

IN THE FAIRFAX COUNTY GENERAL DISTRICT COURT

FINES AND COSTS OPTIONS PROGRAM

COMMONWEALTH OF VIRGINIA

- County of Fairfax
- City of Fairfax
- Town of Vienna
- Town of Herndon

Case No(s) _____

VS

Defendant Name

Fines and Costs Option Program (FOP)

1. FOP allows offenders to perform community service hours toward payment of their outstanding court fines and costs.
2. The Clerk's Office will calculate the number of community service hours needed to pay off balance owed. Partial hours will be rounded up to the nearest whole hour.
3. The court will credit community services hours performed at the rate of \$15.00 per hour.

Total Fines and Costs: \$ _____ @ \$15/hour = _____ hours
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Terms and Conditions:

1. To receive credit for hours performed as community service, the service shall be performed at a recognized charitable organization or at a government facility, such as a library, park, or recreation center. Example community service sites are listed on the reverse side of this form.
2. Print your name and sign and date this page before submission to the court.
3. For each organization where community service hours are performed, the court must receive a letter on organization's letterhead containing:
 - a. The date(s) service was performed, and the number of hours worked on each date; and
 - b. The signature of the staff member monitoring service hours along with their printed name, phone number and email address.

Defendant Signature

Defendant's Phone #

Date

Clerk's Signature

Approved Denied (total # of hours approved _____)

Judge's Signature

Example Charitable Organizations and Fairfax County Facilities:

United Way of America

American National Red Cross

American Cancer Society

Feeding America

Salvation Army

St. Jude Children Research Hospital

Direct Relief

Habitat for Humanity International

Americares

Boy & Girls Clubs of America

YMCA of the USA

Nature Conservancy

Fairfax County Park Authority and Recreation Centers

Fairfax County Libraries