



FAIRFAX COUNTY FIRE & RESCUE DEPARTMENT FIRE MARSHAL'S OFFICE

12099 Government Center Pkwy, 3rd Floor, Fairfax, VA 22035

Telephone: 703-246-4803, TTY 711, Fax: 703-246-6044

[FMO Homepage - https://www.fairfaxcounty.gov/fire-ems/fire-marshal](https://www.fairfaxcounty.gov/fire-ems/fire-marshal)



OUTDOOR FIREWORKS DISPLAY

Application for Fire Prevention Code Permit (FPCP)

Applicant: _____ Telephone: _____

Applicant Billing Address: _____

Designated Individual's Name: _____ Telephone: _____

Applicant Emergency Telephone: (day) _____ (night) _____

Address/Location of Display: _____

Display Date/Time: _____ Alternate Display Date/Time: _____

Display Operator's Name: _____

Display Operator's Virginia Pyrotechnician Certification Number: _____

Display Operator's Telephone: (Mobile): _____ (Alternate): _____

Sponsor: _____ Telephone: _____

Note: For the definition of Applicant, Designated Individual, Display Operator, Pyrotechnician, and Sponsor, see the reverse (Page 2) of this application.

[Information online on fireworks - https://www.fairfaxcounty.gov/fire-ems/fire-marshal/fireworks-and-indoor-pyrotechnics](https://www.fairfaxcounty.gov/fire-ems/fire-marshal/fireworks-and-indoor-pyrotechnics)

THE FOLLOWING DOCUMENTATION MUST ACCOMPANY THIS APPLICATION

1. **ONE** (1) notarized and **TWO** (2) copies of a letter from the owner of each property located within the display site granting permission to the applicant to conduct an approved outdoor fireworks display on/over the respective property
2. **THREE** (3) copies of the Certificate of Insurance which shows that the applicant has liability insurance in the amount of at least five million dollars (\$5,000,000.00) combined single limit for bodily injury and property damage.
3. **THREE** (3) copies of the Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF) explosives license or permit.
4. **THREE** (3) copies of a complete inventory of the size and type of all fireworks devices to be used for the display.
5. **THREE** (3) copies of a written plan establishing procedures to follow and actions to be taken in the event that a shell fails to ignite in, or discharge from, a mortar or fails to function over the fallout area or other.
6. **THREE** (3) copies of a diagram of the location at which the fireworks display will be conducted (display site plan). The display site plan shall include the dimensions of the discharge site, fallout area, spectator viewing area, parking areas, and the associated separation distances. The plan must also show overhead obstructions and utilities and the location of property lines, buildings, highways, and the lines behind which the audience will be restrained.
7. **THREE** (3) copies of the display operator's pyrotechnician certification card issued by the State Fire Marshal (SFMO).
8. **THREE** (3) copies of the Designated Individual's proof of qualification which shall include either a Background Clearance Card issued by the SFMO or certification by the SFMO as a pyrotechnician or restricted/unrestricted blaster.
9. A check or money order payable to "County of Fairfax" for the amount of **\$480** for plan review and site inspections.

I, _____, Designated Individual, hereby accept full responsibility for the adherence to all requirements of the Virginia Statewide Fire Prevention Code and Fairfax County Fire Prevention Code pertaining to the use, display, handling, storage, and transportation of fireworks within the jurisdiction of the Fairfax County Fire Marshal.

Signature: _____ Date of Application: _____

For questions or assistance with this application process, contact the Fire Inspections Branch at 703-246-4849.

OFFICE USE ONLY

A/P Number: _____ FPCP Expiration Date: _____ FPCP Type Code: **F3FW3** FPCP Fee: **\$480**

OUTDOOR FIREWORKS DISPLAY

Application for Fire Prevention Code Permit (FPCP)

DEFINITIONS OF KEY ROLES

Applicant. Person, firm, or corporation requesting approval to conduct an outdoor fireworks display.

Designated Individual. A person in possession of a Background Clearance Card (BCC) issued by the Virginia State Fire Marshal's Office (SFMO), or is certified by the SFMO as a pyrotechnician, or is a restricted or unrestricted blaster, any of whom are responsible for (i) ensuring compliance with state law and regulations relating to blasting agents and explosives, (ii) applying for explosives or firework permits, (iii) is at least 21 years of age, and (iv) shall demonstrate the capability to effectively communicate safety messages verbally and in writing in the English language. In accordance with Section 5601.2.3.1 of the Virginia Statewide Fire Prevention Code (SFPC), the designated individual's name and signature must appear on the permit application as representing the applicant.

Display Operator. The person with overall responsibility for the operation and safety of the fireworks display. This person must be appropriately certified as a pyrotechnician in accordance with SFPC Section 5601.4.1 and must be identified on the application as required by SFPC Section 5608.2.

Pyrotechnician. Any person supervising or engaged in the design, setup or conducting of any fireworks display, either inside a building or outdoors. A certified pyrotechnician can fulfill the role of a designated individual on an application for permit for a fireworks display. The requirements for pyrotechnician certification are prescribed in SFPC Section 5601.4.1.

Responsible Management. A person who is any of the following:

- The sole proprietor of a sole proprietorship.
- The partners of a general partnership.
- The managing partners of a limited partnership.
- The officers of a corporation.
- The managers of a limited liability company.
- The officers or directors of an association, or both.
- Individuals in other business entities recognized under the laws of the Commonwealth as having a fiduciary responsibility to the firm.

Sponsor. The organization (i.e., person, group, or government agency) that arranges with a duly authorized fireworks supplier for its services in presenting a fireworks display or in providing fireworks for use in a display. The sponsor is not required to apply for a fireworks permit, however, is required to submit a Public Safety Plan in accordance with SFPC Section 403.11 for spectator viewing areas.

CHANGE OF DESIGNATED INDIVIDUAL

In accordance with SFPC Section 5601.2.3.1, if the applicant's designated individual changes or becomes no longer qualified to represent the applicant as responsible management or designated individual, the applicant shall notify the fire official who issued the permit on the change of status of the designated individual. The notice is to be made prior to the use of any explosives or conducting a fireworks display but in no case shall the notification occur more than seven days after the change of status and shall provide the name of another designated individual. The fire official may revoke or require the reissuance of a permit based on a change of permit conditions or status or inability to provide another designated individual.