upload.

No required documents.

Save And Resume Later  **Continue Application »**

11. Complete Step 3: Review
12. Review application
13. Review application to make sure all information is correct
14. Scroll to the bottom of the page and certify application
15. Continue Application

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Create an Application Search Applications Schedule an Inspection

FPCP License

1 Location and People	2 Documents	3. Review	4. Pay Fees	5. Record Issuance
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 **Step 3: Review**

Save and resume later **Continue Application »**

Please review all information below. Click the "Edit" buttons to make changes to sections or "Continue Application" to move on.

Record Type

I certify that I have read and understand the instructions that accompany this application and that the statements made as part of this application are true, complete, and correct and that no material information has been omitted. By checking the box below, I understand and agree that I am electronically signing and filing this application.

By checking this box, I agree to the above certification.

Date:

Save and resume later

Continue Application »

16. Step 4: A confirmation screen will verify that your application was submitted and a record number is provided

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Create an Application Search Applications Schedule an Inspection

1. Select item to pay

2. Payment information

3. Receipt/Record Submittal

Step 3: Receipt/Record Submittal

Confirmation



Thank you for using our online services for your submission. A confirmation email will follow.

17. Once your application has been reviewed & approved you will receive notice to make payment in PLUS