



FAIRFAX COUNTY FIRE & RESCUE DEPARTMENT
OFFICE OF THE FIRE MARSHAL

12099 Government Center Pkwy, 3rd Floor, Fairfax, VA 22035
Phone: 703-246-4803, TTY 711, Email: Fire.RevenuePermits@fairfaxcounty.gov
[OFM Homepage - https://www.fairfaxcounty.gov/fire-ems/fire-marshal](https://www.fairfaxcounty.gov/fire-ems/fire-marshal)



FPCP APPLICATION

APPLICATION FOR FIRE PREVENTION CODE PERMIT (FPCP)

*** ALL INFORMATION MUST BE PROVIDED BEFORE THIS APPLICATION WILL BE PROCESSED ***

Detailed permit descriptions and fees are outlined in the FPCP Requirements guideline located on the Office of the Fire Marshal website. Call 703-246-4803 for assistance.

Application for a Fire Prevention Code Permit is hereby made by the undersigned for the following:

FPCP DESCRIPTION	FPCP FEE	FIDO CODE
Open Flame and Candles: Public Meetings/Gatherings in A and E Use Groups (Each Event)	\$78	F3FLM2

Include the following with this permit application:

- Submit a representative sample of each type of open-flame decorative device or candle requiring approval under this permit application. Photographs or drawings will not be accepted as substitute for a sample.
- Include the manufactures' instructions, safety guidelines, device specification sheets, and Safety Data Sheets (SDS) where provided along with this application.

NOTICE: Absent these documents, the Office of the Fire Marshal can only make a subjective evaluation on the safety and adequacy of a particular sample with respect to compliance with the Fire Prevention Code; therefore, approval may not be possible without the above information and an appropriate sample device.

Total Amount Due: **\$78**

Return this application to the above address with payment. Make Check or Money Order Payable to "County of Fairfax."

Business / Headquarters: _____

Billing Address: _____

I, _____, hereby accept full responsibility for the adherence to all requirements of
Printed Name
the Virginia Statewide Fire Prevention Code (SFPC) and the Fairfax County Fire Prevention Code pertaining to the above Fire Prevention Code regulated process, installation, storage, occupancy or use applied for in this permit application.

Permit / Inspection Location Name: _____

Permit / Inspection Location: _____
Zip Code

Non-RUP or Zoning Permit # (Required for all Commercial Occupancies): _____

Authorized Applicant Name: _____
Name Date

Telephone: _____ Emergency Telephone: _____

FAX #: _____ Email Address: _____

OFFICE USE ONLY: Account Number: _____ Expiration Date: _____

NEW ADD-ON Inspector: _____ Follow-Up Date: _____